

# **2025**

## **Municipal Budget Community Investment Program**



**850 Curtiss Street  
Downers Grove, IL 60515  
[downers.us](http://downers.us)**

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# INTRODUCTION

## BUDGET MESSAGE 2023-2025 LONG RANGE PLAN



**Village of Downers Grove  
Fiscal Year 2025  
Adopted Budget**

**Village Manager's Budget Message**

## ***Introduction***

The Municipal Budget is the Village's annual implementation plan of its mission and strategic goals. The purpose of the budget is to align everyday operations and Village resources with community priorities outlined in planning documents such as the Long Range Plan and the Comprehensive Plan. The Proposed FY25 Budget is consistent with the Village's strategic goals, specifically the goal to be a *Steward of Financial, Environmental and Neighborhood Sustainability*.

The proposed budget will be reviewed and discussed over multiple meetings in an open, transparent and participative process. The budget review process provides ample opportunity for dialogue among community members, the Village Council, and staff in a series of public meetings.

### ***Budget Review and Approval Schedule***

<b>Budget Discussion &amp; Public Hearing / Motion to Estimate Levy</b>	<b>Tuesday, November 12</b>
<b>Budget Discussion at Coffee with the Council (Civic Center)</b>	<b>Saturday, November 16</b>
<b>Budget Discussion / Motion to Estimate Levy</b>	<b>Tuesday, November 19</b>
<b>Adopt Budget / Tax Levy Public Hearing</b>	<b>Tuesday, December 3</b>
<b>Budget Implementation Items / Adopt Tax Levy</b>	<b>Tuesday, December 10</b>
<b>Budget Implementation Items</b>	<b>Tuesday, December 17</b>

### ***Village Budget Reflects Planning Documents and Reports***

The Village's annual budget is the implementation document for plans and studies that have already been discussed or approved including:

- 2023 - 2025 Long Range Plan
- 2023 - 2025 Long Range Plan Update
- 2024 Water Rate Study
- 2024 Lead Service Line Replacement Plan
- 2023 Stormwater Plan
- Comprehensive Plan 2017 Update

## ***FY25 Budget Overview***

***Sustainable General Fund:*** The General Fund is budgeted to be sustainable with revenues of \$64.9 million and expenses of \$64.5 million. The fund balance is budgeted to be maintained at \$25.6 million, approximately 40% of annual expenses, - an amount consistent with S&P's guidelines to maintain the Village's AAA bond rating. Just over \$472,000 of the fund balance is assigned to be used for future public safety pension contributions. The budgeted unassigned fund balance is \$25.2 million (39.1% of annual expenses).

***Total Property Tax Levy Increase of 3.6%:*** The FY25 property tax levy of \$17.5 million is a 3.6% increase over the FY24 levy driven entirely by the levy for required contributions for public safety pensions. The levy for operations will remain unchanged for the fifth year running. The amount the owner of a typical residential property pays to the Village in property taxes will be approximately \$819, about \$28 more than this year.

***Use of Public Safety Pension Stabilization:*** The FY25 Budget continues to provide funding for the required contributions to the Public Safety Pension Funds and smooths the impact of increasing contributions to the property taxpayers by using a portion of the Public Safety Pension Stabilization Assignment within the General Fund balance as recommended in the Long Range Plan Update. The FY25 required contributions to the pension funds will increase by \$562,918 compared to the FY24 contribution (a 5.8% increase for the Fire Pension and 5.4% for Police Pension). The required contribution will be paid for with a combination of property taxes levied in 2025 and \$150,000 from the Stabilization Assignment.

***Private Sector Development Phase of the Civic Center Project:*** The Village has constructed a combined Civic Center facility that serves as the new home of Village Hall, the Police Department and the administrative offices of Downers Grove School District 58. The project is on track to be substantially completed by the end of 2024. The redevelopment of Lot 2 on the Civic Center property is planned to commence in FY25. The FY25 Proposed Budget reflects revenue of approximately \$1.5 million in the Debt Service Fund from the sale of the property. Further, the proposed budget is consistent with the debt service payment plan. The 2025 debt service payments on the bonds issued in 2022 will be made from the balance in the Debt Service Fund without the need to levy an increase in property taxes.

***\$1.0 Million In Funding for Village Facilities Maintenance:*** The Major Buildings Fund includes \$1.0 million for maintaining Village-owned facilities, including the Civic Center, the four fire stations, Public Works and the vehicle fleet garage. To guide future maintenance activities, the Village plans to analyze these major buildings' current conditions and prepare a



multi-year maintenance plan. Key maintenance efforts in 2025 include improvements at Fire Station 3, Public Works, the vehicle fleet garage and the Main Street Train Station.

***Continued Funding for the Guiding DG Planning Initiative:*** \$280,000 is included in the General Fund to continue to pay for the consultants working on the Guiding DG planning initiative which includes *Update the Comprehensive Plan, Enhanced Bicycle and Pedestrian Plan, Downtown Hardscape and Landscape Plan, Enhanced Downtown Outdoor Dining Plan, Environmental Sustainability Plan and Fairview Focus Area implementation.*

***\$1.25 Million for Downtown Streetscape Improvements:*** The Proposed FY25 Budget includes \$1.25 million in the Capital Projects Fund for improvements to the Downtown Streetscape. As part of the Guiding DG planning effort, the Village is preparing streetscape plans for Downtown and the Fairview Area. The plans should be completed in the first half of 2025. The Village is planning to start making some Downtown improvements in 2025.

***\$25.1 Million Investment in Infrastructure:*** The Proposed FY25 Budget allows for continued substantial improvements in the Village's infrastructure systems. The investment includes \$7.2 million in streets, \$6.1 million in water, \$5.8 million in stormwater, \$2.1 million in traffic systems, \$1.5 million in sidewalks, \$1.0 million in parking and \$1.0 million in Village facilities maintenance. The improvements are designed to reduce the total life cycle costs of owning and operating the infrastructure systems.

***Implementation of the 2024 Water Rate Study and Capital Plan:*** The Water Fund budget reflects the recommendations of the 2024 Water Rate Study and Capital Plan. A total of \$6.1 million is budgeted for capital projects. Water rates will increase by 9% effective in July 2025, increasing the annual bill for a typical residential customer by about \$56. The Village will receive a \$4 million low interest loan from the IEPA to pay for watermain replacements and the rehabilitation of a back-up well.

***\$3.7 Million for Ogden Avenue TIF District Redevelopment Projects:*** The Proposed FY25 Budget reflects the recommendations in the Ogden TIF District close-out plan. The original expiration date of the District is December 31, 2024. The TIF was recently extended by up to 12 years to allow the Village to spend down the ending fund balance of about \$6 million over the next few years and distribute tax increment received in 2025 and beyond to the other taxing bodies. \$3.7 million is budgeted for reimbursement payments for Perillo Rolls-Royce (\$2.5 million) and Andy's Frozen Custard (\$1.2 million).

***Addition of 2 Additional Full-Time Positions:*** The FY25 Proposed Budget reflects two additional staffing positions to support the Long Range Plan Strategic Goals. The two positions

include an additional Maintenance Technician to assist with increased maintenance efforts at the 7 Village facilities and a Shop Assistant in Fleet Services to enhance the Fleet Department's ability to service and maintain Village vehicles. With these additions, the Village's total proposed staffing for FY25 is 311.50 FTE.

***Over \$1 Million of Funding for Economic Development Corporation and Downtown Management Corporation:*** The proposed budget includes \$625,000 in funding for the Downers Grove Economic Development Corporation and \$425,000 in funding for the Downtown Management Corporation. These amounts are consistent with the budgets that were prepared by the organizations. Both of these partner organizations will be requesting funding from the Village to support their operations.

### **Closing Out the FY24 General Fund Budget**

The Proposed FY25 Budget is affected by the performance and management of the FY24 Budget. FY24 General Fund revenues are estimated to be \$335,000 higher than budget, driven primarily by strong performances in State Income Tax. FY24 General Fund expenses are estimated to be \$3.0 million lower than budget primarily due to lower personnel costs due to vacancies.

This strong budget performance, \$3.35 million better than budgeted, allows the Village to provide funding for strategic initiatives including:

- \$1.0 million transfer to the Major Buildings Fund to increase funding for Village Facilities maintenance
- \$1.0 million transfer to the Health Fund to increase funding for expected higher claims
- \$1.2 million to the Capital Projects Fund to increase funding for planned projects including Downtown Streetscape improvements

	<b>Revenue</b>	<b>Expenses</b>	<b>Ending Fund Balance</b>	<b>Balance % of Expenses</b>
<b>FY24 Bud</b>	\$63.43	\$63.02	\$25.49	40.4%
<b>FY24 Est</b>	\$63.76	\$63.55	\$25.29	39.8%

### **Re-programmed Expenses for the Civic Center Project**

The FY24 Budget includes \$975,000 of expenses that were reprogrammed as part of the implementation of the Civic Center Financing Plan, which calls for the use of Asset Forfeiture Funds to pay for some of the construction costs. The effect of the reprogrammed expenses is a \$975,000 shift from Professional Services (\$639,000), Personnel (\$250,000), Contractual Services (\$46,000), Supplies (\$36,000), and Controlled Assets (\$4,000) to Other Financial Uses. In 2024, as construction began on the Civic Center project, the Village needed to comply with all federal asset forfeiture agency guidelines, which as of 2024, no longer included construction costs. Therefore, to apply Asset Forfeiture funds to the construction of the Civic Center, agency guidelines allowed for the re-programming of budgeted expenses in the General Fund Police Department to be paid for using Asset Forfeiture money. This allowed the Village to re-program \$975,000 of General Fund expenses to be used toward the construction costs of the Civic Center project.



## General Fund

The General Fund is the main operating fund of the Village and includes funding for the majority of Village services. The General Fund is budgeted to be sustainable with revenues of \$64.86 million and expenses of \$64.52 million. The ending fund balance is budgeted to be \$25.64 million, approximately 39.7% of annual expenses, an amount consistent with S&P's guidelines to maintain the Village's AAA bond rating.

**Table 1: General Fund Revenues & Expenses, FY22 to FY25 (in millions)**

Fiscal Year	Revenues	Expenses	Difference	Fund Balance	Fund Balance % of Expenses
FY25 Proposed Budget	\$64.86	\$64.52	\$0.34	\$25.64	39.7%
FY24 Estimate	\$63.76	\$63.55	\$0.21	\$25.29	39.8%
FY23 Actual	\$63.91	\$62.27	\$1.64	\$25.08	40.3%
FY22 Actual	\$62.51	\$60.64	\$1.87	\$23.43	38.6%

## Revenues

The General Fund derives its revenue from several sources, with the top four sources being property tax, sales tax, state-shared revenues including income tax and ambulance fees. Total General Fund revenue is budgeted to be \$64.86 million, approximately \$1.1 million more than the FY24 estimated revenue (1.7% increase). Table 2 provides an overview of the top ten revenue sources in the General Fund. Table 3 summarizes the notable budgeted changes in key revenues.

**Table 2: Top Ten General Fund Revenues**

Rank	Source	FY25 Budget	FY24 Estimate	FY23 Actual	FY22 Actual
1	Sales Tax	\$14,500,000	\$14,500,000	\$14,723,798	\$14,094,782
2	Property Taxes - Pensions	\$10,499,840	\$9,894,162	\$9,463,031	\$9,891,608
3	State Income Tax	\$8,750,000	\$8,700,000	\$8,025,420	\$8,187,613
4	Property Taxes - Operations	\$6,022,145	\$6,022,145	\$6,440,119	\$6,043,596
5	Ambulance Fees	\$4,450,000	\$4,250,000	\$3,700,107	\$3,807,339
6	Food and Beverage Tax	\$3,600,000	\$3,600,000	\$3,698,298	\$3,555,282
7	Utility Taxes	\$3,350,000	\$3,225,000	\$3,427,467	\$3,578,246
8	Home Rule Sales Tax	\$2,255,000	\$2,255,000	\$2,369,902	\$2,291,178
9	State Shared Local Use Tax	\$1,950,000	\$1,950,000	\$1,955,866	\$2,036,418
10	Building Related Permits	\$1,505,100	\$1,425,100	\$1,200,150	\$1,892,567
	<b>Sub-total</b>	<b>\$56,872,085</b>	<b>\$55,821,407</b>	<b>\$55,004,158</b>	<b>\$55,378,629</b>
	All Other Total	\$7,991,900	\$7,941,905	\$8,905,236	\$7,127,204
	<b>Total General Fund Revenues</b>	<b>\$64,863,985</b>	<b>\$63,763,312</b>	<b>\$63,909,394</b>	<b>\$62,505,833</b>

**Table 3: Key Drivers of General Fund Revenue Change, FY24 to FY25**

General Fund Revenue Source	Difference from FY24 Estimate	Notes
Property Tax (Pensions)	\$605,678	Pays for a portion of the increase in the required contribution to public safety pension funds
Ambulance Fees	\$200,000	Increase is consistent with the trends in call volume
Utility Tax	\$125,000	Cyclical; slight increases projected in electricity and gas
Building Permits	\$80,000	Building permit-related revenue has been ranging from \$1.1 million to 1.9 million over the past 5 years
Income Tax	\$50,000	Reflects projections prepared by the Illinois Municipal League

**Expenses**

Total General Fund expenses are budgeted to be \$64.52 million. This is an increase of just under \$1.0 million compared to the FY24 estimate of expenses (1.5% increase).

General Fund expenses fall into two major categories - Personnel and Non-Personnel. Personnel expenses account for about 72% of total expenses. FY25 Personnel expenses are budgeted to increase by \$2.23 million (5.1%). This is driven primarily by typical increases in salary and benefit

expenses, an increase in public safety pension expenses, and the reprogramming of Police overtime which reduced 2024 personnel expenses. Non-Personnel expenses are budgeted to be approximately \$18.1 million, a decrease of about \$1.26 million (6.5%) over FY24 expenses. Table 4 summarizes these expenses.

**Table 4: General Fund Expenses by Category FY24 vs. FY25**

Category	FY25 Budget	FY24 Estimate	Change	% Change
Personnel	\$46,398,337	\$44,168,084	\$2,230,253	5.05%
Non-Personnel	\$18,119,247	\$19,381,039	(\$1,261,792)	(6.51%)
Total	\$64,517,584	\$63,549,123	\$968,461	1.52%

The primary drivers of the total expense increase include \$375,000 for network maintenance, \$300,000 for salt purchases which were previously paid for out of the MFT Fund and \$100,000 for traffic signal maintenance.

If FY24 expenses did not reflect reprogramming, FY25 Budgeted personnel expenses would be 4.5% higher than FY24 personnel expenses and FY25 Budgeted non-personnel expenses would be 5.29% lower than FY24 non-personnel expenses

#### **Fund Balance Maintained at the Recommended Level**

The General Fund balance is budgeted to be at the recommended level. This balance is consistent with S&P Global Ratings guidelines to maintain the Village's [AAA bond rating](#). As shown in Table 1, the fund balance is budgeted to be \$25.64 million which is about 40% of the budgeted expenses. This balance is also compliant with the Village's [cash balance policy](#).





## ***Staffing***

The FY25 Proposed Budget reflects two additional staffing positions to support the Long Range Plan Strategic Goals. The two positions include an additional Maintenance Technician to assist with increased maintenance efforts at the 7 Village facilities and a Shop Assistant in Fleet Services to enhance the Fleet Department's ability to service and maintain Village vehicles. With the addition of these positions, the Village's total proposed staffing for FY25 is 311.50 FTE.

After multiple years of reducing staffing, the Village has been strategically increasing staffing levels to provide the services and service levels as directed by the Village Council and reflected in the Long Range Plans. In fact 11.75 Full Time Equivalent positions have been added since FY22.

***Table 5: Staffing Increases, FY22 - FY25***

<b>Year</b>	<b>Additional FTE Positions</b>
FY22	+1.0
FY23	+2.0
FY24	+6.75
FY25 Proposed	+2.0
<b>Total</b>	<b>+11.75</b>

## ***Property Tax Levy***

The total municipal budget relies on several sources of revenues, but the property tax levy is one of the most significant sources of funding. Property taxes account for approximately 27% of the General Fund budget. The Village's property tax consists of five components that support specific services and obligations of the Village. The two most significant components of the levy are the levy for operations and the levy for pension obligations.

The FY25 property tax levy of \$17.5 million is a 3.6% increase over the FY24 levy. The levy for operations will remain unchanged for the fifth year running. The amount the owner of a typical residential property pays to the Village in property taxes will be approximately \$819, about \$28 more than this year.

**Table 6: Village Property Tax Revenue FY25 vs. FY24**

<b>Tax Levy Component</b>	<b>FY25 Proposed</b>	<b>FY24</b>	<b>Change</b>	<b>Percent Change</b>
Corporate Levy*	\$3,086,645	\$3,086,645	–	–
Fire Protection*	\$2,935,500	\$2,935,500	–	–
Fire Pension	\$5,076,208	4,746,276	\$329,932	6.95%
Police Pension	\$5,423,632	5,147,886	\$275,746	5.36%
Capital	\$971,524	\$971,524	–	–
<b>Total</b>	<b>\$17,493,509</b>	<b>\$16,887,831</b>	<b>\$605,678</b>	<b>3.59%</b>

\*NOTE: The Corporate Levy and Fire Protection Levy together are referred to as the Levy for Operations.

### **Levy for Operations**

The property tax levy for operations, which consists of the Corporate Levy and Fire Protection Levy, will remain unchanged from the FY24 levy.

### **Levy for Public Safety Pensions**

In FY25, the levy for public safety pensions will be \$10,499,840, an increase of \$605,678 over the FY24 pension levy. The Village will make the required contributions to the Police and Fire Pension Funds in FY25. The Police Fund contribution is \$5,423,632 and the Fire Fund contribution is \$5,226,208, for a total of \$10,649,840. The Village will use a combination of the FY25 public safety pension levy (\$10,499,840) and a portion of the balance in the Public Safety Pension Stabilization assignment (\$150,000) to make the contribution.

### Public Safety Pension Stabilization

Traditionally, the Village levied an amount for public safety pensions equal to the required contribution. In 2023 the Village assigned funds specifically for future pension contributions and created a Public Safety Pension Stabilization Assignment. In 2024, the Village used the stabilization assignment to maintain a total flat levy. The stabilization assignment maintains a balance of \$622,346 for use in 2025 and future years.

The Village plans to continue using the stabilization assignment to smooth the impact on the property tax levy for public safety pensions and lessen the amount of the total property tax levy in future years. From 2025 through 2029, the required pension contributions will be made using a combination of a portion of the stabilization assignment balance and the property tax levy for public safety pensions. The balance in the assignment of \$622,346 should be used over the next five years as shown in the plan below. The plan is intended to result in the lessening of the total property tax levy in each of the years 2025 through 2029 and smoothed annual increases in the total tax levy ranging from 3.5% to 4.0%. It should be noted that, as part of the smoothing efforts, the increase in the total tax levy will be greater than the increase in the required contribution in 2025, 2026 and 2029. The opposite will hold true in 2027 and 2028.

Year	Required Contribution	Pension Levy	Other Components of the Levy <sup>^</sup>	Total Property Tax Levy	% Increase	Use of the Assignment
2023	\$9.48 m	\$9.48 m	\$7.4 m	\$16.89 m	—	—
2024	\$10.09 m	\$9.89 m	\$7.0 m	\$16.89 m	—	\$192,760
2025	\$10.65 m	\$10.50 m	\$7.0 m	\$17.50 m	3.6%	\$150,000
2026	\$11.16 m*	\$11.11 m	\$7.0 m	\$18.11 m	3.5%	\$50,000
2027	\$11.87 m*	\$11.77 m	\$7.0 m	\$18.76 m	3.6%	\$100,000
2028	\$12.87 m*	\$12.42 m	\$7.0 m	\$19.41 m	3.5%	\$175,000
2029	\$13.34 m*	\$13.19 m	\$7.0 m	\$20.19 m	4.0%	\$147,346

**\*NOTE:** These annual contributions are shown in the projection model. Actual annual contributions will vary from these figures.

**^ NOTE:** This plan assumes that there will be no other changes to the other levy components. These components of the levy may be changed as part of annual budget preparations.



## FAQ on Public Safety Pensions

### What Does "Public Safety Pension" Mean?

Police officers and firefighters are eligible for pension benefits upon retirement if they meet certain eligibility criteria which are set by State of Illinois law. Each municipality that employs police officers and firefighters must maintain a fund to pay the pensions. The pension funds are invested using parameters established by the State of Illinois to increase the value of the fund over time. The level of pension benefits is determined by State law.

### Who Pays for Public Safety Pensions?

Both the employer and the employee are responsible for funding the public safety (police and fire) pension funds. Police officers contribute 9.91% and firefighters contribute 9.455% of their salary toward their pensions. This percentage is governed by State statute. The Village makes an annual contribution to each pension fund. The amount is based on an actuarial calculation that is determined by figuring the potential cost of the system based on statistical analysis which considers investment returns, employee contributions, and pension benefit payout costs.

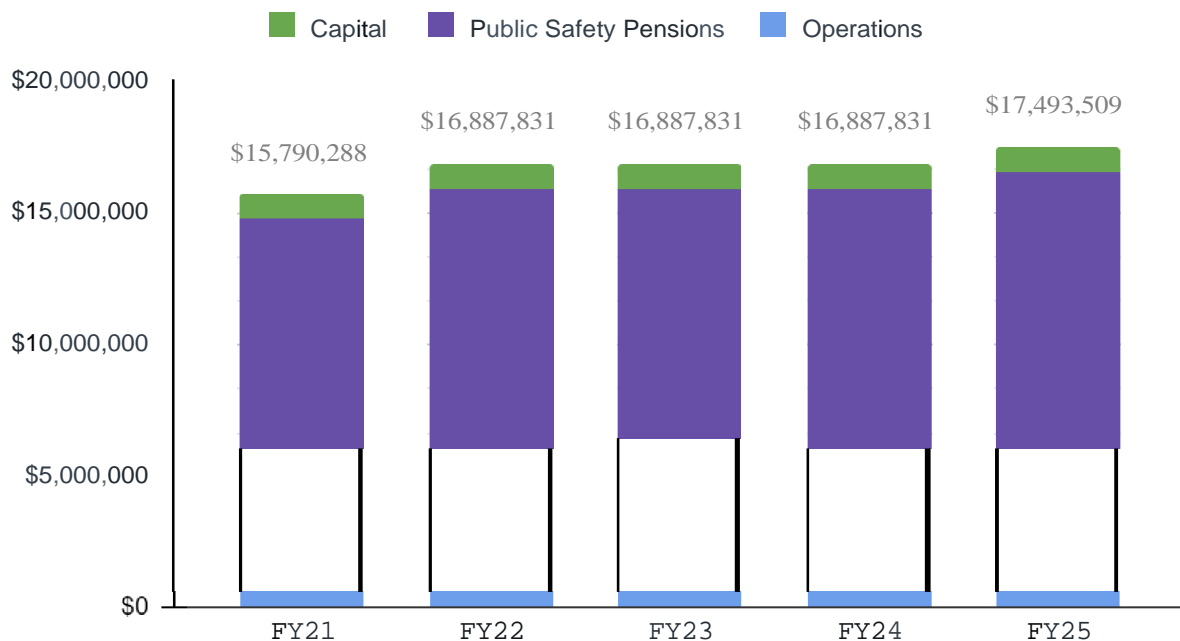
### Does the Village Fund the Pensions at the Required Amount?

Yes, each year the Village makes the required annual contribution to both the Police and Fire Pension Funds.

### What Does "Pension Levy" Mean?

The Village must contribute a minimum amount to its pension funds to meet the funding level required under state law. The funding level refers to the amount in the pension fund compared to the potential liability. This amount is the Village's annual property tax levy for pension contributions.

## Village Property Tax Levy FY21 to FY25



### Equalized Assessed Valuation

Based on recent increases and conversations with the Downers Grove Township Assessor, staff expects that the total Equalized Assessed Valuation (EAV) of all taxable property in the Village to increase by 4%. The Village's tax rate is projected to decline because the EAV expected percentage increase is greater than the percentage increase in the levy. The EAV increase is an estimation and could change once the assessment is finalized.

**Table 6: Levy, EAV and Rate, 2021 to 2025**

Year	Levy (millions)	EAV (billions)	Tax Rate
2025	\$17.49	\$3.26	.55
2024	\$16.89	\$3.13	.55
2023	\$16.89	\$3.01	.57
2022	\$16.89	\$2.90	.58
2021	\$15.79	\$2.76	.58

### Village Tax Levy on a Typical Residential Property

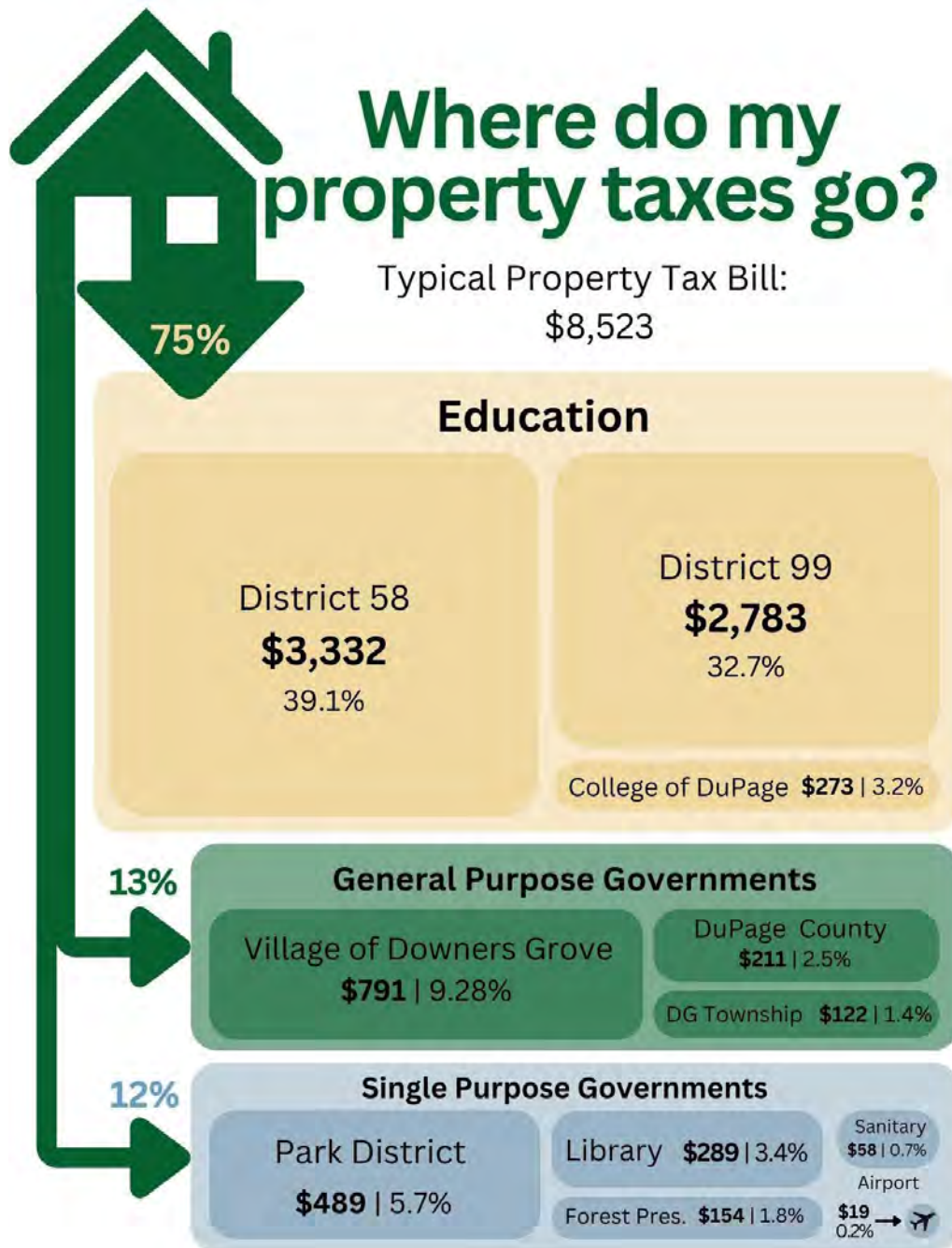
In 2024, a typical residential property with a market value of \$429,777 (taxable value of \$143,259) paid \$790.36 to the Village. The taxable value of the same property is expected to increase by 4% in 2025. With the unchanged Village property tax levy, a typical residential property is expected to pay \$818.71, an increase of \$28.35.

**Table 7: Impact of Property Tax Levy on a Typical Residential Property**

	FY25	FY24	Difference
Equalized Assessed Value	\$148,989	\$143,259	\$5,730
Village Tax Rate	.5495	.5517	(.0022)
<b>Village Tax Amount</b>	<b>\$818.71</b>	<b>\$790.36</b>	<b>\$28.35</b>

The Village portion of the property tax bill is 9.28% of the total tax bill. Below is a breakdown of the percentage of distribution to local government entities from a typical tax bill. The information, as well as the property tax history of each parcel, is available on the DuPage County [website](#).

*Property Tax Levy on a Typical Residential Property, by Taxing Body*



## ***Civic Center Project***

The Village has constructed a combined Civic Center facility which serves as the new home of Village Hall, the Police Department and the administrative offices of Downers Grove School District 58. The project is on track to be substantially completed by the end of 2024. While the vast majority of the project expenses were incurred from 2022 through 2024, a small amount of expenses will be incurred in 2025. The FY25 Proposed Budget provides the resources to successfully close out the public redevelopment portion of the project.

The redevelopment of Lot 2 on the Civic Center property is planned to commence in FY25. Revenue from the sale and redevelopment of this property is projected to generate approximately \$14 million over the next 20 years (the remaining life of the Tax Increment Financing District). This revenue will be used to make payments on the bonds issued for the Civic Center project. The FY25 Proposed Budget reflects revenue of approximately \$1.5 million in the Debt Service Fund from the sale of the property.

In 2022, the Village prepared a financial plan to pay for the costs of the \$60.4 million Civic Center Project. The plan includes the use of \$24.1 million in cash-on-hand and the issuance of \$36.3 million in bonds to finance the project.



### **Civic Center Project Summary**

Located on the west side of the Civic Center property, this combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and with customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers. Exterior features will include public plazas, pedestrian walkways and native landscaping. Visitor parking will be onsite, as well as areas designated for employees and official Village vehicles. The proposed plan for the Washington Street intersection will eliminate the eastern leg of the intersection, streamlining the traffic flow and improving pedestrian walkways. A variety of environmentally sustainable features are proposed for the new building.

## ***Ogden Avenue Tax Increment Financing District***

The Proposed FY25 Budget reflects the recommendations in the Ogden TIF District close-out plan. The original expiration date of the District was December 31, 2024. In late 2023, the TIF was extended by up to 12 years to allow the Village to spend down the ending fund balance of about \$6 million over the next few years and distribute tax increment received in 2025 and beyond to the other taxing bodies. \$3.7 million is budgeted for reimbursements payments for Perillo Rolls-Royce (\$2.5 million) and Andy's Frozen Custard (\$1.2 million).

### **Recent Ogden Avenue Redevelopment Projects Supported by the TIF District**

- 2024 - Agreement with Downers Grove Equity LLC to construct a new Andy's Frozen Custard at the northeast corner of Ogden and Washington to reimburse the Developer up to \$1.2 million.
- 2024 - Agreement with Gold Coast Exotic Imports to remodel and expand the existing 16,000 square foot building, construct a new 13,600 square foot two-story service center, and develop the 4241 Florence Avenue property into a vehicle inventory parking lot to reimburse the Developer up to \$2.5 million.
- 2020 - Agreement with 1111 Ogden, LLC to construct a 9,000 square foot multi-tenant retail building at 1111 Ogden Avenue to reimburse the Developer in an amount not to exceed \$850,000.





MapID	Key Residents/Projects
1	Village of Downers Grove (19DI)
2	Packey's (15)
3	Bill's (16011)
4	Ogden's (141.51)
5	DG's (494J Sar., roga)
6	Vequily's (1203)
7	Vequily's (1201)
8	Vequily's (1149)
9	Jewel's (1118)
10	Vequily's (1034)
11	Vequily's (1022)
12	Vequily's (1010)
13	Vequily's (1000)
14	Maple's (9B3--945)

Address
1911 Ogden Ave
18.15 Ogden Ave
1811 Ogden Ave
1415 Ogden Ave
4341 Saratoga Ave
1203 Ogden Ave
1201 Ogden Ave
1149 Ogden Ave
U4801 Ogden Ave
10340 Ogden Ave
1022 Ogden Ave
1010 Ogden Ave
10000 Ogden Ave
9S30 Ogden Ave

MapID	Key Redevelopment Projects
16	Popeyes (1621)
17	Multi-Tenant Building (Advanced Auto Parts, etc) (50.516)
18	PNC Bank (Ogden and Fairview) (4011)
19	CVS (400)
20	Multi-Tenant Building (Uve Guys, etc) (334-340)
21	AJen Radiator and Auto Sales (333)
22	Perkins Bentley and L. (330)
23	Freddie's (3.25)
24	Perillo Pre-Owned (31C)
25	The Joint Office (307)
26	Intattress Inn (305)
27	Intattress Inn (225)
28	Napleton Aston Martin and Mercedes (217)
29	Ogden Lincoln (Pre-Operational Dealer) (nc)

Address
6210 Ogden Ave
1100 Ogden Ave
401 Ogden Ave
401 Ogden Ave
340 Ogden Ave
333 Ogden Ave
330 Ogden Ave
325 Ogden Ave
310 Ogden Ave
306 Ogden Ave
225 Ogden Ave
217 Ogden Ave
216 Ogden Ave

## ***Investment in Infrastructure***

The Village's strategic goal to provide *Top Quality Infrastructure* requires a commitment to ongoing investment in maintaining, replacing or building new infrastructure. Since 2010, the Village has created and followed plans for sustainable funding for infrastructure. As a result, the Village has made major investments in streets, the stormwater system, water systems, and sidewalks.

The FY25 Budget includes \$25.1 million for continued investment in the Village's water, streets, stormwater, sidewalk and other infrastructure.

The Village maintains several major infrastructure systems: streets, sidewalks, stormwater and water. In addition, the Village manages public facilities, traffic, the parking deck, and parking lots. The Village has both long and short-term spending plans for each of its major systems. Short-term spending plans are in the annual Community Investment Plan.

**\$7.2 Million for Streets** - The FY25 Budget includes \$7.2 million for street maintenance projects, including resurfacing, crack-filling and patching. Street maintenance projects are funded by the Motor Fuel Tax, Home Rule Sales Tax, Property Tax and Telecommunications Tax. The Proposed FY25 Budget includes \$1.25 million in the Capital Projects Fund for improvements to the Downtown Streetscape. As part of the Guiding DG planning effort, the Village is preparing streetscape plans for Downtown and the Fairview Area. The plans should be completed in the first half of 2025. The Village is planning to start making some of the improvements in the Downtown in 2025.

**\$6.1 Million for Water** - The FY25 Budget includes \$6.1 million for water infrastructure projects. This figure includes \$200,000 for the replacement of lead service lines. Pursuant to the water rate study completed in 2024, water rates will be increased by 9%. For a typical residential customer, the bi-monthly water bill will increase by about \$10 from \$102.73 to \$112.01. The Village will be receiving a \$4 million low interest loan from the IEPA. These proceeds will be used to replace several segments of watermain that have exceeded their useful life and to rehabilitate a back-up well. Additional information about the Water Fund is available in the 2023-25 Long Range Plan.

**\$5.8 Million for Stormwater** - The FY25 Budget includes \$5.8 million of investment in the stormwater management system. Revenues for stormwater expenses are provided by stormwater utility fees. The fees are budgeted to increase by 8.7% in FY25 (\$18.82 per ERU up from \$17.31 per ERU) pursuant to the 2021 Stormwater Plan. The 2021 Stormwater Capital Plan calls for 11 projects to be constructed in 2023 through 2025. To help fund these projects, the Village issued

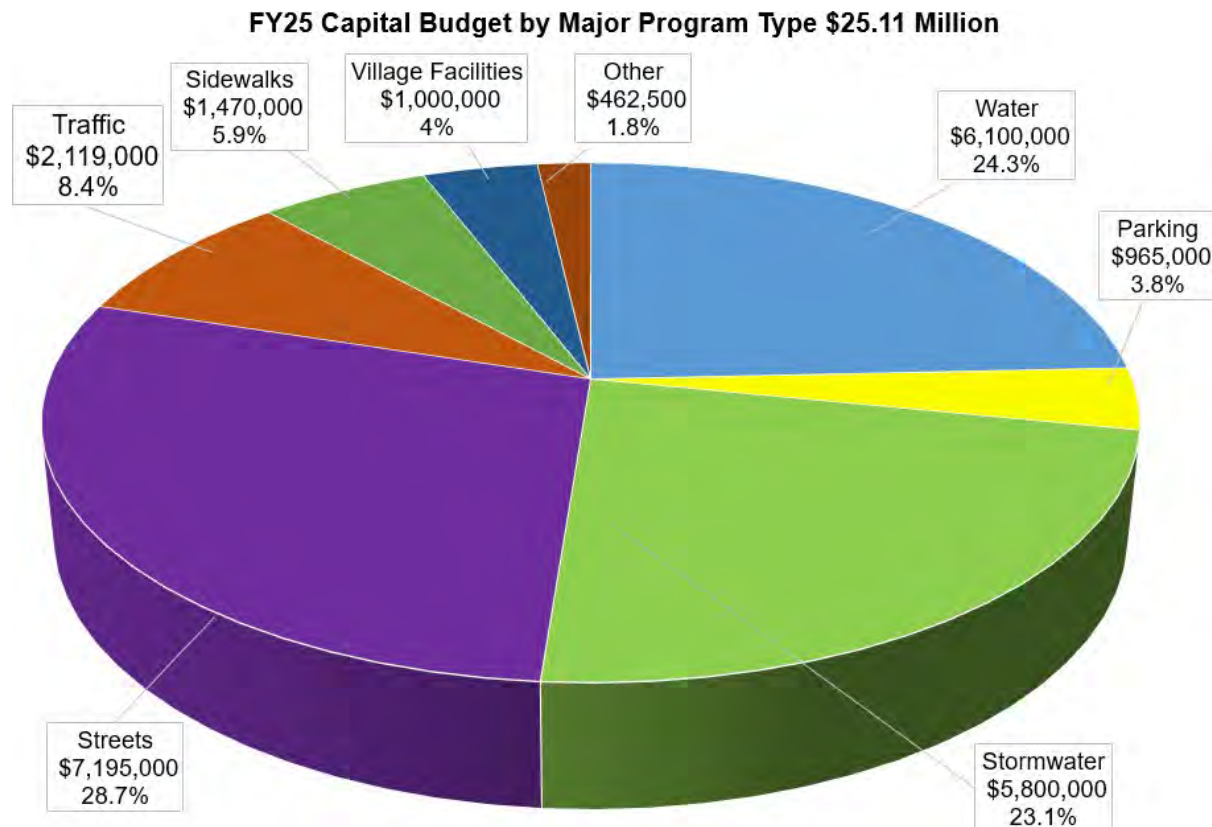


\$5.5 million in bonds in 2022. Six stormwater projects are planned to be constructed in 2025.

**\$2.1 Million for Traffic** - The FY25 Budget includes \$2.1 million for traffic management and safety improvements. This includes \$1.6 million for continued pedestrian safety improvements and \$325,000 for neighborhood traffic management efforts and traffic signal modernization.

**\$1.5 Million for Sidewalks** - The FY25 Budget includes \$1.5 million for sidewalk infrastructure projects. This consists of \$750,000 for sidewalk maintenance and repair and \$470,000 for crosswalk and accessibility improvements.

**\$1.0 Million For Village Facilities Maintenance** - The Major Buildings Fund includes \$1.0 million for maintaining Village-owned facilities including the Civic Center, four fire stations, Public Works and the Fleet Garage. To guide future maintenance activities, the Village plans on analyzing the current condition of these major buildings and preparing a multi-year maintenance plan. Key maintenance efforts in 2025 include projects at Fire Station 3, Public Works, Vehicle Fleet Garage and the Main Street Train Station.



## ***Potential Impacts to the Budget***

The FY25 Budget was prepared with great care and attention to detail and reflects staff's best assessment of revenues and expenses in each fund. However, there are several factors which could affect the budget, both positively and negatively over the course of the year.

Most of the Village's revenue sources have the potential to be impacted by general economic conditions at the local, state, national and international levels. The State of Illinois controls many of the Village's revenue sources and Illinois continues to take actions to solve the state's ongoing financial challenges. Staff will continually monitor the general economic conditions locally and abroad, and staff will be prepared to implement any strategies needed to address any impacts to Village revenues.

If revenues perform better than the budgeted amounts, especially in the General Fund, the unanticipated funds could be transferred into the Debt Service Fund to be used for future payments on the Civic Center bond. Using funds in this manner would reduce the likelihood that an additional property tax would have to be levied to make debt service payments. Funds could also be placed in the Public Safety Pension Stabilization Assignment to continue to help smooth the impact of increasing costs on the property taxpayers.

Most of the Village's expenses are steady and predictable. However, expenses may increase if the Village has to provide additional services in response to unexpected emergencies. Further, general economic conditions may affect Village expenses. Staff is monitoring economic conditions with a focus on inflationary pressures, global supply chain issues, and international events.

Throughout 2025, staff will provide reports to the Village Council and community on the Village's budget performance and propose any modifications to the budget, if necessary.

# **2023-2025 Long Range Plan Update**

**September 3, 2024**

## Introduction & Overview

The [2023-25 Long Range Plan](#) (LRP), approved by the Village Council in September 2023, identifies and addresses issues affecting the long-term future of the Village. The Plan establishes the Village's goals and priorities that guide annual budgets, daily operations and delivery of services. The Long Range planning process is one of many strong management practices that has led Standard & Poor's to grant the Village their highest bond rating of AAA.

The Long Range Plan consists of:

- Strategic Goals for 2023 to 2025 and beyond
- Key trends and issues affecting the long-term future of the Village
- Strategies and solutions to address key trends and issues
- Priority Action Items to be completed by April 2025

To prepare the Long Range Plan, the Village Council met multiple times in a workshop format from May through September 2023. The meetings provided an opportunity for dialogue and collaboration among the Village Council, community members, and staff.

The Village Council held public meetings from June through August 2024 to update the LRP. The update:

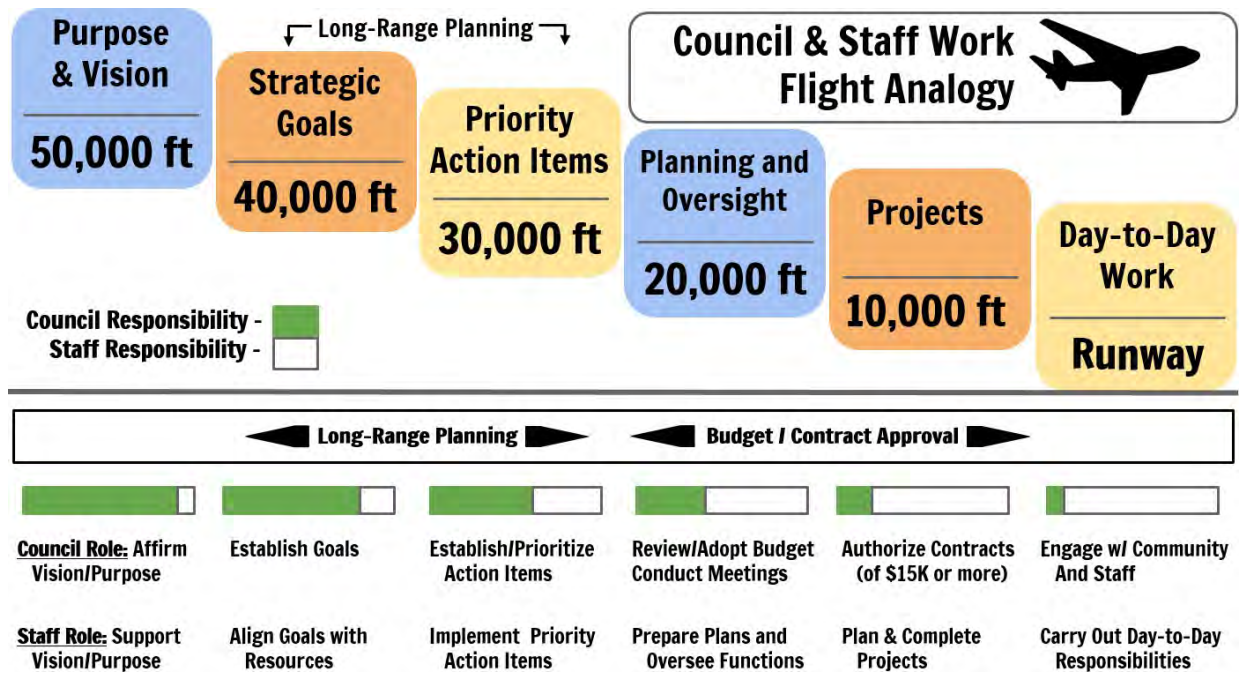
- Identified key trends and issues which may affect the Village in 2024 and beyond
- Established strategies to address the key issues
- Reviewed and confirmed the Priority Action Items for the next 8 to 12 months, and consider making adjustments to the work plan

### *Long Range Plan Update Meeting Schedule*

Date	Topics
June 11	<ul style="list-style-type: none"><li>• Introduction and Overview</li><li>• General Fund and Related Funds Sustainability</li></ul>
July 9	<ul style="list-style-type: none"><li>• Public Safety Pension Funds Contributions</li><li>• Water Fund Sustainability</li></ul>
August 13	<ul style="list-style-type: none"><li>• Review of Priority Action Items</li></ul>

## Flight Analogy

The graphic below compares the roles of the Village Council and staff to an airline flight. The Long Range Planning process takes place at the 30,000-40,000 foot level. The Council and community also have opportunities for input at the lower levels throughout the rest of the year, such as during regular Council Meetings, as part of the budget process, and in communicating formally and informally with members of the Village Council and staff.



## Strategic Goals

The Village Council developed the following strategic goals:

- Steward of Financial, Environmental and Neighborhood Sustainability
- Exceptional Municipal Services
- Top Quality Infrastructure
- Strong, Diverse Local Economy
- A Safe and Welcoming Community
- A Beautiful Community
- Continual Innovation

### *Achievements and Results*

In the past several years, the Village has completed many key accomplishments and achieved significant measurable results to further the Strategic Goals. Prior year [Annual Reports](#) summarize these accomplishments and results.

### *Vision, Goals & Objectives*

The Strategic Goals are supported by and applied in conjunction with the Village's Vision and Goals and Objectives. The [Comprehensive Plan](#) articulates the community's vision for the desired physical, social, and economic characteristics of the Village for the next 15 to 20 years. The Comprehensive Plan includes a Vision Statement that provides a basis for identifying many of the specific Goals and Objectives needed to lead the Village of Downers Grove in the direction of implementation.

### **Steward of Financial, Environmental and Neighborhood Sustainability**

The Village should act as a steward of public resources to achieve financial, environmental and neighborhood sustainability. Financial sustainability can be achieved by aligning expenses with revenues on a long-term basis. The Village should control increases in expenses and implement revenue sources that withstand short-term uncertainty and provide long-term stability.

Environmental sustainability refers to the Village's responsibility to deliver its services in a way that protects or enhances natural resources. The Village seizes opportunities to 'green' its operations when possible, whether by seeking grants to introduce new environmentally friendly practices or by seeking the most environmentally friendly option for existing services.

Neighborhood Sustainability refers to the Village's role in crafting and applying policies and codes that help in maintaining or achieving the desired character of existing neighborhoods.

### **Exceptional Municipal Services**

The services provided by the Village to residents, businesses, visitors, and all other stakeholders should be of the highest quality and exceed expectations. Village services should be delivered at a value to the community and should reflect the needs and desires of the community as a whole. This is achieved through maximizing the value of public dollars by

partnering with overlapping and adjacent government entities. The value of the Village's services should be regularly communicated to the public. The Village should be transparent and accessible, and residents should be engaged and able to interact with their local government. The Village achieves this by producing timely communications in multiple media formats, publishing financial information in a way that is clear and understandable, and seeking and implementing new ways to gather input from residents and other stakeholders.

### **Top Quality Infrastructure**

The Village owns and operates several infrastructure systems including streets, a stormwater management system, and a water supply and distribution system. Specific performance and maintenance standards have been identified for each infrastructure system. The Village should continue to invest in infrastructure systems so that they meet or exceed performance and maintenance standards.

### **Strong, Diverse Local Economy**

The Village should continue to strengthen and diversify the local economy by working with the Downers Grove Economic Development Corporation (DGEDC) and implementing the recommendations of the Village's Comprehensive Plan. The DGEDC, a private not-for-profit agency, is committed to strengthening and diversifying the local economy by retaining existing businesses and attracting new businesses. They strive to strengthen the commercial and industrial property tax base and the sales tax base, increase hotel tax revenue and grow local employment.

The Comprehensive Plan, adopted in 2011 and updated in 2017, serves as a tool for improving the community in many areas, including economic development. The Village continues to work with the DGEDC to implement the recommendations of their Strategic Plan.

### **A Safe and Welcoming Community**

The Village should strive to provide and maintain a safe and welcoming community where people feel a sense of belonging. Safety should be a priority when providing services and constructing infrastructure. The services and infrastructure systems provided by the Village should work together to further this goal. All community members should be safe while participating in daily activities such as spending time in their house and neighborhood, driving a vehicle, riding a bike and going for a walk. The Village should enjoy a low crime rate along with a low occurrence of fires and injuries. Buildings, both private and public, should be constructed in a manner that provides a safe environment for all occupants. All stakeholders, longtime residents, newcomers and visitors should feel a sense of belonging in the community.

### **A Beautiful Community**

The Village should strive to enhance the appearance of the community. The built environment should be visually pleasing, of an enduring design and instill a sense of pride among residents, visitors and stakeholders. Public spaces should be inviting & engaging while providing a comfortable and welcoming place for people. Any project or improvement constructed or installed by the Village, large or small, should consist of a high-quality design aesthetic.



**Continual Innovation**

Innovation refers to the discovery, development and implementation of leading ideas and practices. Continual innovation leads to increased value of each dollar of investment in Village operations. It is achieved by emphasizing a leadership philosophy that is issue-focused and builds on the skills and talents of all employees within the organization. Village staff carefully considers the benefits of innovative practices to ensure success and value to the organization.

## General Fund & Related Funds Sustainability

The General Fund is the Village's central operating fund that accounts for most services including Police, Fire, Community Development, and most Public Works services. The Village's primary purpose as a service organization means the vast majority of costs are related to the personnel delivering those services.

There are some funds directly related to the General Fund including the Health, Risk, and Equipment Replacement Funds. Generally speaking, most revenues in these funds are contributions from the General Fund (transfers which are categorized as expenses).

### Funds Related to the General Fund

The **Health Fund** accounts for financial activity related to the Village's self-insured medical, dental, vision and life insurance plans. Claims and program administration are managed through a combination of internal staff and contractual support.

The **Risk Fund** accounts for financial activity related to the Village's workers' compensation and liability insurance program, management of all Village liability claims, and employee safety training programs. The Village is self-insured for health insurance and risk. This means that it pays for claims (healthcare costs, workers compensation claims and other liabilities) on a cash basis, rather than by paying premiums to an insurance company. The Village sets aside money each year to pay for claims.

The **Equipment Replacement Fund** provides a dedicated funding source for equipment that is replaced on a routine basis. It allows for items to be replaced when warranted versus when funds are available. Village departments "pre-fund" for equipment purchases by making payments to this fund for equipment that they use. This fund is used to purchase vehicles, computer equipment and fire equipment.

## General Fund Summary

<p><b>Trends &amp; Issues</b></p>	<ul style="list-style-type: none"> <li>From 2020 to 2023 revenues exceed expenses allowing significant amounts to be transferred from the General Fund to other funds to address other financial and strategic needs including: <ul style="list-style-type: none"> <li>Civic Center Project - approximately \$6.1 million</li> <li>Replacing Vehicles and Equipment - approximately \$4.0 million</li> <li>Risk Related Expenses - approximately \$3.9 million</li> <li>Health Related Expenses - approximately \$1.5 million</li> </ul> </li> <li>From 2020 to 2023: <ul style="list-style-type: none"> <li>Revenues increased from \$50.9 to \$63.7 million</li> <li>Expenses, prior to the unplanned transfers noted above, increased from \$47.7 to \$56.3 million.</li> </ul> </li> <li>Revenues are projected to exceed expenses in 2024 and 2025 <ul style="list-style-type: none"> <li>Revenues are projected to increase 1% to 3% annually</li> <li>Expenses are projected to increase 3% to 5% annually</li> </ul> </li> <li>Expenses have increased 15% from 2020 to 2023 due to inflation, supply chain issues, and public safety pension contributions.</li> <li>Required contributions to the public safety pension funds are projected to increase over the next several years from the current \$10.1 million to about \$20 million in 2040.</li> <li>The FY25 required contributions to the public safety pension funds are expected to increase by \$562,918 (5.6%)</li> <li>Effective January 1, 2026, the sales tax revenue on grocery items will be eliminated and total annual sales tax revenue will decline by approximately \$1.3 million. The Village could enact a local sales tax on grocery items to restore this revenue.</li> </ul>
<p><b>Background &amp; Key Facts</b></p>	<ul style="list-style-type: none"> <li>The Village saw significant increases in revenues from 2020-2022. FY23 revenues increased 1.9% over FY22.</li> <li>The Village saw increases in expenses from 2020-2022 and projects modest increases over the next few years. FY23 expenses increased 5% over FY22.</li> </ul>
<p><b>Strategies &amp; Solutions</b></p>	<ul style="list-style-type: none"> <li>Continue to manage expenses within budgeted amounts.</li> <li>Continue to maintain the General Fund balance at the recommended level of 38% of annual expenses.</li> <li>If revenues exceed expenses continue to transfer some of these funds to the Civic Center Debt Service Fund, Health Fund, Risk Fund and Equipment Replacement Fund.</li> <li>Prior to January 1, 2026, adopt a local 1% sales tax on grocery items to avoid a \$1.3 million decline in annual sales tax revenue.</li> </ul>

## General Economic Conditions and Trends

The United States has continued to benefit from strong macroeconomic-level growth, with gross domestic product growing between an annualized rate of 2%-5% in each quarter since September of 2022. Inflation remains stubbornly above the Federal Reserve recommended annual rate of 2%, though price increases have substantially fallen from their highs; dropping to 3.1% in January of 2024 compared to 6.4% in January of 2023. Economic market performance remains uncertain due to geopolitical unrest, an election year and anticipated Federal Rate adjustments. Village staff will continue to monitor macroeconomic conditions, and adjust if necessary in the spirit of fiscal responsibility.

## General Fund Performance

Financial sustainability has been a long-standing Village goal. The Village has achieved this goal in the General Fund with revenues exceeding expenses each year for the past fourteen years. FY09 was the last year that expenses exceeded revenues. Since 2020 the Village has seen unprecedented revenue growth. Revenues increased almost 30% from 2020 to 2022 primarily due to several factors related to pandemic relief. In FY2023, revenue growth continued to increase over 2022 but at a much smaller increment (1.9%). Revenues appear to be leveling off with a continued possibility of an economic slowdown by the end of 2024 or beginning of 2025.

### **Elimination of State Sales on Groceries & Opportunity to Enact VoDG Grocery Sales Tax**

The General Assembly passed a bill which eliminates the 1% sales tax on grocery items, effective on January 1, 2026 and provides municipalities the authority to enact a local sales tax on grocery items. The Village currently receives about \$1.3 million in revenue from sales tax on grocery items. Beginning in 2026, the General Fund revenue would decline by this amount. The Village could restore this lost revenue by adopting a Village 1% sales tax on grocery items. The revenue projections for 2026 included in this report assume that the Village will adopt a local 1% sales tax on grocery items.

## Revenue

Revenue has been significantly higher than budgeted amounts in both 2022 and 2023. In 2022, revenues were budgeted at \$54.4 million and came in at \$62.5 million, while in 2023, revenues were budgeted at \$58.4 million and came in at \$63.7 million. Drivers of the exceptional revenue returns include sales tax, home rule sales tax, income tax, food & beverage tax, local use tax and ambulance fees. For the next few years, revenue increases are projected to be about 1% to 3% annually. Overall 2024 revenues may be slightly higher than budgeted for 2024.

Table 1 - General Fund Revenues, 2019 to 2025

Revenue Source	2019	2020	2021	2022	2023	2024 PRJ	2025 Outlook
Sales Tax	11.4	11.0	13.7	14.1	14.7	15.0	+/- 2% annual increase expected
Property Tax (OPS)	5.9	6.0	6.0	6.0	6.4	6.0*	Discretion of Village Council
Income Tax	5.2	5.3	6.5	8.2	8.0	8.4	Modest Increase
Utility Taxes	4.4	3.9	3.6	3.6	3.4	3.3	Gas & Electric Flat; Telecom Declining
Building Permits	1.3	1.2	1.1	1.9	1.1	1.3	Cyclical
Home Rule Sales	1.9	1.7	2.2	2.3	2.4	2.4	Flat
Food & Beverage	2.0	1.6	3.0	3.6	3.7	3.8	+/- 2% annual increase expected
Ambulance Fees	1.4	1.5	3.7	3.8	3.7	3.8	+/- 2% annual increase expected
Local Use Tax	1.6	2.2	1.9	2.0	2.0	1.9	Slight decline expected
Cellular Equip Rental	1.2	1.2	1.2	1.0	1.0	1.0	Flat
Hotel Tax	1.0	0.4	0.6	0.8	0.8	0.8	Flat net effect of returning to pre-pandemic levels & change of hotel ownership
Interest	0.5	0.3	0.3	0.6	0.9	0.7	Net effect of consistent interest rates & lower cash balance due to FY2023 transfers (interest will be earned in other funds)

**\*NOTE:** The increase in Property Tax (OPS) from 2022 to 2023 was due to Council's direction to implement a flat levy approach to smooth the impact of expected increases in the FY 24 pension levy.

### Expenses

The Village continues to effectively manage expenses to be able to respond quickly in this unpredictable environment. In 2022, expenses were budgeted at \$54.4 million and came in at \$53.9 million while in 2023 expenses were budgeted at \$58.0 million and came in at \$56.3 million.

The Village's ability to closely manage its expenses within and/or below budgeted amounts has allowed for unplanned contributions to other funds that have demonstrated financial needs. Since 2021 over \$18 million has been transferred (see Table 2 below).

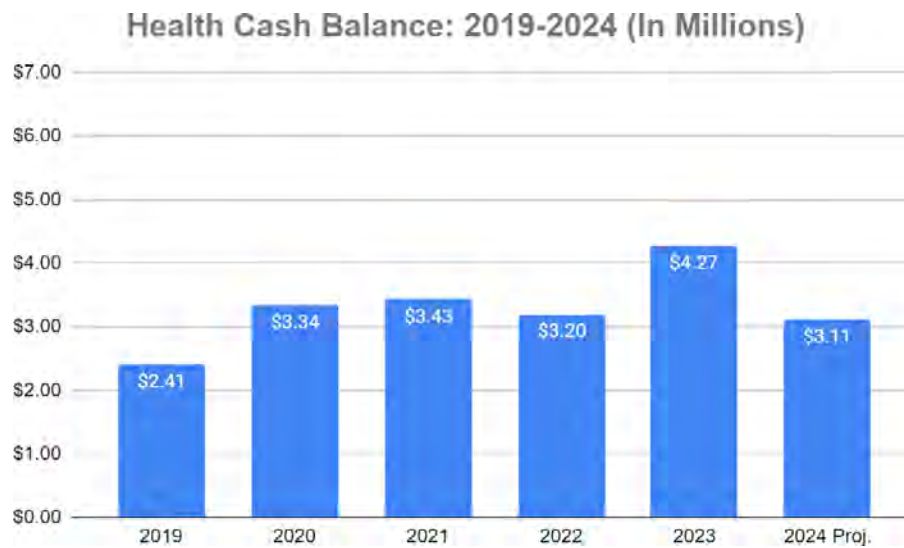
Expenses increased by 5.0% in 2023 over 2022. Comparing 2018 actuals to 2023 actuals, revenues have increased by \$14.7 million (30% total; an average of 5.0% per year) while expenses have increased by \$6.0 million (12.2% total; an average of 2.0% per year). The

Village has maintained its General Fund Balance at the recommended level of 38% to 40% of annual expenses during this same period.

General Fund expenses are projected to increase 3% to 5% annually. Personnel costs, primarily public safety pension expenses, have been and will continue to be the key expense driver.

<i>Table 2 - Transfers from the General Fund 2021-2023</i>					
<b>Fund</b>	<b>Description</b>	<b>2021 Transfer</b>	<b>2022 Transfer</b>	<b>2023 Transfer</b>	<b>2023 Cash/Fund Balance</b>
Equipment Replacement	Pays for new equipment and vehicles using a pre-funding approach. The transfers addressed the issue of cost increases due to supply chain issues, inflation, and the scheduled purchase of a new ladder truck.	\$0.086 M	\$2.9 M	\$1.0 M	\$7.0 M
Fleet Services	Pays the costs to maintain, fuel, and service all vehicles in the Village's Fleet. The transfers addressed the issue of cost increases due to higher fuel and vehicle parts prices.	\$0.086 M	\$1.0 M	N/A	\$1.9 M
Risk	Accounts for financial activity related to the Village's workers' compensation and liability insurance program, management of all Village liability claims, and employee safety training programs. The Village is self-insured for risk, meaning it pays for claims, (workers compensation claims and other liabilities) on a cash basis, rather than by paying premiums to an insurance company. The transfers addressed expected cost increases due to anticipated higher claims in 2024.	N/A	\$2.4 M	\$1.5 M	\$6.9 M
Health	Accounts for financial activity related to the Village's self-insured medical, dental, vision and life insurance plans. Since the Village is self-insured for health insurance meaning it pays for claims on a cash basis, rather than by paying premiums to an insurance company. The transfers addressed the issue of expected cost increases due to anticipated higher claims in 2024.	N/A	N/A	\$1.5 M	\$4.3 M
Capital	Accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals and other projects. These transfers are to increase funding for capital projects in the Downtown and Fairview Focus areas expected to be included in the streetscape plans.	N/A	N/A	\$1.8 M	\$10.3 M

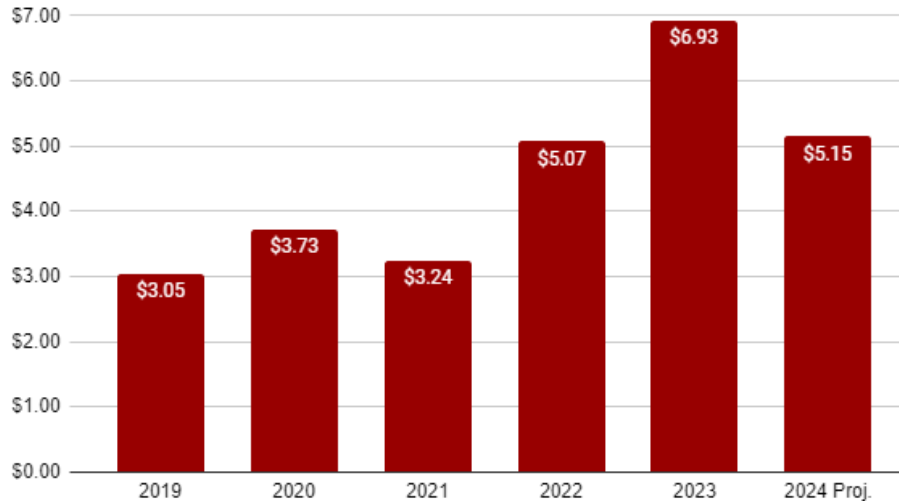
Major Buildings (Civic Center)	Beginning in FY2022, this Fund was designated to account for the construction and design costs of the Civic Center Project. Money in this fund consists of the initial equity and bond proceeds used for the project. The transfers helped pay for the construction costs.	\$5.4 M	N/A	N/A	\$17.0 M
Debt Service Fund	The financing for the Civic Center Project consists of 25 years of debt service payments. These payments are scheduled to be made through a combination of available funds and revenue sources detailed in a separate financial plan. Transfers made to this fund all go towards the debt service payments and reduce the likelihood that a property tax levy increase will be required.	N/A	\$0.5 M	\$231,964	\$3.6 M



**Health Fund Outlook:** *Staff projects the cash balance in the Health Fund will drop to \$3.11 million by the end of FY 2024 due to anticipated continued higher medical claims.*

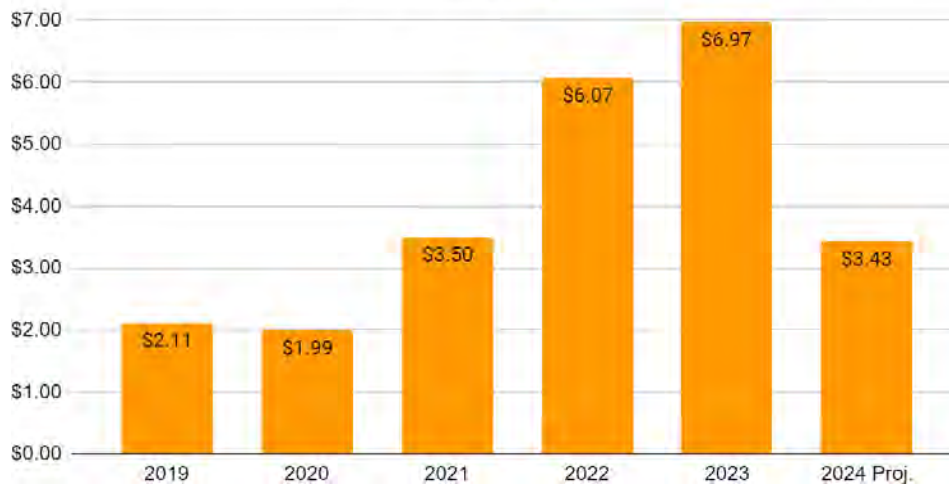


**Risk Cash Balance: 2019-2024 (In Millions)**



**Risk Fund Outlook:** Staff projects the cash balance in the Risk Fund will drop to \$5.15 million by the end of FY2024 due to anticipated claims in 2024.

**Equipment Replacement Cash Balance: 2019-2024 (In Millions)**



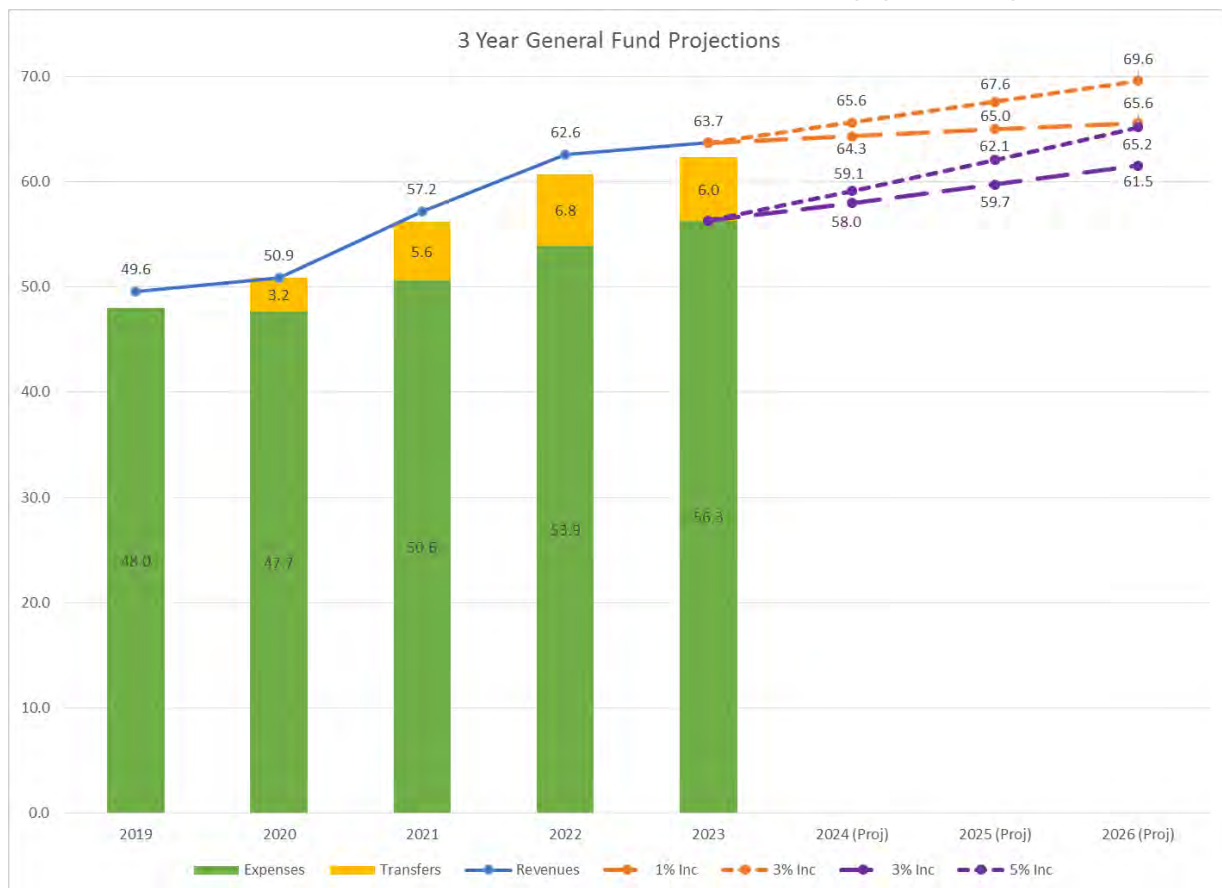
**Equipment Replacement Outlook:** The cash balance in the Equipment Replacement Fund is projected to drop to \$3.43 million by December 31, 2024 due to the anticipated purchase of a ladder truck and two ambulances. Balances in this fund fluctuate and typically drop significantly in the year that a ladder truck is purchased. Balances increase in the following years building up to the purchase of the next ladder truck.

## General Fund Projected Performance

General Fund performance is expected to remain strong in the next few years, though not as strong as the previous few years. Revenues are projected to remain above expenses through FY26. Expenses are projected to increase by 3% to 5% annually driven primarily by personnel expenses, while revenues are projected to increase by 1% to 3% annually. Based on these projections, the General Fund will continue to be sustainable without the need for significant policy-level changes. If revenues grow at the lower end of the projected range and expenses grow at the higher end, the General Fund should be balanced in 2026 at approximately \$65.5 million.

Therefore, this Long Range Plan update calls for the Village to:

- Continue to manage expenses within budgeted amounts
- Continue to maintain the General Fund balance at the recommended level of 38% of annual expenses
- If revenues exceed expenses, continue to transfer some of these funds to the Civic Center Debt Service Fund, Health Fund, Risk Fund and Equipment Replacement Fund



## Public Safety Pension Fund Contributions & Property Tax Levy

<b>Trends &amp; Issues</b>	<ul style="list-style-type: none"> <li>• The Village's required contributions to the public safety pension funds have increased from \$6.53 million in 2018 to \$10.09 million in 2024, an increase of \$3.56 million (55%).</li> <li>• The required contributions are projected to increase from \$10.1 million in 2024 to \$20 million in 2040.</li> <li>• In 2025 the required public safety pension contribution is projected to increase by \$562,918; a 5.8% increase for the Fire Pension and 5.4% for Police Pension.</li> </ul>
<b>Background &amp; Key Facts</b>	<ul style="list-style-type: none"> <li>• The Village makes the required contribution to the public safety pension funds each year.</li> <li>• There are two public safety pension funds (Firefighters Pension Fund and Police Officers Pension Fund).</li> <li>• In 2023, the Village smoothed the total property levy by levying more than the required public safety pension contribution (which unexpectedly decreased in 2023) and using it for 2024 and future pension contributions.</li> <li>• In 2023 the Village created a Public Safety Pension Assignment within the General Fund to account for the smoothed contributions approach.</li> <li>• In 2024 the required public safety pension contribution increased, as expected, therefore a portion of the 2023 Corporate Levy placed in the Public Safety Pension Assignment will be used to make the required contribution to the public safety pension funds in 2024.</li> <li>• The Assignment currently has a balance of \$815,216. At the end of FY24, the balance is planned to be \$622,346.</li> <li>• Use of the funds in the assignment both smooth the annual impact to property taxpayers and lessen the amount paid.</li> </ul>
<b>Strategies &amp; Solutions</b>	<ul style="list-style-type: none"> <li>• Continue to make the required contributions to the Public Safety Pension Funds</li> <li>• In 2024, use the budgeted amount of \$192,760 in the Assignment towards the required contribution</li> <li>• From 2025 through 2029, use the remaining \$622,346 in the Assignment towards the annual contributions to smooth the anticipated increases in the total property tax levy and lessen the amount of the total property tax levy. The multi-year contribution plan found on page 5 of this report should be used to guide the use of the funds in the Assignment</li> </ul>

## FAQ on Public Safety Pensions

### What Does "Public Safety Pension" Mean?

Police officers and firefighters are eligible for pension benefits upon retirement if they meet certain eligibility criteria which are set by State of Illinois law. Each municipality that employs police officers and firefighters must maintain a fund to pay the pensions. The pension funds are invested using parameters established by the State of Illinois to increase the value of the fund over time. The level of pension benefits is determined by State law.

### Who Pays for Public Safety Pensions?

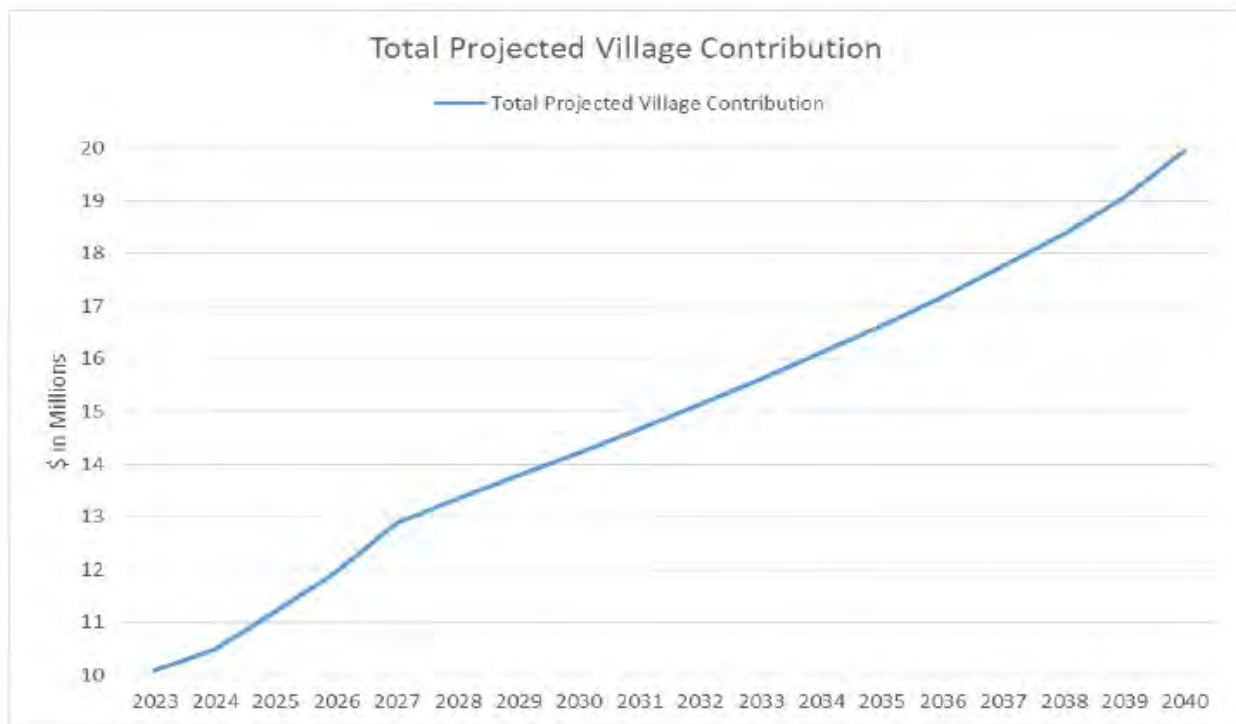
Both the employer and the employee are responsible for funding the public safety (police and fire) pension funds. Police officers contribute 9.91% and firefighters contribute 9.455% of their salary toward their pensions. This percentage is governed by State statute. The Village makes an annual contribution to each pension fund. The amount is based on an actuarial calculation that is determined by figuring the potential cost of the system based on statistical analysis which considers investment returns, employee contributions, and pension benefit payout costs.

### Does the Village Fund the Pensions at the Required Amount?

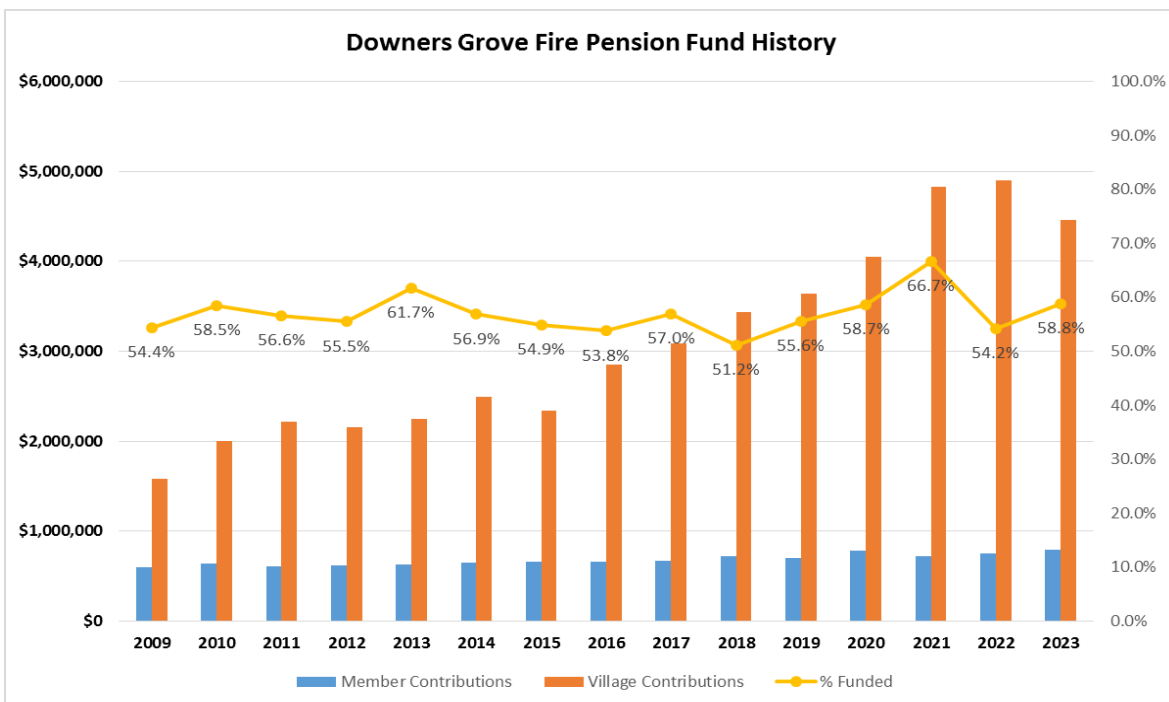
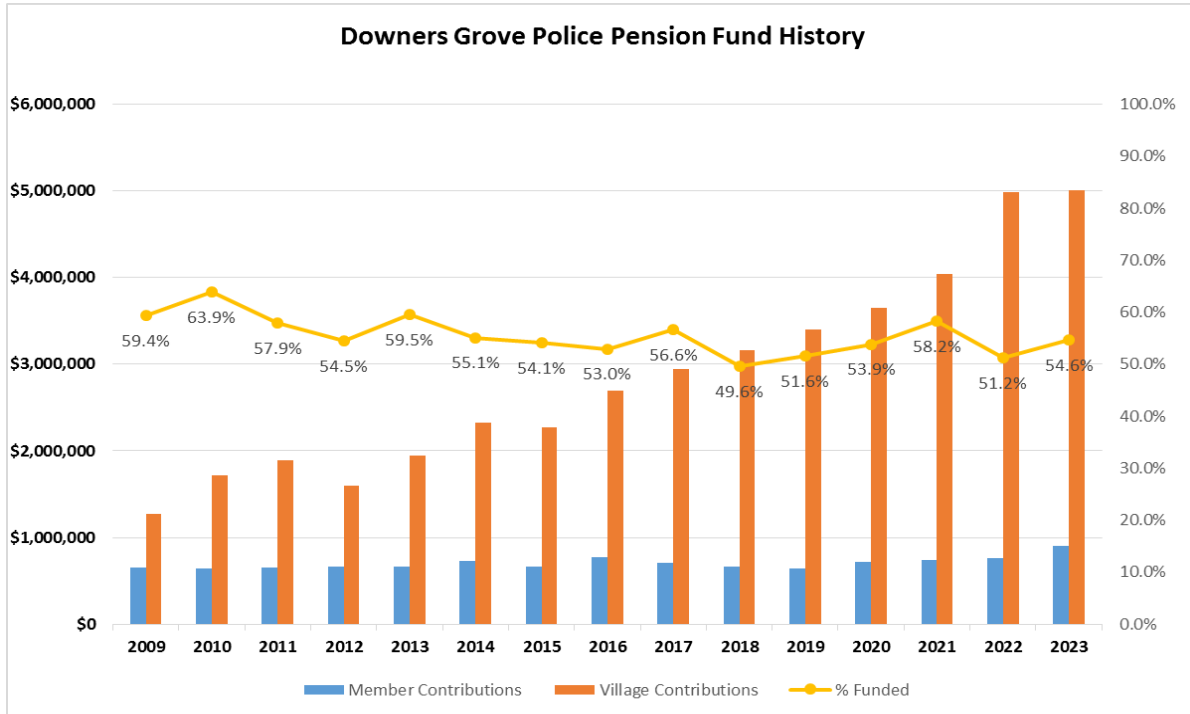
Yes, each year the Village makes the required annual contribution to both the Police and Fire Pension Funds.

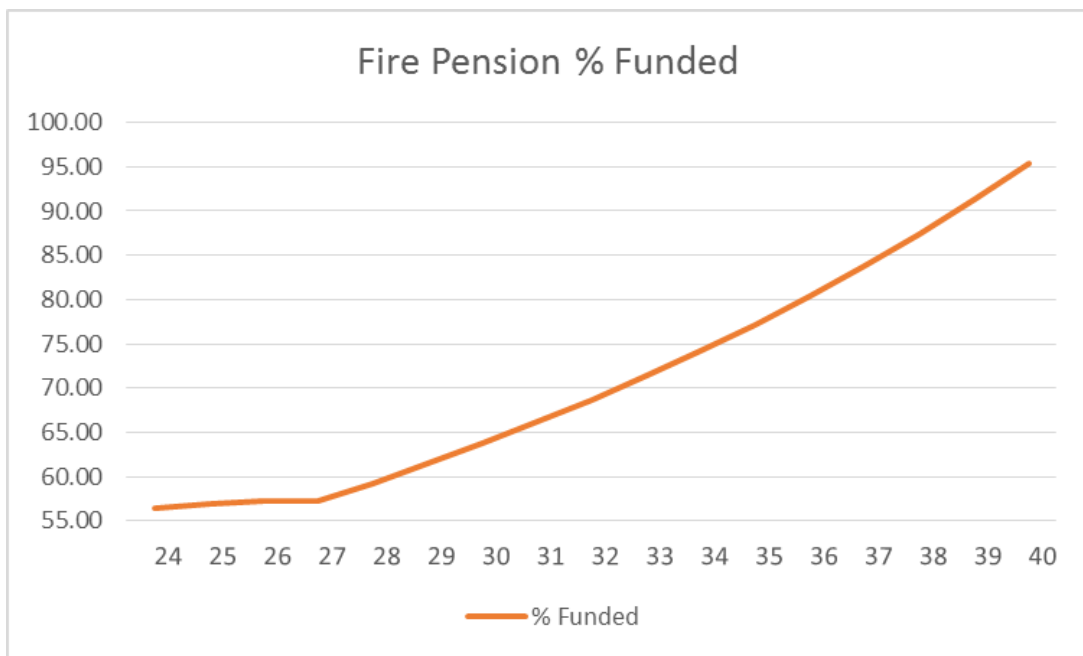
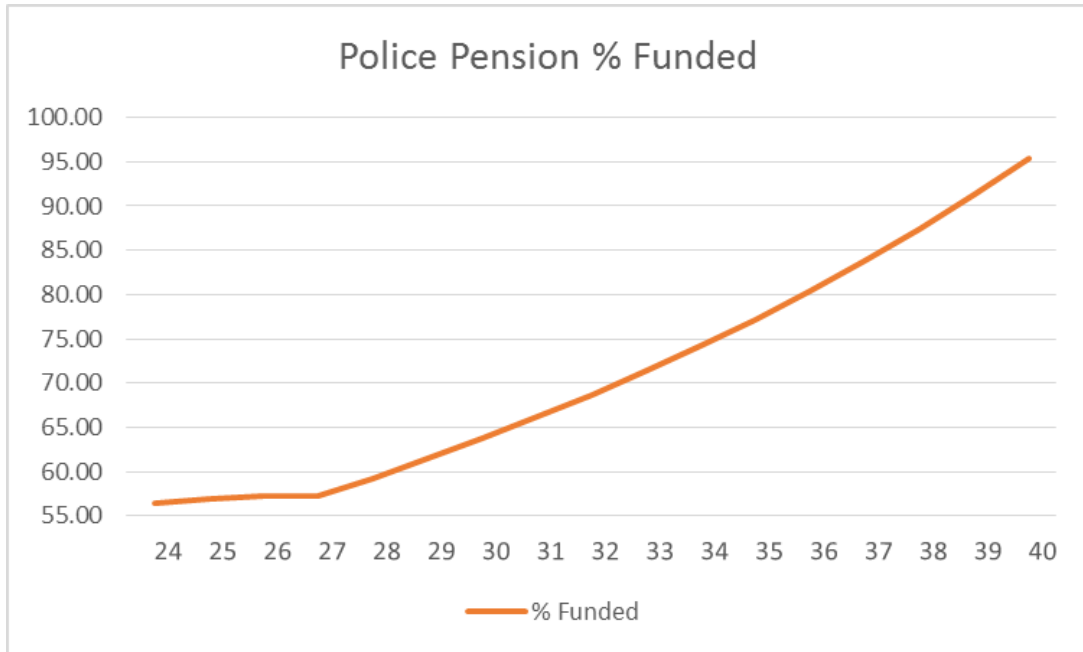
### What Does "Pension Levy" Mean?

The Village must contribute a minimum amount to its pension funds to meet the funding level required under State law. The funding level refers to the amount in the pension fund compared to the potential liability. This amount is the Village's annual property tax levy for pension contributions.



The chart above shows the projected annual required contributions to the public safety pension funds from 2024 through 2040. This projection was prepared by an actuary. Required contributions are projected to increase from \$10.1 million in 2024 to \$20 million in 2040. The actual annual required contributions are calculated each year and will vary from the projections in the chart. However, the projections serve as an effective guide and planning tool.





Both the police and the fire pension funds are on track to be fully funded by 2040.

## Public Safety Pension Stabilization Assignment

In 2023 the Village assigned funds specifically for future pension contributions. This pension stabilization assignment is part of the General Fund fund balance. In 2024, the Village is using the stabilization assignment to maintain a total flat levy. The stabilization assignment maintains a balance of \$622,346 for use in 2025 and future years.

The Village took advantage of two favorable conditions in 2023 and 2024 - an unanticipated decrease in the 2023 required pension contribution and exceptional revenue performance in both years - to assign over \$815,000 in the General Fund to be used to lessen future property tax levies and to smooth the anticipated increases.

### 5-Year Plan for the Use of the Assignment

The Village may continue using the stabilization assignment to smooth the impact on the property tax levy for public safety pensions and lessen the amount of the total property tax levy in future years. From 2025 through 2029, the required pension contributions should be made using a combination of a portion of the stabilization assignment balance and the property tax levy for public safety pensions. The balance in the assignment of \$622,346 should be used over the next five years as shown in the plan below. The plan is intended to result in the lessening of the total property tax levy in each of the years 2025 through 2029 and smoothed annual increases in the total tax levy ranging from 3.5% to 4.0%. It should be noted that, as part of the smoothing efforts, the increase in the total tax levy will be greater than the increase in the required contribution in 2025, 2026 and 2029. The opposite will hold true in 2027 and 2028.

*Table 3 - 5-Year Plan for the Use of the Public Safety Pension Stabilization Assignment*

Year	Required Contribution	Pension Levy	Other Components of the Levy <sup>^</sup>	Total Property Tax Levy	% Increase	Use of the Assignment
2023	\$9.48 m	\$9.48 m	\$7.4 m	\$16.89 m	—	—
2024	\$10.09 m	\$9.89 m	\$7.0 m	\$16.89 m	—	\$192,760
2025	\$10.65 m	\$10.50 m	\$7.0 m	\$17.50 m	3.6%	\$150,000
2026	\$11.16 m*	\$11.11 m	\$7.0 m	\$18.11 m	3.5%	\$50,000
2027	\$11.87 m*	\$11.77 m	\$7.0 m	\$18.76 m	3.6%	\$100,000
2028	\$12.87 m*	\$12.42 m	\$7.0 m	\$19.41 m	3.5%	\$175,000
2029	\$13.34 m*	\$13.19 m	\$7.0 m	\$20.19 m	4.0%	\$147,346

**\*NOTE:** These annual contributions are shown in the projection model. Actual annual contributions will vary from these figures.

**^ NOTE:** This plan assumes that there will be no other changes to the other levy components. These components of the levy may be changed as part of annual budget preparations.



**Results of the Public Safety Pension Stabilization Assignment**

Based on the above multi-year plan, the use of the assignment will result in:

- 2 years with unchanged (“flat”) total levies (2023 and 2024)
- 5 years of smoothed total levies (2025-2029)
- 6 years in which the total levy is lessened by the contributions for the assignment (2024-2029)

**Alternative Approach - Discontinue Use of the Stabilization Assignment**

If the Village decides to not use the funds in the assignment beginning in 2025, the pension levy would match the annual required contribution amounts. In 2025, a significant increase of 4.5% in the total levy is projected under this approach. Further, \$622,456 in the General Fund would be available for other uses.

*Table 4 Comparison of Projected Total Levies*

Year	Projected Total Levy Using Assignment	% Increase	Projected Total Levy Without Assignment	% Increase
2023	\$16.89 m	–	\$16.89 m	–
2024	\$16.89 m	–	\$16.89 m	–
2025	\$17.50 m	3.6%	\$17.65 m	4.5%
2026	\$18.11 m	3.5%	\$18.16 m	2.9%
2027	\$18.76 m	3.6%	\$18.87 m	3.9%
2028	\$19.41 m	3.5%	\$19.87 m	5.3%
2029	\$20.19 m	4.0%	\$20.34 m	2.4%

**IMPACT OF PROPERTY TAX LEVY ON A TYPICAL RESIDENTIAL PROPERTY**

	FY2025	FY2024	Difference
Equalized Assessed Value	148,989	143,259	5,730
Village Tax Rate	0.5495	0.5517	(0.0022)
Village Tax Amount	\$818.71	\$790.36	\$ 28.35



# Water Fund Sustainability

<p><b>Trends &amp; Issues</b></p>	<ul style="list-style-type: none"> <li>Increases to the water rates are required to provide long-term financial sustainability in the Water Fund</li> <li>In 2023 and 2024, the Village did not receive anticipated proceeds from the Illinois Environmental Protection Agency (IEPA) low-interest loan program causing a significant decrease in revenue. Competition for limited IEPA loans has increased, making the availability of low-interest financing uncertain in the future.</li> <li>In response to the unexpected decrease in revenue, the Village completed only the essential capital projects in the past two years. The deferred projects should be completed in the upcoming years.</li> <li>In August 2024, the Village was notified that the previously denied IEPA funding application has been awarded in the amount of \$4 million for 2025. This loan is intended to pay for the rehabilitation of one emergency backup well and watermain replacements.</li> <li>Expenses are projected to increase due to:             <ul style="list-style-type: none"> <li>An increase in the number of capital projects to be completed</li> <li>Implementation of the Lead Service Line Replacement Act</li> </ul> </li> <li>A multi-year water rate study recommends the following increases:             <ul style="list-style-type: none"> <li>9% in 2025</li> <li>9% in 2026</li> <li>6% in 2027</li> <li>5% in 2028 and beyond</li> </ul> </li> <li>The recommended rate increases comply with national affordability standards</li> <li>The typical household will experience an annual \$55 increase in 2025</li> <li>The rate study also recommends debt issuances of \$13.7 million in 2026 and \$22.9 million in 2028 with continued debt issuances in future years</li> </ul>
<p><b>Background</b></p>	<ul style="list-style-type: none"> <li>The Village owns and operates an expansive water utility system serving over 50,000 residents and hundreds of business customers.</li> <li>The Village is a member of the DuPage Water Commission, which purchases and distributes treated water from the City of Chicago.</li> <li>The Lead Service Replacement and Notification Act, effective January 1, 2022, requires the Village to:             <ul style="list-style-type: none"> <li>Develop and maintain a complete <a href="#">inventory of lead service lines by April 2024</a> (completed)</li> <li>Implement a plan to replace all lead service lines from 2027-44</li> </ul> </li> </ul>
<p><b>Strategies &amp; Solutions</b></p>	<ul style="list-style-type: none"> <li>In 2025-27, implement the recommended water rates in the study.</li> <li>Prior to 2028, review the final Lead Service Line Inventory and Replacement Plan and adjust the future water rates accordingly.</li> <li>In 2026, issue bonds in the amount of \$9.7 million to help fund the planned capital improvement projects.</li> <li>Prior to issuing bonds in 2028, review the final Lead Service Line Inventory and Replacement Plan and adjust the bond issuance amount accordingly.</li> <li>Pursue state and federal grants for lead service line replacements</li> </ul>

- Consider amending the current policy regarding lead service line replacements such that the Village would pay for the cost of replacing the private portion of the service line. Note that if the Village receives state or federal grants, the Village will be required to pay for the costs replacing the private portion of the service lines.

## Updated Information

Since the presentation of LRP Report #2 in July, the Village was notified that it was awarded a \$4 million IEPA low-interest loan. The Village had previously submitted a five-year work plan to IEPA for funding consideration. The Village was not awarded low-interest loans for the work plan in water years 2023 and 2024. The award is for Phase 1 of the work plan, which includes the rehabilitation of an emergency backup well and watermain replacement. Village staff has already identified the projects that will be completed using this funding and they will be included in the 2025 CIP.

This report has been updated to reflect staff's revised recommendation based on the unanticipated \$4 million IEPA loan. Additional information regarding water quality has also been added to the report based on feedback from Council in July. Changes in the report have been highlighted in yellow.

In summary, it is recommended that the Village delay the issuance of an anticipated General Obligation Bond from 2025 to 2026, as well as reducing the bond amount by \$4 million. The 2024-2029 CIP schedule has also been revised to reflect the well rehabilitation project being moved up from 2027 to 2025. It is still recommended that the Village move forward with the previously recommended water rate increases between 2025 and 2027, with a reevaluation of future rate increases taking place during the 2027 LRP process. Maintaining the recommended rate increases over the next three years will improve the overall health of the Water Fund and generate a moderate increased in fund balance from interest savings that can be used to fund future capital projects, including the Lead Service Line Replacement Program.

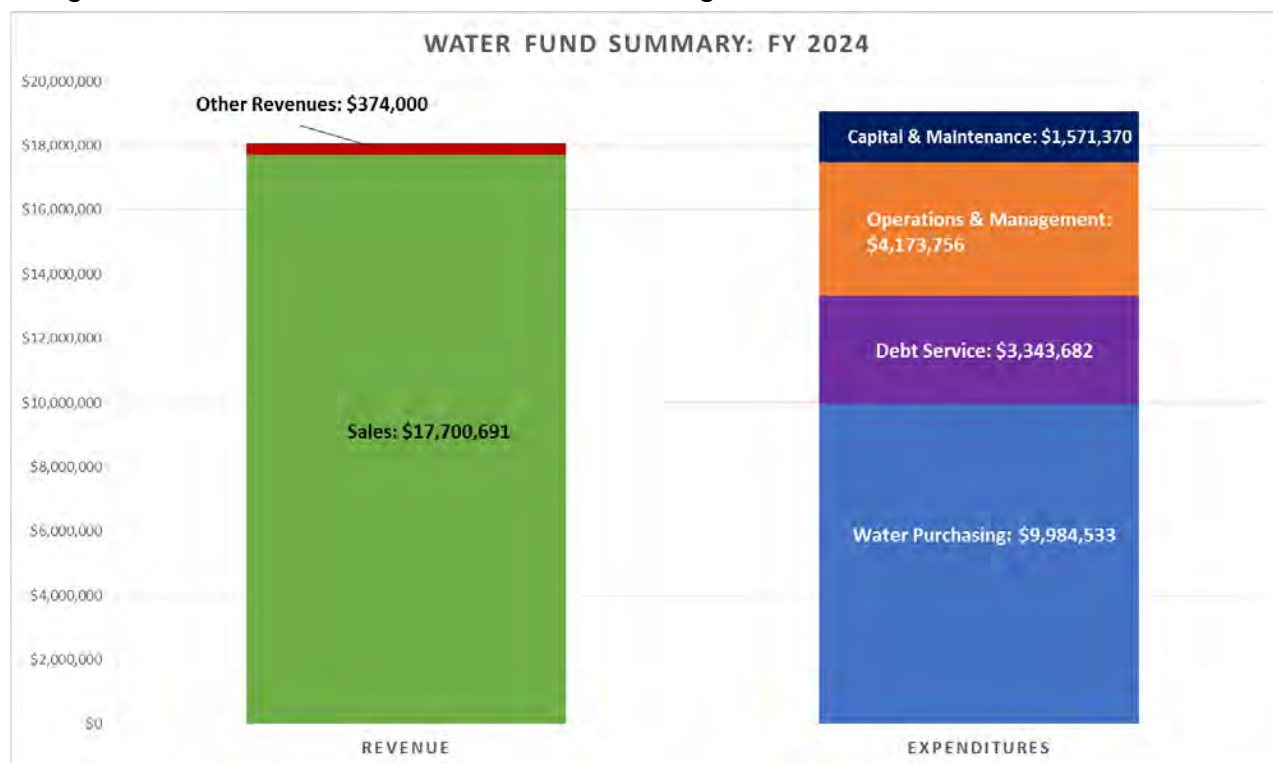
## Background

The Village of Downers Grove provides drinking water to over 50,000 residents and is responsible for the ownership, operation, and maintenance of 233 miles of water main, 7 water towers, 2,881 water hydrants, 2,835 valves, and 17,000 water meters while pumping an average of 4.353 million gallons of water per day. The water system requires significant infrastructure, routine maintenance, and experienced staff to ensure the system is functioning properly. The Village purchases water from the DuPage Water Commission (DWC), who in turn purchases water from the City of Chicago. Chicago pumps all of their water from Lake Michigan. Additional information on the water system is provided below.

## Water Fund Description

The Water Fund accounts for all water-related revenues and expenses including the purchase of water, maintenance of water distribution infrastructure and personnel expenses. As an Enterprise Fund, the Water Fund is supported solely through fees for water sales and services. Revenues are generated through bi-monthly utility bills. The Village purchases water from the DuPage Water Commission (DWC), an independent unit of government responsible for providing Lake Michigan water to municipalities and other customers in DuPage County. The Village, along with 23 other municipalities, entered into a wholesale water purchase agreement with the Water Commission in 1986.

### *Village of Downers Grove Water Fund, 2024 Budgeted Amounts*



## Full Cost Water Pricing

The Village practices full-cost water pricing, a pricing strategy that considers all costs associated with providing clean and safe water to consumers. This includes not only the direct costs of water treatment and distribution but also indirect costs such as infrastructure maintenance, environmental protection, and future investment needs.

Full-cost water pricing recognizes that water resources are finite and that their management and distribution require significant infrastructure, technology, and human resources investments. By pricing water to reflect its true costs, including direct and indirect expenses, it aims to ensure the sustainability and efficient use of water resources.

### **Benefits of Full-Cost Water Pricing**

- Efficient resource allocation: Encourages consumers to use water more efficiently, reducing waste and promoting conservation.
- Revenue generation: Generates revenue to cover the costs of maintaining and improving water infrastructure while ensuring reliable and high-quality water services.
- Environmental protection: Encourages practices that protect water quality and ecosystems, such as reducing pollution and promoting sustainable water management.
- Equity: Promotes equity by ensuring that those who use more water or place greater demands on the water system contribute proportionately to its costs, rather than placing the burden on other users or future generations.

## **Cost Factors**

### Recurring Costs

The Village maintains a high level of service by following best practices, standards and through Village policy. This includes the effectiveness and efficiency of the overall water service to all customers. One example of this is the Village's efforts to replace 1% of water main every year, per the American Water Works Association (AWWA) guidelines stating water main should be replaced once every 100 years. Similar practices and standards are followed for all aspects of the water utility including water meters, water towers, hydrants, valves, and backup wells.

### Lead Service Line Replacement

The Lead Service Line Replacement Act was signed into law in August 2021 with an effective date of January 2022. This Act indicates that for the general health, safety and welfare of its residents, all lead service lines in Illinois should be disconnected from the drinking water supply. A requirement of this Act is that the Village develop a complete inventory of all lead service lines in the Village by 2024. The Village must also produce a plan to replace all lead service water lines. The final plan must be completed by 2027 with all lead service lines removed by 2044. The Village has completed the initial inventory and replacement plan and is on track to begin implementation in 2027.

Based on an initial inventory, the Village has 823 confirmed service lines that require replacement and 1,842 service lines that are unknown materials but must be treated as lead until they can be confirmed otherwise. The total cost of the Lead Service Line Replacement (LSLR) program will be determined by the final number of lead service lines and costs of replacement. Given the number of service lines that still have an unknown material and unknown cost of replacements, there is a wide estimate of the potential total cost of the program. A range of scenarios have been investigated using information that is currently available to develop conservative and realistic totals for the Capital Improvement Plan (CIP).

### Planned Capital Projects

The Village experienced a major funding shortfall in 2023-2024 after not being awarded IEPA loans. Historically, the Village utilized low-interest IEPA loans as a significant funding source for

water capital projects. The lack of funding was due to a major increase in applications. The Village proactively delayed several CIP projects to 2025-2029 to adapt to this new funding environment. These projects included well rehabilitation and water main replacement. These projects were determined to be delayable without significantly impacting the Village's water utility level of service.

*Table 5 - Planned Capital Improvement Plan (CIP) Projects 2024-2029*

<b>CIP Projects 2024 - 2029 (In Millions)</b>						
<b>Description</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Watermain Replacement</b>	\$1.0	\$3.8	\$3.8	\$3.8	\$3.8	\$3.8
<b>Water Facility Maintenance</b>	\$0.125	\$0.125	\$0.125	\$0.125	\$0.125	\$0.125
<b>Well Rehab</b>	-	\$1.8	\$0.2	-	\$1.3	\$1.3
<b>SCADA Maintenance</b>	\$0.12	-	-	-	-	-
<b>Water Storage Rehab &amp; Maintenance</b>	\$0.075	\$0.975	\$0.975	-	\$1.3	\$1.35
<b>Meter Replacement</b>	-	\$0.175	-	-	\$3.0	\$3.0
<b>Lead Service Line Replacement</b>	\$0.2	\$0.2	\$0.2	\$1.63	\$1.682	\$1.733
<b>Total</b>	\$1.52	\$7.08	\$5.30	\$5.56	\$11.207	\$11.308

## **Rate Study**

### Purpose of Rate Study

Due to the uncertainty of IEPA funding and anticipated significant costs for the LSLR program implementation, the Village worked with a consultant to perform a Water Rate Study to analyze options for funding Water Fund Capital projects while maintaining the financial sustainability of the Water Fund.

The most significant revenue source for the Water Fund are utility bills paid by customers. These bills are primarily determined by the Village's water rates. The best process to ensure future revenues are sufficient to pay for anticipated costs is to conduct a rate study that can analyze whether current and future rates will be sufficient. The consultant, Stantec, conducted a

rate study on behalf of the Village to determine what future rate increases would be needed to pay for the CIP projects and LSLR program. The end goal of the rate study was to provide a recommendation for generating sufficient revenues to cover future expenses in the Water Fund without causing an adverse impact on customers, especially those that might be more vulnerable to increasing utility costs.

## Rate Study Findings & Recommendations

### Rate Increase Schedule

The water rate study includes a rate schedule that is intended to ensure the sustainability of the Water Fund at its current level of service.

*Table 6 - Recommended Rate Increase Schedule (2025-2029)*

<b>Recommended Rate Increase Schedule (2025-2029)</b>		
Year	Rate Increase	Average Bi-Monthly Bill
2025	9%	\$112.01
2026	9%	\$122.03
2027	6%	\$129.30
2028	5%	\$135.82
2029	5%	\$142.64

The initial increases of 9% in 2025 and 2026 are necessary to generate sufficient revenues to pay for all expenses in the Water Fund during that time driven primarily by capital projects, including those which were deferred in recent years. The rate increases return to 6% in 2027 and 5% in years 2028-2034 to cover all planned expenses in the fund driven primarily by the required lead service line replacements. These annual rate increases are more in line with the 4.5% increases adopted between 2021-2024

### Debt Issuance

Given the Village's recent history of not receiving low-interest IEPA loans, the rate schedule was developed with the assumption that future CIP projects, including the LSLR program, would be financed through General Obligation (GO) bonds. In lieu of IEPA financing, GO bonds offer the lowest alternative borrowing cost for the Village. The rate study recommends recurring debt issuances on a three-year cycle, beginning in 2025. The amounts of the recommended issuances are listed below.

*Table 7 - Recommended General Obligation Bond Debt Issuance*

<b>Fiscal Year</b>	<b>Amount of Debt Issuances (in millions)</b>
2026	\$9.7
2028	\$22.9
2031	\$10.1
2034	\$5.0

Although there is no guarantee that the Village will receive IEPA loans in the future, staff is currently working with a consultant to develop the necessary documentation to apply for LSLR loans. IEPA loans for the replacement of lead service lines have favorable terms of 0% interest and a 30 year payback period. It is anticipated that demand for these loans will be high, but the IEPA's 2024 Intended Use Plan has stated that their agency will make an effort to distribute funding for lead service line replacement broadly. In the event that the Village were to receive a no-interest loan in any given year, the rate increase schedule for subsequent years could be reevaluated. It is also recommended that a reevaluation of the 2028 bond issuance take place in 2027 when more information about the LSLR program is available.

### **Lead Service Line Replacement Program**

One key assumption evaluated in the rate study was the overall cost of the LSLR program. Due to the unknown total number of replacements and the average cost of replacement, the total cost of the LSLR program ranges significantly.

This significant range in cost estimates is due to uncertainty around the remaining number of lead service lines and the cost of replacements. The assumption that was chosen in the rate study was a conservative middle-case scenario that assumes half of the remaining unknown service lines will require replacement. Staff chose this scenario based on the 2023 lead service line survey that was distributed to residents, where approximately 50% of households that reported back to the mailing identified their service line as being lead. The average cost of replacement was based on the estimate identified in the initial lead service line inventory that was presented in March. Given the significant range in the potential cost of the LSLR program, it is recommended that Council review the rate schedule in 2027 after there is more certainty in the total number of replacements and the cost of replacements.

Another key assumption about the LSLR program that was investigated during the rate study was how different policies related to cost-sharing of service line replacements would impact the rate schedule. In the [Initial Lead Service Line Replacement Plan](#), consultants estimated that the cost of service line replacements were between \$9,500 and \$14,500. The range for the public side of the service line was \$4,500 to \$7,000 and the range for the private side replacement was \$5,000 to \$7,500. Stantec provided alternative schedules based on differing Village policies related to the cost sharing of service line replacement. Despite the cost estimates for the private side of service line replacement being up to 52% of replacement costs, the rate schedule for

adopting a full replacement policy results in a difference of only 1% higher increases in five out ten years. Eligibility for IEPA no-interest loans would require the Village to conduct full replacements. The potential savings from no-interest loans far outweigh the savings from a public-only replacement policy.

*Table 8 - Comparison of Rate Increases*

<b>Comparison of Rate Increases (Public Only vs. Full)</b>		
Year	Public Only	Full Replacement
2025	9%	9%
2026	9%	9%
<b>2027</b>	<b>5%</b>	<b>6%</b>
2028	5%	5%
2029	5%	5%
2030	5%	5%
<b>2031-2034</b>	<b>4%</b>	<b>5%</b>

## Affordability

To ensure that these rate increases would not adversely impact residents, Stantec used two measures of affordability. The standard affordability metric used nationally by the EPA is a comparison between the average water bill and median household income. The EPA recommends that drinking water bills do not exceed 2% of monthly income. The recommended rate schedule results in drinking water bills that do not exceed 0.62% of median household income in any given year of the study. Given the income distribution in the Village, Stantec also used an additional measure to ensure affordability for residents with incomes below the median household income. The Lowest Quintile Income (LQI) metric compares the average drinking water bill to the income of a household at the 20th percentile threshold (\$47,900). The recommended schedule does not exceed 1.58% of the LQI in any given year.

*Table 9 - Affordability Index*

Year	MHI Ratio	LQI Ratio
2024 (current)	0.50%	1.29%
2025	0.53%	1.36%
2026	0.56%	1.44%



2027	0.58%	1.48%
2028	0.59%	1.51%

## Water Quality

Public water utilities are required to test for specific known contaminants and publish these results in an annual report. Requirements for testing focus on both the source of drinking water and the post-treatment supply of drinking water. The majority of communities in DuPage County purchase drinking water from Chicago, via the DuPage Water Commission. Since Chicago is the responsible party for taking water from Lake Michigan and treating it at the Jardine water treatment facility, a majority of regulated contaminants are tested for during that process. As a result, DuPage communities on Lake Michigan water directly publish the findings from the City of Chicago's water quality reports. These include inorganics (e.g. sodium, sulfates, nitrates) and radiological (radium) contaminants that are removed from the source water through the treatment process. When comparing the results for these contaminants, all DuPage Water Commission customers had published the same results from the City of Chicago.

Additional treatment to remove biological contaminants may be necessary once water is delivered to a community by the DuPage Water Commission. This is traditionally done through the use of small amounts of disinfectants like chlorine. As a result of this additional treatment, water providers are required to test and publish results for the amount of remaining disinfectants and by-products in the local drinking water supply. Additionally, the EPA also requires water utilities to also test for lead and copper, which are materials used in delivering the water supply. Below are the summary results of a comparison of Downers Grove to other DuPage County municipal water providers for these specific reporting requirements. Downers Grove was at or below the average and median for chlorine, disinfectant by-products, and copper. Downers Grove was above the average and median for lead, but still well below the EPA action level of 15 parts per billion.

*Table 10: Comparison of 2023 Water Quality Report Results in DuPage County*

	Disinfectants & By-Products			Materials	
	Chlorine	Haloacetic Acids	Total TTHM	Lead	Copper
Min	0.90	5.00	5.00	0.00	0.00
Max	2.20	60.00	80.60	7.35	3.47
Avg.	1.19	21.23	46.34	2.38	0.25
Med.	1.10	20.00	44.50	2.11	0.10
Downers Grove	1.10	15.00	31.00	2.40	0.06

## Priority Action Items

A key component of the Long Range Plan is the Village Council Priority Action Items. These items reflect Council priorities and serve as the work plan from September 2023 through May 2025. Below is a summary of each Priority Action Item.

### Update the Priority Action Items for the Remaining Eight Months of this Village Council

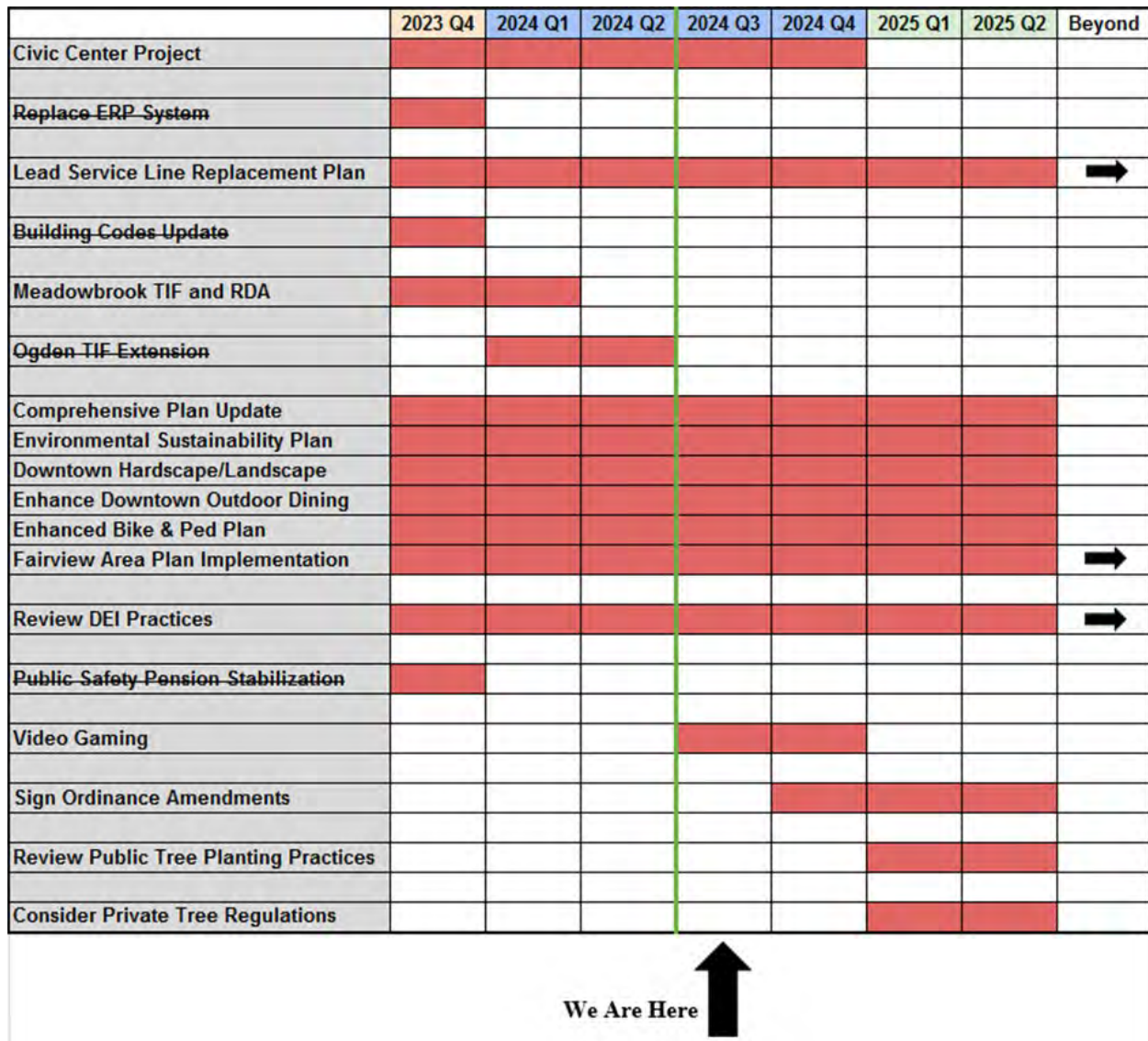
The Village Council should update the Priority Action Items to confirm the work plan for September 2024 through May 2025, the months remaining under the current Village Council. The Priority Action Items will be reflected in the FY25 Proposed Budget which will be published in late October and considered by the Village Council in November and December.

Priority Action Item	Description	Status
<b>Civic Center Project</b>	<p>This combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers. Exterior features include public plazas, pedestrian walkways &amp; native landscaping. Visitor parking will be onsite, as well as areas designated for employees and Village vehicles. A proposed plan for the Washington Street intersection will eliminate the eastern leg of the intersection, streamlining traffic flow and improving pedestrian walkways. A variety of environmentally sustainable features are proposed for the new building.</p> <p>Remaining work includes:</p> <ul style="list-style-type: none"> <li>• Complete construction of the new building and site work</li> <li>• Relocate Village Hall Departments and Police Dept.</li> <li>• Decommission and demolish the existing buildings</li> <li>• Redevelop Lot 2</li> <li>• Approve the zoning entitlements for Lot 2</li> </ul>	<p><b>Ongoing; project is on budget and scheduled for completion by 12/31/24</b></p> <p>More information is available <a href="#">here</a></p>
<b>Replace Enterprise Resource Planning System</b>	<p>The Village began a multi-year project in the summer of 2019 to replace its ERP system. Staff began the implementation of the Munis and CityView software systems in 2021. An ERP system integrates functions across an organization that can serve department' financial and operational processing needs. ERP replacement is one of the largest and most far reaching projects an organization can undertake due to the impact on how work is conducted and the way in which day-to-day tasks are accomplished.</p>	<b>Completed</b>
<b>Review Diversity, Equity and Inclusion (DEI) Practice</b>	<p>This project consists of reviewing internal Village practices as an employer, services the Village provides to the public and how the Village interacts with the community with a goal of continually improving these practices.</p>	<b>Ongoing</b>
<b>Lead Service Line Replacement Plan</b>	<p>The Lead Service Replacement and Notification Act, effective January 1, 2022, requires the Village to:</p> <ul style="list-style-type: none"> <li>• Develop and maintain a complete inventory of lead</li> </ul>	<b>Ongoing. The initial inventory and preliminary plan have been completed and are</b>

	<p>service lines by April 2024</p> <ul style="list-style-type: none"> <li>Implement a plan to replace all lead service lines from 2027 to 2044</li> <li>Use good faith efforts to contract with vendors owned by minority persons, women and persons with a disability to complete lead service line replacements</li> </ul>	<p>available <a href="#">here</a>. The next iteration of the Lead Service Line Replacement Plan will be considered by the Council in early 2025.</p>
<b>Building Codes Update</b>	<p>The Village's current building codes were adopted in 2015. The building codes which were adopted at that time were the 2006 edition of the International Code Council (ICC) codes. Staff is proposing that the Village update to the 2021 edition of the ICC's building and fire codes.</p>	<b>Completed</b>
<b>Meadowbrook TIF Creation and Redevelopment</b>	<p>This project consists of facilitating the revitalization of the Meadowbrook Shopping Center, located at the southwest corner of 63rd Street and Woodward Avenue. The revitalization project will result in:</p> <ul style="list-style-type: none"> <li>A 15,000 square foot grocery store or retail store in the in-line buildings</li> <li>Three (3) new outlots with a minimum of 8,400 square feet leased to sales tax producing tenants</li> <li>Reconstruction of the existing parking lot including installation of landscaping throughout</li> <li>New facades on all four sides of the in-line buildings</li> <li>The Comprehensive Plan identifies the Meadowbrook Shopping Center as a Catalyst Site and "the largest development opportunity on 63rd Street."</li> </ul> <p>A Tax Increment Financing District including only the Meadowbrook Shopping Center properties and the adjacent public rights-of-way will be created and a redevelopment agreement for the project will be executed.</p>	<p><b>Ongoing and behind schedule.</b></p> <p>The property owner is expected to submit a revised application for a Planned Development in the coming days.</p> <p>The Redevelopment Agreement is being drafted.</p>
<b>Ogden TIF Extension</b>	<p>This project consists of extending the Ogden Avenue Tax Increment Financing District for up to 12 years to allow the fund balance that exists at the time of original expiration to be invested in redevelopment projects. Targeted projects include attraction of new auto dealerships, expansion of existing auto dealerships and attraction of new restaurants and retailers. The TIF expires on 12/31/24 with revenues received through 2025. Approximately \$7 million will be available in the fund from now until 12/31/25.</p>	<p><b>Completed</b></p> <p>More information is available <a href="#">here</a></p>
<b>Comprehensive Plan Update</b>	<p>This project consists of updating the 2017 Comprehensive Plan. A consultant would also be engaged to assist with the project.</p>	<p><b>Ongoing and on schedule</b></p> <p>Part of the <a href="#">Guiding DG Efforts</a></p>
<b>Environmental Sustainability Plan</b>	<p>This project consists of preparing and implementing an Environmental Sustainability Plan using the Greenest Region Compact framework as a guiding document. The Environmental Concerns Commission would participate in this process. In addition, the Village would consider hiring a professional, full-time staff member specializing in environmental sustainability &amp; policy. A consultant may be engaged to assist with this project.</p>	<p><b>Ongoing and on schedule</b></p> <p>Part of the <a href="#">Guiding DG Efforts</a></p>
<b>Develop a Downtown Landscape &amp; Hardscape Plan</b>	<p>This project would consist of developing and implementing a plan to enhance the physical appearance of the public areas in the downtown through landscape and hardscape materials. The plan would address the type and location of tree, shrub and flower</p>	<p><b>Ongoing and on schedule</b></p> <p>Part of the <a href="#">Guiding DG</a></p>

	plantings. The design and location of other hardscape improvements such as pavers, knee walls, benches and other types of seating, streetlights, street signs and other similar improvements will be addressed.	<b>Efforts</b>
<b>Enhance the Downtown Outdoor Dining Program</b>	This project consists of creating permanent public and private areas for use as outdoor cafes. The areas would be aesthetically pleasing. Outdoor cafes could be located in a variety of areas including on-street parking spaces, sidewalks, alleys and parking lots. Sidewalks may be physically expanded to accommodate areas for outdoor cafes. Some existing on-street parking spaces may be permanently removed. Public safety will be a primary consideration when designing outdoor dining areas.	<b>Ongoing and on schedule</b>  <b>Part of the <a href="#">Guiding DG</a> Efforts</b>
<b>Update and Enhance the Bike and Pedestrian Plan and Implement Its Policies and Recommendations</b>	This project consists of updating the 2013 Bike and Pedestrian Plan and would result in transforming the Village into a “pedestrian first” community. The project would be more than just an update to the Bike and Ped Plan. It would contain a clear vision to guide Village decisions and improvements related to pedestrian affordances and non-motorized transportation. The plan would focus on all forms of non-motorized transportation and actions which could be implemented on a systematic basis. A key deliverable would be a plan indicating the type and scope of improvements to be made on existing streets. Connections to regional bike and pedestrian affordances would be considered. A consultant may be engaged to assist with this project.	<b>Ongoing and on schedule</b>  <b>Part of the <a href="#">Guiding DG</a> Efforts</b>
<b>Fairview Focus Area Implementation Plan</b>	<p>This project consists of implementing the recommendations of the Fairview Area Focus Area Plan in the Comprehensive Plan. Preparing and pursuing a Fairview Focus Area Implementation Plan would include:</p> <ul style="list-style-type: none"> <li>• Defining the area included in the project</li> <li>• Creating connections to the Downtown area</li> <li>• Amendments to the Zoning Ordinance and Zoning Map</li> <li>• Financial policies and incentives to facilities redevelopment of private properties</li> <li>• Financing policies and mechanisms to pay for public improvements</li> <li>• Business attraction and retention efforts</li> <li>• Streetscape and landscape improvements</li> <li>• Redevelopment of commuter parking lots</li> </ul> <p>The project includes a public input process.</p>	<b>Ongoing and on schedule</b>  <b>VC approved a Regulatory Framework in March, 2024</b>  <b>VC will consider a draft Zoning Ordinance and Map in October, 2024</b>  <b>More information is available <a href="#">here</a></b>  <b>The Streetscape Plan for Fairview is Part of the <a href="#">Guiding DG</a> Efforts</b>
<b>Public Safety Pension Smoothing Policy/Stabilization Fund</b>	This project consists of developing a policy and / or stabilization fund that will smooth the impact on property tax payers of the cost of required annual contributions to the Police and Fire Pension Funds. The Village's required contributions to the public safety pension funds are projected to increase from \$10.1 million in 2023 to \$20 million in 2040.	<b>Completed</b>

<b>Consider Allowing Video Gaming for Restaurants with On-Premise Consumption Liquor Licenses</b>	This project consists of drafting and considering an Ordinance permitting operation of video gaming devices for restaurants holding liquor licenses that allow for on-premise consumption, located in areas outside of the downtown (DB, DT and DC zoning districts). Items for consideration include the number of gaming licenses available, the number of devices permitted at each location, requirements for creating a separate area for gaming and establishing fees.	<p>The VC approved a Video Gaming Ordinance in October, 2023</p> <p>The VC will revisit the Ordinance when the results of an advisory referendum question are available in early November, 2024 More Information is available <a href="#">here</a></p>
<b>Consider Amending Sign Ordinance Regulations</b>	This project consists of a complete review of the regulations in the sign ordinance including amending provisions and regulations in the sign ordinance to allow for digital copy signs, provide flexibility in creating murals and public art, allowing for alterations of existing heritage signs and other changes that have been or may be requested by businesses. Outside legal counsel may be engaged to assist with this project.	The schedule calls for work to begin in Q4, 2024
<b>Review Public Tree Planting Policies and Practices</b>	This project would consist of review and amending policies and practices related to planting public trees. It is intended to identify additional areas where public trees could be planted and to increase the total number of public trees within the Village.	The schedule calls for work to begin in Q1, 2025
<b>Consider a Private Tree Protection Ordinance</b>	This project consists of adopting an Ordinance with regulations intended to reduce or minimize the number of privately owned trees removed in conjunction with construction and development activities. The regulations would focus on creating awareness of the existing privately owned trees that may be affected by the proposed construction and development activities. The Ordinance may be similar to the voluntary historic preservation ordinance. The Ordinance may require a mandatory submittal and review process while implementation of the regulations may not be mandatory.	<p>Not started</p> <p>The schedule calls for work to begin in Q1, 2025</p>



The Village Council and staff are actively working on eight of the PAI's now (Civic Center Project, Comp Plan Update, Environmental Sustainability Plan, Downtown Streetscape Plan, Enhanced Outdoor Dining, Enhanced Bike and Ped Plan, Lead Service Line Replacement Plan, Fairview Area Plan Implementation). Work on all of these projects is planned to continue through May, 2025.

The Village Council and staff will recommence work on the Video Gaming action item in November. In the event that Video Gaming will be permitted, staff's implementation work (developing and implementing a licensing process and issuing licenses) will be on-going starting in December with a heavy workload in the first quarter of 2025 as the initial licenses are granted.

The remaining three Priority Action Items scheduled to commence in the fourth quarter of 2024 and first quarter of 2025 (Sign Ordinance Amendments, Public Tree Planting Practices and



Consider Private Tree Regulations) are large undertakings requiring extensive work from both staff and the Council. The Guiding DG projects will inform the direction of these three projects - it may be beneficial to complete the Guiding DG projects prior to starting work on these three projects.

It may be difficult to effectively undertake these eleven PAI's at the same time. The same departments will be working on these PAIs (Community Development, Public Works, Legal and Village Manager's Office).

Therefore, work on the Sign Ordinance Amendments, Public Tree Planting Practices and Consider Private Tree Regulations will not commence at this time. The Village Council will reconsider the Priority Action Item work plan in December, 2024 and make any further adjustments as needed.



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# **2025 ADOPTED BUDGET**

## **BUDGET OVERVIEW**

**VILLAGE ORGANIZATIONAL CHART**

**GFOA BUDGET AWARD**

**BUDGET PROCESS**

**FINANCIAL POLICIES AND PROCEDURES**

**REVENUE ASSUMPTIONS**

**PROPERTY TAXES**

**MAJOR REVENUE TRENDS**

**REVENUE BY SOURCE**

**DEPARTMENT-FUND RELATIONSHIP**

**SOURCES AND USES BY FUND**

**CONSOLIDATED BUDGET SUMMARY**

**ALL FUNDS SUMMARY**

# VILLAGE ORGANIZATIONAL CHART

## Citizens of Downers Grove



Mayor  
Bob Barnett



Greg Hosé



Leslie  
Sadowski-Fugitt



Chris Gilmartin



Danny Glover



Michael Davenport



Martin Tully

### Mayor & Commissioners

#### Board & Commissions

- Board of Fire & Police Commissioners
- Building Board of Appeals
- Community Events Commission
- Environmental Concerns Commission
- Fire Pension Board
- Foreign Fire Insurance Tax Board
- Historic Preservation & Design Review Board
- Human Service Commission
- Library Board of Trustees
- Liquor Commission
- Planning & Zoning Commission
- Police Pension Board
- Stormwater & Flood Plain Oversight Committee
- Technology Commission
- Transportation & Parking Commission

**Village Attorney**  
*Enza Petrarca*

**Village Manager**  
*David Fieldman*

**Village Clerk**  
*Rosa Berardi*

**Village Manager's Office**  
*Deputy Village Mgr  
Michael Baker*

**Human Resources**  
*Lauren Linares*

**Information Technology**  
*Bill Herman*

**Finance**  
*Robin Lahey*

**Public Works**  
*David Moody*

**Community Development**  
*Stan Popovich*

**Police**  
*Mike Devries*

**Fire**  
*Scott Spinazola*

**Communications**  
*Douglas Kozlowski*

**Engineering**  
*Scott Vasko*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Downers Grove  
Illinois**

For the Fiscal Year Beginning

**January 01, 2024**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Downers Grove, Illinois for its Annual Budget for the fiscal year beginning January 1, 2024. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# BUDGET PROCESS

Staff starts preparing for the Long Range Plan in January. Staff presents materials to the Council in the summer in a series of public meetings during which Council develops updates to the Long Range Plan. The Long Range Plan guides staff in the preparation of the annual budget.

The budget process begins with an analysis of the first two quarters of the fiscal year and an updated projection of revenues and expenditures for the entire fiscal year. Staff prepares and distributes preliminary revenue estimates, along with departmental expenditure targets for the upcoming fiscal year based on the revenue projections. This information is communicated to department Directors. In July, departments prepare proposed operating budgets and funding requests for the upcoming fiscal year. Then the Finance Director conducts budget meetings with each department to review department budgets. Capital planning is done in August and September when the summer construction season is ending. A draft budget is prepared and the Village Manager meets with the budget team to review the document.

The Village Council typically conducts multiple budget workshops throughout October and November to allow questions and feedback from residents pertaining to the budget, including a Saturday Coffee with the Council budget workshop. Copies of the proposed budget are made available for the public online and at Village Hall. A public hearing is conducted and the budget, along with its enabling Ordinance, is presented to the Village Council for adoption in December. The FY2025 proposed budget was adopted as presented and without any changes.

Based on the adopted budget, a property tax levy is proposed by Staff for adoption by the Village Council no later than the first meeting in December. Amendments to the adopted budget that increase the total expenditures of any fund require Village Council approval by the adoption of a budget amendment ordinance.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Staff starts LRP Process												
1st Quarter Budget Review												
LRP Meetings Council and Community												
Mid-Year Financial Review												
Revenue Projections, Departmental Expenditure Targets Established, Discussion of Goals												
Finance Review of Departmental Budgets Requests												
Departmental Budget Meetings												
CIP discussion												
Village Manager Budget Review												
Long Range Plan Adopted												
Recommended Budget Released to Village Council												
Council Budget Workshops												
Budget Public Hearing and Budget Adoption												
Tax Levy Public Hearing and Tax Levy Adoption												



# FINANCIAL POLICIES AND PROCEDURES

Financial policies guide staff during the preparation of the annual budget. Significant effort has been made during the budget process to ensure that the organization's guiding financial principle was met: to achieve structural balance between revenues and expenditures/expenses in order to ensure that desired service levels are provided on a sustained basis. The accounting policies of the Village of Downers Grove conform to Generally Accepted Accounting Principles as applicable to municipalities. The following is a summary of significant financial policies and practices.

## **AUDITING AND FINANCIAL REPORTING POLICIES**

The Village will produce annual financial reports in accordance with Generally Accepted Accounting Principles as outlined by the Governmental Accounting Standards Board. An independent firm of certified public accountants performs an annual financial and compliance audit according to Generally Accepted Auditing Standards and publicly issues an opinion which is incorporated in the Comprehensive Annual Financial Report. The Village annually seeks the GFOA Certificate of Achievement for Excellence in Financial Reporting and Budgeting. The Village promotes full disclosure in its annual financial statements and bond presentations.

## **FUND PRESENTATION**

The accounts of the Village are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

### **The Village has the following governmental-type funds:**

**General Fund** — The principal operating fund of the Village. It accounts for all revenues and expenditures of the Village not accounted for in other funds. Most governmental services are provided by the General Fund including, but not limited to, Police, Fire, Public Works, and many other smaller departments. This fund is also the repository for most general tax revenue including property, sales, utility and income taxes.

**Ogden Avenue TIF** — A special revenue fund created to account for the Village's Ogden Avenue TIF District resources and activities. This TIF provides a funding mechanism for Ogden Avenue infrastructure improvements and redevelopment.

**Tax Rebate Fund** — A special revenue fund created to account for economic development incentives in the form of tax rebates.

**Washington & Curtiss TIF** — A special revenue fund created to account for all the financial activity related to the Washington & Curtiss TIF district. This TIF provides a mechanism for the collection of property tax revenue related to the construction of a multi-family residential development on the Civic Center property.

**Motor Fuel Tax Fund** — A state-required funding mechanism for the receipt and use of state revenue for highway maintenance and construction purposes.

**Foreign Fire Insurance Fund** — special revenue fund created to account for the funds provided by the Illinois Municipal League for Foreign Fire Insurance.

**Asset Forfeiture Fund** — A special revenue fund created to account for seized assets during arrests. The resources must be spent on police enforcement activities.

**Capital Projects Fund** — A capital fund created to account for financial resources to be used for projects in the Capital Projects Budget. It is used to account for general construction and capital improvements not included in other, more specific, capital funds.

**Major Buildings Fund** — A capital fund included in the Budget and Five-Year Plan to track future building construction for Police, Fire, and Village Hall facilities and project-oriented maintenance activities related to the Village's facilities.

**Capital Debt Service Fund** — A debt service fund which accounts for the accumulation of resources for, and the payment of, principal and interest on long-term debt for capital improvements.



# FINANCIAL POLICIES AND PROCEDURES

## **The Village has the following Proprietary Funds:**

These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises or where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; to measure economic performance; or that the determination of revenues earned, costs incurred and/or net income is accurate for management accountability.

**Stormwater Fund** — An enterprise fund which derives its revenue directly from stormwater fees and expends funds for maintenance of stormwater infrastructure.

**Water Fund** — An enterprise fund which derives its revenues directly from fees for water sales and services, and expends funds directly for water, the maintenance of the water distribution infrastructure, and services of Village Water customers. It is not a tax-supported fund. It is supported entirely by the population that benefits from the use of the products sold.

**Parking Fund** — An enterprise fund which derives its revenue directly from the users of the services provided through parking fees. Funds are expended for the maintenance of parking facilities.

**Equipment Replacement Fund** — An internal service fund which derives revenue from charges to Village departments, and resources are used for the purchase of vehicles, fire, and computer equipment according to the Village's Five-Year Plan.

**Fleet Service Fund** — An internal service fund which provides maintenance and purchasing support to all Village departmental fleet equipment. This internal service fund pays for its expenses through the collection of maintenance fees from user departments.

**Health Insurance Fund** — An internal service fund which accounts for the Village's self-insured medical, dental and vision insurance fund. Claims administration is accomplished by a combination of the internal staff and contractual support. The Village also provides coverage for the Library, Park District, EDC and Village retirees, with these participants paying 100% of their premium costs.

**Risk Management Fund** — An internal service fund used to administer the Village's workers compensation program and Village liability insurance program, handle all Village liability claims, coordinate safety training programs, and handle the legal issues of the OMNIBUS testing for all commercial drivers (CDL).

## **The Village has the following Trust and Agency funds:**

These funds are established to account for assets held by the Village in a trustee capacity or as an agency for individuals, private organizations, other governments, and/or other funds.

**Police Pension Fund** — A trust fund for the safekeeping and operation of the local Police Pension system. The fund is set by state statute and is administered by a separate Police Pension Board, comprised of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer is an ex-officio member.

**Fire Pension Fund** — A trust fund for the safekeeping and operation of the local Fire Pension system. The fund is set by state statute and is administered by a separate Fire Pension Board, comprised of two active officers, one retired officer, two trustees appointed by the Mayor, and the Village Treasurer is an ex-officio member.

**OPEB Trust Fund** — A trust fund for prefunding the Village's obligations for post-employment benefits for Health Insurance.

## **The Village has the following Component Unit funds:**

The Downers Grove Library has a separately appointed board that annually determines its budget and resulting tax levy. Because the library possesses the characteristics of a legally-separate government and does not service the primary government, the Library is reported as a component unit in this budget.

Downers Grove Public Library Fund

Downers Grove Public Library Capital Replacement Fund

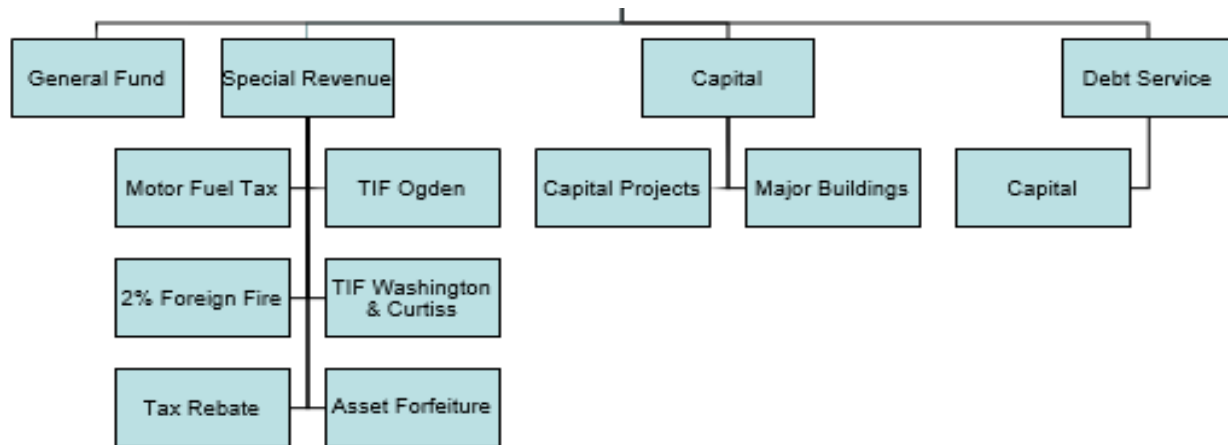


# FINANCIAL POLICIES AND PROCEDURES

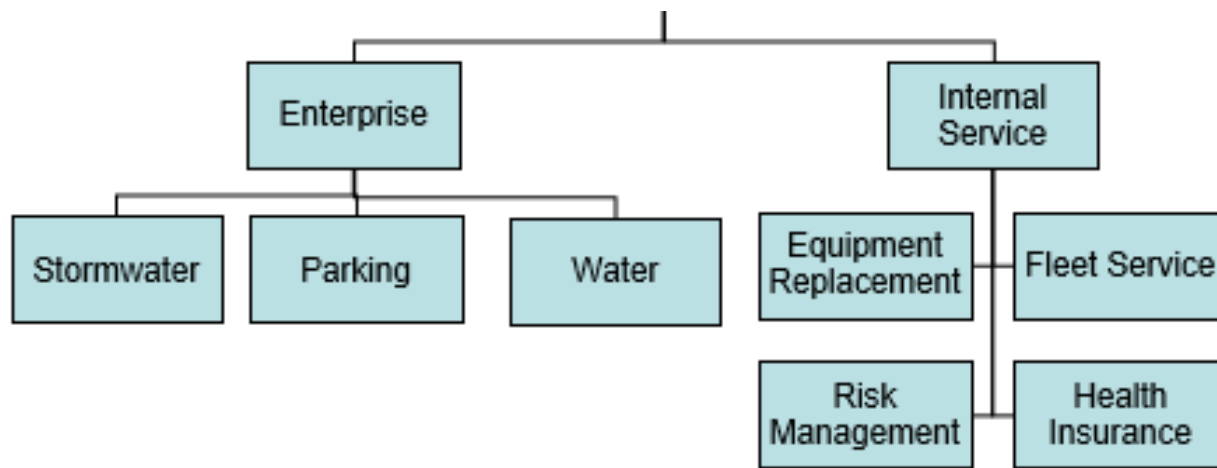
## **BASIS OF ACCOUNTING**

All governmental funds are accounted for using a modified basis of accounting where revenues and other financial resource increments are recognized when they become susceptible to accrual; that is, when they become both “measurable” and “available to finance expenditures of the current period.” “Available” means collectible in the current period or soon enough thereafter to be used to pay the liabilities of the current period. All proprietary funds are accounted for using an accrual basis of accounting where revenues are recorded when they are earned (whether or not cash is received at the time), and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not). Agency and trust funds are accounted for using the accrual basis of accounting where transactions are recognized only when cash is increased or decreased. Budgets are prepared on a cash basis. For the purpose of interim reporting and budgetary control on a monthly and quarterly basis, the Village generally reports on a cash basis, consistent with its budgetary basis. See Diagrams.

## Modified Accrual Basis of Budgeting

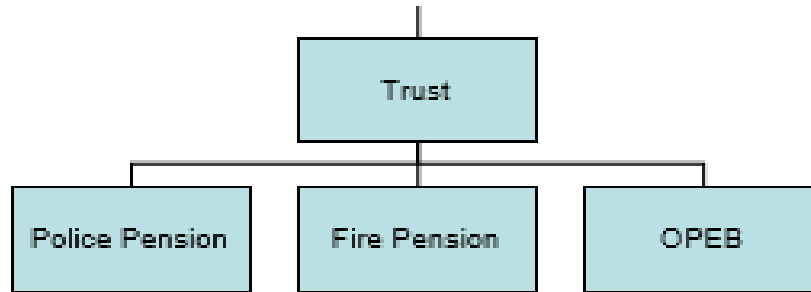


## Accrual Basis of Budgeting



# FINANCIAL POLICIES AND PROCEDURES

## Accrual Basis of Accounting



	General Fund	Capital Fund	Stormwater Fund	Water Fund	Nonmajor Funds
General Government	x	x		x	x
Public Works	x	x	x	x	x
Community Development	x				x
Public Safety	x				x
Community Services	x				x

### **LONG RANGE PLAN**

This year's Long Range Planning process obtained effective policy direction from the Village Council by combining key elements of the Long Range Financial Plan and the Strategic Plan to create an outcome-driven plan that also addresses financial issues and concerns. The Long Range Plan (LRP) has the following elements:

- Financially focused and outcome driven
- Identifies trends and issues affecting Downers Grove
- Determines Overall Priorities
- Identifies potential strategies and solutions
- Updated with each Village Council (2 years)
- Guides budget preparation and daily actions
- Includes action items

Refer to pages 23-57 in this document for more information on the Village's LRP.

### **BALANCED BUDGET**

The Village considers the budget, at the fund level, to be balanced if the budgeted expenditures, plus expected reserve draw-down, are matched by budgeted new revenues and available beginning fund balances. Strategies for balancing the budget include improving efficiency within the organization, identifying alternative revenue sources, eliminating programs or services, and increasing current revenues. If expenditures exceed revenues in any fund, operating reserves are used to meet the shortfalls.

### **OPERATING BUDGET POLICIES**

All budgetary expenditures are incorporated into a budget ordinance, and appropriations lapse at year end. The budget ordinance shall be adopted at the legal level of budgetary control, which is the Fund level. The Village maintains a budgetary control system, which enables the municipality to adhere to the adopted budget. This includes decentralized purchasing, but a centralized requisition, purchase order and accounts payable system to be adhered to by all programs and activities receiving annual Village Council appropriations.

# FINANCIAL POLICIES AND PROCEDURES

The Village prepares monthly financial reports comparing actual revenues and expenditures to budgeted amounts and historical amounts. These reports are [available online](#). Additionally, staff provides the Village Council and public with quarterly budget updates comparing actual versus budgeted revenue and expenditure activities. These updates include changes or revisions in requested budget authority, estimated outlays and estimated receipts for the current fiscal year.

## **GENERAL FUND - CASH BALANCE/RESERVE POLICIES**

The Village's current reserve policy refers to cash balance. Cash balance refers to the targeted amount of cash anticipated for the last month of the fiscal year. A General Fund year-end cash balance is maintained between *2 months* of annual operating expenses and *4 months* of annual operating expenses where the term "operating expenses" refers to the total amount of budgeted expenses used for regular operations, less the amounts budgeted for:

- Controlled assets
- Capital assets, and
- Pension expense that is specifically supported with a tax levy, (i.e. the Police and Fire Pension contributions).

## **REVENUE POLICIES**

The Village maintains a broad-based, well-diversified portfolio of revenues with a balance of property taxes, excise taxes and user fees. The Village re-evaluates all user charges and fees to ensure that they remain at a rate that directly correlates to the cost of providing such services. Tax and revenue burdens are to be appropriately distributed through the imposition of property taxes; excise taxes, such as sales and hotel taxes; and user fees.

## **CAPITAL ASSETS**

The Village maintains capital asset records to comply with governmental financial reporting standards, to provide a basis for determining appropriate insurable values and establish responsibility for property control. Capital assets are defined as having a useful life greater than one year with an initial, individual cost of \$25,000 or more. Capital Assets include property, plant, equipment and infrastructure assets. Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Years
Infrastructure	20-50
Buildings	50-65
Improvements Other than Buildings	50-65
Capital Equipment	5-15
Intangibles	5-10

## **CAPITAL BUDGET POLICIES**

A five-year Community Investment Plan (CIP) is updated annually and adopted as part of the budget process. The Village funds a portion of the CIP on a "pay-as-you-go basis" and a portion on a "pay-as-you-use" basis. The Village has dedicated sources of revenue to fund capital.

A capital plan for Water was developed using the 2010 Water Rate Study. In 2012 there was a \$10 million debt issuance for water projects. Also per the Plan, \$5 million was issued in 2015 for water projects. From 2016-2019, the Village utilized low interest IEPA loans to continue to fund water projects. In 2024 the Village updated the Water Rate Study and was also notified by the IEPA that the Village will receive a \$4.0M loan, per the 5 year plan that was submitted for FY 2024-2028. Because of this low interest funding, additional debt will not be needed until 2026, which follows the recommendations of the updated Water Rate Study.

Stormwater Projects were completed in 2021 with the \$7 million 2019 debt issuance. Additional stormwater projects will be completed from 2022 through 2025 with a \$5.5 million 2022 debt issuance.

In 2022 \$36 million in debt was issued for the construction of the Civic Center Project. The construction of infrastructure is outlined in the Village's Capital Improvement Plan and the Village is aware that new infrastructure will result in ongoing maintenance costs to the Village.

# FINANCIAL POLICIES AND PROCEDURES

Fund	Infrastructure or Facility	Current Revenue Source
102 - Motor Fuel Tax	Streets - Roadway Maintenance	Motor Fuel Tax
110 - Ogden TIF	Redevelopment Agreements	TIF Increment
220 - Capital	Streets Bikeways Facilities Maintenance Debt Service - Fire Station #2 Debt Service - Road Reconstruction Sidewalks Traffic Projects Streetlights	Home Rule Sales Tax Property Tax Telecom Tax
443 - Stormwater	Stormwater and Draining Debt Service - Stormwater	Stormwater Fees
471 - Parking	Parking Projects	Parking Fees
481 - Water	Watermains and Water System Sidewalks	Water Fees
* Grant Revenue or intergovernmental revenue is not included as a source of revenue.		

## TAX INCREMENT FINANCING POLICIES

The Village will consider TIF districts, where viable, as a funding mechanism to encourage additional development in the Village. The Village has created the following TIF districts:

- 1997 — Central Business District (expired)
- 2001 — Along the Ogden Avenue Corridor (original expiration 2024 but being extended)
- 2023 — Washington & Curtiss for the Civic Center Project

## INVESTMENT POLICIES

The Village maintains a cash management and investment policy which is reviewed on a regular basis. Cash reserves and temporarily idle funds are invested in accordance with this policy. The primary objectives of Village investment activities shall be: legality, safety, liquidity, and yield. The intent of the Village Investment Policy is to outline a plan for ensuring prudent investments of the Village funds and maximizing the efficiency of the Village's cash management procedures. The goal is to invest public funds in a manner that will provide the maximum security and the highest investment return while meeting both the daily cash flow demands of the Village and conforming to all state and local statutes governing the investment of public funds, in particular, Statute 30 ILCS 235, the Public Funds Investing Act.

All participants in the Village's investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall investment program shall be designed and managed with a degree of professionalism that is worthy of public trust.

The Village's policy authorizes investments in a restricted selection of the State authorized investments. The financial institutions with whom the Village does business are all selected through a qualified process. The policy identifies parameters for diversification as it relates to types of investments, number of institutions invested in and length of maturity for investment. Village funds on deposit in excess of FDIC limits must be secured by collateral. All security transactions entered into by the Village are conducted on a delivery versus payment basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities are held by a third-party custodian. The Finance Director provides an investment report to the Village Council on a monthly basis.

# FINANCIAL POLICIES AND PROCEDURES

## DEBT POLICIES

The Village of Downers Grove faces continuing capital infrastructure requirements to meet the increasing needs of the community. The costs of these requirements will be partially met through the issuance of debt. The Village has a debt management policy which was developed to help ensure the Village's credit worthiness and to provide a functional tool for debt management and capital planning. In accordance with this policy, the Village shall pursue the following goals:

- Maintain at least an AA credit rating for each general obligation debt issue;
- Take all practical precautions to avoid any financial decision which will negatively impact current credit ratings on existing or future debt issues;
- Consider market timing;
- Determine the amortization (maturity) schedule which will best fit with the overall debt structure of the Village's general obligation debt and related tax levy at the time the new debt is issued. Consideration will be given to coordinating the length of the issue with the lives of assets, whenever practicable;
- Consider the impact of new debt on overlapping debt and the financing plan of local governments which overlap or underlie the Village;
- Assess financial alternatives to include new and innovative financing approaches including, whenever feasible: categorical grants, revolving loans or other state/federal aid;
- Minimize debt interest costs.

The Village is a "home-rule" community and is presently not subject to any debt limitations. If, however, the Village were a non-home rule municipality, according to Illinois statutes, its available debt could not exceed 8.625% of the community's equalized assessed valuation (EAV). The Village's EAV for the 2023 calendar year was \$3,095,742,307. Using the current debt limit restriction for non home-rule municipalities, 8.625% of the Village's EAV would yield a maximum debt limit amount of \$267,007,774. As of December 31, 2023, the Village had 87,528,000 in outstanding debt and a debt to EAV ratio of 2.83%.

The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes.





# FINANCIAL POLICIES AND PROCEDURES



The Village's bond rating was reaffirmed AAA by Standard & Poor's with the 2022 bond offering. The rating agency cited

- Very strong economy, with access to a broad and diverse metropolitan statistical area;
- Very strong management, with strong financial policies and practices under our financial management assessment methodology;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2021 of 42% of operating expenditures
- Very strong liquidity, the village had about \$77 million in total cash and investments available for liquidity purposes.
- Strong institutional framework score

This high bond rating improves the marketability of future debt issuances and provides lower interest rate costs to the Village. Also, the low overall debt burden allows the Village to issue debt in the future as capital needs arise.

All outstanding debt has a revenue pledged to pay for the debt service as outlined in the figure on page 110.

The Village's policies for the issuance of debt are:

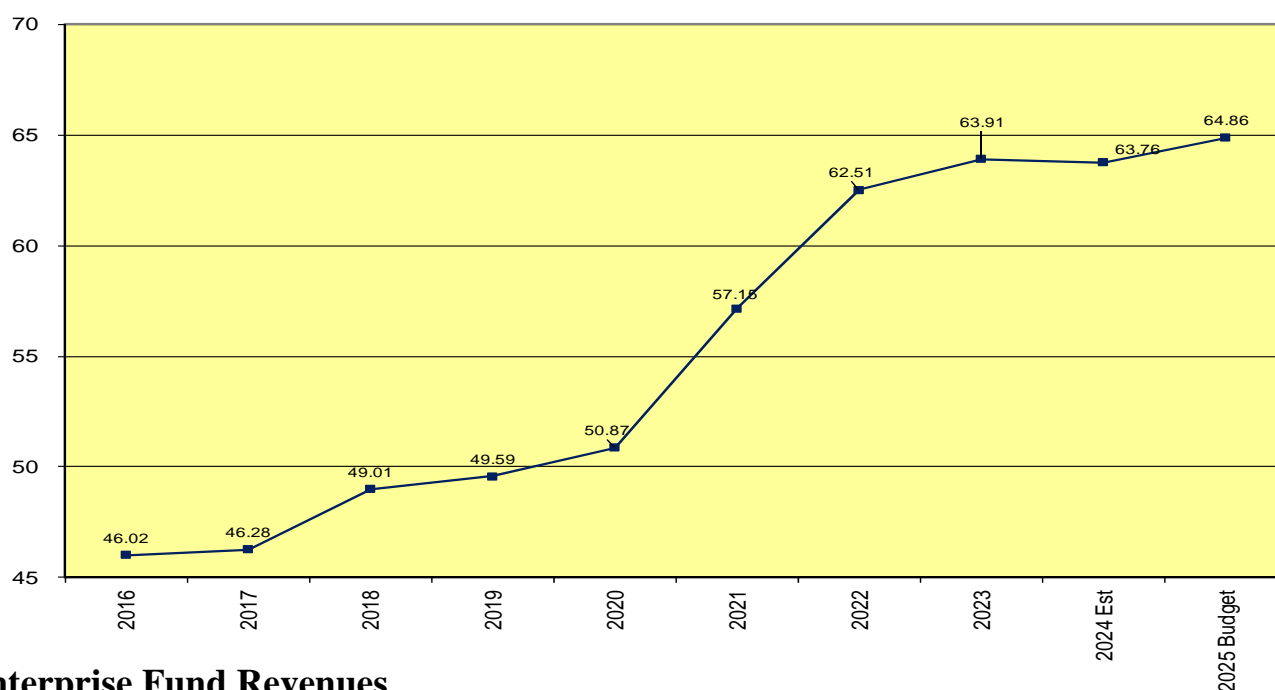
- (1) To attempt to keep a level of debt service which falls at or below what is considered a "moderate" debt level by the bond rating institute. Maintaining lower or moderate debt levels provides for greater flexibility in issuing additional bonds should the need arise.
- (2) The duration of a debt issue shall not exceed the economic or useful life of the improvement or asset that is being financed.
- (3) The Village may issue short-term debt (three years or less) to finance the purchase of non-capital equipment having a life exceeding one year or provide increased flexibility in financing programs. The Village will have no more than 10% of its outstanding general obligation debt in short-term debt.
- (4) The Village may issue long-term debt which may include, but is not limited to, general obligation bonds, certificates of participation, capital appreciation bonds, special assessment bonds, self-liquidating bonds, and double-barreled bonds. The Village may also enter into long-term leases for public facilities, property and equipment with a useful life greater than one year.
- (5) The use of debt is subject to review and approval by the Village Council.

# REVENUE ASSUMPTIONS

In developing the revenue estimates for the Village, each department provides data that is then reviewed by the finance department and manager's office. Historical trends over many years are used with the current economic climate to generate conservative realistic amounts. No set percentages are used to forecast the out years for each line item; an analysis is completed for each revenue with known facts and reasonable expectations. This process includes ongoing scrutiny of the Village's current financial position; changes and modifications in assumptions; and variations in the economic climate affecting the community.

## Total General Fund Revenues

This chart presents a history of all General Fund Revenues in the Village of Downers Grove. It shows the estimated collection for FY24 and budgeted collection for FY25. The Village implemented a 1.0% Food and Beverage Tax in 2018 to compensate for flat and declining Sales Taxes and Income Taxes. That tax was increased to 1.5% effective March 1, 2021.



## Enterprise Fund Revenues

The Village's three enterprise funds — Stormwater Fund, Water Fund and Parking Fund—derive their revenue directly from the users of the services provided through water fees, stormwater fees and parking fees.

**Stormwater Fund** – During the LRP process in 2012, a maintenance gap in infrastructure was identified. The LRP recommended considering the creation of a stormwater utility to address the infrastructure maintenance gap. In 2012, the Village Council authorized the creation of a stormwater utility system. Revenues from this system cover maintenance and operating costs of the stormwater infrastructure. Beginning in 2013, all property owners in the Village began to pay a monthly fee based on a property's impervious area. Prior to this time, these monies came from property taxes. The current plan is to increase the fees each year for 15 years to fund the stormwater system in a manner consistent with the Stormwater Master Plan. In 2014, the Village Council voted to exempt all Property Tax Exempt parcels from the stormwater utility fee, which became effective January 1, 2015. In 2015, the Council voted to suspend the increase in the Stormwater Utility, using a \$300,000 transfer from the Capital Fund to continue to maintain the system, and discuss the merits of the fee system. After discussion in 2016 based on feedback received in an advisory referendum, it was decided to continue to bill stormwater through fees in the Stormwater Utility, and not return to the property tax model. Since then, the plan has been followed with fee increases of 8.7% per year, excluding FY21 due to the COVID-19 Financial Response plan. The 8.7% fee increases have resumed since 2022.



# REVENUE ASSUMPTIONS

## Enterprise Fund Revenues

The Village's three enterprise funds—Water Fund, Stormwater Fund and Parking Fund—derive their revenue directly from the users of the services provided through water fees, stormwater fees and parking fees.

**Water Fund** – In 2010, the Village conducted a water rate study with the assistance of a consultant. Through the study, the Village determined that water rates as of 2010 were not generating adequate revenues to cover the costs of operating and maintaining the water system in 2011 or during subsequent years. The study concluded that the Village should restructure the water rates to include a fixed rate fee based on meter size, increase water rates over a five-year period, make needed improvements to the water system and issue bonds at regular intervals to pay for water system improvements. The Village changed the water billing structure in 2011. In 2012, the model had to be adjusted to cover the increased cost of purchasing water from the DuPage Water Commission (DWC) triggered by unexpected rate increases by the City of Chicago.

In years 2016-2020, the Village had been passing along rate increases from the DWC but has not increased rates for the cost of maintaining the Village infrastructure, since the Village had reduced the cost of replacing watermain by financing the work with the IEPA low-interest loans instead of traditional bond issuances.

In order to prepare for another five year plan with the IEPA, in FY19 the Village conducted an update to the water rate study. The findings from the study were:

- The Village has made significant strides in addressing the needs of the water system with annual investments in infrastructure
- The Village has been effective at leveraging low interest loans from the IEPA
- The total costs of operating the water system are largely fixed at approximately 50% and the current rate structure gets 12% of revenues from a fixed charge
- The Village has experienced an overall annual reduction in water sales for the last five years

The study recommended that water revenues should be increased in FY2020 and subsequent years by 4.6%. The adjustment to the fixed charges would bring the revenue collection from the fixed charge to approximately 15% of the total rate revenue in five years. This is to continue proactive management of the water system through infrastructure investment, ensure the opportunity to utilize low interest rate loans from the IEPA, maintain minimum cash balance and offset the decline in usage.

In 2023 the Village was notified that due to high demand, it did not receive Illinois EPA funding for approximately \$18 million of planned capital projects in years 2024—2028. This included funding for Lead Service Line Replacements (LSLR) throughout the Village, which is expected to cost approximately \$2.0 million per year for the next 20 years starting in 2028.

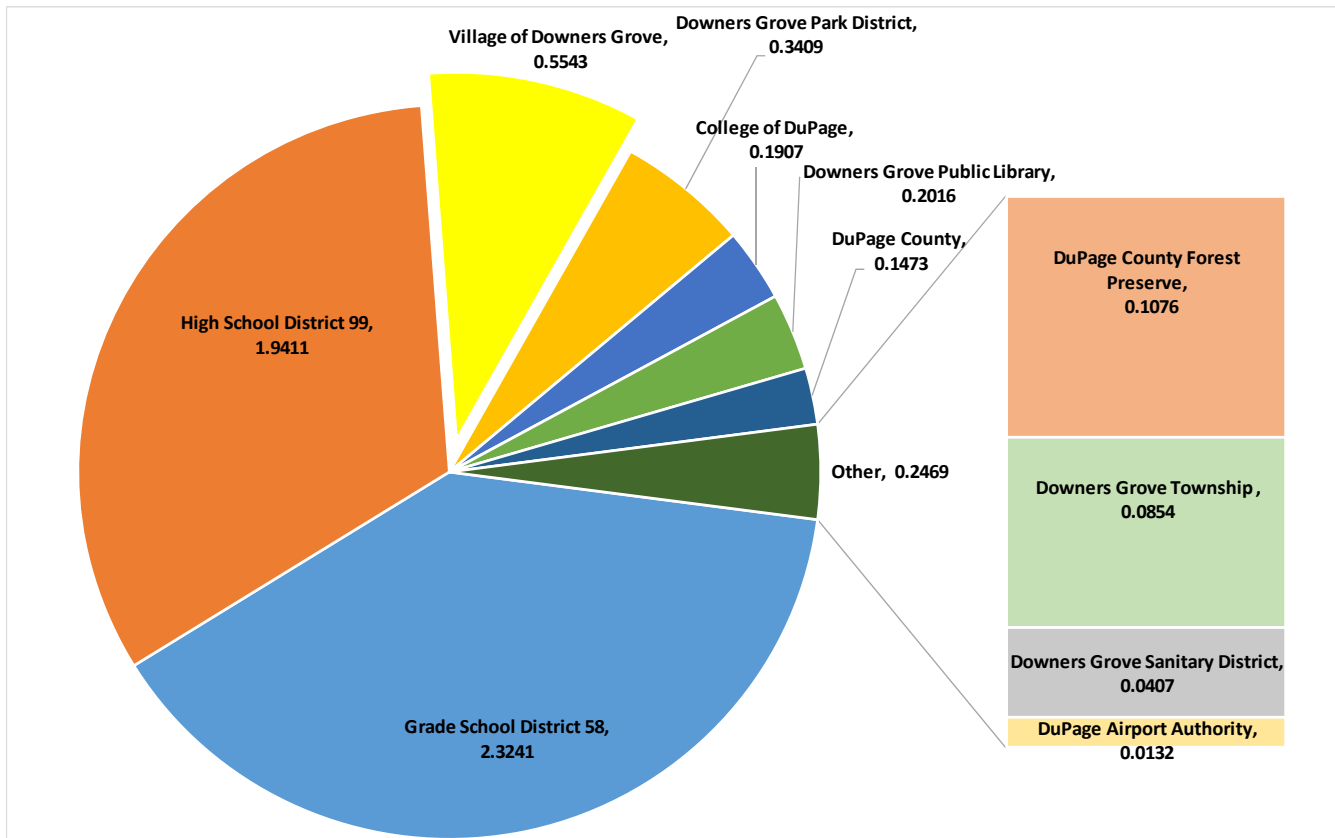
In FY2024 due to the expected lack of IEPA funding and anticipated significant costs for the LSLR program implementation, the Village worked with a consultant to perform a Water Rate Study to analyze options for funding Water Fund Capital projects while maintaining the financial sustainability of the Water Fund. Also during 2024, the Village was notified that the previously denied IEPA funding application was awarded in the amount of \$4 million for 2025. This information was used to update the Water Rate Study and the recommendations have been implemented in the 2025 Budget. These include the following:

- Perform \$2.1 million in cash funded projects
- Perform \$4.0 million in IEPA funded projects
- Implement a 9% water rate increase
- Postpone obtaining GO debt until 2026

**Parking Fund** - In 2011 the Village authorized a downtown parking study that benefited the Parking Fund. The purpose of the study was to manage available parking in a manner that best serves downtown Downers Grove. In 2015, the Village prepared a parking deck maintenance plan, to provide detailed recommendations for work to be performed to maintain the Village parking deck, which was constructed in 2004. Maintenance activities as recommended by the plan have been completed since 2016. The pandemic in 2020 caused a significant decrease in commuter parking usage as remote work surged and commuting into the city dwindled. This led to decreased Parking Fund revenues from daily parking fees and commuter parking permits. In 2024 current Metra ridership has recovered 58% of it weekday ridership levels since the pandemic which is causing this fund to start seeing an increase in revenues. The Village also increased commuter parking rates in 2024, which has not been done since 2016.

# PROPERTY TAXES

## Downers Grove Property Tax Rates 2023



## Distribution of 2023 Tax Levy

Taxing Unit	2023 Tax Rate*	% of Tax Bill
Grade School District 58	2.3241	41.70%
High School District 99	1.9411	34.82%
<b>Village of Downers Grove</b>	<b>0.5543</b>	9.94%
Downers Grove Park District	0.3409	6.12%
College of DuPage	0.1907	3.42%
Downers Grove Public Library	0.2016	3.62%
DuPage County	0.1473	2.64%
DuPage County Forest Preserve	0.1076	1.93%
Downers Grove Township	0.0854	1.53%
Downers Grove Sanitary District	0.0407	0.73%
DuPage Airport Authority	0.0132	0.24%
<b>Total</b>	<b>5.9469</b>	

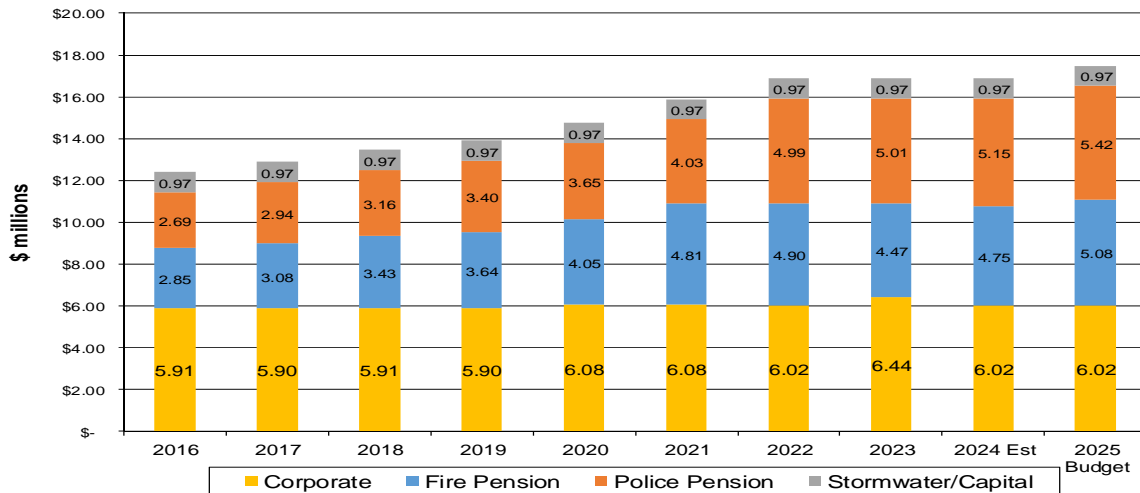
\* Levied in 2024

# MAJOR REVENUE TRENDS

## Property Tax Levy History

The Village's property tax rate has been historically one of the lowest rates for DuPage County municipalities. Since 2009, the Village has abated all of its debt service; revenues from other sources have been used to pay debt service obligations. In 2013, the property tax levy decreased due to the creation of the stormwater utility and shift from property taxes to stormwater fees. 2020 was the first time there was an increase in the operations levy after eight consecutive years of a flat or decreasing levy for operations (\$175,000 increase). The 2025 tax levy is 3.6% higher than the 2024 levy. This is entirely due to the increase for required contributions to the public safety pension as the levy for operations remains unchanged for the fifth consecutive year.

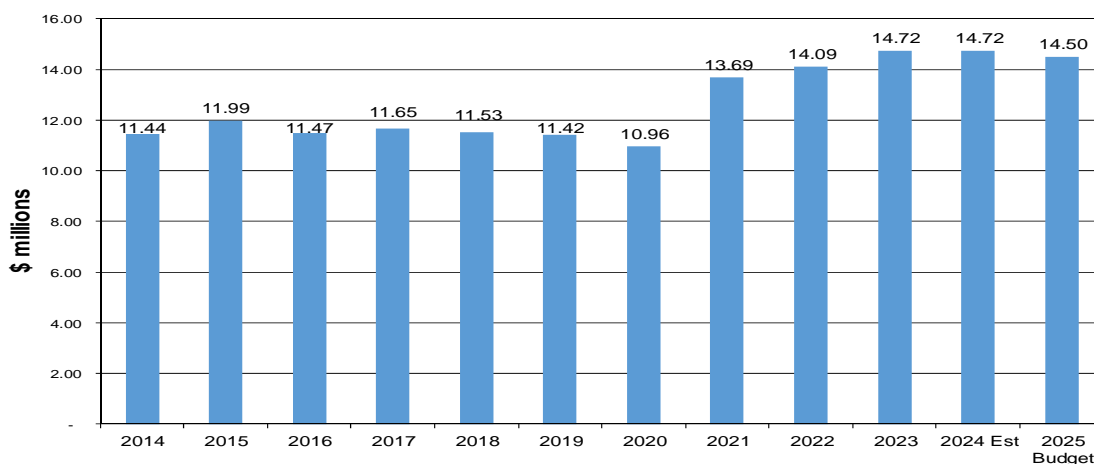
**Property Tax Levy**



## Sales Tax Revenue History

This chart presents a complete ten year history of the 1% Municipal sales tax collection for the Village of Downers Grove and also the estimated collection for FY24 and budgeted collection for FY25. The Village relies on sales taxes to provide quality services to the residents of the Village of Downers Grove. Sales taxes are paid by both Village residents and non-residents. After a big bump in 2015, Sales Taxes have tapered off due to competition from on-line sales. 2020 was negatively impacted by the pandemic. After a large decline in 2020, Sales Taxes rebounded in 2021 due to businesses opening back up and also the change in Illinois state law for on-line sales which had a positive impact on revenues for the Village.

**General Fund Sales Taxes**

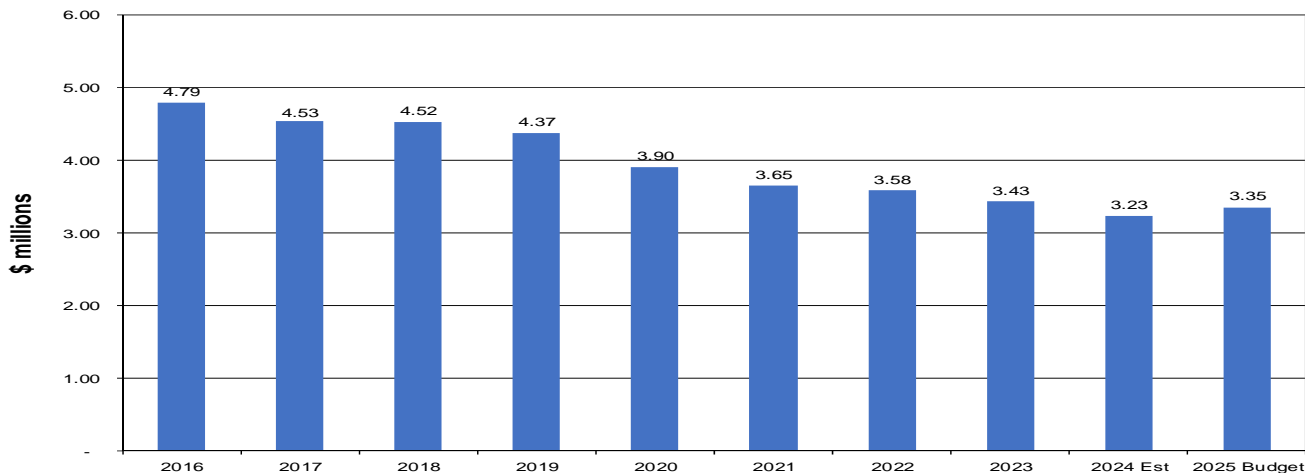


# MAJOR REVENUE TRENDS

## Utility Tax History

These include Natural Gas Use Tax, the Electricity Tax and the Telecommunications Tax. Electricity and Natural Gas taxes vary relative to the weather. The Telecommunications Tax has been declining due to a number of factors: The elimination of land lines, businesses moving to Voice over Internet Protocol (VoIP), bundling of telecom services resulting in lower rates and call centers leaving the Village.

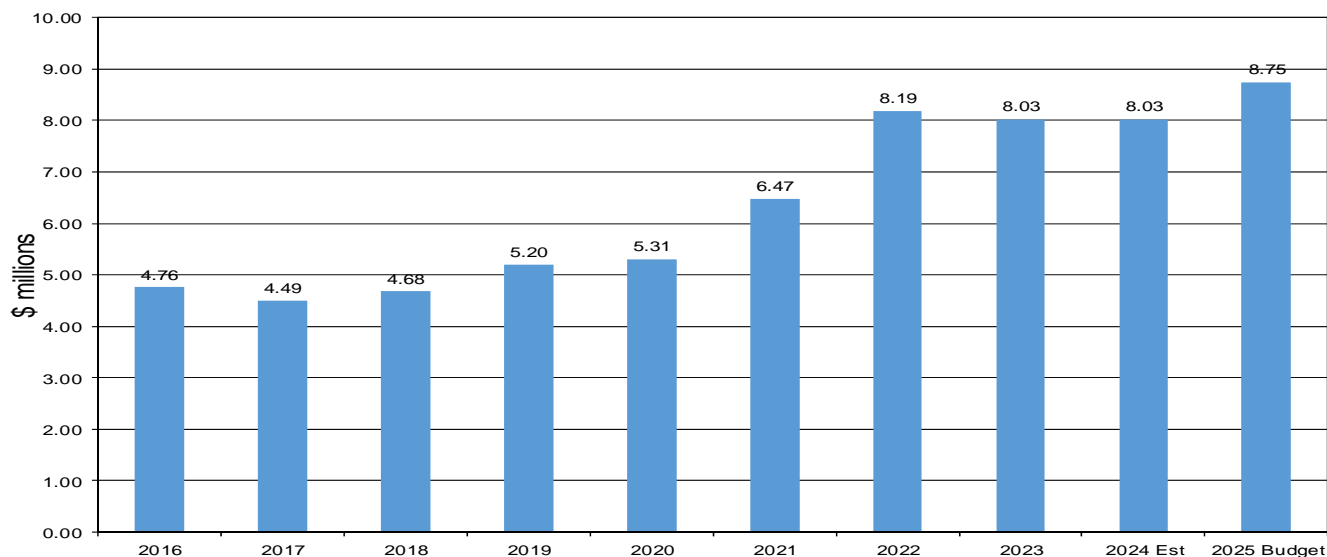
**General Fund Utility Taxes**



## State Income Tax History

The Village of Downers Grove receives a percentage of the income tax received by the state based on the Village's population. Income taxes are impacted by the economic climate and any changes in state funding formula. Up until 2011, 10% of total income tax collections were dedicated to distribution to municipalities. Since 2011, the distributions from the State of Illinois to municipalities have trended downward to help balance the state budget. In SFY25 the local government distribution will be unchanged from FY24; 6.47% of individual income tax collections and 6.85% of corporate income tax collections.

**GENERAL FUND INCOME TAXES**

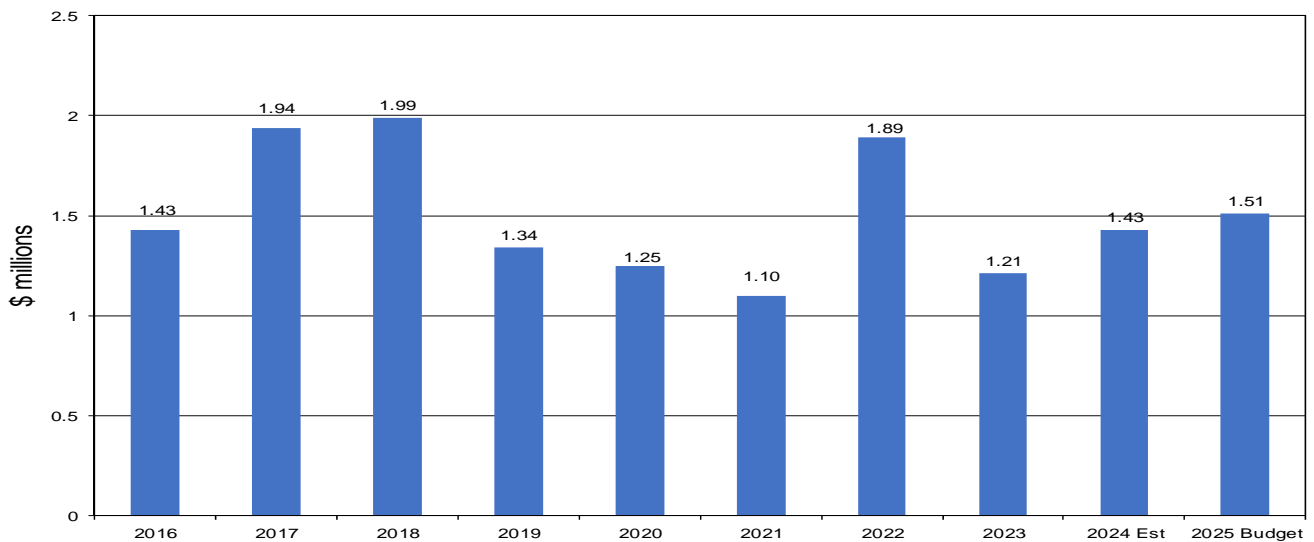


# MAJOR REVENUE TRENDS

## Building Related Permits

There were large commercial developments in 2017, 2018 and 2022. Other permit activity has remained relatively flat.

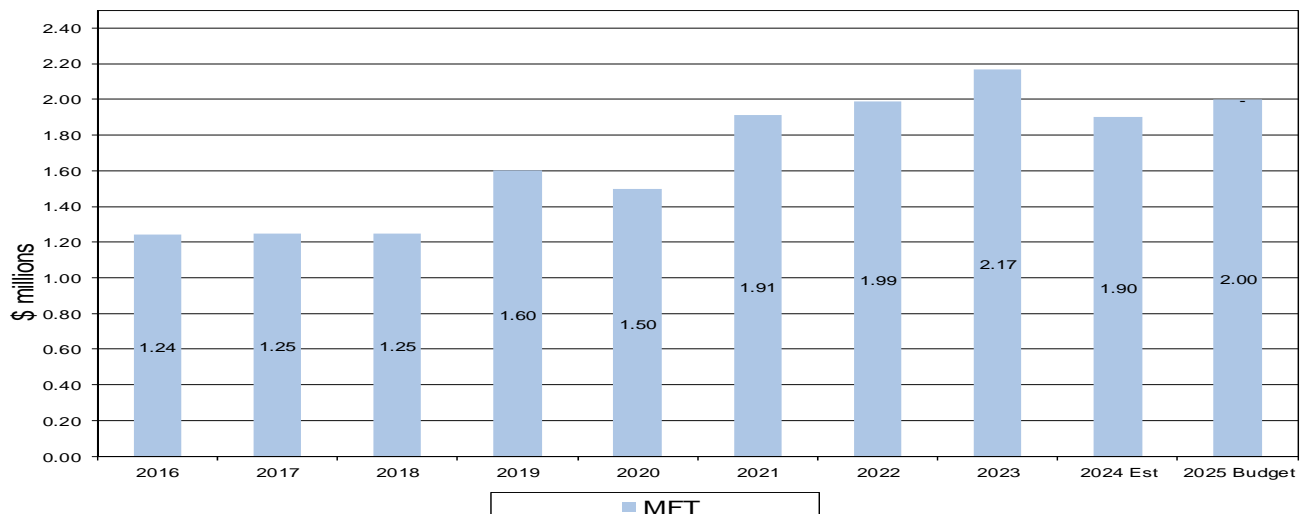
**Building Related Permits**



## Motor Fuel Tax (MFT)

The Village of Downers Grove receives a percentage of the motor fuel tax received by the state based on the Village's population. These funds are used for roadway maintenance. MFT revenues had been stagnant in earlier years due to a decrease in total miles driven and improvements in the average fuel economy of vehicles. Offsetting this decline were additional distributions from the state for the Illinois Jobs Now Program. The Village received \$214,000 per year from 2010-2014 from this program. In addition, the Village received an additional \$200,000 payment from the State of Illinois through the 2014 Capital Bill Program in 2014. In 2019 the state increased MFT by 19 cents per gallon on gasoline. Between 2020 and 2022 the Village received \$3.2 million from the state in *Rebuild Illinois* funds which were used primarily on Roadway Maintenance projects. In 2023, the Village received \$103,000 from the High Growth Cities program and 165,000 in 2024.

**Motor Fuel Tax Revenues**



# MAJOR REVENUE TRENDS

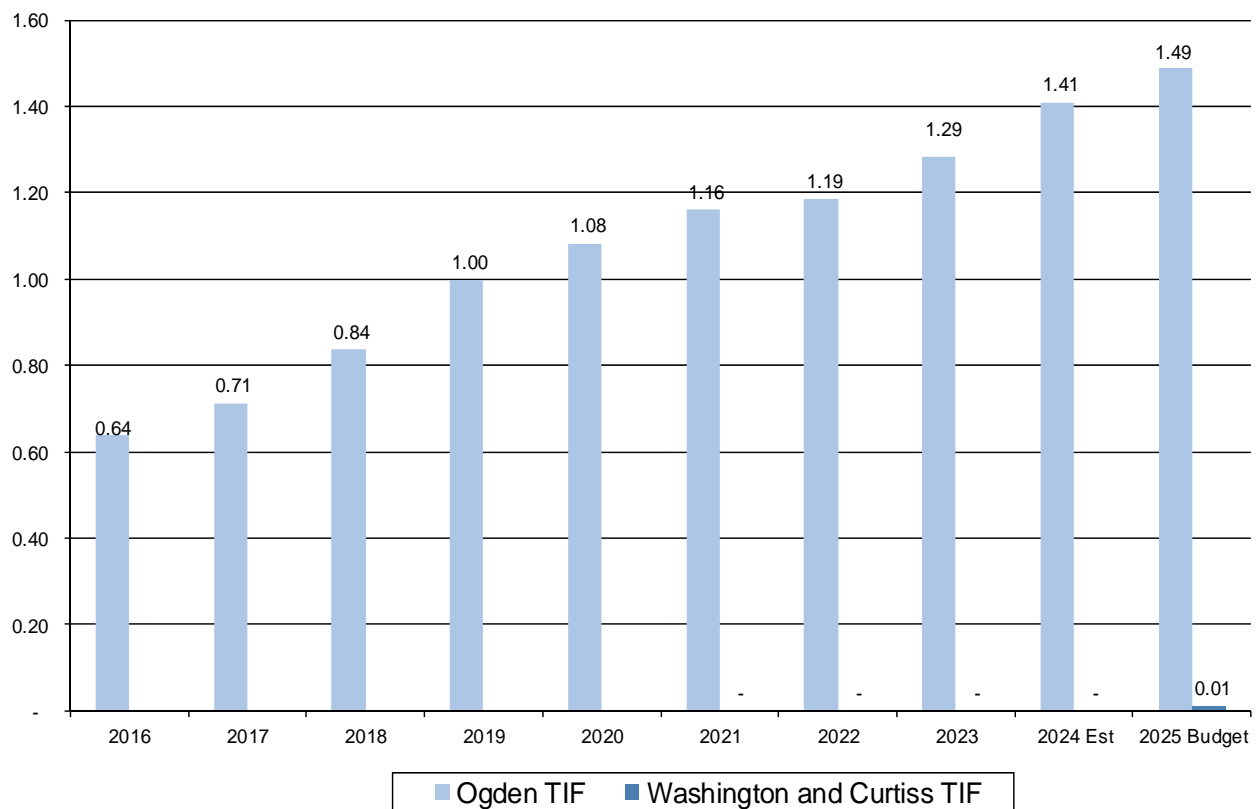
## Ogden Avenue Tax Increment

The Ogden TIF was created in 2001. The value of the properties located within the district increased from \$29.3 million (2000 EAV) to \$52.7 million (2023 EAV). The Ogden TIF ended in 2024 with final tax dollars received in 2025, however, in 2024 it was extended up to 12 years to allow the fund balance that exists at the time of original expiration to be invested in redevelopment projects. The surplus of all increment generated during the extension period will be distributed to the taxing bodies.

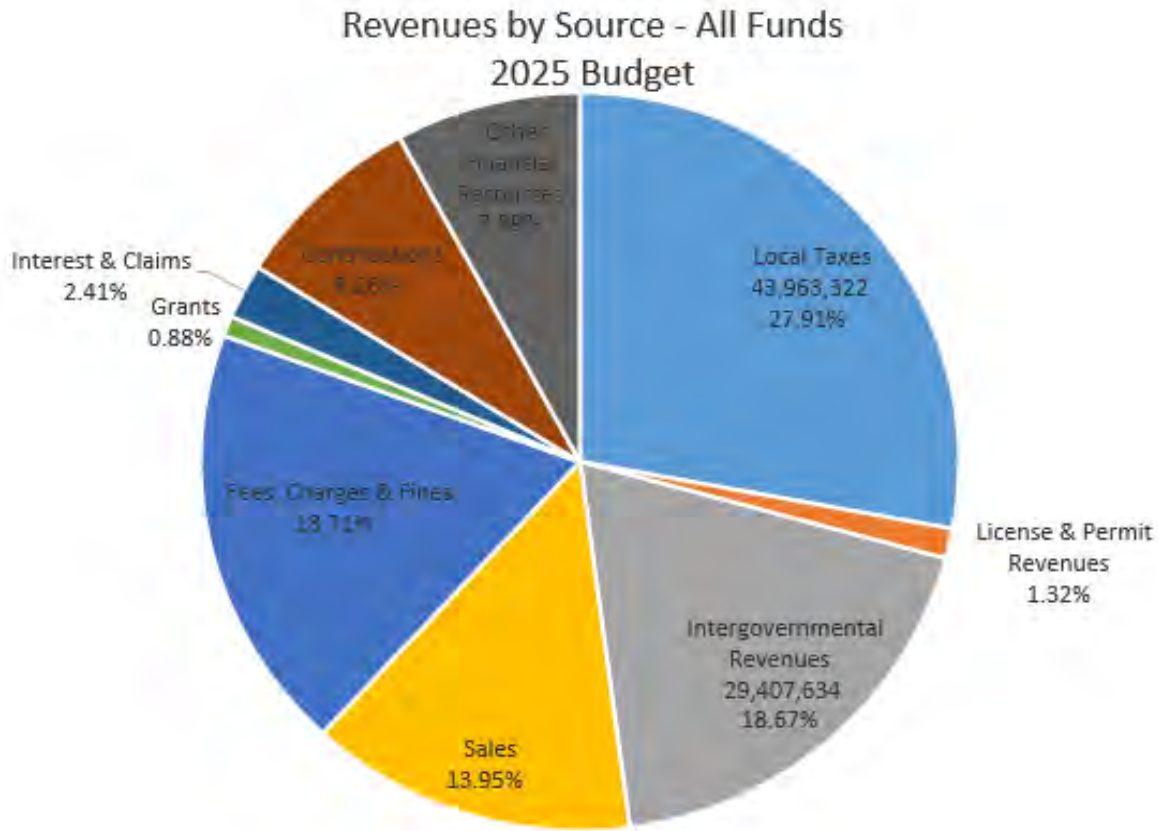
## Washington and Curtiss Tax Increment

In 2022 the Washington and Curtiss TIF was created. It is anticipated that TIF revenue will start being received in 2025.

### TIF DISTRICTS



# REVENUE BY SOURCE



Top Ten Revenues			
	Revenue Source	% of Total Revenue	% of General Fund Revenue
1	SALE OF WATER	10.01%	N/A
2	SALES TAX	9.21%	22.35%
3	STATE INCOME TAX	5.55%	13.49%
4	STORMWATER UTILITY FEE	4.62%	N/A
5	HOME RULE SALES TAX	4.29%	N/A
6	TRANSFERS FOR ISF FEES-HEALTH FUND	4.05%	N/A
7	CURRENT PROPERTY TAXES	3.82%	9.28%
8	CURRENT PROPERTY TAXES-POL PEN	3.44%	8.36%
9	CONTRIBUTIONS EMPLOYER-POL PEN	3.44%	N/A
10	CURRENT PROPERTY TAXES-FIR PEN	3.22%	7.83%
	<b>TOTAL</b>	<b>51.67%</b>	<b>61.32%</b>



# DEPARTMENT/FUND RELATIONSHIP

The following table lists the funds and the Village departments used within each fund.

	Percent of Expenditures Associated with Funds								
DEPARTMENT	MAJOR FUNDS						NON MAJOR FUNDS		
	General Fund	Capital Fund	Major Buildings Fund	Water Fund	Stormwater Fund	Parking Fund	MFT Fund	Ogden TIF Fund	Washington & Curtiss TIF Fund
Village Clerk	100%								
Village Manager's Office	100%								
Legal	88%								
Building Services	25%	20%	54%			1%			
Human Resources	3%								
Information Technology	66%								
Finance	11%	9%		7%	6%				0%
Public Works	22%	2%		51%	10%	1%	0%		
Community Development	50%							50%	
Police	93%					1%			
Fire	88%								
Taxi Fare/Social Services	100%								
Communications	100%								
Emergency Management	70%								
Library									

All Funds shown on pages 86 -87 except for the Washington & Curtiss TIF Fund are audited and included in our Annual Comprehensive Financial Report for 2024

# DEPARTMENT/FUND RELATIONSHIP

## Percent of Expenditures Associated with Funds

NON MAJOR FUNDS						INTERNAL SERVICE FUNDS				COMPONENT UNIT	
Foreign Fire Fund	Sales Tax Rebate Fund	Asset Forfeiture Fund	Debt Service Fund	Police Pension Fund	Fire Pension Fund	Equipment Replacement Fund	Fleet Fund	Risk Management Fund	Health Insurance Fund	Library Fund	Library Capital Fund
								12%			
								25%	72%		
						34%					
	3%		11%	26%	26%						
						4%	9%				
		3%				3%					
1%						10%					
						30%					
										99%	1%

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

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# SOURCES AND USES BY FUND

## Revenue Sources by Fund, FY2025 Proposed Budget

Fund #	Fund Description	FY 2023 Actual Total	FY 2024 Budget Total	FY 2024 Est. Actual Total	FY 2025 Budget Total
100	General Fund	63,909,393	63,428,312	63,763,312	64,863,985
102	Motor Fuel Tax	2,476,124	2,102,953	2,189,482	2,125,000
107	CBD-TIF	-	-	-	-
109	Foreign Fire Insurance	156,909	150,000	150,000	150,000
110	Ogden TIF	1,463,296	1,510,000	1,560,000	1,590,000
111	Tax Rebate	805,814	1,000,000	1,000,000	1,000,000
112	Washington and Curtiss TIF	-	-	-	13,000
114	Asset Forfeiture	220,469	-	870,945	-
220	Capital Projects	13,908,498	11,562,096	10,555,164	9,040,712
223	Major Buildings	1,849,393	200,000	2,725,000	835,000
226	Real Estate	-	-	-	-
338	CBD-TIF Debt Service	-	-	-	-
339	Stormwater/Facilities Debt	6,234,720	5,359,683	2,827,683	4,587,518
443	Stormwater Utility	6,768,988	8,879,870	7,068,183	7,521,527
471	Parking	1,172,132	899,375	1,161,701	1,177,875
481	Water	17,477,378	18,074,691	18,138,691	22,926,627
530	Equipment Replacement	3,495,840	2,357,350	2,512,350	2,831,722
531	Fleet Services	2,385,719	2,416,829	2,491,829	2,542,212
553	OPEB Trust	-	-	-	-
562	Risk Management	3,526,565	2,011,000	2,111,000	2,470,000
563	Health Insurance	9,831,460	8,705,872	9,708,748	9,375,413
651	Police Pension	14,107,086	8,067,886	12,209,881	8,518,632
652	Fire Pension	15,268,835	7,849,036	10,634,117	8,476,208
653	OPEB Trust	566,616	445,000	460,000	460,000
805	Library	6,349,284	6,530,745	6,546,769	6,735,289
821	Library Bldg & Equip Replacement	407,860	389,850	252,000	279,110
	<b>Total</b>	<b>172,382,378</b>	<b>151,940,548</b>	<b>158,936,855</b>	<b>157,519,830</b>

## Uses by Fund, FY2025 Adopted Budget

Fund #	Fund Description	FY 2023 Actual Total	FY 2024 Budget Total	FY 2024 Est. Actual Total	FY 2025 Budget Total
100	General Fund	62,267,661	63,015,421	63,549,123	64,517,586
102	Motor Fuel Tax	3,516,582	2,150,000	2,150,000	2,250,000
107	CBD-TIF	-	-	-	-
109	Foreign Fire Insurance	168,687	350,000	280,350	300,000
110	Ogden TIF	225,911	2,035,863	285,863	3,785,918
111	Tax Rebate	805,814	1,000,000	1,000,000	1,000,000
112	Washington and Curtiss TIF	-	-	-	13,000
114	Asset Forfeiture	94,020	2,405,000	2,371,112	608,000
220	Capital Projects	10,009,983	13,745,431	12,737,968	13,348,486
223	Major Buildings	36,670,370	17,348,009	17,032,952	2,055,169
226	Real Estate	-	-	-	-
338	CBD-TIF Debt Service	-	-	-	-
339	Capital Debt	3,114,425	3,434,683	3,434,683	3,552,518
443	Stormwater Utility	4,565,359	12,246,044	10,444,221	11,387,539
471	Parking	530,272	856,859	850,265	1,761,087
481	Water	18,978,189	19,073,341	18,663,757	22,480,824
530	Equipment Replacement	1,709,553	4,490,730	3,134,751	5,526,962
531	Fleet Services	2,130,131	2,447,251	2,441,339	2,719,496
553	OPEB Trust	-	-	-	-
562	Risk Management	2,511,019	3,786,106	2,989,151	3,613,853
563	Health Insurance	9,595,452	9,157,123	9,827,901	10,080,591
651	Police Pension	6,868,391	7,676,170	7,164,395	8,124,395
652	Fire Pension	6,573,182	7,352,645	6,953,627	7,993,289
653	OPEB Trust	-	-	-	-
805	Library	6,508,321	7,062,435	6,705,889	7,154,590
821	Library Bldg & Equip Replacement	615,358	183,901	183,901	83,470
	<b>Total</b>	<b>177,458,680</b>	<b>179,817,012</b>	<b>172,201,248</b>	<b>172,356,772</b>

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

# SOURCES AND USES BY FUND

The chart below shows the FY25 budgeted revenues and expenses by category and fund.

## Sources By Fund, FY2025 Proposed Budget

		41	42	43	44
Fund #	Fund Description	41-Local Taxes	42-Licenses & Permits	43-Intergov'tal Revenues	44-Sales Revenues
100	General Fund	27,701,985	2,072,000	26,215,000	-
102	Motor Fuel Tax	-	-	2,000,000	-
109	Foreign Fire Insurance	150,000	-	-	-
110	Ogden TIF	1,490,000	-	-	-
111	Tax Rebate	-	-	1,000,000	-
112	Washington and Curtiss TIF	13,000	-	-	-
114	Asset Forfeiture	-	-	-	-
220	Capital Projects	7,981,524	-	-	-
223	Major Buildings	-	-	-	-
339	Capital Debt	200,000	-	-	-
443	Stormwater Utility	-	-	-	-
471	Parking	-	-	46,875	953,000
481	Water	-	4,000	-	18,549,627
530	Equipment Replacement	-	-	-	-
531	Fleet Services	-	-	-	68,000
562	Risk Management	-	-	-	-
563	Health Insurance	-	-	-	2,406,505
651	Police Pension	-	-	-	-
652	Fire Pension	-	-	-	-
653	OPEB Trust	-	-	-	-
805	Library	6,426,813	-	145,759	4,500
821	Library Bldg & Equip Replacement	-	-	-	-
	<b>TOTAL</b>	<b>43,963,322</b>	<b>2,076,000</b>	<b>29,407,634</b>	<b>21,981,632</b>

## Uses by Fund, FY2025 Adopted Budget

		51	52	53	54
Fund #	Fund Description	51-Personnel Expenses	52-Supplies	53-Professional & Tech Services	54-Other Contr Srcvs
100	General Fund	46,398,337	1,418,483	4,636,827	3,097,810
102	Motor Fuel Tax	-	-	-	-
109	Foreign Fire Insurance	-	52,250	42,350	9,800
110	Ogden TIF	-	-	1,505	-
111	Tax Rebate	-	-	-	-
112	Washington and Curtiss TIF	-	-	-	-
114	Asset Forfeiture	-	-	-	-
220	Capital Projects	433,221	50,000	267,580	278,000
223	Major Buildings	170,169	-	100,000	-
339	Capital Debt	-	-	-	-
443	Stormwater Utility	1,664,973	109,800	595,945	933,550
471	Parking	222,290	10,513	145,440	145,590
481	Water	2,243,575	10,525,181	1,094,051	886,512
530	Equipment Replacement	-	-	-	-
531	Fleet Services	887,473	1,059,520	101,730	443,240
562	Risk Management	125,903	10,200	102,750	1,600,000
563	Health Insurance	73,075	1,050	540,437	1,310,532
651	Police Pension	-	100	149,295	-
652	Fire Pension	-	-	193,289	-
653	OPEB Trust	-	-	-	-
805	Library	4,978,752	160,444	322,520	413,489
821	Library Bldg & Equip Replacement	-	-	-	-
	<b>TOTAL</b>	<b>57,197,768</b>	<b>13,397,541</b>	<b>8,293,719</b>	<b>9,118,524</b>

# SOURCES AND USES BY FUND

The chart below shows the FY25 budgeted revenues and expenses by category and fund.

45	46	47	48	49		
45-Fees & Charges	46-Grants	47-Interest & Claims	48-Misc. & Contributions	49-Other Fin. Resources	TOTAL	Fund #
7,975,000	100,000	800,000	-	-	64,863,985	100
-	-	125,000	-	-	2,125,000	102
-	-	-	-	-	150,000	109
-	-	100,000	-	-	1,590,000	110
-	-	-	-	-	1,000,000	111
-	-	-	-	-	13,000	112
-	-	-	-	-	-	114
8,640	905,548	125,000	20,000	-	9,040,712	220
-	285,000	50,000	-	500,000	835,000	223
-	-	20,000	-	4,367,518	4,587,518	339
7,329,840	16,687	100,000	75,000	-	7,521,527	443
133,000	-	45,000	-	-	1,177,875	471
273,000	-	100,000	-	4,000,000	22,926,627	481
2,381,722	-	80,000	-	370,000	2,831,722	530
2,414,212	-	60,000	-	-	2,542,212	531
2,020,000	-	100,000	-	350,000	2,470,000	562
6,893,908	-	75,000	-	-	9,375,413	563
-	-	1,000,000	6,518,632	1,000,000	8,518,632	651
-	-	900,000	6,076,208	1,500,000	8,476,208	652
-	-	60,000	300,000	100,000	460,000	653
40,000	74,617	18,600	25,000	-	6,735,289	805
-	-	35,000	-	244,110	279,110	821
29,469,322	1,381,852	3,793,600	13,014,840	12,431,628	157,519,830	

56	57	58	59			
56-Claims, Grants, & Debt	57-Controlled Assets	58-Capital Assets	59-Other Financial Uses	TOTAL	Fund #	
7,405,850	307,078	4,500	1,248,700	64,517,586	100	
-	2,250,000	-	-	2,250,000	102	
26,000	-	169,600	-	300,000	109	
3,700,000	-	-	84,413	3,785,918	110	
1,000,000	-	-	-	1,000,000	111	
-	-	-	13,000	13,000	112	
-	180,000	428,000	-	608,000	114	
97,727	6,878,640	2,597,500	2,745,818	13,348,486	220	
-	1,000,000	785,000	-	2,055,169	223	
3,552,518	-	-	-	3,552,518	339	
2,429,271	494,000	5,160,000	-	11,387,539	443	
37,930	1,199,324	-	-	1,761,087	471	
1,964,905	316,600	5,450,000	-	22,480,824	481	
-	602,050	4,924,912	-	5,526,962	530	
67,657	43,050	-	116,826	2,719,496	531	
1,775,000	-	-	-	3,613,853	562	
7,775,094	-	-	380,403	10,080,591	563	
7,975,000	-	-	-	8,124,395	651	
7,800,000	-	-	-	7,993,289	652	
-	-	-	-	-	653	
6,700	60,000	968,575	244,110	7,154,590	805	
-	-	83,470	-	83,470	821	
45,613,652	13,330,742	20,571,557	4,833,270	172,356,772		

# CONSOLIDATED BUDGET SUMMARY

	General Fund	Enterprise Fund	Internal Service Fund	Special Revenue Fund	Capital Fund	Debt Service Fund	Trust Fund	Library Fund	Grand Total
Beginning Fund Balances	25,290,106	11,343,154	18,514,157	10,243,688	10,737,320	3,013,295	157,343,873	1,523,533	238,009,126
<b>Revenues</b>									
Local Taxes	27,701,985	-	-	1,653,000	7,981,524	200,000	-	6,426,813	43,963,322
Licenses & Permits	2,072,000	4,000	-	-	-	-	-	-	2,076,000
Intergovt. Revenue	26,215,000	46,875	-	3,000,000	-	-	-	145,759	29,407,634
Sales Revenue	-	19,502,627	2,474,505	-	-	-	-	4,500	21,981,632
Fees & Charges	7,975,000	7,735,840	13,709,842	-	8,640	-	-	40,000	29,469,322
Grants	100,000	16,687	-	-	1,190,548	-	-	74,617	1,381,852
Interest & Claims	800,000	245,000	315,000	225,000	175,000	20,000	1,960,000	53,600	3,793,600
Misc. & Contributions	-	75,000	-	-	20,000	-	12,894,840	25,000	13,014,840
<b>TOTAL REVENUES</b>	<b>64,863,985</b>	<b>27,626,029</b>	<b>16,499,347</b>	<b>4,878,000</b>	<b>9,375,712</b>	<b>220,000</b>	<b>14,854,840</b>	<b>6,770,289</b>	<b>145,088,202</b>
<i>Other Financing Sources</i>	-	4,000,000	720,000	-	500,000	4,367,518	2,600,000	244,110	12,431,628
<b>TOTAL AVAILABLE RESOURCES</b>	<b>64,863,985</b>	<b>31,626,029</b>	<b>17,219,347</b>	<b>4,878,000</b>	<b>9,875,712</b>	<b>4,587,518</b>	<b>17,454,840</b>	<b>7,014,399</b>	<b>157,519,830</b>
<b>Expenditures</b>									
Personnel Expenses	46,398,337	4,130,838	1,086,451	-	603,390	-	-	4,978,752	57,197,768
Supplies	1,418,483	10,645,494	1,070,770	52,250	50,000	-	100	160,444	13,397,541
Professional & Tech Services	4,636,827	1,835,436	744,917	43,855	367,580	-	342,584	322,520	8,293,719
Other Contractual Services	3,097,810	1,965,652	3,353,772	9,800	278,000	-	-	413,489	9,118,524
Claims, Grants, & Debt	7,405,850	4,432,106	9,617,751	4,726,000	97,727	3,552,518	15,775,000	6,700	45,613,652
Controlled Assets	307,078	2,009,924	645,100	2,430,000	7,878,640	-	-	60,000	13,330,742
Capital Assets	4,500	10,610,000	4,924,912	597,600	3,382,500	-	-	1,052,045	20,571,557
<b>TOTAL EXPENDITURES</b>	<b>63,268,886</b>	<b>35,629,450</b>	<b>21,443,673</b>	<b>7,859,505</b>	<b>12,657,837</b>	<b>3,552,518</b>	<b>16,117,684</b>	<b>6,993,950</b>	<b>167,523,502</b>
<i>Other Financing Uses</i>	1,248,700	-	497,229	97,413	2,745,818	-	-	244,110	4,833,270
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	<b>64,517,586</b>	<b>35,629,450</b>	<b>21,940,902</b>	<b>7,956,918</b>	<b>15,403,655</b>	<b>3,552,518</b>	<b>16,117,684</b>	<b>7,238,060</b>	<b>172,356,772</b>
<b>Ending Fund Balances</b>	<b>25,636,505</b>	<b>7,339,733</b>	<b>13,792,602</b>	<b>7,164,770</b>	<b>5,209,377</b>	<b>4,048,295</b>	<b>158,681,029</b>	<b>1,299,873</b>	<b>223,172,184</b>

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget



# ALL FUNDS SUMMARY

	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b><u>Revenue</u></b>				
Local Taxes	43,313,123	44,073,467	42,838,467	43,963,322
License & Permit Revenues	1,671,558	1,668,000	1,985,000	2,076,000
Intergovernmental Revenues	29,439,146	29,259,828	29,471,357	29,407,634
Sales	20,298,759	20,820,191	21,084,442	21,981,632
Fees, Charges & Fines	30,199,270	27,639,874	29,614,570	29,469,322
Grants	1,146,516	3,632,733	274,114	1,381,852
Interest & Claims	6,651,525	3,525,000	4,987,200	3,793,600
Contributions	11,554,225	12,216,922	12,360,022	13,014,840
Other Financial Resources	28,108,255	9,104,533	16,321,683	12,431,628
<b>TOTAL REVENUES</b>	<b>172,382,378</b>	<b>151,940,548</b>	<b>158,936,855</b>	<b>157,519,830</b>
<b><u>Expenses</u></b>				
Personnel	52,234,635	55,539,661	54,044,459	57,197,768
Supplies	12,175,184	13,280,488	13,098,772	13,397,541
Professional Services	5,011,329	7,753,513	7,502,583	8,293,719
Other Contractual Services	6,460,137	8,223,554	7,505,005	9,118,524
Claims, Grants, & Debt	37,858,721	41,695,063	39,669,611	45,613,652
Controlled Assets	8,430,770	9,201,816	10,017,317	13,330,742
Capital Assets	42,828,892	38,235,301	31,488,736	20,571,557
Other Financial Uses	12,459,013	5,887,615	8,874,765	4,833,270
<b>TOTAL EXPENDITURES</b>	<b>177,458,680</b>	<b>179,817,012</b>	<b>172,201,248</b>	<b>172,356,772</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(5,076,303)</b>	<b>(27,876,464)</b>	<b>(13,264,393)</b>	<b>(14,836,942)</b>

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

# FUND SUMMARY

The Village of Downers Grove uses fund accounting, which means the budget and all related revenues & expenditures are organized in funds that appropriately reflect the purpose and use. Each fund is considered a separate entity with a separate allocation in each fund for assets, liabilities, fund equity, revenues and expenditures (expenses).

## General Fund

- The main operating fund of the Village

## Special Revenue Fund

- A fund used to account for the proceeds of specific revenue that are legally restricted for expenditures for specific uses
  - ◆ Motor Fuel Tax Fund
  - ◆ Foreign Fire Insurance
  - ◆ Ogden Ave TIF
  - ◆ Tax Rebate
  - ◆ Washington & Curtiss TIF
  - ◆ Asset Forfeiture

## Debt Service Funds

- A fund established to account for the accumulation of funds and payment of principal and interest on long-term debt

### GO BONDS

- ◆ Series 2014 A & B
- ◆ Series 2016
- ◆ Series 2020 A & B
- ◆ Series 2015 A & B
- ◆ Series 2016
- ◆ Series 2022 A & B

### IEPA

- ◆ Series 2016
- ◆ Series 2018
- ◆ Series 2017
- ◆ Series 2019

## Capital Project Funds

- A fund used to account for the acquisition or addition of fixed assets with an estimated useful life of greater than one year
  - ◆ Capital Projects Fund
  - ◆ Major Buildings Fund

## Enterprise Funds

- A fund used to account for operations that are financed and operated in a manner similar to private business enterprises
  - ◆ Water Fund
  - ◆ Parking Fund
  - ◆ Stormwater Fund

## Internal Service Funds

- A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis
  - ◆ Equipment Replacement Fund
  - ◆ Health Insurance Fund
  - ◆ Fleet Services Fund
  - ◆ Risk Management Fund

## Trust and Agency Funds

- A fund used to account for assets held by the Village in a trustee capacity
  - ◆ Police Pension Fund
  - ◆ Firefighters Pension Fund
  - ◆ OPEB Trust Fund

## Component Unit

- Legally separate organization for which the elected officials of the primary government are financially accountable
  - ◆ Library
  - ◆ Library Capital Replacement

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# GENERAL FUND

**Fund Type: Governmental**  
**Fund Number: 100**

*The principal operating fund of the Village, accounting for most of the services provided by the Village*

**Description-** The General Fund is the main operating fund for the Village, accounting for most Village services including Police, Fire, Public Works, Community Development, and other administrative and community service departments. The fund is also the repository for most general tax revenues including Property, Sales, Utility, Village distribution of the State Income Tax, as well as some other fees and charges.

**Recent History and Trends-** The 2025 Budget is prepared pursuant to the Long-Range Plan. The development of the Long-Range Plan took place during multiple public meetings during the summer of 2023. The Village Council, staff and the public participated in these meetings.

Total revenues and expenses are projected to be sustainable in FY24 and FY25.

Long-Range Plan Solutions and Strategies:

- Continue to implement cost-control measures.
- Monitor state budget actions that could impact the Village and work to protect municipal revenues.
- Continue to reduce reliance on state-shared revenues.
- Maintain reserve balances at the recommended level.
- Create a Public Safety Pension Stabilization Reserve to help smooth the impact on property tax payers of the cost of required annual contributions to the Police and Fire Pension Funds.
- Continue to pay for increases in the required contributions to public safety pensions through a combination of
- Increasing the property tax levy for pensions and increasing contributions to the Public Safety Pension Stabilization Reserve.
- Consider increasing the property tax levy for operations as necessary.

## **FY25 Budget Considerations-**

- The General Fund is budgeted to be sustainable with revenues of \$64.9 million and expenses of \$64.5 million. The ending fund balance is budgeted to increase by just over \$345,000 to \$25.6 million, approximately 40% of annual expenses, an amount consistent with S&P's guidelines to maintain the Village's AAA bond rating.
- There is no increase in the property tax levy in the proposed FY25 budget to fund Village operations.
- The Budget includes a \$756,000 increase in funding for the police and fire safety pensions. This increase is shown as a \$606,000 increase in the levy for police and fire pensions and the use of \$150,000 from the Public Safety Pension Stabilization assignment created in 2023.
- The proposed budget includes \$625,000 in funding for the Downers Grove Economic Development Corporation and \$425,000 in funding for Downtown Management Corporation. These amounts are consistent with the budgets that were prepared by the organizations. Both of these partner organizations will be requesting funding from the Village to support their operations.
- The budget includes \$480,000 for consulting fees related to the Priority Action items identified in the Long-Range Plan for 2023 - 2025.
- The budget includes funding in the General Fund for the following additional positions:

1 FTE — Maintenance Tech 1

The Village's total staffing is 311.5 FTE.

## GENERAL FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>23,434,185</b>	<b>25,075,917</b>	<b>25,075,917</b>	<b>25,290,106</b>	<b>25,636,505</b>	<b>26,036,546</b>
3	<b>Revenue</b>						
4	Local Taxes	27,399,303	27,422,312	26,922,312	<b>27,701,985</b>	28,486,980	29,100,425
5	License & Permit Revenues	1,665,348	1,666,000	1,981,000	<b>2,072,000</b>	2,130,700	2,350,700
6	Intergovernmental Revenues	26,126,202	26,010,000	26,160,000	<b>26,215,000</b>	26,470,000	26,620,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	7,154,181	7,530,000	7,700,000	<b>7,975,000</b>	8,058,700	8,443,700
9	Grants	177,064	100,000	200,000	<b>100,000</b>	100,000	100,000
10	Interest & Claims	935,799	700,000	800,000	<b>800,000</b>	600,000	500,000
11	Contributions	150	-	-	-	-	-
12	Other Financial Resources	451,345	-	-	-	-	-
13	<b>Total Revenue</b>	<b>63,909,393</b>	<b>63,428,312</b>	<b>63,763,312</b>	<b>64,863,985</b>	<b>65,846,380</b>	<b>67,114,825</b>
14	<b>Expenses</b>						
15	Personnel	43,226,639	45,516,280	44,168,084	<b>46,398,337</b>	48,154,851	49,910,738
16	Supplies	865,215	1,072,228	957,930	<b>1,418,483</b>	1,439,455	1,454,399
17	Professional Services	3,088,495	4,845,582	3,952,291	<b>4,636,827</b>	4,734,296	4,296,163
18	Other Contractual Services	2,001,084	2,714,029	2,600,997	<b>3,097,810</b>	2,941,733	2,876,332
19	Claims, Grants, & Debt	9,460,103	7,305,536	7,269,636	<b>7,405,850</b>	7,607,705	7,794,936
20	Controlled Assets	268,837	307,766	220,745	<b>307,078</b>	265,000	235,598
21	Capital Assets	3,700	4,000	4,440	<b>4,500</b>	4,600	4,700
22	Other Financial Uses	3,353,588	1,250,000	4,375,000	<b>1,248,700</b>	298,700	298,700
23	<b>Total Expenses</b>	<b>62,267,661</b>	<b>63,015,421</b>	<b>63,549,123</b>	<b>64,517,586</b>	<b>65,446,339</b>	<b>66,871,567</b>
25	Net Change	1,641,732	412,891	214,189	<b>346,399</b>	400,041	243,258
26	<b>Ending Fund Balance</b>	<b>25,075,917</b>	<b>25,488,807</b>	<b>25,290,106</b>	<b>25,636,505</b>	<b>26,036,546</b>	<b>26,279,804</b>

### Noteworthy Changes from 2024 and Other Explanations

- Local Taxes (row 4) includes Property Taxes, Home Rule Sales Tax and Food & Beverage Tax.
- Licenses & Permits (row 5) are cyclical.
- Intergovernmental Revenues (row 6) includes Sales Tax and Income Tax which are expected to remain relatively flat in 2025.
- Fees, Charges & Fines (row 8) include ambulance billing.
- Other Financial Resources (row 12) in 2023 is due to mark to market adjustments on investments.
- Personnel (row 15) accounts for 72% of General Fund expenses. In 2024 this amount is lower than budgeted due to vacancies and also \$250,000 of police overtime that was reprogrammed to the Asset Forfeiture Fund. The Health Fund transfer (\$1.0 M) is reflected in this line item to increase funding for expected higher claims.
- Supplies (row 16) are higher in 2025 due to the purchase of salt (\$300,000) which was previously paid out of the MFT Fund with Rebuild Illinois money, the purchase of ammunition (\$36,000) which was reprogrammed to the Asset Forfeiture Fund and higher costs for Maintenance supplies.
- Professional Services (row 17) in 2025 includes costs related to Du-Comm, Crossing Guard services, body worn cameras, the automated license plate reader camera system and credit card fees. In 2024 expenses are lower due to reprogrammable expenses which were paid out of the Asset Forfeiture Fund (\$620,000). In 2025 \$480,000 is budgeted for consulting fees related to the completion of the Comprehensive Plan Update and the remaining Priority Action Items identified in the Long-Range Plan.
- Contractual Services (row 18) includes costs for street sweeping, tree planting, removal and pruning; pest eradication, debris hauling, computer maintenance, utility costs, traffic signal maintenance and snow removal. In 2025 \$375,000 is budgeted for network & data center maintenance for the Civic Center.
- Claims, Grants & Debt (row 19) reflects costs for equipment, fleet maintenance and risk.
- Other Financial Uses (row 22) in 2023 is for transfers to the Debt Service Fund (\$1.6M) for future debt payments and transfers to the Capital Fund (\$1.8M). In 2024 this amount is a transfer to the Capital Fund of \$2.4M (\$1.25M, which was budgeted), a transfer to the Major Buildings Fund (\$1.0M) to increase funding for the sustainability of all Village buildings, and a transfer of \$975,000 to the Major Buildings Fund for expenses reprogrammed to the Asset Forfeiture Fund. In 2025 the transfer includes a transfer of \$500,000 to the Major Buildings Fund to provide sufficient funding for Village facilities, \$350,000 to the Equipment Replacement Fund to cover increases in the cost of purchasing vehicles and \$350,000 to the Risk Fund to help pay for anticipated higher claims. In years 2026 and 2027 these represent transfers to the Debt Service fund for the lease payments and expired IGA agreement from School District 58.
- Net Change (row 25) reflects the amount required in the General Fund to maintain the required fund balance percentage.
- Ending Fund Balance (row 26) in 2025 includes \$472,346 assigned for the Public Safety Pension Stabilization.

See the following pages for additional information on revenues.

The individual department schedules in the Department Summary section provide additional information.

## GENERAL FUND REVENUE SOURCES

The table below shows the top sources of revenue for the General Fund. In FY25, these sources account for about 88% of all revenue budgeted in the General Fund.

RANK	SOURCE	FY 2022 Actual	FY 2023 Actual	FY 2024 Budgeted	FY 2024 Estimate	FY 2025 Adopted
1	Sales Tax	\$ 14,094,782	\$ 14,723,798	\$ 14,900,000	\$ 14,500,000	\$ 14,500,000
2	Property Taxes - Pensions	\$ 9,891,608	\$ 9,463,031	\$ 9,894,162	\$ 9,894,162	\$ 10,499,840
3	State Income Tax	\$ 8,187,613	\$ 8,025,420	\$ 7,600,000	\$ 8,700,000	\$ 8,750,000
4	Property Taxes - Operations	\$ 6,043,596	\$ 6,440,119	\$ 6,022,145	\$ 6,022,145	\$ 6,022,145
5	Ambulance Fees	\$ 3,807,339	\$ 3,700,106	\$ 4,250,000	\$ 4,250,000	\$ 4,450,000
6	Food & Beverage Tax	\$ 3,555,282	\$ 3,698,298	\$ 3,800,000	\$ 3,600,000	\$ 3,600,000
7	Utility Taxes	\$ 3,578,246	\$ 3,427,467	\$ 3,330,000	\$ 3,225,000	\$ 3,350,000
8	Home Rule Sales Tax	\$ 2,291,178	\$ 2,369,902	\$ 2,500,000	\$ 2,255,000	\$ 2,255,000
9	State Shared Local Use Tax	\$ 2,036,418	\$ 1,955,866	\$ 2,200,000	\$ 1,950,000	\$ 1,950,000
10	Building Related Permits	\$ 1,892,567	\$ 1,200,150	\$ 1,200,100	\$ 1,425,100	\$ 1,505,100
<b>SUB-TOTAL</b>		<b>\$ 55,378,629</b>	<b>\$ 55,004,157</b>	<b>\$ 55,696,407</b>	<b>\$ 55,821,407</b>	<b>\$ 56,882,085</b>
<b>ALL OTHER TOTAL</b>		<b>\$ 7,127,204</b>	<b>\$ 8,905,236</b>	<b>\$ 7,731,905</b>	<b>\$ 7,941,905</b>	<b>\$ 7,981,900</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>\$ 62,505,833</b>	<b>\$ 63,909,393</b>	<b>\$ 63,428,312</b>	<b>\$ 63,763,312</b>	<b>\$ 64,863,985</b>

**Sales Tax** - Imposed on a seller's receipts for the sale of tangible personal property for use or consumption. Sales tax on general merchandise is 8.00%, broken down as follows:

State of Illinois	5.00%
Village of Downers Grove	1.00%
DuPage County	0.25%
Regional Trans. Authority	0.75%
Downers Grove Home Rule*	1.00%
Total Current Tax Rate	8.00%

\* Downers Grove Home Rule Sales Tax Distribution = 0.75% to Capital Projects, and 0.25% to the General Fund

Qualifying food, drugs and medical appliance sales tax is 1.75%. The Village receives 1% of this amount. These revenues are typically earmarked for the funding of the day-to-day operations of the Village. Effective January 1, 2021 the State of Illinois enacted the "Leveling the Playing Field for Illinois Retailers Act" which increased the Village's sales tax revenue from on-line purchases made by Village residents. As the economy continues to reduce inflation and reacts to Federal Reserve rate cuts, consumer spending has slowed as seen in the slight decline in sales tax revenue since 2023. The budget for 2025 is the same as 2024.

**Property Tax** - Taxes that an owner of real estate or other property pays on the value of their own property. The local townships (Downers Grove, Lisle, York and Milton) perform an appraisal of the monetary value of the property, and a tax is assessed in proportion to that value. The Village's property tax revenue is divided into the following categories: general property taxes (operations) and police and fire pensions for a total of \$15,916,000 in 2024. The budget for FY2025 is \$16,522,000 which is \$605,678

higher than 2024 due to the increase in the public safety pensions.

**State Income Tax** - Taxes imposed on the privilege of earning or receiving income as a resident of the state of Illinois. Local government entities receive a portion of the net collections of all income tax received. The amount that each municipality receives is based on its population in proportion to the population of the entire state of Illinois. Since 2022 the Village has seen a significant increase in income taxes received from the State due to a variety of changes in state regulations and distributions. In 2024, the Village of Downers Grove will receive approximately \$8.7 million in revenue from state income taxes. In 2025 the Village forecasts this revenue to remain stable and remain at the current level of \$8.8 million.

**Utility Tax** - Utility taxes are comprised of the Natural Gas Use Tax, the Electricity Tax and the Telecommunications Tax. The Natural Gas Use Tax is a fee charged to residents and businesses for the purchase of natural gas. The Electricity Tax is paid by incorporated residents for the use of electricity on their properties. The Telecommunications Tax is imposed on gross charges for all intrastate and interstate messages. This tax includes charges for land line phones, cellular phones, internet and pagers. It is anticipated the Village will receive approximately \$3.2 million in utility taxes in FY24 and \$3.4 million in 2025.

**Food & Beverage Tax** - The 1% tax was implemented in 2018 and was increased to 1.5% in 2021. This tax applies to the purchase price of prepared foods and non-alcoholic and alcoholic beverages for immediate consumption, as well as packaged alcohol sales. It is anticipated the Village will receive approximately \$3.6 million in food & beverage taxes in FY24 and FY25.



## GENERAL FUND REVENUE SUMMARY

Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Budgeted	FY 2024 Estimate	FY 2025 Adopted
Property Taxes	6,043,596	6,440,119	6,022,145	6,022,145	6,022,145
Property Taxes - Police & Fire Pension	9,891,608	9,463,031	9,894,162	9,894,162	10,499,840
Property Taxes - Downtown SSA	400,029	399,966	416,005	416,005	425,000
Property Taxes - Fairview Fire SSA	120,608	117,116	120,000	120,000	125,000
Property Taxes - Twp Road & Bridge	526,037	555,516	510,000	560,000	600,000
Home Rule Sales Tax	2,291,178	2,369,902	2,500,000	2,255,000	2,255,000
Hotel Use Tax	830,904	848,448	755,000	755,000	750,000
Municipal Gas Use Tax	484,313	437,671	480,000	400,000	450,000
Electricity Tax	1,695,759	1,612,215	1,700,000	1,625,000	1,700,000
Telecommunications Tax	1,398,174	1,377,581	1,150,000	1,200,000	1,200,000
Food and Beverage Tax	3,555,282	3,698,298	3,800,000	3,600,000	3,600,000
Other Local Taxes	77,507	79,440	75,000	75,000	75,000
<b>Subtotal Local Taxes</b>	<b>27,314,995</b>	<b>27,399,303</b>	<b>27,422,312</b>	<b>26,922,312</b>	<b>27,701,985</b>
Building Related Permits	1,892,567	1,200,150	1,200,100	1,425,100	1,505,100
Alcohol Beverage License	360,694	356,139	330,000	400,000	410,000
Professional & Occupational Licenses	13,330	12,429	11,000	11,000	12,000
Other Licenses and Permits	164,910	96,630	124,900	144,900	144,900
<b>Subtotal Licenses &amp; Permits</b>	<b>2,431,501</b>	<b>1,665,348</b>	<b>1,666,000</b>	<b>1,981,000</b>	<b>2,072,000</b>
Sales Tax <sup>(1)</sup>	14,094,782	14,723,798	14,900,000	14,500,000	14,500,000
State Income Tax	8,187,613	8,025,420	7,600,000	8,700,000	8,750,000
Personal Property Replacement Tax	1,582,949	1,314,116	1,200,000	900,000	900,000
State Shared Local Use Tax	2,036,418	1,955,866	2,200,000	1,950,000	1,950,000
Other State Shared Revenues	94,322	107,002	110,000	110,000	115,000
<b>Subtotal Intergovernmental Revenues</b>	<b>25,996,084</b>	<b>26,126,202</b>	<b>26,010,000</b>	<b>26,160,000</b>	<b>26,215,000</b>
<b>All Sales Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ambulance Fees - Residents	2,766,172	2,713,697	3,200,000	3,200,000	3,300,000
Ambulance Fees - Non-Residents	1,041,167	986,409	1,050,000	1,050,000	1,150,000
Plan Review & Inspection Fees	349,776	197,401	300,000	300,000	300,000
Administrative Fees	78,200	123,090	100,000	150,000	125,000
Fines	165,706	181,701	180,000	225,000	275,000
Cable Franchise Fees	876,945	807,725	900,000	800,000	801,300
Cellular Equipment Rental Fees	977,153	1,157,650	950,000	975,000	1,023,700
Other Fees, Charges & Fines	1,014,969	986,097	850,000	1,000,000	1,000,000
<b>Subtotal Fees, Charges &amp; Fines</b>	<b>7,270,088</b>	<b>7,153,770</b>	<b>7,530,000</b>	<b>7,700,000</b>	<b>7,975,000</b>
<b>All Grants</b>	<b>96,516</b>	<b>177,064</b>	<b>100,000</b>	<b>200,000</b>	<b>100,000</b>
<b>All Interest and Claims</b>	<b>586,536</b>	<b>936,221</b>	<b>700,000</b>	<b>800,000</b>	<b>800,000</b>
<b>All Donations and Contributions</b>	<b>-</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financial Resources</b>	<b>(1,189,887)</b>	<b>451,335</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total General Fund Revenues</b>	<b>62,505,833</b>	<b>63,909,393</b>	<b>63,428,312</b>	<b>63,763,312</b>	<b>64,863,985</b>

(1) Does not include sales tax revenue that is expended as a result of sales tax reimbursement agreements



# MOTOR FUEL TAX FUND

**Fund Type: Special Revenue Fund**  
**Fund Number: 102**

*Accounts for all financial activity  
related to the Motor Fuel Tax (MFT)  
received from the state*

**Description** - The Motor Fuel Tax (MFT) Fund is a state-required funding mechanism for the receipt and use of state revenues for roadway maintenance and construction purposes. MFT revenues are distributed by the State of Illinois from state-wide taxes on gas and diesel fuel. These revenues are distributed to municipalities based on the ratio of the municipality's population to the population of the state.

Revenue projections are based on information provided by the Illinois Municipal League. Expense projections are based on planned roadway maintenance activities that meet the requirements of Motor Fuel Tax receipts as defined by state statutes.

**Recent History and Trends** - In 2019 the state passed legislation to increase the state's MFT by 19 cents per gallon on gasoline. The Village received \$3.2 million between 2020 and 2022 in Rebuild Illinois funds. Final spending of these funds were in 2023 with the primary focus on the Roadway Maintenance projects. In 2023 and 2024 the Village received \$103,000 per year from the High Growth Cities program.

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>3,870,591</b>	<b>2,830,132</b>	<b>2,830,132</b>	<b>2,869,614</b>	<b>2,744,614</b>	<b>2,769,614</b>
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	2,271,688	2,002,953	2,064,482	<b>2,000,000</b>	2,000,000	2,000,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	204,436	100,000	125,000	<b>125,000</b>	125,000	125,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	<b>2,476,124</b>	<b>2,102,953</b>	<b>2,189,482</b>	<b>2,125,000</b>	<b>2,125,000</b>	<b>2,125,000</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	300,000	300,000	300,000	-	-	-
17	Professional Services	37,162	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	3,179,420	1,850,000	1,850,000	<b>2,250,000</b>	2,100,000	2,100,000
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>3,516,582</b>	<b>2,150,000</b>	<b>2,150,000</b>	<b>2,250,000</b>	<b>2,100,000</b>	<b>2,100,000</b>
24	Net Change	(1,040,459)	(47,047)	39,482	<b>(125,000)</b>	25,000	25,000
25	<b>Ending Fund Balance</b>	<b>2,830,132</b>	<b>2,783,085</b>	<b>2,869,614</b>	<b>2,744,614</b>	<b>2,769,614</b>	<b>2,794,614</b>

## **Noteworthy Changes from 2024 and Other Explanations**

- Intergovernmental Revenues (row 6) are MFT receipts from the state and the High Growth Cities funding.
- Supplies (line 16) is for salt in FY2023 and 2024. Starting in FY2025 this will be paid out of the General Fund.
- Controlled Assets (row 20) are expenditures on Roadway Maintenance.

# MOTOR FUEL TAX FUND

## FUND 102 - Motor Fuel Tax Fund

ST-004	Roadway Maintenance Program	2,250,000
Sub Totals:		2,250,000



# FOREIGN FIRE INSURANCE FUND

**Fund Type: Special Revenue Fund**  
**Fund Number: 109**

*Accounts for all financial activity  
related to funds provided by the state  
of Illinois for Foreign Fire Insurance*

**Description** - This fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department see fit to compensate for what is not provided for by the municipality. The Village Council is required to adopt this budget and appropriate these funds. Additionally, these expenditures must be audited as part of the Municipal Audit.

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	370,199	358,422	358,422	228,072	78,072	83,772
3	<b>Revenue</b>						
4	Local Taxes	156,629	150,000	150,000	150,000	150,000	150,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	281	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	156,909	150,000	150,000	150,000	150,000	150,000
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	27,489	52,250	32,250	52,250	54,000	55,000
17	Professional Services	28,364	42,350	10,000	42,350	44,500	44,500
18	Other Contractual Services	8,680	9,800	9,000	9,800	9,800	9,800
19	Claims, Grants, & Debt	-	26,000	9,500	26,000	26,000	26,000
20	Controlled Assets	54,154	-	-	-	-	-
21	Capital Assets	50,000	219,600	219,600	169,600	10,000	10,000
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	168,687	350,000	280,350	300,000	144,300	145,300
24	Net Change	(11,777)	(200,000)	(130,350)	(150,000)	5,700	4,700
25	<b>Ending Fund Balance</b>	358,422	158,422	228,072	78,072	83,772	88,472

## **Noteworthy Changes from 2024 and Other Explanations**

- Local Taxes (row 4) reflects the cash received from the state.
- Supplies (row 16) reflects expenditures for supplies for all four fire stations.
- Professional Services (row 17) primarily includes education costs and wellness expenses for firefighters.
- Claims, Grants & Debt (row 19) is for equipment for fire department, training aids, gear washers, and physical fitness equipment.
- Capital Assets (row 21) in 2024 is for a an addition to the training tower at Fire Station #1. The kitchen remodel at Fire Station #3, originally budgeted in 2023 was moved to 2025.





# OGDEN AVENUE TIF FUND

Fund Type: Special Revenue Fund

*Accounts for all financial activity  
related to the Ogden TIF*

**Description-** The Ogden Avenue TIF Fund exists to account for all financial activity related to the Ogden Avenue Tax Increment Financing District, which is defined by a designated boundary along Ogden Avenue from Stonewall Avenue on the west to Cumnor Avenue on the East. TIF revenues are provided through the collection of property taxes, or TIF increment, created from the increasing value of property within the district. The revenues are used to facilitate redevelopment along the corridor in accordance with applicable Illinois TIF statutes. The TIF was created in 2001 and ends in 2024 with final tax dollars received in 2025.

**Recent History and Trends -** The value of all of the properties located within the district has increased from \$29.3 million (2000 EAV) to \$52.7 million (20223 EAV).

In 2016, the Village entered into an agreement with 1815 Ogden LLC to develop a Packey Webb Ford dealership on the south side of Ogden between Lee and Stonewall. Under this agreement the Village reimbursed the Developer \$5 million for extraordinary redevelopment expenses from Ogden TIF increment.

In 2017, the Village entered into an agreement with Vequity Downers Ogden GP to develop the corner of Main Street and Ogden Avenue with three retail /commercial buildings. Under this agreement the Village reimbursed the Developer \$850,000.

In 2019, the Village entered into an agreement with the Downers Grove Township to reimburse them \$275,000 for costs to redevelop the vacant property at the northeast corner of Saratoga Avenue and Sherman Street, immediately west of the building at 4340 Prince Street with a 6,000 square foot building housing a food pantry and other Township functions.

In 2020, the Village entered into an agreement with the Developer 1111 Ogden, LLC to construct a 9,000 square foot multi-tenant retail building at 1111 Ogden Avenue to reimburse the Developer in an amount not to exceed \$850,000. This project was completed in 2022.

In 2024, per the Ogden TIF District close-out plan, this TIF was extended by up to 12 years to allow the Village to spend down the ending fund balance of about \$6 million over the next few years and distribute tax increment received in 2025 and beyond to the other taxing bodies.



## OGDEN AVENUE TIF FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>3,482,038</b>	<b>4,719,422</b>	<b>4,719,422</b>	<b>5,993,559</b>	<b>3,797,641</b>	<b>1,261,668</b>
3	<b><u>Revenue</u></b>						
4	Local Taxes	1,285,104	1,410,000	1,410,000	<b>1,490,000</b>	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	170,184	100,000	150,000	<b>100,000</b>	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	8,007	-	-	-	-	-
13	<b>Total Revenue</b>	<b>1,463,296</b>	<b>1,510,000</b>	<b>1,560,000</b>	<b>1,590,000</b>	<b>-</b>	<b>-</b>
14	<b><u>Expenses</u></b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	3,500	1,450	1,450	<b>1,505</b>	1,560	1,615
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	1,750,000	-	<b>3,700,000</b>	2,450,000	1,175,640
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	138,003	200,000	200,000	-	-	-
22	Other Financial Uses	84,408	84,413	84,413	<b>84,413</b>	84,413	84,413
23	<b>Total Expenses</b>	<b>225,911</b>	<b>2,035,863</b>	<b>285,863</b>	<b>3,785,918</b>	<b>2,535,973</b>	<b>1,261,668</b>
24	Net Change	1,237,384	(525,863)	1,274,137	<b>(2,195,918)</b>	(2,535,973)	(1,261,668)
25	<b>Ending Fund Balance</b>	<b>4,719,422</b>	<b>4,193,559</b>	<b>5,993,559</b>	<b>3,797,641</b>	<b>1,261,668</b>	<b>0</b>

### **Noteworthy Changes from 2024 and Other Explanations**

- Local Taxes (row 4) reflects TIF increment. Beginning in FY2026 all increment generated will be distributed to the taxing bodies and is not shown as revenue in this fund.
- Professional Services (row 17) includes audit fees.
- Claims, Grants, & Debt (row 19) includes economic development incentives for current and future redevelopment agreements. These include \$2.5M for a Perillo Expansion and \$1.2M for Andy's Custard.
- Capital Assets (row 21) reflects costs for Pedestrian Safety Enhancements in the TIF district.
- Other Financial Uses (row 22) is primarily for economic development costs related to the Ogden TIF.

# TAX REBATE FUND

Fund Type: Special Revenue Fund  
Fund Number: 111

*Accounts for all financial activity related to the Village's tax rebate agreements*

**Description** - As part of the Village's economic development efforts, the Village has entered into tax rebate agreements with local businesses. These agreements assist in the attraction and retention of retail businesses. Each of the agreements includes performance standards that must be met prior to the payment of any tax rebate.

**Recent History and Trends** - Current Tax Rebate Agreements include: Castle: Mazda, Hyundai, Volkswagen and Genesis, Zeigler Auto Group, Packey Webb Ford and Steinhafels.

		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
1							
2	<b>Beginning Fund Balance</b>	-	-	-	-	-	-
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	805,814	1,000,000	1,000,000	1,000,000	1,100,000	1,200,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	<b>805,814</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,100,000</b>	<b>1,200,000</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	805,814	1,000,000	1,000,000	1,000,000	1,100,000	1,200,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>805,814</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,100,000</b>	<b>1,200,000</b>
24	Net Change	-	-	-	-	-	-
25	<b>Ending Fund Balance</b>	-	-	-	-	-	-

## **Noteworthy Changes from 2024 and Other Explanations**

- Intergovernmental Revenues (row 6) reflects a transfer from the General Fund and Capital fund for taxes to be rebated.
- Claims, Grants, & Debt (row 19) reflects payments to businesses receiving rebates.



# WASHINGTON AND CURTISS TIF FUND

Fund Type: Special Revenue Fund

Fund Number: 112

Accounts for all financial activity  
related to the Washington and  
Curtiss TIF

**Description**– The financing plan for the new Civic Center Project includes the sale of approximately 1.3 acres of the existing Civic Center property to be used for the construction of multi-family residential development. Property taxes from the new development will be collected and used to support the Civic Center Project. The establishment of the Washington and Curtiss TIF with boundaries that encompass the Civic Center property provides the mechanism for the collection of this property tax revenue.

**Recent History and Trends**– The Washington and Curtiss TIF was created in 2022. It is anticipated that TIF revenue will start being received in 2025.

		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
1							
2	<b>Beginning Fund Balance</b>	-	-	-	-	-	-
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	13,000	13,000	242,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	-	-	-	13,000	13,000	242,000
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	13,000	13,000	242,000
23	<b>Total Expenses</b>	-	-	-	13,000	13,000	242,000
24	Net Change	-	-	-	-	-	-
25	<b>Ending Fund Balance</b>	-	-	-	-	-	-

## Noteworthy Changes from 2024 and Other Explanations

- Local Taxes (row 4) reflects TIF increment.
- Other Financial Uses (row 22) reflects a transfer to the Debt Service Fund for the Civic Center debt payment.

# ASSET FORFEITURE FUND

**Fund Type: Special Revenue Fund**  
**Fund Number: 114**

*Accounts for all financial activity related to asset seizures from criminal activity*

**Description** - This fund was established in 2012 to account for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items. Also in this fund are proceeds from state asset seizures, Department of Treasury Homeland Security investigations, DUI circuit court fees and money laundering asset seizures.

**Recent History and Trends** - Since 2018 revenue received in this fund has been dedicated for the police department related construction costs of the new Civic Center facility, which will be the home of the new Village Hall, Police Department and the administrative offices of Downers Grove Grade School District 58.

In 2024 as spending began for this project, the Village needed to comply with all federal asset forfeiture agency guidelines, which as of 2024, did not include construction costs. Therefore, to apply Asset Forfeiture funds to the construction of the new Civic Center, agency guidelines allowed for the re-programming of budgeted expenses in the General Fund Police Department to be paid for using Asset Forfeiture money. This allowed the Village to re-program \$975,000 of General Fund expenses to be used toward the construction costs of the new Civic Center.



## ASSET FORFEITURE FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	2,526,161	2,652,611	2,652,611	1,152,444	544,444	544,444
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	146,160	-	766,745	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	74,310	-	104,200	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	<b>220,469</b>	<b>-</b>	<b>870,945</b>	<b>-</b>	<b>-</b>	<b>-</b>
14	<b>Expenses</b>						
15	Personnel	-	-	247,386	-	-	-
16	Supplies	-	-	26,840	-	-	-
17	Professional Services	-	-	632,240	-	-	-
18	Other Contractual Services	-	-	42,709	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	90,000	144,351	<b>180,000</b>	-	-
21	Capital Assets	94,020	2,315,000	1,277,586	<b>428,000</b>	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>94,020</b>	<b>2,405,000</b>	<b>2,371,112</b>	<b>608,000</b>	<b>-</b>	<b>-</b>
24	Net Change	126,450	(2,405,000)	(1,500,167)	<b>(608,000)</b>	-	-
25	<b>Ending Fund Balance</b>	<b>2,652,611</b>	<b>247,611</b>	<b>1,152,444</b>	<b>544,444</b>	<b>544,444</b>	<b>544,444</b>

### Noteworthy Changes from 2024 and Other Explanations

- Fees, Charges & Fines (row 8) reflects the cash received from asset seizures.
- Rows 15—21 contain re-programmable expenses allowed per the Federal Asset Forfeiture agency guidelines.
- Controlled Assets in 2024 (row 20) is for the purchase of 2 vehicles. In 2025 2 additional vehicles are budgeted for DUI investigations.
- Capital Assets (row 21) in 2023 is for the purchase of Body Worn Cameras and a License Plate Recognition System. The \$2.3 million that was budgeted in 2024 for the new Civic Center, was spent in 2024 using reprogrammable expenses which are shown on all line items (rows 15-20). In 2025 \$428k is budgeted for Axon for the upfront costs of a new records management system for the Police Department.

# CAPITAL PROJECTS FUND

Fund Type: Capital Fund  
Fund Number: 220

*Accounts for financial activity for general construction and capital improvement activity of several capital related programs*

**Description** - The Capital Fund accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Community Investment Program (CIP) document within this budget document provides detailed information regarding all capital projects proposed over the next five years. (See Section 6)

Primary revenue sources in this fund are Home Rule Sales Tax, Property Tax and Telecom Tax. The Village also aggressively pursues grant opportunities whenever they are available.

**Recent History and Trends** - On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. The Village of Downers Grove received approximately \$4.9 million in ARPA funds provided in two equal installments in 2021 and 2022 that were able to be used for expenses incurred between March 2021 and December 31, 2024. The Village spent all ARPA funds in 2023 on street maintenance activities.

**FY25 Budget Considerations** - The Village continues to invest in infrastructure improvements using dedicated funding sources. The improvements are designed to reduce the total life cycle cost of owning and operating the infrastructure systems. The budget for 2025 includes \$9.0 million in projects in the Capital Fund dedicated to sidewalks, streets and traffic improvements.





## CAPITAL PROJECTS FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>6,379,517</b>	<b>10,278,031</b>	<b>10,278,031</b>	<b>8,095,228</b>	<b>3,787,454</b>	<b>(739,419)</b>
3	<b>Revenue</b>						
4	Local Taxes	8,356,746	8,711,524	7,976,524	<b>7,981,524</b>	8,658,024	8,658,024
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	12,796	8,640	8,640	<b>8,640</b>	8,640	8,640
9	Grants	745,187	1,471,932	-	<b>905,548</b>	-	748,853
10	Interest & Claims	280,377	100,000	150,000	<b>125,000</b>	100,000	-
11	Contributions	10,069	20,000	20,000	<b>20,000</b>	20,000	20,000
12	Other Financial Resources	4,503,322	1,250,000	2,400,000	-	-	-
13	<b>Total Revenue</b>	<b>13,908,498</b>	<b>11,562,096</b>	<b>10,555,164</b>	<b>9,040,712</b>	<b>8,786,664</b>	<b>9,435,517</b>
14	<b>Expenses</b>						
15	Personnel	489,862	525,917	533,454	<b>433,221</b>	453,050	470,431
16	Supplies	20,010	50,000	35,000	<b>50,000</b>	50,000	60,000
17	Professional Services	133,178	237,580	237,580	<b>267,580</b>	282,580	282,580
18	Other Contractual Services	204,322	154,000	154,000	<b>278,000</b>	278,000	278,000
19	Claims, Grants, & Debt	65,136	82,490	82,490	<b>97,727</b>	100,657	103,677
20	Controlled Assets	3,133,899	5,130,000	5,130,000	<b>6,878,640</b>	4,940,000	4,927,706
21	Capital Assets	1,531,115	4,955,761	3,955,761	<b>2,597,500</b>	4,530,000	4,230,000
22	Other Financial Uses	4,432,461	2,609,683	2,609,683	<b>2,745,818</b>	2,679,250	2,516,249
23	<b>Total Expenses</b>	<b>10,009,983</b>	<b>13,745,431</b>	<b>12,737,968</b>	<b>13,348,486</b>	<b>13,313,537</b>	<b>12,868,643</b>
24	Net Change	3,898,514	(2,183,335)	(2,182,804)	<b>(4,307,774)</b>	(4,526,873)	(3,433,126)
25	<b>Ending Fund Balance</b>	<b>10,278,031</b>	<b>8,094,696</b>	<b>8,095,228</b>	<b>3,787,454</b>	<b>(739,419)</b>	<b>(4,172,545)</b>

### **Noteworthy Changes from 2024 and Other Explanations**

- Local Taxes (row 4) includes Home Rule Sales Tax, Property Tax and Telecom tax.
- Fees, Charges & Fines (row 8) reflects lease payments from the Main Street Train Station. Starting in 2025 lease payments from District 58 are also included in this line item.
- Grants (row 9) in 2023 through 2025 represents Pedestrian Safety Enhancement grants.
- Contributions (row 11) is Developer Contributions for sidewalks.
- In 2023, Other Financial Resources (row 12) represents transfers from the General Fund (\$1.8M) and the Major Buildings Fund (\$2.6M). In 2024 this is a transfer from the General Fund. These transfers are to increase funding for capital projects in the Downtown area.
- Personnel (row 15) represents 5.5 employees; .25 GIS Specialist, .5 Administrative Assistant, 1 PW Technician-Engineering, 2 Staff Engineer II, .3 Management Analyst and 1.5 PW Seasonal Employees.
- Rows 16 through 21 are primarily for CIP projects, details on the following page. In years 2024 - 2026 spending is increased for sidewalk replacement/rehabilitation, roadway maintenance and several projects identified for the Downtown area.
- Other Contractual Services (row 18) is for Emerald Ash Borer and landscape & plant design in the downtown area.
- Other Financial Uses (row 22) represents transfers to the Debt Service Fund for various debt payments.

# CAPITAL PROJECTS FUND

Project Description		FY 2025 Projected
<b>FUND 220 - Capital Projects Fund</b>		
FL-002	Fleet Fuel System Replacement	75,000
FO-001	Emerald Ash Borer (EAB) Eradication	50,000
S-006	Replacement/Rehabilitation Sidewalk Program	750,000
S-007	DBD Crosswalk & Accessibility Upgrades	170,000
S-008	Right of Way Accessibility Improvements	300,000
S-009	Replacement/Rehabilitation Block Retaining Walls	200,000
S-013	Linda Kunze Plaza / Main Street Train Station	50,000
SL-003	Streetlight Replacement Program	250,000
ST-004	Roadway Maintenance Program	1,540,000
ST-005	Roadway Maintenance Program - Brick Street Maintenance	275,000
ST-034	DBD Enhancements	1,250,000
ST-035	Roadway Resurfacing (LAFP) Prairie Avenue; Main St to Fairview Av	15,000
ST-036	Roadway Resurfacing (LAFP) Cumnor Road; 39th St to Maple Av	15,000
ST-045	IDOT Bridge Compliance Improvements	120,000
ST-058	Roadway Reconstruction Program	1,500,000
ST-060	Village Gateway Signs	180,000
ST-062	Fairview Business District Street and Lighting Improvements	50,000
TR-023	Pavement Striping Maintenance	225,000
TR-024	Neighborhood Traffic Management	100,000
TR-030	Traffic Signal Modernization, Annual Element	225,000
TR-033	Pedestrian Safety Enhancements	1,568,640
BW-005	31st Street Bike Path	87,500
<b>Sub Totals:</b>		8,996,140
<b>Grants Anticipated</b>		
<b>Grants Approved</b>		
TR-033	Pedestrian Safety Enhancements	(905,548)
ST-035	Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av	-
ST-036	Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av	-
<b>Totals:</b>		8,090,592







# MAJOR BUILDINGS FUND

Fund Type: Capital Fund  
Fund Number: 223

*Accounts for all financial activity  
related to municipal building projects*

**Description** – The Major Buildings Fund accounts for all the budgeted maintenance projects and activities related to the Village’s facilities, which have an estimated asset value in excess of \$100 million. These facilities include:

- Civic Center
- Fire Stations (4)
- Train Stations (Main St. and Fairview Stations)
- Public Works Facility
- Fleet Garage

Effective facilities maintenance planning will ensure that all facilities are:

- Maintained in a long-term, sustainable manner that provides a safe, professional, comfortable environment for working and delivering services, and reduces the lifetime cost of ownership.
- Maintained to a pre-determined high level of service and quality.
- Maintained in a manner that reflects and achieves the Village’s environmental sustainability goals and objectives, as reflected in the Environmental Sustainability Plan currently in preparation.

**Recent History and Trends** — Since FY2022, this fund has been used to track revenues and expenses related to the Civic Center Project. Maintenance projects for all other facilities were accounted for in the Capital Projects Fund (220). With the substantial completion of the Civic Center Project in 2024, this fund will resume accounting for revenues and expenses related to the maintenance of all of the Village facilities.

**FY25 Budget Considerations** — By Q1 2025, the Village will complete a conditions assessment of each facility, which will identify maintenance activities and repairs, and serve as the basis for developing long-term maintenance plans for each facility. Annual and multi-year budgets reflecting all planned work with contingency amounts for unanticipated repairs and maintenance will be prepared.



## MAJOR BUILDINGS FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>51,771,021</b>	<b>16,950,044</b>	<b>16,950,044</b>	<b>2,642,092</b>	<b>1,421,923</b>	<b>495,660</b>
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	<b>285,000</b>	-	-
10	Interest & Claims	1,849,393	200,000	750,000	<b>50,000</b>	50,000	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	1,975,000	<b>500,000</b>	-	-
13	<b>Total Revenue</b>	<b>1,849,393</b>	<b>200,000</b>	<b>2,725,000</b>	<b>835,000</b>	<b>50,000</b>	<b>-</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	<b>170,169</b>	176,263	181,549
16	Supplies	-	-	-	-	-	-
17	Professional Services	500	-	50,000	<b>100,000</b>	50,000	50,000
18	Other Contractual Services	50,955	-	50,000	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	2,400	-	1,135,534	<b>1,000,000</b>	750,000	750,000
21	Capital Assets	33,966,996	17,348,009	15,797,418	<b>785,000</b>	-	-
22	Other Financial Uses	2,649,519	-	-	-	-	-
23	<b>Total Expenses</b>	<b>36,670,370</b>	<b>17,348,009</b>	<b>17,032,952</b>	<b>2,055,169</b>	<b>976,263</b>	<b>981,549</b>
24	Net Change	(34,820,977)	(17,148,009)	(14,307,952)	<b>(1,220,169)</b>	(926,263)	(981,549)
25	<b>Ending Fund Balance</b>	<b>16,950,044</b>	<b>(197,965)</b>	<b>2,642,092</b>	<b>1,421,923</b>	<b>495,660</b>	<b>(485,889)</b>

### Noteworthy Changes from 2024 and Other Explanations

- Other Financial Resources (row 12) in 2024, reflects a transfer from the General Fund for \$1.0M to provide sufficient funding for all the Village's facilities and \$975,000 of re-programmable expenses that were paid from the Asset Forfeiture Fund. In 2025 this is another transfer from the General Fund to continue to provide additional funding for all the Village's facilities.
- Personnel (row 15) in 2025 represents 1 FTE to oversee all Village facility maintenance. Previously this position was in the General Fund, Building Services department.
- Other Contractual Services (row 18) in 2023 is for the cost to get electricity on the facility site during construction of the Civic Center. Upon relocation to the new facility, these utilities will be captured in the General Fund with all other utilities for the Village.
- Capital Assets (row 21) reflect expenditures for the Civic Center Project.
- Other Financial Uses (row 22) in 2023 is for a transfer back to the Capital Fund (\$1.1 million) and a transfer to the Debt Service Fund (\$1.5 million) for future debt service payments.

# DEBT SERVICE FUND CAPITAL

**Fund Type: Debt Service Fund**  
**Fund Number 339**

*To account for the financial activity of  
Capital Debt Service*

**Description** - The Capital Debt Service Fund is used to account for the principal and interest payments associated with all of the Village's outstanding debt related to Fire Station 2, roadway improvements and the new Civic Center project.

**Recent History and Trends** - In FY13, the Village was upgraded to a AAA bond rating with a stable outlook. This rating was reaffirmed in FY22.

		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
1							
2	<b>Beginning Fund Balance</b>	<b>500,000</b>	<b>3,620,295</b>	<b>3,620,295</b>	<b>3,013,295</b>	<b>4,048,295</b>	<b>3,450,295</b>
3	<b>Revenue</b>						
4	Local Taxes	198,671	200,000	200,000	<b>200,000</b>	200,000	200,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	18,000	<b>20,000</b>	20,000	20,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	6,036,049	5,159,683	2,609,683	<b>4,367,518</b>	2,990,950	3,056,949
13	<b>Total Revenue</b>	<b>6,234,720</b>	<b>5,359,683</b>	<b>2,827,683</b>	<b>4,587,518</b>	<b>3,210,950</b>	<b>3,276,949</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	3,114,425	3,434,683	3,434,683	<b>3,552,518</b>	3,808,950	3,941,949
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>3,114,425</b>	<b>3,434,683</b>	<b>3,434,683</b>	<b>3,552,518</b>	<b>3,808,950</b>	<b>3,941,949</b>
24	Net Change	3,120,295	1,925,000	(607,000)	1,035,000	(598,000)	(665,000)
25	<b>Ending Fund Balance</b>	<b>3,620,295</b>	<b>5,545,295</b>	<b>3,013,295</b>	<b>4,048,295</b>	<b>3,450,295</b>	<b>2,785,295</b>

## **Noteworthy Changes from 2024 and Other Explanations**

- Local Taxes (row 4) reflects gasoline tax. Prior to 2023 this revenue was recorded in the Major Buildings Fund, however beginning in 2023 it will be recorded here since it represents a funding source for ongoing debt service payments for the Civic Center.
- Other Financial Resources (row 12) in 2023 reflects transfers from the Capital Fund for debt payments (\$4.4 million) and transfers from the General Fund (\$1.6 million) for future debt service payments for the Civic Center. 2024 reflects the budgeted transfer from the General Fund (\$2.6 million). It is lower than originally budgeted due to the postponement of the sale of the land for Lot 2 which is now reflected in 2025 (\$1.56 million). 2025 also includes transfers from the Capital Fund for debt payments (\$2.8 million).
- Claims, Grants, & Debt (row 19) reflects the debt payments.
- This fund now has an ending fund balance due to the transfers from the General Fund and the gasoline tax revenue. This balance will be used toward future debt payments for the Civic Center, as needed, to avoid an increase in the property tax levy.

# DEBT SERVICE SUMMARY

All Village of Downers Grove debt is rated AAA by Standard & Poor's.

	Series 2014A	Series 2014B	Series 2015A	Series 2015B	Series 2016	Series 2017	Series 2018	Series 2019
Type	G.O.	G.O.	G.O.	G.O.	IEPA LOAN	IEPA LOAN	IEPA LOAN	IEPA LOAN
Auth. Issue	6,725,000	2,935,000	5,000,000	4,535,000	1,257,357	1,609,341	3,439,718	4,327,738
Outstanding Principal	2,485,000	2,660,000	3,060,000	4,295,000	798,115	1,125,379	2,572,543	3,381,259
Purpose	Refund Portion Series '07 Bonds	Refund Portion Series	Water Improvements	Refund Portion Series '08A	Water Improvements	Water Improvements	Water Improvements	Water Improvements
Funding	Capital Proj.	Stormwater	Water Fund	Stormwater	Water Fund	Water Fund	Water Fund	Water Fund
Source	Fund Revenues	Utility	Revenues	Utility Revenues	Revenues	Revenues	Revenues	Revenues
Remaining Debt Service Payments (Principal & Interest):								
FY 2025	665,450	691,525	334,925	174,575	77,410	96,476	208,123	266,744
FY 2026	662,375	687,850	337,725	173,825	77,410	96,478	208,124	266,744
FY 2027	662,988	687,837	335,300	173,075	77,409	96,476	208,124	266,744
FY 2028	661,375	680,638	337,000	172,263	77,409	96,476	208,124	266,744
FY 2029	-	102,000	332,813	755,975	77,410	96,476	208,124	266,744
FY 2030	-	-	333,362	871,825	77,408	96,478	208,124	266,744
FY 2031	-	-	333,563	874,700	77,409	96,477	208,124	266,744
FY 2032	-	-	333,412	876,525	77,410	96,476	208,124	266,745
FY 2033	-	-	332,913	872,387	77,409	96,476	208,123	266,744
FY 2034	-	-	332,062	366,300	77,410	96,476	208,123	266,745
FY 2035-2039	-	-	335,775	-	116,114	289,431	832,495	1,200,349
Totals	2,652,188	2,849,850	3,678,850	5,311,450	-	890,208	1,254,196	2,913,732

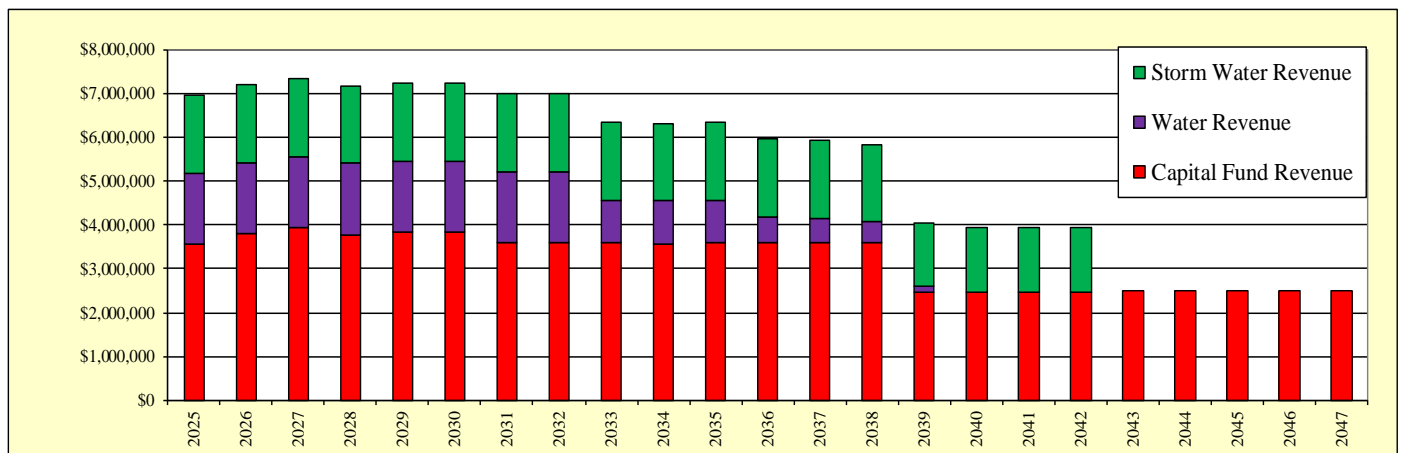
	Series 2016	Series 2019	Series 2020A	Series 2020B	Series 2022A	Series 2022B	Total
Type	G.O.	G.O.	G.O.	G.O.	G.O.	G.O.	
Auth. Issue	7,585,000	7,000,000	5,985,000	15,785,000	34,390,000	5,315,000	
Outstanding Principal	4,445,000	5,835,000	4,770,000	13,800,000	34,320,000	5,275,000	88,822,296
Purpose	Refund Portion Series '08A Bonds	Stormwater Improvements	Refund Portion Series '12 Bonds	Refund Portion Series '12 Bonds	New Facilities Project	Stormwater Improvements	
Funding	Stormwater	Stormwater	Water Fund	Capital Proj.	Capital Proj.	Stormwater	
Source	Utility	Utility	Revenues	Fund Revenues	Fund Revenues	Utility	
Remaining Debt Service Payments (Principal & Interest):							
FY 2025	177,800	485,325	650,884	1,167,043	1,720,025	247,200	6,963,505
FY 2026	177,800	480,800	646,913	1,173,050	1,973,525	255,950	7,218,569
FY 2027	177,800	481,050	647,176	1,167,811	2,111,150	259,325	7,352,265
FY 2028	177,800	481,000	646,593	1,166,303	1,952,900	267,325	7,191,950
FY 2029	177,800	485,575	640,340	1,173,591	2,673,775	255,325	7,245,948
FY 2030	177,800	484,775	643,443	1,164,836	2,678,900	243,825	7,247,520
FY 2031	177,800	483,675	645,633	1,164,817	2,431,900	242,575	7,003,417
FY 2032	177,800	482,275	641,998	1,168,442	2,432,775	241,325	7,003,307
FY 2033	177,800	485,500	-	1,145,802	2,440,400	240,075	6,343,629
FY 2034	667,800	483,350	-	1,137,134	2,444,650	258,325	6,338,375
FY 2035-2039	4,268,300	2,412,050	-	4,541,641	12,293,950	1,881,325	28,171,430
FY 2040-2044	-	-	-	-	12,410,000	4,378,375	16,788,375
FY 2045-2047	-	-	-	-	7,512,800	-	7,512,800
Totals	6,536,300	7,245,375	5,162,980	16,170,470	55,076,750	8,770,950	122,381,090

# DEBT SERVICE PAYMENTS

Debt service payments are summarized below by Governmental and Business-type Activities.

	Governmental Activities			Business-type Activities		
	Principal	Interest		Principal	Interest	Total
2025	\$ 1,665,000	\$ 1,887,518		\$ 2,285,228	\$ 1,125,759	\$ 6,963,505
2026	\$ 1,970,000	\$ 1,838,950		\$ 2,339,384	\$ 1,070,235	\$ 7,218,569
2027	\$ 2,165,000	\$ 1,776,949		\$ 2,398,701	\$ 1,011,615	\$ 7,352,265
2028	\$ 2,070,000	\$ 1,710,578		\$ 2,463,187	\$ 948,185	\$ 7,191,950
2029	\$ 2,210,000	\$ 1,637,366		\$ 2,517,843	\$ 880,739	\$ 7,245,948
2030	\$ 2,290,000	\$ 1,553,736		\$ 2,592,673	\$ 811,111	\$ 7,247,520
2031	\$ 2,125,000	\$ 1,471,717		\$ 2,667,680	\$ 739,020	\$ 7,003,417
2032	\$ 2,210,000	\$ 1,391,217		\$ 2,737,867	\$ 664,223	\$ 7,003,307
2033	\$ 2,280,000	\$ 1,306,202		\$ 2,163,235	\$ 594,192	\$ 6,343,629
2034	\$ 2,365,000	\$ 1,216,784		\$ 2,228,792	\$ 527,799	\$ 6,338,375
2035	\$ 2,465,000	\$ 1,122,860		\$ 2,304,538	\$ 456,915	\$ 6,349,313
2036	\$ 2,565,000	\$ 1,023,400		\$ 1,996,774	\$ 388,726	\$ 5,973,900
2037	\$ 2,675,000	\$ 918,282		\$ 2,023,121	\$ 325,250	\$ 5,941,653
2038	\$ 2,780,000	\$ 816,749		\$ 1,991,117	\$ 260,351	\$ 5,848,217
2039	\$ 1,735,000	\$ 734,300		\$ 1,387,156	\$ 201,891	\$ 4,058,347
2040	\$ 1,820,000	\$ 654,100		\$ 1,315,000	\$ 145,075	\$ 3,934,175
2041	\$ 1,905,000	\$ 570,500		\$ 1,375,000	\$ 84,700	\$ 3,935,200
2042	\$ 1,990,000	\$ 492,600		\$ 1,430,000	\$ 28,600	\$ 3,941,200
2043	\$ 2,075,000	\$ 411,300		\$ -	\$ -	\$ 2,486,300
2044	\$ 2,165,000	\$ 326,500		\$ -	\$ -	\$ 2,491,500
2045	\$ 2,260,000	\$ 238,000		\$ -	\$ -	\$ 2,498,000
2046	\$ 2,360,000	\$ 145,600		\$ -	\$ -	\$ 2,505,600
2047	\$ 2,460,000	\$ 49,200		\$ -	\$ -	\$ 2,509,200

Debt Service Future Payments By Source





# DEBT SERVICE PAYMENTS

Future debt service payments are summarized below by Fund.

	Governmental Activities			Business-type Activities					
	Capital Fund			Stormwater Fund			Water Fund		
Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2025	1,665,000	1,887,518	3,552,518	975,000	801,425	1,776,425	1,310,228	324,334	1,634,562
2026	1,970,000	1,838,950	3,808,950	1,005,000	771,225	1,776,225	1,334,384	299,010	1,633,394
2027	2,165,000	1,776,949	3,941,949	1,040,000	739,087	1,779,087	1,358,701	272,528	1,631,229
2028	2,070,000	1,710,578	3,780,578	1,075,000	704,026	1,779,026	1,388,187	244,159	1,632,346
2029	2,210,000	1,637,366	3,847,366	1,110,000	666,675	1,776,675	1,407,843	214,064	1,621,907
2030	2,290,000	1,553,736	3,843,736	1,150,000	628,225	1,778,225	1,442,673	182,886	1,625,559
2031	2,125,000	1,471,717	3,596,717	1,190,000	588,750	1,778,750	1,477,680	150,270	1,627,950
2032	2,210,000	1,391,217	3,601,217	1,230,000	547,925	1,777,925	1,507,867	116,298	1,624,165
2033	2,280,000	1,306,202	3,586,202	1,270,000	505,762	1,775,762	893,235	88,430	981,665
2034	2,365,000	1,216,784	3,581,784	1,315,000	460,775	1,775,775	913,792	67,024	980,816
2035	2,465,000	1,122,860	3,587,860	1,365,000	411,925	1,776,925	939,538	44,990	984,528
2036	2,565,000	1,023,400	3,588,400	1,415,000	360,450	1,775,450	581,774	28,276	610,050
2037	2,675,000	918,282	3,593,282	1,470,000	307,025	1,777,025	553,121	18,225	571,346
2038	2,780,000	816,749	3,596,749	1,525,000	251,600	1,776,600	466,117	8,751	474,868
2039	1,735,000	734,300	2,469,300	1,255,000	200,675	1,455,675	132,156	1,216	133,372
2040	1,820,000	654,100	2,474,100	1,315,000	145,075	1,460,075	-	-	-
2041	1,905,000	570,500	2,475,500	1,375,000	84,700	1,459,700	-	-	-
2042	1,990,000	492,600	2,482,600	1,430,000	28,600	1,458,600	-	-	-
2043	2,075,000	411,300	2,486,300	-	-	-	-	-	-
2044	2,165,000	326,500	2,491,500	-	-	-	-	-	-
2045	2,260,000	238,000	2,498,000	-	-	-	-	-	-
2046	2,360,000	145,600	2,505,600	-	-	-	-	-	-
2047	2,460,000	49,200	2,509,200	-	-	-	-	-	-
	<b>50,605,000</b>	<b>23,294,408</b>	<b>73,899,408</b>	<b>22,510,000</b>	<b>8,203,925</b>	<b>30,713,925</b>	<b>15,707,296</b>	<b>2,060,461</b>	<b>17,767,757</b>

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget





# STORMWATER FUND

**Fund Type: Enterprise Fund**  
**Fund Number: 443**

*To account for revenues and expenses associated with operating the Village's stormwater system*

**Description** - The Stormwater Fund accounts for all stormwater related revenues and expenses including the maintenance of stormwater infrastructure and personnel expenses. Since 2013 the Stormwater Fund has been supported nearly exclusively through fees with revenues generated through utility bills. These revenues are used for capital improvements as well as the maintenance and operating costs of the stormwater infrastructure system which consists of approximately:

- 7,000 drainage structures
- 315 stormwater detention facilities
- 130 miles of storm sewer pipes
- 12 miles of streams
- 140 miles of roadway ditches
- 47,000 feet of culverts



**Recent History and Trends** - The Stormwater Fund was created in 2008 as a capital fund to address stormwater infrastructure needs. Since 2013 the fund has been supported nearly exclusively by fees with revenue generated from utility bills. In 2015, the Village established a recommended level of service - to create and maintain a stormwater management system that will safely convey and store runoff from 95% of rainfall events experienced in any given year.

Pursuant to the plan established in the 2016 Stormwater Utility Report, the Village would need to gradually increase its annual revenues from \$3.7 million in 2016 to more than \$11 million in order to meet the recommended level of service by 2029. The stormwater utility fee is expected to increase by 8.7% annually. Since 2008, the Village has invested over \$54 million to construct 95 stormwater infrastructure projects.

To finance the capital projects, the Village issued \$5.5 million of bonds in FY22. This bond issuance was combined with the bond issuance for facilities to reduce issuance costs.

**FY25 Budget Considerations** - This budget includes revenue and expenses for capital projects and operations and maintenance. Capital projects include new stormwater storage, streambank stabilization, storm sewer expansion and replacement, major refurbishment or repairs to existing assets, and debt service payments. Operations and maintenance includes in-house operations (such as engineering and customer service) street sweeping, ditch maintenance, stream cleaning and maintenance, storm sewer inspection and cleaning and detention basin cleaning and vegetation management.

**Capital Projects** - The proposed stormwater capital projects plan includes the construction of 13 projects in three years (2023 through 2025) at an estimated cost of \$11.5 million. In addition to these projects, annually recurring programs such as the drainage cost-share program, green streets/ sustainable stormwater program, downtown water quality improvements, minor stream corridor maintenance and storm sewer replacement will account for an additional approximately \$1 million per year.

See the Community Investment Plan in Section 6 for more details.

## STORMWATER FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Cash Balance</b>	9,538,337	9,114,147	9,114,147	5,738,109	1,872,097	(2,503,877)
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	6,173,407	6,743,183	6,743,183	7,329,840	7,967,536	8,660,712
9	Grants	150,000	1,986,687	-	16,687	16,687	16,687
10	Interest & Claims	364,220	75,000	250,000	100,000	100,000	75,000
11	Contributions	87,005	75,000	75,000	75,000	75,000	75,000
12	Other Financial Resources	(5,644)	-	-	-	-	-
13	<b>Total Revenue</b>	<b>6,768,988</b>	<b>8,879,870</b>	<b>7,068,183</b>	<b>7,521,527</b>	<b>8,159,223</b>	<b>8,827,399</b>
14	<b>Expenses</b>						
15	Personnel	1,387,374	1,333,586	1,578,872	1,664,973	1,737,132	1,807,410
16	Supplies	90,195	105,250	105,250	109,800	112,900	113,025
17	Professional Services	91,112	123,005	130,005	595,945	221,655	347,380
18	Other Contractual Services	715,045	925,850	925,850	933,550	938,550	943,550
19	Claims, Grants, & Debt	1,453,558	2,287,653	2,292,544	2,429,271	2,448,460	2,471,294
20	Controlled Assets	376,675	400,700	400,700	494,000	391,500	1,475,500
21	Capital Assets	451,399	7,070,000	5,011,000	5,160,000	6,685,000	5,635,000
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>4,565,359</b>	<b>12,246,044</b>	<b>10,444,221</b>	<b>11,387,539</b>	<b>12,535,197</b>	<b>12,793,159</b>
24	Net Change		(3,366,174)	(3,376,038)	(3,866,012)	(4,375,974)	(3,965,760)
25	<b>Ending Cash Balance</b>	<b>9,114,147</b>	<b>5,747,973</b>	<b>5,738,109</b>	<b>1,872,097</b>	<b>(2,503,877)</b>	<b>(6,469,637)</b>

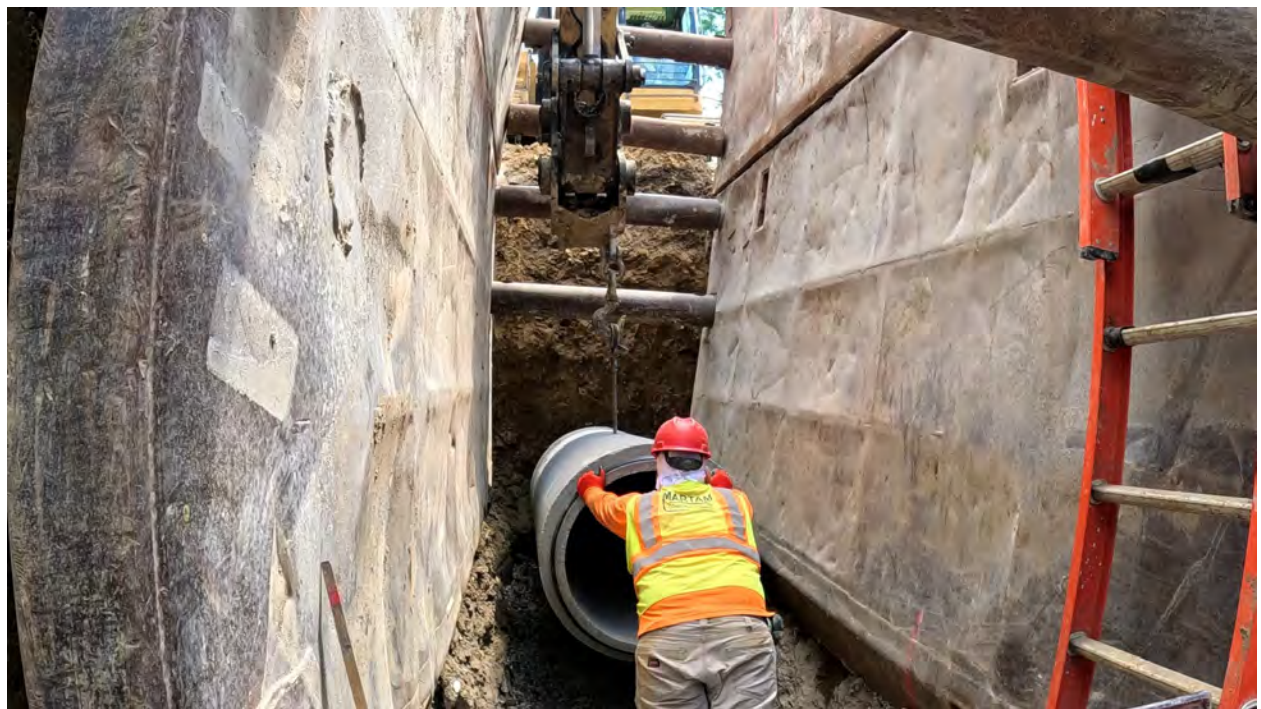
### Noteworthy Changes from 2024 and Other Explanations

- Fees, Charges & Fines (row 8) are stormwater fees of \$7.3 million in 2024.
- Grants (row 9) is for Water Quality Improvements. In 2024 a FEMA grant of \$2.0 million was budgeted but the Village decided not to pursue that specific project so the grant was not awarded.
- Contributions (row 11) are Developer Contributions for Site Run-off.
- Personnel (row 15) represents 15.3 employees in this fund – .50 Assistant Director of Engineering, 4 Maintenance Worker I, 2 Maintenance Worker II, .50 Engineering Manager, 1.0 PW Manager, 2 PW Technician, 1.0 Stormwater Administrator, 3 Staff Engineer I, .50 Staff Engineer II, .50 GIS Technician and .3 Management Analyst.
- Supplies (row 16) includes costs of drainage inlets, drainage structures, backfill material, pipes, restoration material.
- Professional Services (row 17) is primarily for engineering services.
- Other Contractual Services (row 18) includes roadway ditch cleaning, street sweeping, catch basin restoration and hauling,
- Claims, Grants & Debt (row 19) includes \$1.8 million for stormwater debt plus transfers for fleet maintenance and equipment.
- Controlled Assets (row 20) and Capital Assets (row 21) are primarily for capital projects in the Community Investment Plan.

## STORMWATER FUND

	Project Description	FY 2025 Projected
SW-070	Storm Sewer Replacement & Maintenance Annual Element	750,000
SW-073	Downtown Water Quality Improvements	50,000
SW-086	Future Drainage and Floodplain Improvements	
SW-088	Streambank Improvements, St Joseph Creek, South Branch	-
SW-090	St. Joseph Creek - Downtown Pipe Improvements	3,000,000
SW-091	Prentiss Creek Stream Corridor Improvements	1,300,000
SW-092	Streambank Improvements, St Joseph Creek, Main Branch	75,000
SW-098	Stormwater Capital Improvements - Curtiss St & Glenview Ave	100,000
SW-103	Stormwater Capital Improvements - St. Joseph Creek, Hill St to 55th St	-
SW-104	Fairview - Hummer Park Culvert Replacement	300,000
SW-105	Fleet Pipe Replacement / Realignment	75,000
SW-106	Streambank Stabilization - St Joseph Creek - Curtiss to I-355	-
SW-107	Webster / Blanchard Drainage Improvments	-
SW-108	Hitchcock Drainage Improvments	-
SW-109	Webster / 73rd Drainage Improvments	-
SW-110	Plymouth / George Drainage Improvments	-
SW-111	Bolson and Oxnard Drainage Improvments	-
SW-112	Lyman / Randall Drainage Improvments	-
SW-113	Blackburn Ave Drainage Improvments	-
SW-114	Sterling / Lincoln Drainage Improvments	-
SW-115	Prospect / Sherman Drainage Improvments	-
SW-116	Chicago to Austin - Linden to Douglas - Drainage Improvments	-
SW-117	Prairie to Grant - Douglas to Fairview - Drainage Improvments	-
	<b>Sub Totals:</b>	<b>5,800,000</b>
	<u>Grants Approved</u>	
	<b>Totals:</b>	<b>5,800,000</b>





# PARKING FUND

**Fund Type: Enterprise Fund**  
**Fund Number: 471**

*To account for revenues and expenses associated with maintaining the parking deck and all on/off-street parking facilities*

**Description** - The Parking Fund accounts for all parking-related revenues and expenses including parking enforcement, utilities for the parking deck, maintenance costs and infrastructure.

As an Enterprise Fund, the Parking Fund is supported through fees for parking and parking tickets. The Main Street, Belmont and Fairview train stations provide Metra rail service from Aurora to Chicago. Parking is available at all three stations through a combination of permits and daily parking.

**Recent History and Trends** - The following actions have been taken to maintain and enhance the Village's parking system:

- In 2015, the Village prepared a parking deck maintenance plan, to provide detailed recommendations for work to be performed to maintain the Village parking deck, which was constructed in 2004. Maintenance activities as recommended by the plan have been completed since 2016.
- In 2019, the Village initiated a parking study to review the operations of the parking system, particularly in light of recent redevelopment and changing retail patterns within the Downtown.
- The pandemic in 2020 caused a significant decrease in commuter parking usage as remote work surged and commuting into the city dwindled. This led to decreased Parking Fund revenues from daily parking fees and commuter parking permits.
- In 2024 current Metra ridership has recovered 58% of its weekday ridership levels since the pandemic which is causing this fund to start seeing an increase in revenues. The Village also increased commuter parking rates in 2024, which has not been done since 2016.

## **FY25 Budget Considerations –**

Although revenues are beginning to increase, the following strategies and solutions continue to be implemented:

- Perform scheduled maintenance of the parking deck, pursuant to the maintenance plan
- Monitor parking system demand and usage





## PARKING FUND

		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
1							
2	<b>Beginning Cash Balance</b>	<b>724,438</b>	<b>1,379,282</b>	<b>1,379,282</b>	<b>1,690,718</b>	<b>1,107,507</b>	<b>783,205</b>
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	46,875	46,875	46,875	<b>46,875</b>	46,875	46,875
7	Sales	970,596	735,000	937,326	<b>953,000</b>	953,000	953,000
8	Fees, Charges & Fines	115,684	107,500	132,500	<b>133,000</b>	133,000	133,000
9	Grants	-	-	-	-	-	-
10	Interest & Claims	38,977	10,000	45,000	<b>45,000</b>	45,000	45,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	<b>1,172,132</b>	<b>899,375</b>	<b>1,161,701</b>	<b>1,177,875</b>	<b>1,177,875</b>	<b>1,177,875</b>
14	<b>Expenses</b>						
15	Personnel	210,816	223,261	216,617	<b>222,290</b>	230,692	239,286
16	Supplies	5,093	10,513	10,713	<b>10,513</b>	10,513	10,513
17	Professional Services	67,490	71,550	71,400	<b>145,440</b>	160,440	130,440
18	Other Contractual Services	135,006	170,590	170,590	<b>145,590</b>	147,140	147,400
19	Claims, Grants, & Debt	37,584	40,945	40,945	<b>37,930</b>	39,068	40,239
20	Controlled Assets	16,980	340,000	340,000	<b>1,199,324</b>	914,324	770,824
21	Capital Assets	57,303	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>530,272</b>	<b>856,859</b>	<b>850,265</b>	<b>1,761,087</b>	<b>1,502,177</b>	<b>1,338,702</b>
24	Net Change		42,517	311,436	<b>(583,212)</b>	<b>(324,302)</b>	<b>(160,827)</b>
25	<b>Ending Cash Balance</b>	<b>1,379,282</b>	<b>1,421,799</b>	<b>1,690,718</b>	<b>1,107,507</b>	<b>783,205</b>	<b>622,379</b>

### Noteworthy Changes from 2024 and Other Explanations

- Sales (row 7) reflects parking fees.
- Fees, Charges & Fines (row 8) reflects revenues from parking fines.
- Personnel (row 15) represents 2.4 employees in this fund, 1 CSO I, and 1.4 CSO II.
- Professional Services (row 17) primarily includes charges for phone lines and credit card processing fees.
- Other Contractual Services (row 18) includes utilities in the Parking Deck, plus maintenance services (security cameras, pay stations, parking fare terminals, deck).
- Claims, Grants, & Debt (row 19) includes transfers for fleet, equipment, and risk.
- Controlled Assets (row 20) is for capital projects in the CIP (\$965,000) and other required maintenance at the train stations.

FUND 471 - Parking Fund		
P-010	Parking Lot Improvements, Annual Element	125,000
P-013	Parking Deck Maintenance	840,000
Totals:		965,000



# WATER FUND

*A fund to account for all revenues and expenses associated with delivering water to customers*

Fund Type: Enterprise

Fund Number: 481

**Description-** The Water Fund accounts for all water-related revenues and expenses including the purchase of water, maintenance of water distribution infrastructure and personnel expenses. As an Enterprise Fund, the Water Fund is supported solely through fees for water sales and services. Revenues are generated through bi-monthly utility bills. The Village purchases water from the DuPage Water Commission (DWC), an independent unit of government responsible for providing Lake Michigan water to municipalities and other customers in DuPage County. The Village, along with 23 other municipalities, entered into a wholesale water purchase agreement with the Water Commission in 1986. This contract was extended in 2023 for a period no more than 20 years.

**Recent History and Trends-** In 2010 the Village conducted a water rate study with the assistance of the consultant Municipal & Financial Services Group (M&FSG). Through the study, the Village determined that water rates as of 2010 were not generating adequate revenues to cover the costs of operating and maintaining the water system in 2011 or during subsequent years. The study concluded that the Village should restructure the water rates to include a fixed-rate fee based on meter size, increase water rates, make needed improvements to the water system, and issue bonds at regular intervals to pay for water system improvements.

The Village changed the water billing structure in 2011 and increased rates in subsequent years. To continue to construct replacement watermain throughout the system, the Village issued \$10 million in bonds in 2012 and \$5 million in 2015. In 2016 the Village entered into an agreement with the IEPA for low interest water loans from 2016-2020. The debt service payments on these borrowings are funded by the revenue from water rates. Since the cost of these borrowings are below market rates and are less than projected in the M&FSG model the Village has been able to defer rate increases since the cost of maintaining the infrastructure has decreased.

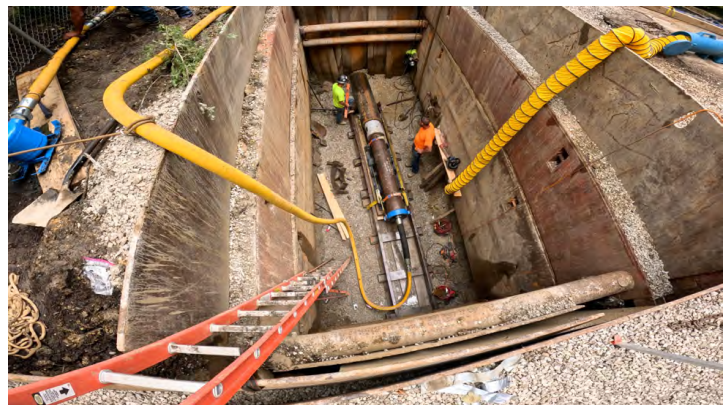
In FY2019 the Village conducted an update to the water rate study. The study recommended that water revenues be increased in FY2020 and subsequent years by 4.6%. The adjustment to the fixed charges would bring the revenue collection from the fixed charge to approximately 15% of the revenue in five years. This is to continue proactive management of the water system through infrastructure investment, ensure the opportunity to utilize low interest rate loans from the IEPA, maintain minimum cash balance and offset the decline in usage.

In FY2023 the Village was notified that due to high demand, it did not receive Illinois EPA funding for approximately \$18 million of planned capital projects in years 2024 – 2028. This included funding for Lead Service Line Replacements throughout the Village, which is expected to cost approximately \$2.0 million per year for the next 20 years starting in 2028.

In FY2024 due to the expected lack of IEPA funding and anticipated significant costs for the LSLR program implementation, the Village worked with a consultant to perform a Water Rate Study to analyze options for funding Water Fund Capital projects while maintaining the financial sustainability of the Water Fund. Also during 2024, the Village was notified that the previously denied IEPA funding application was awarded in the amount of \$4 million for 2025. This information was used to update the Water Rate Study and the recommendations will be implemented beginning in 2025.

**FY25 Budget Considerations-** The following strategies were implemented per the 2024 Water Rate Study:

- Perform \$2.1 million in cash funded projects
- Perform \$4.0 million in IEPA funded projects
- Implement a 9% water rate increase



		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
1							
2	<b>Beginning Cash Balance</b>	<b>7,195,198</b>	<b>4,439,393</b>	<b>4,439,393</b>	<b>3,914,327</b>	<b>4,360,130</b>	<b>11,918,466</b>
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	6,210	2,000	4,000	<b>4,000</b>	4,000	4,000
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	17,013,688	17,700,691	17,786,691	<b>18,549,627</b>	20,153,039	21,583,936
8	Fees, Charges & Fines	198,188	272,000	248,000	<b>273,000</b>	298,000	323,000
9	Grants	-	-	-	-	-	-
10	Interest & Claims	259,291	100,000	100,000	<b>100,000</b>	100,000	100,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	<b>4,000,000</b>	9,700,000	-
13	<b>Total Revenue</b>	<b>17,477,378</b>	<b>18,074,691</b>	<b>18,138,691</b>	<b>22,926,627</b>	<b>30,255,039</b>	<b>22,010,936</b>
14	<b>Expenses</b>						
15	Personnel	1,803,673	2,249,293	1,904,952	<b>2,243,575</b>	2,322,537	2,409,449
16	Supplies	9,851,547	10,480,903	10,433,834	<b>10,525,181</b>	10,782,017	11,213,441
17	Professional Services	388,741	1,011,865	998,691	<b>1,094,051</b>	1,143,026	754,313
18	Other Contractual Services	673,195	912,598	907,598	<b>886,512</b>	911,746	911,746
19	Claims, Grants, & Debt	580,406	1,892,642	1,892,642	<b>1,964,905</b>	2,570,777	2,936,833
20	Controlled Assets	871,827	379,600	379,600	<b>316,600</b>	241,600	241,600
21	Capital Assets	3,734,495	1,075,000	1,075,000	<b>5,450,000</b>	4,725,000	7,050,000
22	Other Financial Uses	1,074,305	1,071,440	1,071,440	-	-	-
23	<b>Total Expenses</b>	<b>18,978,189</b>	<b>19,073,341</b>	<b>18,663,757</b>	<b>22,480,824</b>	<b>22,696,703</b>	<b>25,517,382</b>
24	Net Change		(998,650)	(525,066)	<b>445,803</b>	7,558,336	(3,506,446)
25	<b>Ending Cash Balance</b>	<b>4,439,393</b>	<b>3,440,743</b>	<b>3,914,327</b>	<b>4,360,130</b>	<b>11,918,466</b>	<b>8,412,020</b>

#### Noteworthy Changes from 2024 and Other Explanations

- Sales (row 7) is from the sale of water. The budget includes a rate increase of 9.0% effective 7/1/2024 as recommended in the 2024 Water Rate Study.
- Fees Charges & fines (row 8) is from commercial water permit activity.
- Other Financial Resources (row 12) reflects proceeds from the IEPA loan in 2025 and the GO Bond issue purposed in 2026. per the 2024 Water Rate Study.
- Personnel (row 15) represents 18.08 employees in this fund 1 Utility Billing Specialist, .50 Admin Secretary II, .25 Finance Manager, .25 GIS Coordinator, 5 Maintenance Worker I, 2 Maintenance Worker II, 1 Manager, 1 Water Supervisor, 1 PW Technician, 2 Staff Engineers, 1 Water Supply Specialist, .1 Water Technician, 50 GIS Technician, .3 Management Analyst .50 Assistant Director of PW and .75 FTE Seasonal employees.
- Supplies (row 16) is the purchase of water from the DuPage Water Commission.
- Professional Services (row 17) includes water tower inspections, backflow/cross connections control, water samples and leak detection.
- Other Contractual Services (row 18) includes large meter testing, water valve assessment, hydrant inspection and painting, and street/parkway restoration.
- Claims, Grant, & Debt (row 19) reflects debt payments, plus transfers for costs for fleet maintenance, equipment, and risk.
- Controlled Assets (row 20) and Capital Assets (row 21) are primarily for capital projects in the CIP.
- Other Financial Uses (row 22) is for Administrative Transfers. These have been eliminated beginning in 2025.

## Water Fund

FUND 481 Water Fund		
WA-028	Watermain Replacement, Annual Element	3,800,000
WA-041	Lead Service Line Replacement	200,000
WP-010	Water Facility Maintenance, Annual Element	125,000
WP-011	Existing Well Rehab	1,800,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	-
WP-023	Water Meter Replacement - Village Wide	175,000
Totals:		6,100,000









# EQUIPMENT REPLACEMENT

**Fund Type: Internal Service Fund**  
**Fund Number: 530**

*Provides a systematic method of replacing equipment and leveling the costs of replacing such equipment*

**Description** - This fund provides a dedicated funding source for equipment that is replaced on a routine basis. It allows for items to be replaced when warranted versus when funds are available. Village departments “pre-fund” for equipment purchases by making payments to this fund for equipment that they use. This fund is used to purchase vehicles, computer equipment and fire equipment.

Each year, the schedule of equipment to be replaced is assessed to determine if an item should be replaced or deferred to a future year. Vehicles and equipment budgeted to be purchased in FY 2025 total 5,271,962, which includes the purchase of the ladder truck for the Fire Department for \$2.0 million that is being re-budgeted because it is not expected to be received until 2025.

**Recent History and Trends** - The Village identified strategies to maximize the impact of equipment replacement. The Village has identified operating efficiencies and continues to improve by replacing equipment at the optimum point in its lifecycle to avoid unplanned down time of equipment that is being repaired and prevent maintenance costs from increasing due to labor and replacement parts.

The Village currently owns 4 Compressed Natural Gas (CNG) vehicles. The Village also owns 29 hybrid vehicles, with 2 of them being plug-in hybrids. These types of vehicles have a longer useful life than vehicles that run on conventional fuels alone, since they run cleaner and more efficiently. This also results in savings on maintenance. The Village uses B20 Biodiesel, another alternative fuel, in all of its diesel vehicles.

Moving forward, the Village will continue to purchase alternative fuel/electric vehicles wherever practicable, monitor trends in computer hardware to find other opportunities for cost savings, and explore new avenues to increase efficiencies.



## EQUIPMENT REPLACEMENT FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Cash Balance</b>	6,047,122	6,965,889	6,965,889	6,343,488	3,648,248	2,385,332
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	3,262,235	2,312,350	2,312,350	2,381,722	2,453,174	2,526,769
9	Grants	-	-	-	-	-	-
10	Interest & Claims	208,407	25,000	200,000	80,000	55,000	55,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	25,199	20,000	-	370,000	20,000	20,000
13	<b>Total Revenue</b>	<b>3,495,840</b>	<b>2,357,350</b>	<b>2,512,350</b>	<b>2,831,722</b>	<b>2,528,174</b>	<b>2,601,769</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	418,842	590,700	265,000	602,050	937,800	347,300
21	Capital Assets	1,290,711	3,900,030	2,869,751	4,924,912	2,853,290	1,820,000
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>1,709,553</b>	<b>4,490,730</b>	<b>3,134,751</b>	<b>5,526,962</b>	<b>3,791,090</b>	<b>2,167,300</b>
24	Net Change		(2,133,380)	(622,401)	(2,695,240)	(1,262,916)	434,469
25	<b>Ending Cash Balance</b>	<b>6,965,889</b>	<b>4,832,509</b>	<b>6,343,488</b>	<b>3,648,248</b>	<b>2,385,332</b>	<b>2,819,801</b>

2023 represents the audited year end numbers determined on an accrual basis and consistent with the 2023 Annual Comprehensive Financial Report. Figures in every other fiscal year are presented on a cash basis.

### **Noteworthy Changes from 2024 and Other Explanations**

- Fees, Charges & Fines (row 8) reflects charges to Village departments for their costs of equipment.
- Other Financial Resources (row 12) in 2025 includes a \$350,000 transfer from the General Fund to cover increasing costs of vehicle purchases.
- Controlled Assets (row 20) and Capital Assets (row 21) reflects equipment purchases. The ladder truck for the Fire Department, which was originally expected and budgeted in 2024 was re-budgeted in 2025 when delivery is now anticipated.



# FLEET SERVICES FUND

Fund Type: Internal Service Fund  
Fund Number: 531

*Accounts for the costs of maintaining  
and operating the Village's fleet*

**Description** - The Village has a fleet of 185 vehicles and equipment that provide services throughout the Village. From fire and police responsibilities to watermain repairs, services cannot be provided without a well-maintained and efficient fleet. To ensure this occurs, Public Works operates a Fleet Division for vehicle and equipment maintenance and repair. To increase efficiency and promote cost savings, the Village outsources its fleet parts management and inventory program to the NAPA vendor-managed inventory program.

The Public Works facility also has a fueling station with pumps for bio-diesel, unleaded gas, and Compressed Natural Gas (CNG).

The primary revenue to this fund is from charges to Village departments for maintenance performed on their vehicles and equipment. The revenue budget is based on anticipated service requirements based on historical analysis.

**Recent History and Trends** - Various ideas and strategies are continually identified and analyzed to regularly promote and increase operating efficiencies in this Fund.



## FLEET SERVICES FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Cash Balance</b>	1,721,284	1,926,327	1,926,327	1,976,817	1,799,533	1,670,521
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	63,572	56,500	66,500	68,000	70,000	71,000
8	Fees, Charges & Fines	2,286,732	2,355,329	2,355,329	2,414,212	2,486,637	2,561,234
9	Grants	-	-	-	-	-	-
10	Interest & Claims	35,416	5,000	70,000	60,000	60,000	60,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	2,385,719	2,416,829	2,491,829	2,542,212	2,616,637	2,692,234
14	<b>Expenses</b>						
15	Personnel	698,665	743,839	687,927	887,473	912,596	938,446
16	Supplies	875,292	1,059,020	1,059,020	1,059,520	1,059,520	1,059,520
17	Professional Services	70,733	101,330	151,330	101,730	101,760	101,730
18	Other Contractual Services	260,335	337,440	337,440	443,240	443,240	443,240
19	Claims, Grants, & Debt	53,034	45,746	45,746	67,657	69,657	71,717
20	Controlled Assets	36,863	43,050	43,050	43,050	42,050	42,050
21	Capital Assets	18,379	-	-	-	-	-
22	Other Financial Uses	116,832	116,826	116,826	116,826	116,826	116,826
23	<b>Total Expenses</b>	2,130,131	2,447,251	2,441,339	2,719,496	2,745,649	2,773,529
24	Net Change		(30,422)	50,490	(177,284)	(129,012)	(81,295)
25	<b>Ending Cash Balance</b>	1,926,327	1,895,905	1,976,817	1,799,533	1,670,521	1,589,226

### Noteworthy Changes from 2024 and Other Explanations

- Sales (row 7) reflects monies received from other government agencies for the joint purchasing of fuel.
- Fees, Charges & Fines (row 8) reflects charges to Village departments for their costs of vehicle maintenance
- Personnel Costs (row 15) represent 7.5 employees in this fund: 1 Fleet Manager, 1 Lead Maintenance Technician, 4 Fleet Maintenance Technicians, 1 Shop Assistant/Porter and 0.5 Administrative Secretary II.
- Supplies (row 16) includes the cost of fuel.
- Professional Services (row 17) includes a management fee for the vendor managed inventory contract.
- Other Contractual Services (row 18) includes costs for outside labor for vehicle repair and operational costs for the vendor managed inventory contract.
- Claims, Grants, & Debt (row 19) includes workers compensation costs.
- Controlled Assets (row 20) includes costs for maintenance of the fuel island.

# RISK MANAGEMENT FUND

**Fund Type: Internal Service Fund**  
**Fund Number: 562**

*Accounts for all financial activity related to the Village's Risk Management program*

**Description**– The Risk Management Fund accounts for financial activity related to the Village's workers' compensation and liability insurance program, management of all Village liability claims, and employee safety training programs.

The Village is self-insured for health insurance and risk. This means that it pays for claims (healthcare costs, workers compensation claims and other liabilities) on a cash basis, rather than by paying premiums to an insurance company. The Village sets aside money each year to pay for claims.

**Recent History and Trends**– The Village has taken steps to enhance employee safety and training while simultaneously reducing the cost of claims. These actions include:

- The creation of a risk-reduction program as a strategy for reducing personnel expenses
- Reduced claims frequency which led to a reduction in the annual service fee from claims processor
- Conducted a loss-control audit of Village departments
- Created an employee safety plan & program
- Implemented a variety of training programs
- Developed Village-wide risk management plan
- Established the Internal Risk Management Strategy team
- Established an On-Base Risk Management Filing Database
- Drafted Public Works Safety Manual

**Long Range Plan**– To develop and implement enterprise risk management strategies to enhance our existing risk and safety programs which will reduce the cost of risks.

- Enhance the Village's medical treatment program
- Implement Risk Assessment practices and mitigation strategies
- Enhance the Village's Safety Program
- Continue to implement Village-wide training programs



## RISK MANAGEMENT FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Cash Balance</b>	<b>5,070,498</b>	<b>6,925,152</b>	<b>6,925,152</b>	<b>6,047,001</b>	<b>4,903,148</b>	<b>3,539,030</b>
3	<b><u>Revenue</u></b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	3,351,754	1,961,000	1,961,000	<b>2,020,000</b>	2,080,600	2,143,018
9	Grants	-	-	-	-	-	-
10	Interest & Claims	174,811	50,000	150,000	<b>100,000</b>	75,000	75,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	<b>350,000</b>	-	-
13	<b>Total Revenue</b>	<b>3,526,565</b>	<b>2,011,000</b>	<b>2,111,000</b>	<b>2,470,000</b>	<b>2,155,600</b>	<b>2,218,018</b>
14	<b><u>Expenses</u></b>						
15	Personnel	8,970	130,456	34,051	<b>125,903</b>	131,668	136,917
16	Supplies	-	1,200	1,200	<b>10,200</b>	10,200	10,200
17	Professional Services	38,054	104,450	103,900	<b>102,750</b>	102,850	102,950
18	Other Contractual Services	1,049,229	1,400,000	1,200,000	<b>1,600,000</b>	1,700,000	1,800,000
19	Claims, Grants, & Debt	1,414,767	2,150,000	1,650,000	<b>1,775,000</b>	1,575,000	1,775,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>2,511,019</b>	<b>3,786,106</b>	<b>2,989,151</b>	<b>3,613,853</b>	<b>3,519,718</b>	<b>3,825,067</b>
24	Net Change		(1,775,106)	(878,151)	<b>(1,143,853)</b>	(1,364,118)	(1,607,049)
25	<b>Ending Cash Balance</b>	<b>6,925,152</b>	<b>5,150,046</b>	<b>6,047,001</b>	<b>4,903,148</b>	<b>3,539,030</b>	<b>1,931,981</b>

### **Noteworthy Changes from 2024 and Other Explanations**

- Fees, Charges and Fines (row 8) reflects charges to Village departments which can fluctuate due to workers compensation claims. In 2023 \$1.5 million was transferred from the General Fund in anticipation of higher claims in upcoming years.
- Other Financial Resources (row 12) in 2025 is a transfer from the General Fund to help cover anticipated higher claims.
- Personnel (row 15) includes funding for a Risk Manager in the 2025 Budget. This position has been vacant in prior years.
- Professional Services (row 17) includes fees for the risk broker, third party claims administrator, and costs for appraisals and assessments.
- Other Contractual Services (row 18) in the 2025 Budget includes premiums for insurance coverage (\$1.5 million), DriveCam monitoring fee (\$70,000) and funds to be used by the Executive Safety Team for safety (\$30,000).
- Claims, Grants & Debt (row 19) fluctuate based on accident history since the Village is self-insured.



# HEALTH INSURANCE FUND

**Fund Type: Internal Service Fund**  
**Fund Number: 563**

*Accounts for all financial activity related to the Village-administered health plan for employees and participating partner agencies*

**Description** - The Health Insurance Fund accounts for financial activity related to the Village's self-insured medical, dental, vision and life insurance plans. Claims and program administration is managed through a combination of internal staff and contractual support. The Village provides coverage for the following entities in addition to eligible Village employees and retirees:

- Downers Grove Public Library
- Downers Grove Park District
- Economic Development Corporation

## Health Plan Increase Over the Past 10 Years

- ◆ Price Waterhouse Coopers Medical Trend Survey – 107.72%
- ◆ Village of Downers Grove — **55.75%**

### **Recent History & Trends -**

Health insurance costs represent a significant personnel expense which, if not effectively managed, will continue to grow at the industry trend of 8% per year.

The Village continues to initiate and maintain an interdepartmental and inter-agency focus on improving employee well-being to drive down costs related to health insurance expenses. These include:

- Converted to Blue Cross Blue Shield (BCBS) as the Village's health provider network in 2011
- Renewed BCBS as the Village's Health Provider Network
- Created employee wellness initiative in 2012
- Implemented a fully insured program for retirees over 65 in 2014 which reduced GASB 45 liability by 40%
- Created employee tiered premium structure in 2014
- Created an OPEB Trust
- Offered an International Brand Medication Program to promote savings on prescription medications

### **FY 2025 Budget Considerations -**

- Implement a connected care navigation platform to engage employees and their families with healthcare decision-making by connecting them to relevant care programs based on their needs. The platform will help employees discover the best providers, virtual care, and savings opportunities.
- Continue to partner with the Village's health insurance consultants to mitigate health care costs related to inflation, health system consolidation, costly gene and cell therapies and the utilization of expensive weight loss drugs, by finding the appropriate plan design coupled with wellness initiatives.
- Partner with the Village's health insurance consultants and vendors to monitor and comply with changing healthcare industry reporting mandates
- Continue to educate employees on healthcare consumerism and utilization





## HEALTH INSURANCE FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Cash Balance</b>	<b>3,299,512</b>	<b>4,266,004</b>	<b>4,266,004</b>	<b>4,146,851</b>	<b>3,441,673</b>	<b>2,849,213</b>
3	<b><u>Revenue</u></b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	2,246,150	2,326,000	2,291,925	<b>2,406,505</b>	2,431,040	2,455,835
8	Fees, Charges & Fines	7,444,784	6,304,872	7,341,823	<b>6,893,908</b>	7,117,050	7,335,272
9	Grants	-	-	-	-	-	-
10	Interest & Claims	140,526	75,000	75,000	<b>75,000</b>	75,000	75,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	<b>9,831,460</b>	<b>8,705,872</b>	<b>9,708,748</b>	<b>9,375,413</b>	<b>9,623,090</b>	<b>9,866,107</b>
14	<b><u>Expenses</u></b>						
15	Personnel	35,991	45,512	39,461	<b>73,075</b>	74,437	75,971
16	Supplies	617	1,000	1,000	<b>1,050</b>	1,103	1,158
17	Professional Services	450,762	521,710	558,713	<b>540,437</b>	554,115	568,203
18	Other Contractual Services	1,023,718	1,240,830	755,868	<b>1,310,532</b>	1,344,672	1,380,870
19	Claims, Grants, & Debt	7,703,964	6,967,668	8,092,455	<b>7,775,094</b>	7,860,821	7,947,642
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	380,400	380,403	380,403	<b>380,403</b>	380,403	380,403
23	<b>Total Expenses</b>	<b>9,595,452</b>	<b>9,157,123</b>	<b>9,827,901</b>	<b>10,080,591</b>	<b>10,215,551</b>	<b>10,354,247</b>
24	Net Change		(451,251)	(119,153)	<b>(705,178)</b>	(592,461)	(488,140)
25	<b>Ending Cash Balance</b>	<b>4,266,004</b>	<b>3,814,753</b>	<b>4,146,851</b>	<b>3,441,673</b>	<b>2,849,213</b>	<b>2,361,073</b>

### Noteworthy Changes from 2024 and Other Explanations

- Sales (row 7) reflects employee portion of premium plus payments from the Library, Park District, and EDC.
- Fees, Charges & Fines (row 8) reflects employer (the Village of Downers Grove) contribution for employee health premiums.
- Personnel (row 15): This fund includes .5 of the Assistant Director in the Human Resources Department.
- Professional Services (row 17) primarily includes costs for the plan administration, the health insurance consultant, Employee Assistance Program (EAP), and the wellness initiative.
- Other Contractual Services (row 18) is for premiums for stop-loss coverage, Life, LTD and AD&D and Vision.
- Claims, Grants, & Debt (row 19) reflects claims paid by the Village's self-insured plan through the Blue Cross Blue Shield network and for dental claims through Delta Dental.
- Other Financial Uses (line 22) include Administrative Transfers and contributions to the OPEB Trust for \$300,000.

# POLICE PENSION FUND

Fund Type: Trust & Agency Fund

Fund Number: 651

*A designated trust fund for the safe-keeping and operations of the local Police Pension system*

**Description-** Sworn police officers participate in the Police Pension Plan. The plan provides retirement benefits as well as death and disability benefits. It is a single-employer defined benefit plan whose benefits and employee and employer contribution levels are mandated by the State of Illinois.

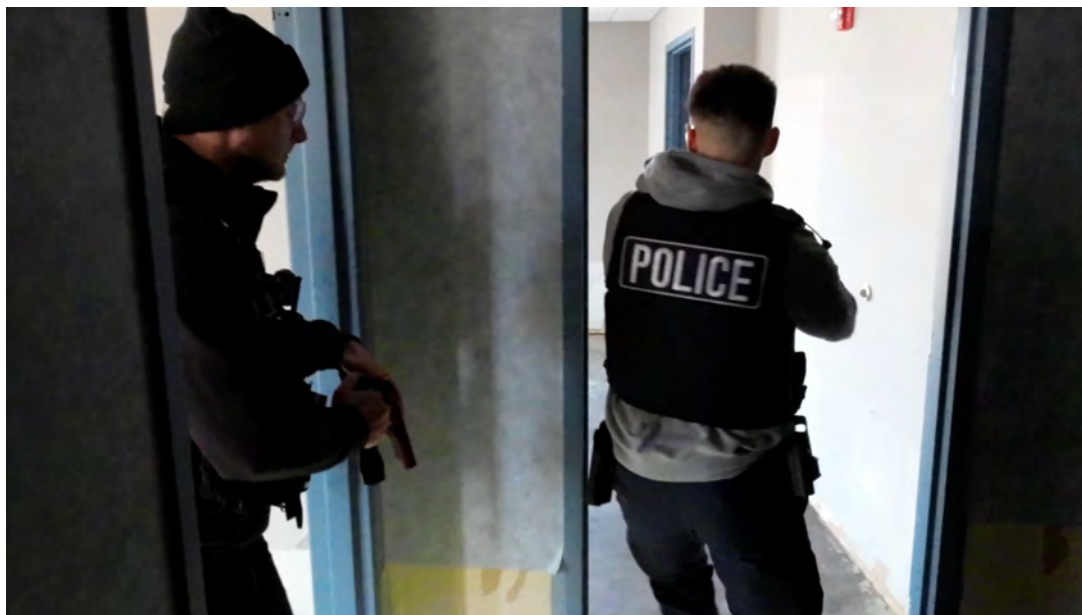
As of the 2023 audit, the Police Pension Plan has \$71.4 million in net assets and was 54.6% funded. Pensions are funded by employees contributions of 9.91% of pay, earnings on fund investments, and the Village contribution based upon actuarial tax levy estimates from an independent actuary through a property tax levy. The Village contributes 100% of the required contribution each year.

The fund is administered by a separate Police Pension Board, composed of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer of the Village is an ex-officio member.

**Recent History and Trends-** In December of 2019, Governor Pritzker signed a bill to consolidate the assets of the state's public safety pension funds into two consolidated investment funds, one for police officers, and one for firefighters with the goal of improving investment returns, and eliminating unnecessary and redundant administrative costs. The transfer of assets for the Police Pension fund into these new funds took place on September 1, 2022.

The Village is unable to adjust the benefit levels of this plan, as levels are mandated by the state.

The Village is committed to making the required contributions to the public safety pension funds as determined by actuarial reports. Traditionally, the Village levied an amount for public safety pensions equal to the required contribution. In 2023 the Village assigned funds specifically for future pension contributions and created a Public Safety Pension Stabilization Assignment. In 2024, the Village used the stabilization assignment to maintain a total flat levy. The stabilization assignment maintains a balance of \$622,346 for use in 2025 and future years.



## POLICE PENSION FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>64,186,044</b>	<b>71,424,739</b>	<b>71,424,739</b>	<b>76,470,225</b>	<b>76,864,462</b>	<b>77,251,815</b>
3	<b><u>Revenue</u></b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	432,425	1,000,000	1,000,000	<b>1,000,000</b>	1,000,000	1,000,000
11	Contributions	5,901,119	6,067,886	6,209,881	<b>6,518,632</b>	6,714,191	6,915,617
12	Other Financial Resources	7,773,541	1,000,000	5,000,000	<b>1,000,000</b>	1,300,000	1,500,000
13	<b>Total Revenue</b>	<b>14,107,086</b>	<b>8,067,886</b>	<b>12,209,881</b>	<b>8,518,632</b>	<b>9,014,191</b>	<b>9,415,617</b>
14	<b><u>Expenses</u></b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	100	100	<b>100</b>	100	100
17	Professional Services	149,939	146,070	123,293	<b>149,295</b>	151,738	155,015
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	6,718,452	7,530,000	7,041,002	<b>7,975,000</b>	8,475,000	8,975,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>6,868,391</b>	<b>7,676,170</b>	<b>7,164,395</b>	<b>8,124,395</b>	<b>8,626,838</b>	<b>9,130,115</b>
24	Net Change	7,238,695	391,716	5,045,486	<b>394,237</b>	387,353	285,502
25	<b>Ending Fund Balance</b>	<b>71,424,739</b>	<b>71,816,455</b>	<b>76,470,225</b>	<b>76,864,462</b>	<b>77,251,815</b>	<b>77,537,317</b>

### **Noteworthy Changes from 2024 and Other Explanations**

- Interest & Claims (row 10) reflects earnings of the pension fund.
- Contributions (row 11) reflects contributions of employees and the Village. In 2025, those amounts are \$1.1 million and \$5.4 million respectively.
- Other Financial Resources (row 12) reflects investment performance on plan assets.
- Professional Services (row 17) is for the fund's actuary, attorney, accountants, and bank fees for plan assets.
- Claims Grants & Debt (row 19) reflects pension payments to retirees.

# FIRE PENSION FUND

**Fund Type: Trust & Agency Fund**  
**Fund Number: 652**

*A designated trust fund for the safe-keeping and operations of the local Fire Pension system*

**Description-** Sworn fire personnel participate in the Fire Pension Plan. The plan provides retirement benefits as well as death and disability benefits. It is a single-employer defined benefit plan whose benefits and employee and employer contribution levels are mandated by the State of Illinois.

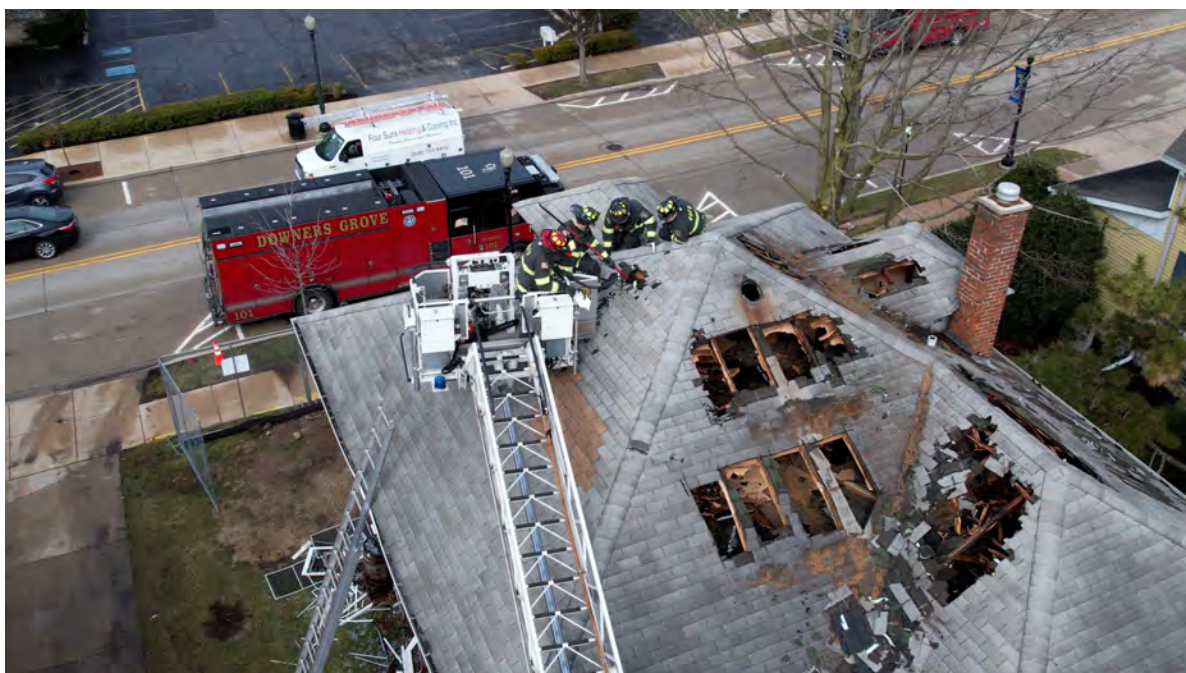
As of the 2023 audit, the Fire Pension Plan has \$74.7 million in assets and was 58.8% funded. Pensions are funded by employee contributions of 9.46% of pay, earnings on fund investments, and the Village contribution based upon actuarial tax levy estimates from an independent actuary through a property tax levy. The Village contributes 100% of the required contribution each year.

The fund is administered by a separate Fire Pension Board, composed of two active members, one retired member, two appointees of the Mayor, and the Treasurer of the Village is an ex-officio member.

**Recent History and Trends-** In December of 2019, Governor Pritzker signed a bill to consolidate the assets of the state's public safety pension funds into two consolidated investment funds, one for police officers, and one for firefighters with the goal of improving investment returns, and eliminating unnecessary and redundant administrative costs. The transfer of assets for the Fire Pension fund into these new funds took place on January 2, 2022.

The Village is unable to adjust the benefit levels of this plan, as levels are mandated by the state.

The Village is committed to making the required contributions to the public safety pension funds as determined by actuarial reports. Traditionally, the Village levied an amount for public safety pensions equal to the required contribution. In 2023 the Village assigned funds specifically for future pension contributions and created a Public Safety Pension Stabilization Assignment. In 2024, the Village used the stabilization assignment to maintain a total flat levy. The stabilization assignment maintains a balance of \$622,346 for use in 2025 and future years.



## FIRE PENSION FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>65,978,925</b>	<b>74,674,578</b>	<b>74,674,578</b>	<b>78,355,068</b>	<b>78,837,987</b>	<b>79,202,172</b>
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	1,276,146	900,000	900,000	<b>900,000</b>	900,000	900,000
11	Contributions	5,249,362	5,749,036	5,734,117	<b>6,076,208</b>	6,258,494	6,446,249
12	Other Financial Resources	8,743,327	1,200,000	4,000,000	<b>1,500,000</b>	1,600,000	1,800,000
13	<b>Total Revenue</b>	<b>15,268,835</b>	<b>7,849,036</b>	<b>10,634,117</b>	<b>8,476,208</b>	<b>8,758,494</b>	<b>9,146,249</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	124,044	177,645	138,998	<b>193,289</b>	194,309	197,475
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	6,449,138	7,175,000	6,814,629	<b>7,800,000</b>	8,200,000	8,550,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>6,573,182</b>	<b>7,352,645</b>	<b>6,953,627</b>	<b>7,993,289</b>	<b>8,394,309</b>	<b>8,747,475</b>
24	Net Change	8,695,653	496,391	3,680,490	<b>482,919</b>	364,185	398,774
25	<b>Ending Fund Balance</b>	<b>74,674,578</b>	<b>75,170,969</b>	<b>78,355,068</b>	<b>78,837,987</b>	<b>79,202,172</b>	<b>79,600,946</b>

### Noteworthy Changes from 2024 and Other Explanations

- Interest & Claims (row 10) reflects earnings of the pension fund.
- Contributions (row 11) reflects contributions of employees and the Village. In 2025, those amounts are \$850,000 and \$5.2 million respectively.
- Other Financial Resources (row 12) reflects investment performance on plan assets.
- Professional Services (row 17) is for the fund's actuary, attorney, accountants, and bank fees for plan assets.
- Claims Grants & Debt (row 19) represents pension payments to retirees.



# OPEB TRUST FUND

Fund Type: Trust & Agency Fund

Fund Number: 653

*A designated trust fund for the safe-keeping and administration of OPEB assets*

**Description**— An OPEB (Other Post Employment Benefits) Trust was set up in 2019. The purpose of the trust is to prefund the Village's obligations for postemployment benefits for health insurance. The benefits of a trust fund are:

- Prefunding should reduce the long term costs of the benefits by harnessing investment returns to help pay for benefits
- Trust funds are viewed favorably by ratings agencies

**Recent History**— The Village's OPEB liability was discussed during long range planning in 2017 and was a Priority Action Item for 2018, with \$300,000 earmarked in the 2018 budget for this purpose. An OPEB Internal Service Fund was created in 2018 and the Trust was created in 2019. This fund will be used to cover the costs of providing required health benefits to retirees including the accrued unfunded liability. The \$300,000 contribution is coming from the Health Fund.

The plan to address the OPEB unfunded liability consists of three key components:

- Benefits Design - The Village should design and maintain a retiree health benefit program which reduces the Village's cost of providing the benefits.
- Funding - The Village should provide annual funding to reduce the unfunded liability over time.
- Asset Management - The Village should invest the money in the OPEB fund to maximize the long term return on these assets, reducing the Village's annual contributions.



## OPEB TRUST FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>1,491,964</b>	<b>2,058,580</b>	<b>2,058,580</b>	<b>2,518,580</b>	<b>2,978,580</b>	<b>3,438,580</b>
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	61,008	45,000	60,000	<b>60,000</b>	60,000	60,000
11	Contributions	300,000	300,000	300,000	<b>300,000</b>	300,000	300,000
12	Other Financial Resources	205,608	100,000	100,000	<b>100,000</b>	100,000	100,000
13	<b>Total Revenue</b>	<b>566,616</b>	<b>445,000</b>	<b>460,000</b>	<b>460,000</b>	<b>460,000</b>	<b>460,000</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
24	Net Change	566,616	445,000	460,000	<b>460,000</b>	460,000	460,000
25	<b>Ending Fund Balance</b>	<b>2,058,580</b>	<b>2,503,580</b>	<b>2,518,580</b>	<b>2,978,580</b>	<b>3,438,580</b>	<b>3,898,580</b>

### Noteworthy Changes from 2024 and Other Explanations

- Contributions (row 11) comes from the Health Fund.
- Other Financial Resources (row 12) reflects investment performance on plan assets.



# LIBRARY

Fund Type: Component Unit



*To account for the financial activity of  
the Downers Grove Public Library*

**Description-** This fund accounts for all of the revenue and expenditures related to the operation of the Downers Grove Public Library. The Board of Library Trustees approves the fund, which is incorporated into the overall Village Budget. The Village Council has the statutory authority to appoint and remove members of the Board of Library Trustees. The Village Council has no statutory authority to direct the use of the resources of this fund. Public libraries in Illinois are primarily funded by property taxes. On average statewide, public libraries receive more than 91% of their total revenues from property taxes.

**Recent History and Trends** - In 2017-2018, the library completed a planning process that included a new strategic plan, capital needs assessment, and financial management plan. The Strategic Plan 2017-2020 set goals that guided services and the allocation of the Library Fund budget; the Capital Needs Assessment 2017-2027 laid out 10 years of capital projects at an estimated cost of approximately \$4 million, necessary to the long-term upkeep of the library building; and financial management plan advised a one-time 11.75% tax levy increase, followed by annual 2-3% increases to fund both the strategic plan goals and capital needs. When communicated to the Village leadership, discussions of alternate funding strategies led to an Intergovernmental Agreement that allowed the library to establish the Library Capital Replacement Fund with \$1.4 million previously set aside as operating reserves. In turn, the Village agreed to cover the library's annual operating reserve needs due to the property tax collection cycle. From 2017-2024, the library's average tax levy increase was 2.31%, less than CPI average of 2.56% for the same period. The library's 2024 property tax rate is 9% below its 2017 rate.

Downers Grove continues to be one of the busiest and highest rated public libraries in the Chicago area. Our award winning library boasted more than 1 million items checked out, 420,000 visits, 69,000 reference questions answered, and 65,000 people attending programs in 2023. After a process that included more than 2,000 survey responses, focus groups with more than 140 participants, and a strategic planning retreat with 26 Board, staff, Village leadership, and community members, a High Level Strategic Plan was approved in August 2023 and a 2024 Work Plan in November 2023. Goals of the Strategic Work Plan achieved in 2024 include:

- Partnering with the Downers Grove Community School District 58 to allow parents to register their students for a library card as part of the school registration process
- Translating Summer Reading Club program brochures into 6 languages
- Adding a Teen Service Desk and other improvements to Teen Central
- Offering more information literacy and teen programs
- Creating a new Tween Area in the Children's Department
- Beginning a building study focused on Teen Central, creating a makerspace, adding a private space for nursing or sensory needs, and upgrading accessibility from the Forest Avenue parking lot

More information about the library's budget can be found in its [August Board packet](#) pages 92-146.

**Long Range Plans** - An annual Strategic Work Plan, based on the High Level Strategic Plan adopted in 2023, guides the programs and services of the library. The projects included in the Capital Needs Assessment 2017-2027 were reordered to align with the High Level Strategic Plan. [All documents are available on the transparency portal.](#)

## LIBRARY

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	<b>1,240,279</b>	<b>1,081,242</b>	<b>1,081,242</b>	<b>922,122</b>	<b>502,822</b>	<b>106,983</b>
3	<b><u>Revenue</u></b>						
4	Local Taxes	5,916,670	6,179,631	6,179,631	<b>6,426,813</b>	6,619,619	6,818,210
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	188,567	200,000	200,000	<b>145,759</b>	150,132	154,636
7	Sales	4,754	2,000	2,000	<b>4,500</b>	4,635	4,775
8	Fees, Charges & Fines	53,351	45,000	45,000	<b>40,000</b>	41,700	43,477
9	Grants	74,264	74,114	74,114	<b>74,617</b>	77,822	81,711
10	Interest & Claims	105,158	25,000	25,000	<b>18,600</b>	19,930	20,507
11	Contributions	6,519	5,000	21,024	<b>25,000</b>	25,250	25,513
12	Other Financial Resources	-	-	-	-	-	-
13	<b>Total Revenue</b>	<b>6,349,284</b>	<b>6,530,745</b>	<b>6,546,769</b>	<b>6,735,289</b>	<b>6,939,088</b>	<b>7,148,829</b>
14	<b><u>Expenses</u></b>						
15	Personnel	4,372,646	4,771,517	4,633,656	<b>4,978,752</b>	5,128,114	5,281,962
16	Supplies	139,726	148,025	135,636	<b>160,444</b>	167,364	189,987
17	Professional Services	339,254	368,926	342,691	<b>322,520</b>	332,543	342,894
18	Other Contractual Services	338,567	358,416	350,953	<b>413,489</b>	390,069	428,342
19	Claims, Grants, & Debt	2,341	6,700	3,338	<b>6,700</b>	11,227	11,564
20	Controlled Assets	70,875	70,000	108,337	<b>60,000</b>	60,000	60,000
21	Capital Assets	877,412	964,000	894,279	<b>968,575</b>	994,178	1,020,597
22	Other Financial Uses	367,500	374,850	237,000	<b>244,110</b>	251,433	258,976
23	<b>Total Expenses</b>	<b>6,508,321</b>	<b>7,062,435</b>	<b>6,705,889</b>	<b>7,154,590</b>	<b>7,334,927</b>	<b>7,594,322</b>
24	Net Change	(159,037)	(531,690)	(159,120)	<b>(419,301)</b>	(395,839)	(445,493)
25	<b>Ending Fund Balance</b>	<b>1,081,242</b>	<b>549,552</b>	<b>922,122</b>	<b>502,822</b>	<b>106,983</b>	<b>(338,510)</b>

### **Noteworthy Changes from 2024 and Other Explanations**

The annual transfer from the Library Fund to the Library Capital Replacement Fund, in support of future capital needs identified in the Capital Needs Assessment 2017-2027, decreased to \$244,110. With the 2025 tax levy increase of 4%, the library's average tax levy increase since 2017 rises to 2.5%, less than the CPI average of 2.66% for the same period.

# LIBRARY CAPITAL REPLACEMENT FUND

Fund Type: Component Unit

*To provide for the financial needs of  
the Library's Capital Projects*

**Description** - This fund is established under 75 ILCS 5/5-8 for the purpose of setting apart and providing monies for a library's capital needs or emergency expenditures. It is funded primarily by transfers from the Library Fund. The fund is approved by the Board of Library Trustees and incorporated into the overall Village Budget. The Village Council has no statutory authority to direct the use of the resources of this fund.

**Recent History and Trends** - The Capital Needs Assessment 2017-2027 identified and prioritized the library's replacement and capital needs for 10 years, including more than \$4 million in projects. The Library Capital Replacement Fund was started with a transfer of \$1.4 million from the Library Fund in 2017. To date, more than \$3.2 million in projects have been completed. Significant cost savings on projects through 2023 have allowed the library to address critical items not included in the original assessment, including electrical panel replacements, elevator modernization, and renovations of staff workrooms. The library is on track to complete the original assessment projects, plus the additional projects, by 2027 for a total of \$4.5 million in completed projects while maintaining an average property tax levy increase below CPI.

**Long Range Plans** - The Capital Needs Assessment 2017-2027 acts as the spending plan for this Fund. It provides a framework by which the Board of Library Trustees sets aside funds to reinvest in its facility to meet its long-term capital needs. The projects contained in the Capital Needs Assessment 2017-2027 were reordered to align with the library's new High-Level Strategic Plan. A new capital needs assessment will be completed before financial planning for the capital projects included in the High-Level Strategic Plan is undertaken. [All documents are available on the transparency portal.](#)



## LIBRARY CAPITAL REPLACEMENT FUND

1		FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
2	<b>Beginning Fund Balance</b>	740,810	533,312	533,312	601,411	797,051	129,453
3	<b>Revenue</b>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	40,360	15,000	15,000	35,000	35,000	35,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	367,500	374,850	237,000	244,110	251,433	258,976
13	<b>Total Revenue</b>	<b>407,860</b>	<b>389,850</b>	<b>252,000</b>	<b>279,110</b>	<b>286,433</b>	<b>293,976</b>
14	<b>Expenses</b>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	615,358	183,901	183,901	83,470	954,031	39,226
22	Other Financial Uses	-	-	-	-	-	-
23	<b>Total Expenses</b>	<b>615,358</b>	<b>183,901</b>	<b>183,901</b>	<b>83,470</b>	<b>954,031</b>	<b>39,226</b>
24	Net Change	(207,498)	205,949	68,099	195,640	(667,598)	254,750
25	<b>Ending Fund Balance</b>	<b>533,312</b>	<b>739,261</b>	<b>601,411</b>	<b>797,051</b>	<b>129,453</b>	<b>384,204</b>

### **Noteworthy Changes from 2024 and Other Explanations:**

The carpet replacement project previously slated for 2024-2025 has been pushed back to 2026 while the feasibility of capital projects contemplated in the High Level Strategic Plan is assessed. Replacement of the automated materials handler (AMH), not included in the Capital Needs Assessment 2017-2027, was added for 2026. The bidding process for the AMH replacement will begin in late 2025.

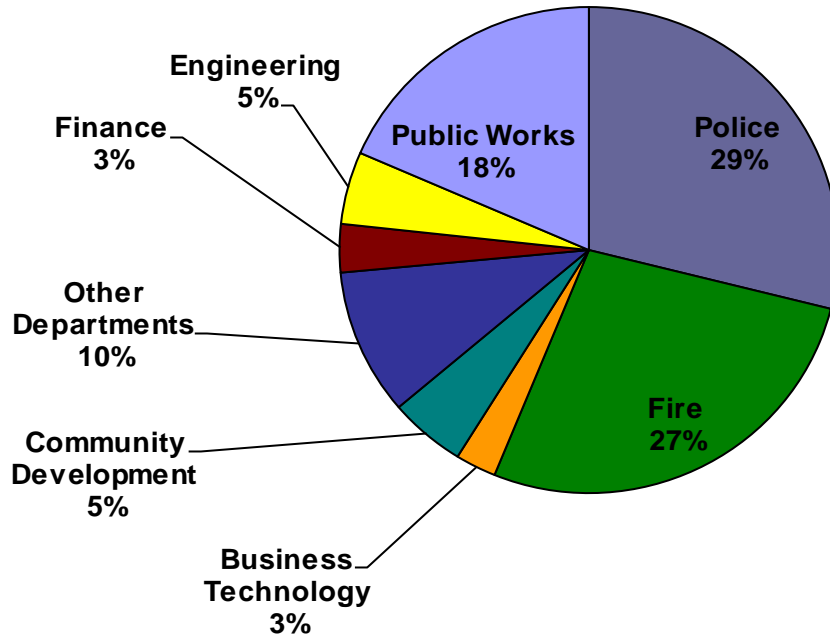
# PERSONNEL OVERVIEW

PERSONNEL SUMMARY  
STAFFING PLAN  
COMPENSATION PLAN

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## Personnel Summary

**2024 Village Staffing by Department**



### Departmental Staffing Summary - FY2023 to FY2025

#### Full-Time Equivalent (FTE)

Position Title	2023	2024	2025	Change
Village Clerk's Office	2.00	3.00	3.00	-
Village Manager's Office	7.00	8.00	8.00	-
Legal	4.00	4.00	4.00	-
Building Services	7.00	7.25	8.25	1.00
Human Resources	3.00	3.00	3.00	-
Information Technology	8.25	8.25	8.25	-
Finance	10.00	10.00	10.00	-
Engineering	-	-	15.00	15.00
Public Works	69.50	71.50	57.50	(14.00)
Community Development	15.50	15.50	15.50	-
Police Department	89.00	90.00	90.00	-
Fire Department	83.50	85.00	85.00	-
Communications	4.00	4.00	4.00	-
<b>Total</b>	<b>302.75</b>	<b>309.50</b>	<b>311.50</b>	<b>2.00</b>

## Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Department	Position Title	2023	2024	2025	Change
<b>Clerk's Office</b>	Village Clerk	1.00	1.00	1.00	-
	Deputy Village Clerk	1.00	1.00	2.00	1.00
	Clerk	-	1.00	-	(1.00)
	<b>Total: Clerk's Office</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>
<b>Manager's Office</b>	Village Manager	1.00	1.00	1.00	-
	Deputy Village Manager	1.00	1.00	1.00	-
	Emergency Management Coordinator	1.00	1.00	1.00	-
	Environmental Sustainability Coordinator	-	1.00	1.00	-
	Management Analyst	2.00	2.00	2.00	-
	Social Worker	1.00	1.00	1.00	-
	Business Systems Administrator	1.00	1.00	1.00	-
	<b>Total: Manager's Office</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>
				-	
<b>Legal</b>	Village Attorney	1.00	1.00	1.00	-
	Asst Village Attorney	1.00	1.00	1.00	-
	Risk Manager	1.00	1.00	1.00	-
	Legal Secretary	1.00	1.00	1.00	-
	<b>Total: Legal Department</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>
<b>Building Services</b>	Building Services Manager	0.75	1.00	-	(1.00)
	Facilities Superintendant	-	-	1.00	1.00
	Building Maintenance Technician II	1.00	2.00	2.00	-
	Building Maintenance Technician I	1.00	-	1.00	1.00
	Building Maintenance Worker II	1.00	1.00	1.00	-
	Building Maintenance Worker I	3.00	3.00	3.00	-
	Seasonal - Maintenance	0.25	0.25	0.25	-
	<b>Total: Building Services</b>	<b>7.00</b>	<b>7.25</b>	<b>8.25</b>	<b>1.00</b>
<b>Human Resources</b>	Human Resources Director	1.00	1.00	1.00	-
	HR Generalist	1.00	-	-	-
	HR Specialist	-	1.00	1.00	-
	Assistant Human Resources Director	-	1.00	1.00	-
	Administrative Secretary II	1.00	-	-	-
	<b>Total: Human Resources</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>
<b>Information Technology</b>	Information Technology Director	1.00	1.00	1.00	-
	Asst. Information Technology Dir.	1.00	1.00	1.00	-
	Systems Administrator	1.00	1.00	1.00	-
	Public Safety Systems Administrator II	1.00	1.00	1.00	-
	IT Innovation Manager	1.00	1.00	1.00	-
	GIS Coordinator	-	1.00	1.00	-
	GIS Specialist	1.00	-	-	-
	GIS Technician	2.00	2.00	2.00	-
	IT Intern	0.25	0.25	0.25	-
	<b>Total: Information Technology</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>-</b>



## Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Department	Position Title	2023	2024	2025	Change
<b>Finance</b>	Finance Director	1.00	1.00	1.00	-
	Assistant Finance Director	1.00	1.00	1.00	-
	Finance Manager	1.00	1.00	1.00	-
	Grants Coordinator	1.00	1.00	1.00	-
	Accounting Supervisor	-	-	1.00	1.00
	Accountant	1.00	1.00	-	(1.00)
	Payroll Coordinator	-	1.00	1.00	-
	Payroll Specialist	1.00	-	-	-
	Water Billing Specialist	1.00	1.00	1.00	-
	Accounting Specialist I	2.00	2.00	2.00	-
	Cashier	1.00	1.00	1.00	-
	<b>Total: Finance</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>
<b>Engineering</b>	Director of Engineering			1.00	1.00
	Transportation Manager			1.00	1.00
	Engineering Manager			2.00	2.00
	Stormwater Administrator			1.00	1.00
	Staff Engineer II			2.00	2.00
	Staff Engineer I			3.00	3.00
	Administrative Assistant			0.50	0.50
	Administrative Secretary II			1.00	1.00
	Seasonal - Engineering			1.00	1.00
	Public Works Technician II			2.00	2.00
	Management Analyst			0.50	0.50
	<b>Total: Engineering</b>	<b>-</b>	<b>-</b>	<b>15.00</b>	<b>15.00</b>
<b>Public Works</b>	Public Works Director	1.00	1.00	1.00	-
	Director of Engineering	-	1.00	-	(1.00)
	Assistant Public Works Director	2.00	2.00	2.00	-
	Streets Superintendent	1.00	1.00	1.00	-
	Transportation Manager	1.00	1.00	-	(1.00)
	Engineering Manager	2.00	2.00	-	(2.00)
	Stormwater Administrator	1.00	1.00	-	(1.00)
	Fleet Services Manager	1.00	1.00	1.00	-
	Village Forester	1.00	1.00	1.00	-
	Street Manager	1.00	1.00	1.00	-
	Water Manager	1.00	1.00	1.00	-
	Water Supervisor	1.00	1.00	1.00	-
	Staff Engineer II	3.00	3.00	-	(3.00)
	Staff Engineer I	2.00	2.00	-	(2.00)
	Pavement Supervisor	1.00	1.00	1.00	-
	Administrative Assistant	1.00	1.00	0.50	(0.50)
	Administrative Secretary II	2.00	2.00	1.00	(1.00)
	Seasonal - Engineering	1.00	1.00	-	(1.00)
	Seasonal - Field	2.00	2.00	2.00	-
	Public Works Technician I	4.00	4.00	3.00	(1.00)
	Maintenance Worker II	8.00	8.00	8.00	-
	CAD Technician	1.00	1.00	1.00	-
	Assistant Village Forester	1.00	1.00	1.00	-
	Fleet Maintenance Technician	5.00	5.00	4.00	(1.00)
	Lead Fleet Maintenance Technician	-	-	1.00	1.00
	Fleet Shop Assistant / Porter	-	-	1.00	1.00
	Public Works Technician II	-	1.00	-	(1.00)
	Maintenance Worker I	19.00	19.00	19.00	-
	Water Production Specialist	1.00	1.00	1.00	-
	Materials Coordinator	1.00	1.00	1.00	-
	Public Works Technician - AMR	1.00	1.00	1.00	-
	Public Service Specialist	2.50	2.50	2.50	-
	Management Analyst	1.00	1.00	0.50	(0.50)
	<b>Total: Public Works</b>	<b>69.50</b>	<b>71.50</b>	<b>57.50</b>	<b>(14.00)</b>

## Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Department	Position Title	2023	2024	2025	Change
<b>Community Development</b>	Community Development Director	1.00	1.00	1.00	-
	Building Division Manager	1.00	1.00	1.00	-
	Planning Manager	1.00	1.00	1.00	-
	Senior Project Manager	1.00	1.00	1.00	-
	Project Manager	1.00	1.00	1.00	-
	Development Engineer	2.00	2.00	2.00	-
	Senior Planner	1.00	1.00	1.00	-
	Planner	1.00	1.00	1.00	-
	Inspector	1.50	1.50	1.50	-
	Code Compliance Officer	2.00	2.00	2.00	-
	Administrative Assistant	1.00	1.00	1.00	-
	Administrative Secretary II	2.00	2.00	2.00	-
	<b>Total: Community Development</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>	-
<b>Police</b>	Police Chief	1.00	1.00	1.00	-
	Deputy Police Chief - Operations	1.00	1.00	1.00	-
	Deputy Police Chief - Support Services	1.00	1.00	1.00	-
	Deputy Police Chief - Special Services	-	1.00	1.00	-
	Police Lieutenant	3.00	3.00	3.00	-
	Police Sergeant	10.00	10.00	10.00	-
	Support Services Manager	1.00	1.00	1.00	-
	Police Services Technician	1.00	1.00	1.00	-
	Training Coordinator	1.00	1.00	1.00	-
	Records Supervisor	1.00	1.00	1.00	-
	Admin Spec/Purchasing Supervisor	1.00	1.00	1.00	-
	Management Analyst-Records	1.00	1.00	1.00	-
	Public Education Specialist	1.00	1.00	1.00	-
	CSO Supervisor	1.00	1.00	1.00	-
	Case Records Specialist	1.00	1.00	1.00	-
	Court/Property Control Officer	1.00	1.00	1.00	-
	Administrative Secretary II	1.00	1.00	1.00	-
	Community Service Officer II	2.00	2.00	2.00	-
	Investigative Aide	1.00	1.00	1.00	-
	Records Specialist	3.00	3.00	3.00	-
	Community Service Officer I	1.00	1.00	1.00	-
	Police Officer	55.00	55.00	55.00	-
	<b>Total: Police</b>	<b>89.00</b>	<b>90.00</b>	<b>90.00</b>	-
<b>Fire</b>	Fire Chief	1.00	1.00	1.00	-
	Deputy Fire Chief - Operations	1.00	1.00	1.00	-
	Deputy Fire Chief - Administration	1.00	1.00	1.00	-
	Deputy Fire Chief - Support Services	-	1.00	1.00	-
	Battalion Chief	3.00	3.00	3.00	-
	Battalion Chief-Training	1.00	1.00	1.00	-
	Division Chief-Fire Prevention	1.00	1.00	1.00	-
	Public Education Specialist	1.00	1.00	1.00	-
	Fire Inspector/Plan Reviewer	1.00	1.00	1.00	-
	Fire Inspector	0.50	1.00	1.00	-
	Administrative Secretary II	3.00	3.00	3.00	-
	Fire Lieutenant	12.00	12.00	12.00	-
	Firefighter-Paramedic	58.00	58.00	58.00	-
	<b>Total: Fire</b>	<b>83.50</b>	<b>85.00</b>	<b>85.00</b>	-
<b>Communications</b>	Communications Director	1.00	1.00	1.00	-
	Media Production Supervisor	1.00	1.00	1.00	-
	Production Coordinator	1.00	1.00	1.00	-
	Media Public Relations Specialist	1.00	1.00	1.00	-
	<b>Total: Communications</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	-
<b>Total Village Staffing</b>		<b>302.75</b>	<b>309.50</b>	<b>311.50</b>	<b>2.00</b>

# Staffing Plan: Full-Time Equivalent (FTE) Positions (Other than General Fund)

Fund	Position	2023	2024	2025
<b>Capital Projects Fund</b>	GIS Specialist	0.25	0.25	0.25
	Administrative Assistant	0.50	0.50	0.50
	Engineering Manager	0.25	-	-
	PW Technician-Engineering	1.00	1.00	1.00
	PW Seasonal - Engineering	0.33	1.50	1.50
	Staff Engineer II	1.50	2.00	2.00
	PW Management Analyst	0.33	0.33	0.33
	<b>Subtotal</b>	<b>4.16</b>	<b>5.58</b>	<b>5.58</b>
<b>Major Buildings Fund</b>	Facilities Superintendant	-	-	1.00
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>1.00</b>
<b>Stormwater Fund</b>	Maint. Wkr. I	5.00	5.00	5.00
	Maint. Wkr. II	2.00	2.00	2.00
	PW Technician	1.00	0.50	0.50
	GIS Technician	0.50	0.50	0.50
	Engineering Manager	0.50	-	-
	Stormwater Administrator	1.00	1.00	1.00
	Street Division Manager	1.00	1.00	1.00
	PW Seasonal - Engineering	0.28	-	-
	Staff Engineer I	2.00	1.00	1.00
	Staff Engineer II	-	0.50	0.50
	PW Technician II	-	1.00	1.00
	PW Management Analyst	0.33	0.33	0.33
	<b>Subtotal</b>	<b>13.61</b>	<b>12.83</b>	<b>12.83</b>
<b>Parking Fund</b>	CSO I	1.00	1.00	1.00
	CSO II	1.50	1.40	1.40
	<b>Subtotal</b>	<b>2.50</b>	<b>2.40</b>	<b>2.40</b>
<b>Water Fund</b>	Water Billing Specialist	1.00	1.00	1.00
	Admin Secretary II	0.75	0.50	0.50
	Finance Manager	0.25	0.25	0.25
	GIS Technician	0.50	0.50	0.50
	GIS Coordinator	0.25	0.25	0.25
	Engineering Manager	0.50	-	-
	PW Technician	1.00	1.50	1.50
	Maint. Wkr. I	5.00	6.00	6.00
	Maint. Wkr. II	2.00	2.00	2.00
	Manager, PW Water Supply	1.00	1.00	1.00
	Water Supervisor	1.00	1.00	1.00
	PW Seasonal	0.83	1.00	1.00
	PW Tech - Water, AMR	1.00	1.00	1.00
	Engineering Manager	0.25	-	-
	Staff Engineer 1	-	1.00	1.00
	Staff Engineer II	0.50	1.00	1.00
	Water Supply Spec	1.00	1.00	1.00
	PW Management Analyst	0.33	0.33	0.33
	<b>Subtotal</b>	<b>17.16</b>	<b>19.33</b>	<b>19.33</b>
<b>Fleet Services Fund</b>	Fleet Services Manager	1.00	1.00	1.00
	Fleet Maintenance Technician	5.00	5.00	4.00
	Fleet Shop Assistant / Porter	-	-	1.00
	Admin Secretary II	0.25	0.50	0.50
	<b>Subtotal</b>	<b>6.25</b>	<b>6.50</b>	<b>6.50</b>
<b>Risk Management Fund</b>	Risk Manager	1.00	1.00	1.00
	<b>Subtotal</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Health Insurance Fund</b>	Asst. Human Resources Director	-	-	0.50
	HR Generalist	0.50	0.50	(0.50)
	<b>Subtotal</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>
<b>Total</b>		<b>45.18</b>	<b>48.14</b>	<b>48.64</b>

# 2024 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

ADOPTED MAY 7, 2024, SALARY RANGES EFFECTIVE FIRST FULL PAY PERIOD OF MAY 2024

Grade	Min	Ctrl	Max	FLSA	Min	Ctrl	Max	FLSA
3 Hourly: OPEN	18.620	22.344	25.603		Annual: 38,730	46,475	53,253	
4 Hourly: Shop Assistant Administrative Secretary I	20.896	25.075	28.731	N N	Annual: 43,462	52,155	59,760	N
5 Hourly: Accounting Specialist Cashier	23.170	27.803	31.858	N N	Annual: 48,194	57,832	66,266	N N
6 Hourly: Administrative Secretary II CSO II Data Technician Deputy Village Clerk	25.446	30.534	34.988	N N N N	Annual: 52,926	63,511	72,773	N N N N
7 Hourly: Administrative Assistant Case Records Specialist Court/Property Control Officer	27.719	33.263	38.114	N N N	Annual: 57,655	69,186	79,276	N N
8 Hourly: Accountant Administrative Specialist GIS Technician Public Education Specialist Management Analyst	29.995	35.995	41.243	N N N N E	Annual: 62,390	74,868	85,786	N N N N E
9 Hourly: Biweekly: Assistant to the Village Manager Code Compliance Officer CSO Supervisor	32.269 2,581.51	38.723 3,097.82	44.369 3,549.58	E N N	Annual: 67,119	80,543	92,290	N E E
10 Hourly: Biweekly: Building Inspector Fire Inspector/Plan Reviewer Grants Coordinator Plumbing Inspector	34.544 2,763.54	41.453 3,316.25	47.499 3,799.87	N N E N	Annual: 71,852	86,223	98,796	E E E N
11 Biweekly: Planner Pavement Supervisor	2,945.48	3,534.58	4,050.04	E E	Annual: 76,582	91,899	105,301	E
12 Biweekly: GIS Specialist Records Supervisor	3,127.51	3,753.01	4,300.32	E E	Annual: 81,315	97,579	111,808	E
13 Biweekly: Development Engineer Environmental Sustainability Coordinator GIS Coordinator IT Innovation Manager Senior Planner Senior Project Manager	3,309.45	3,971.34	4,550.49	E E E E E E	Annual: 86,046	103,254	118,313	E E E E E E
14 Biweekly: Assistant Human Resources Director Building Services Manager Finance Manager	3,491.38	4,189.66	4,800.65	E E E	Annual: 90,776	108,931	124,817	E E E

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

# 2024 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

## ADOPTED MAY 7, 2024, SALARY RANGES EFFECTIVE FIRST FULL PAY PERIOD OF MAY 2024

Grade		Min	Ctrl	Max	FLSA		Min	Ctrl	Max	FLSA
15	Biweekly:	3,673.41	4,408.09	5,050.94		Annual:	95,509	114,610	131,325	
	Assistant Information Technology Director				E	Engineering Manager				E
	Building Division Manager				E	Staff Attorney				E
	Emergency Management Coordinator				E	Stormwater Administrator				E
	Planning Manager				E	Transportation Manager				E
16	Biweekly:	3,855.35	4,626.42	5,301.11		Annual:	100,239	120,287	137,828	
	Assistant Finance Director				E	Street Superintendent				E
	Division Chief - Fire Prevention				E					
17	Biweekly:	4,037.38	4,844.85	5,551.39		Annual:	104,972	125,966	144,336	
	Assistant Village Attorney				E	Village Clerk				E
	Battalion Chief				E					
18	Biweekly:	4,219.31	5,063.18	5,801.56		Annual:	109,702	131,643	150,841	
	Police Lieutenant				E					
19	Biweekly:	4,401.34	5,281.61	6,051.85		Annual:	114,435	137,322	157,348	
	Assistant Public Works Director				E	Deputy Police Chief				E
	Deputy Fire Chief				E					
20	Biweekly:	4,583.28	5,499.94	6,302.01		Annual:	119,165	142,999	163,853	
	Communications Director				E	Information Technology Director				E
	Human Resources Director				E					
21	Biweekly:	4,765.31	5,718.37	6,552.30		Annual:	123,899	148,678	170,360	
	OPEN									
22	Biweekly:	4,947.25	5,936.70	6,802.46		Annual:	128,629	154,354	176,864	
	Community Development Director				E	Fire Chief				E
	Engineering Director				E	Police Chief				E
	Finance Director				E	Public Works Director				E
23	Biweekly:	5,129.27	6,155.13	7,052.75		Annual:	133,361	160,034	183,371	
	Deputy Village Manager				E					

# 2024 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

## ADOPTED MAY 7, 2024, SALARY RANGES EFFECTIVE FIRST FULL PAY PERIOD OF MAY 2024

Contractual Wages for Police Officers (contract expires April 30, 2024)									
Step:	Starting	1	2	3	4	5	6	7	
Effective May 1, 2022	73,984	78,199	83,172	88,231	93,422	98,802	104,394	110,845	
Effective May 1, 2023	75,834	80,154	85,251	90,437	95,757	101,272	107,004	113,616	
Contractual Wages for Police Sergeants (contract expires April 30, 2025)									
Step:	Starting	1	2						
Effective May 1, 2022	122,893	124,824	126,754						
Effective May 1, 2023	126,272	128,257	130,240						
Effective May 1, 2024	129,429	131,463	133,496						
Contractual Wages for Fire Department Union Personnel (contract expires April 30, 2026)									
Step:	Starting	1	2	3	4	5	6		
Effective May 1, 2022									
	Firefighter	72,077	77,816	83,554	89,292	95,030	100,664		
	Firefighter-Paramedic	76,404	80,778	85,403	90,293	95,461	100,926	106,705	
	Fire Lieutenant	112,744	115,765	119,789					
Effective May 1, 2023									
	Firefighter	74,960	80,929	86,896	92,864	98,831	104,691		
	Firefighter-Paramedic	79,460	84,009	88,819	93,905	99,279	104,963	110,973	
	Fire Lieutenant	117,254	120,396	124,581					
Effective May 1, 2024									
	Firefighter	77,209	83,356	89,503	96,650	101,796	107,831		
	Firefighter-Paramedic	81,844	86,529	91,484	96,722	102,258	108,112	114,302	
	Fire Lieutenant	120,771	124,007	128,318					
Effective May 1, 2025									
	Firefighter	79,525	85,857	92,188	98,519	104,850	111,066		
	Firefighter-Paramedic	84,299	89,125	94,228	99,624	105,326	111,355	117,731	
	Fire Lieutenant	124,395	127,728	132,168					



# 2024 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

## ADOPTED MAY 7, 2024, SALARY RANGES EFFECTIVE FIRST FULL PAY PERIOD OF MAY 2024

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

Contractual Wages for Public Works Union Personnel (contract expires April 30, 2028)								
Step:		Starting	1	2	3	4	5	6
Effective May 1, 2024								
	Group 1	40,006	42,863	45,722	48,579	51,436	54,294	57,152
	Group 2	48,583	52,053	55,523	58,994	62,463	65,934	69,404
	Group 3	52,881	56,658	60,436	64,213	67,990	71,768	75,545
	Group 4	57,189	61,273	65,358	69,443	73,528	77,613	81,698
	Group 5	61,503	65,896	70,289	74,681	79,075	83,468	87,861
	Group 6	65,803	70,503	75,202	79,903	84,603	89,304	94,004
	Group 7	69,873	74,865	79,855	84,846	89,838	94,828	99,819
Effective May 1, 2025								
	Group 1	41,306	44,257	47,208	50,158	53,108	56,059	59,009
	Group 2	50,162	53,745	57,327	60,911	64,493	68,076	71,660
	Group 3	54,600	58,499	62,400	66,300	70,200	74,100	78,000
	Group 4	59,048	63,264	67,482	71,700	75,918	80,135	84,353
	Group 5	63,502	68,038	72,573	77,109	81,645	86,180	90,717
	Group 6	67,942	72,795	77,646	82,500	87,353	92,209	97,059
	Group 7	72,144	77,298	82,451	87,604	92,758	97,910	103,063
Effective May 1, 2026								
	Group 1	42,648	45,695	48,742	51,788	54,834	57,880	60,927
	Group 2	51,792	55,492	59,190	62,891	66,589	70,289	73,989
	Group 3	56,374	60,401	64,428	68,455	72,481	76,509	80,535
	Group 4	60,967	65,321	69,675	74,030	78,385	82,739	87,094
	Group 5	65,565	70,249	74,932	79,615	84,298	88,981	93,665
	Group 6	70,150	75,160	80,170	85,181	90,192	95,203	100,213
	Group 7	74,488	79,810	85,130	90,451	95,772	101,092	106,412
Effective May 1, 2027								
	Group 1	43,928	47,066	50,205	53,341	56,479	59,617	62,755
	Group 2	53,346	57,156	60,966	64,778	68,587	72,398	76,208
	Group 3	58,066	62,213	66,361	70,509	74,656	78,804	82,951
	Group 4	62,796	67,280	71,766	76,251	80,737	85,222	89,707
	Group 5	67,532	72,357	77,180	82,003	86,827	91,651	96,475
	Group 6	72,254	77,415	82,575	87,737	92,897	98,059	103,220
	Group 7	76,723	82,204	87,684	93,164	98,646	104,124	109,605
Public Works Union Positions								
	Group 1	Building Maintenance Worker I			Group 6	Materials Coordinator		
	Group 2	Building Maintenance Worker II				Public Works Specialist		
	Group 3	Maintenance Worker I				Public Works Technician - Water AMR		
		Building Maintenance Technician I				Public Works Technician II		
		Public Works Technician I			Group 7	Assistant Village Forester		
	Group 4	Public Services Specialist						
	Group 5	Maintenance Worker II						
		Fleet Maintenance Technician						
		Building Maintenance Technician II						
		Water Production Specialist						

Part-time Wages: The Village of Downers Grove may establish certain part-time positions, such as seasonal hires, with hourly rates of pay ranging from a minimum of \$15.00/hour to a maximum of \$19.00/hour.

### Calculation of Minimum and Maximum

Control points are established by conducting external market analysis of comparable municipal organizations. The minimum of the range is calculated at 20% below the control point (control amount / 1.2). The maximum of the range is calculated at 37.5% above the minimum (minimum amount \* 1.375).

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# DEPARTMENT SUMMARIES

## GENERAL FUND DEPARTMENTS:

BUILDING SERVICES

COMMUNICATIONS

COMMUNITY DEVELOPMENT

ENGINEERING

FINANCE

FIRE

HUMAN RESOURCES

INFORMATION TECHNOLOGY

LEGAL

OTHER GENERAL FUND EXPENSES

POLICE

PUBLIC WORKS

VILLAGE CLERK'S OFFICE

VILLAGE MANAGER'S OFFICE

Performance Measure Legend	
Strategic Goal	Key
Steward of Financial and Environmental Sustainability	1
Exceptional Municipal Services	2
Top Quality Infrastructure	3
Strong, Diverse, Local Economy	4
A Safe & Welcoming Community	5
A Beautiful Community	6
Continual Innovation	7

The legend above lists the Strategic Goals for the Village of Downers Grove. These codes in the legend link to the departmental performance measures found on pages 156-198. Detailed descriptions of each of the strategic goals can be found on pages 26-28

# BUILDING SERVICES DEPARTMENT

## Department Overview

### **Description of Responsibilities and Services**

Building Services is responsible for building maintenance and remodeling for all Village facilities, including the Civic Center, Public Works Facilities, fire stations, parking deck, train stations, well houses and towers, and rental properties.

Many of the renovation projects are completed by in-house building maintenance staff, reducing the cost of these projects and allowing flexibility in scheduling and prioritization. The in-house custodial staff provides cleaning services and several added benefits, including room preparations and cleaning after meetings, as well as snow and ice removal.



### **Budget Year Highlights and Objectives**

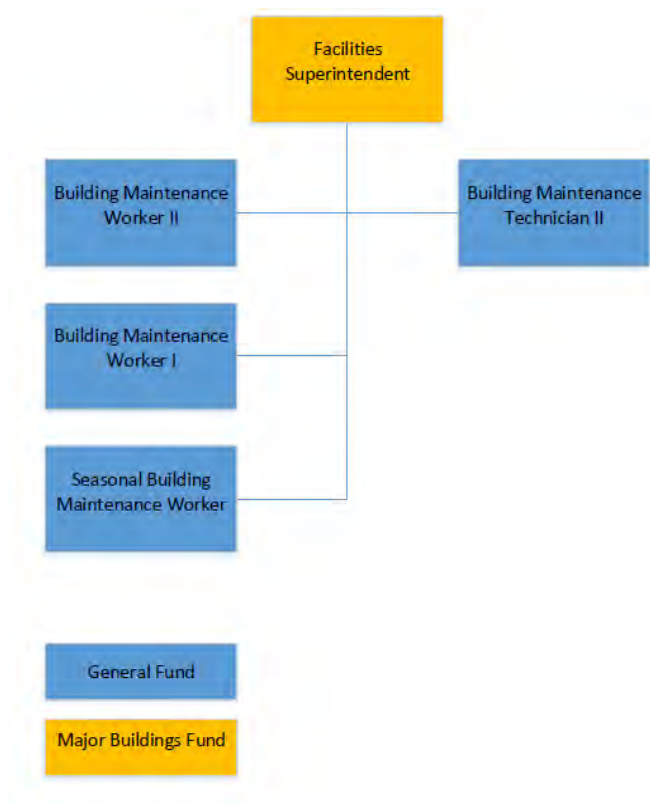
#### 2024 Highlights

- Supported transition to Civic Center Building
- Supported decommissioning of Village Hall and Police Station
- Maintained all Village buildings

#### 2025 Objectives

- Develop Building Maintenance and Sustainability Plan
- Maintain all Village buildings

### **Organization Chart**



# BUILDING SERVICES DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	576,377	687,639	607,538	662,199	686,394	711,586
Supplies	53,690	80,000	54,000	80,000	80,600	80,700
Professional Services	2,599	8,000	2,000	8,000	7,500	8,000
Other Services	111,206	111,000	105,000	111,000	119,000	127,000
Claims, Grants, & Debt	101,052	60,198	60,198	64,326	66,255	68,244
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>844,925</b>	<b>946,837</b>	<b>828,736</b>	<b>925,525</b>	<b>959,749</b>	<b>995,530</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Other Services includes train station cleaning, HVAC services, overhead garage door repairs and utilities.
- Claims, Grants & Debt reflects transfers for internal service funds.

## Staffing Plan

Position Title	2023	2024	2025	Change
Building Services Manager	0.75	1.00	-	(1.00)
Facilities Superintendant	-	-	1.00	1.00
Building Maintenance Technician II	1.00	2.00	2.00	-
Building Maintenance Technician I	1.00	-	1.00	1.00
Building Maintenance Worker II	1.00	1.00	1.00	-
Building Maintenance Worker I	3.00	3.00	3.00	-
Seasonal - Maintenance	0.25	0.25	0.25	-
<b>Total: Building Services</b>	<b>7.00</b>	<b>7.25</b>	<b>8.25</b>	<b>1.00</b>

### PERFORMANCE MEASURES

Building Services	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Municipal & Public Buildings Maintained	11	11	11	11	2

\*See Page 154 for Strategic Goal Legend



# COMMUNICATIONS DEPARTMENT

Douglas Kozlowski, Communications Director

## Department Overview

### **Description of Responsibilities and Services**

The Communications Department is responsible for providing communication with residents, businesses and stakeholders through a variety of Village owned communication outlets and other media. The Communications Department responds to daily news media inquiries and proactively develops and disseminates information regarding Village issues, services, events and programs.

The Communications Department is responsible for the Village website content, Facebook, Twitter and Nextdoor Social Media accounts, weekly E-Newsletter, inside DG quarterly magazine, all Village print materials, DGTv programming, Council meeting broadcasts, Annual Village Report and the administration of the Community Wide Notification System.

## **Budget Year Highlights and Objectives**

### 2024 Highlights

Raised community awareness of the following Top Priority Action Items and Village activities using short form video, social media / website postings, and print:

- Civic Center Project
- Social Services Referrals
- Infrastructure Investment (CIP)
- Kid's Muster
- Natural Areas Signage
- Village GIS Program
- Hybrid Streetlights
- Fire Prevention Week
- Annual Tree Lighting
- The Call for Ornaments
- Independence Day Parade
- Rain Barrel Sale
- Native Tree and Shrub Sale
- Historic Preservation

Facilitated the successful launch and engagement of Guiding DG including:

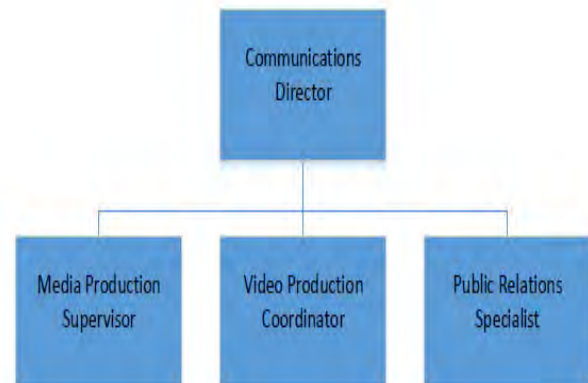
- Guiding DG website
- Guiding DG surveys
- Guiding DG Kick Off

Produced 40 unique Civic Center Project videos documenting the construction progress and showcasing the processes used to construct the building.

### 2025 Objectives

- Conduct Communications Program Review (internal and external)
- Support Personnel Recruitment Efforts
- Launch Village Instagram Account

### **Organization Chart**



General Fund

Click below to view, follow

Like



# COMMUNICATIONS DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	553,844	544,332	529,317	557,928	581,113	603,398
Supplies	1,579	8,100	8,100	8,100	8,100	8,100
Professional Services	35,326	67,803	67,803	67,803	59,803	59,803
Other Services	29,682	30,202	30,202	30,202	29,793	30,202
Claims, Grants, & Debt	20,808	24,630	24,630	25,875	26,651	27,450
Controlled Assets	-	20,000	20,000	20,000	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>641,239</b>	<b>695,067</b>	<b>680,052</b>	<b>709,908</b>	<b>705,460</b>	<b>728,953</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services include costs for the community wide notification system, printing services and postage.
- Other Services contains costs for the Village wide magazine "inside DG", the Constant Contact E-News Letter and camera maintenance.
- Controlled Assets in 2024 is for a Playback System for the new Civic Center Facility. Funding is included in 2025 to purchase additional equipment still needed.

### Staffing Plan

Position Title	2023	2024	2025	Change
Communications Director	1.00	1.00	1.00	-
Media Production Supervisor	1.00	1.00	1.00	-
Production Coordinator - Video	1.00	1.00	1.00	-
Media Public Relations Specialist	1.00	1.00	1.00	-
<b>Total: Communications</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>

### PERFORMANCE MEASURES

Communications	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Live Meetings Taped	45	52	41	42	2
Studio and Remote Taping	2	1	2	1	2
Live Meeting Hours	74	55	65	98	2
On Air Programming Hours	2,228	2,193	2,190	1,255	2
YouTube Uploads	72	87	65	61	2
YouTube Views	31,843	34,622	41,000	31,300	2
Public Service Announcement	38	37	22	-	2
Print Publications	156	137	58	-	2
Nextdoor Members	20,668	21,962	23,420	25,435	2
Facebook Page Followers	9,984	11,000	12,000	13,000	2
X Followers	6,839	6,977	6,994	6,994	2

\*See Page 154 for Strategic Goal Legend

# COMMUNITY DEVELOPMENT DEPARTMENT

Stan Popovich, Community Development Director

## Department Overview

### **Description of Responsibilities and Services**

The Community Development Department is comprised of the Building Division and the Planning Division. The Planning Division is responsible for providing land use assistance and guidance to Downers Grove businesses, developers and residents. The Division acts as liaison to the Planning and Zoning Commission and the Historic Preservation and Design Review Board by providing information, planning expertise and recommendations regarding issues of land development. The Planning Division is charged with implementing the Village's Comprehensive Plan through the administration and enforcement of the Village's Zoning, Subdivision and Historic Preservation Ordinances. The Division strives to ensure that development within the Village is efficient, aesthetic and in conformance with sound planning practices.

The Building Division is responsible for coordinating most building plan review and development-related inspection services among several Departments. Services include code enforcement; plan review; and electrical, mechanical, plumbing and building inspections. The Division conducts inspections of existing buildings and infrastructure to ensure the safety of building inhabitants and those dependent upon the infrastructure. The Division works closely with anyone who builds a new structure or structurally modifies an existing one. The Department also contracts for elevator inspections and assistance with storm water/wetland reviews. Two code enforcement officers in the Department work closely with both Divisions on matters of securing compliance with zoning, building, property maintenance and other codes.

## **Budget Year Highlights and Objectives**

### 2024 Highlights

- Led Guiding DG Priority Action Item project which includes an Updated Comprehensive Plan, a Bicycle and Pedestrian Plan, a Downtown and Fairview Streetscape Plan and an Environmental Sustainability Plan.
- Led Fairview Focus Area Plan Implementation Priority Action Item
- Held a variety of roles in the Facility Replacement and Sustainability Plan project
- Processed over 2,200 building permits and zoning entitlement applications
- Averaged 8 days on first permit reviews
- Continued effective enforcement of zoning, building and property related codes
- Facilitated entitlement cases for Perillo, Genesis, and Midwestern University
- Continued work on TIF creation and entitlements for Meadowbrook Shopping Center
- Completed Zoning Ordinance text amendments

### 2025 Objectives

- Complete all Guiding DG projects
- Complete Fairview Focus Area Plan Implementation
- Complete work on the Facility Replacement and Sustainability Plan project
- Entitle and permit redevelopment of Lot 2 of the Civic Center property
- Continue effective enforcement of zoning, building and property related codes
- Continue effective processing of building permits and zoning entitlement applications
- Complete digitization of old permit files

# COMMUNITY DEVELOPMENT DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	2,081,855	2,067,218	1,982,577	<b>2,061,819</b>	2,149,551	2,232,484
Supplies	6,663	11,450	6,650	<b>12,700</b>	13,200	14,250
Professional Services	187,753	929,997	897,450	<b>593,775</b>	531,000	258,000
Other Services	202,929	189,429	189,429	<b>197,126</b>	202,918	210,951
Claims, Grants, & Debt	220,228	298,426	273,426	<b>297,474</b>	320,698	324,019
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>2,699,428</b>	<b>3,496,520</b>	<b>3,349,532</b>	<b>3,162,894</b>	<b>3,217,367</b>	<b>3,039,704</b>

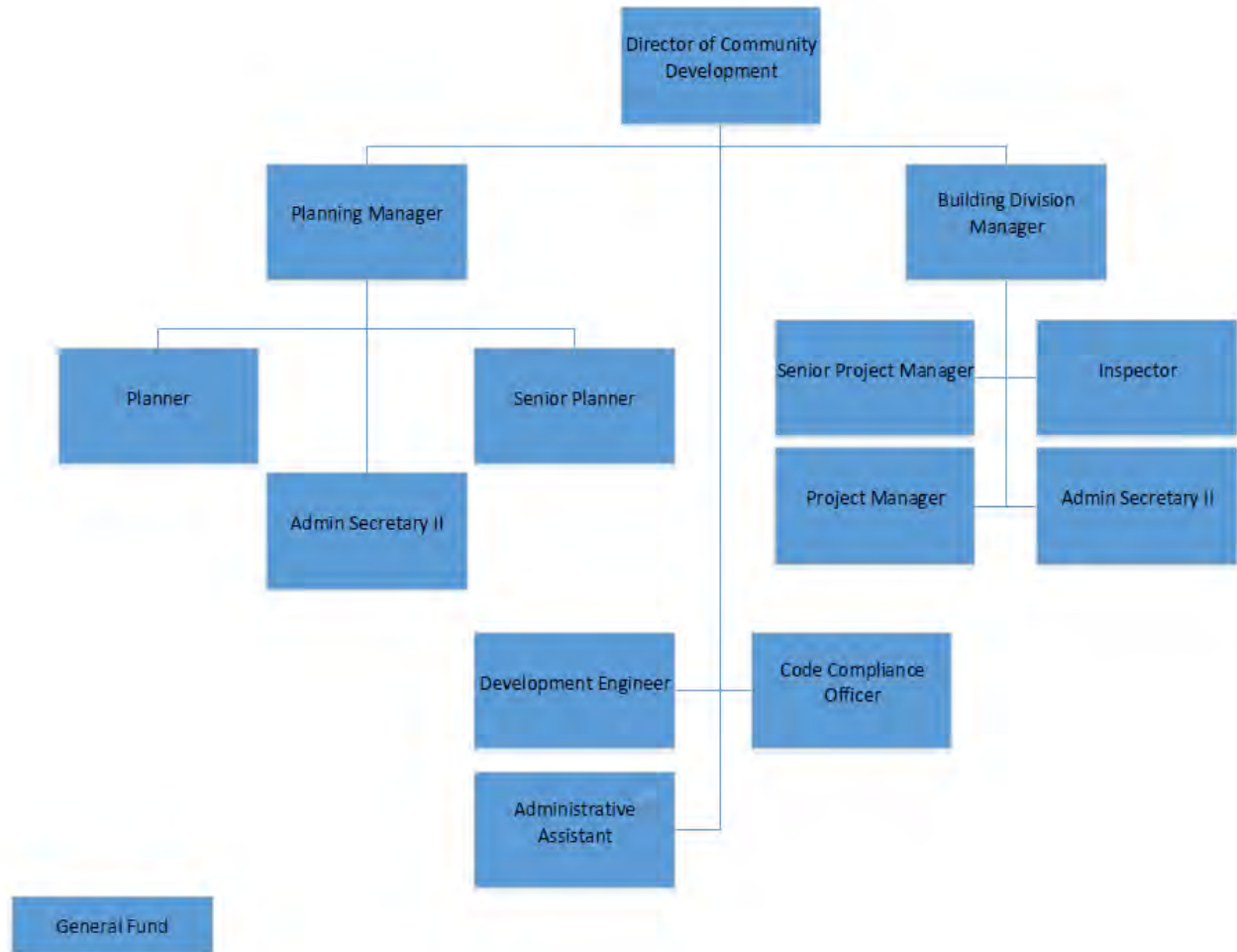
### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services include costs for services to complete the Comprehensive Plan (\$280,000), outside services for plan review of contracts and building inspections (\$220,000) and costs to complete the scanning project (\$60,000).
- Other Services includes the annual SaaS and maintenance fees for the Community Development ERP software system, CityView (\$192,000).
- Claims, Grants, & Debt includes funding for Recoverable Engineering Fees. This amount is offset in revenues.

### Staffing Plan

Position Title	2023	2024	2025	Change
Community Development Director	1.00	1.00	<b>1.00</b>	-
Building Division Manager	1.00	1.00	<b>1.00</b>	-
Planning Manager	1.00	1.00	<b>1.00</b>	-
Senior Project Manager	1.00	1.00	<b>1.00</b>	-
Project Manager	1.00	1.00	<b>1.00</b>	-
Development Engineer	2.00	2.00	<b>2.00</b>	-
Senior Planner	1.00	1.00	<b>1.00</b>	-
Planner	1.00	1.00	<b>1.00</b>	-
Inspector	1.50	1.50	<b>1.50</b>	-
Code Compliance Officer	2.00	2.00	<b>2.00</b>	-
Administrative Assistant	1.00	1.00	<b>1.00</b>	-
Administrative Secretary II	2.00	2.00	<b>2.00</b>	-
<b>Total: Community Development</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>	-

## Community Development





PERFORMANCE MEASURES					
Community Development	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Average time in days to process first-review permit (goal is 10 days)	8.01	7.40	8.29	8.15	2, 3, 4, 7
Permit Applications Received	2,451	2,278	2,342	2,350	2, 3, 4
Permits Issued	2,278	2,118	1,929	1,900	2, 3, 4
Inspections Conducted	3,913	4,361	5,951	7,000	2, 3, 4
Code Enforcement Site Visits	2,816	2,490	3,502	2,500	2, 3, 4
ZBA Case Applications	3	3	1	1	2, 3, 4, 7
Plan Commission Case Applications	29	36	31	38	2, 3, 4, 7
Historic Preservation Applications	2	2	0	2	2, 3, 4, 6, 7

\*See Page 154 for Strategic Goal Legend



# ENGINEERING DEPARTMENT

Scott Vasko, Director of Engineering

## Department Overview

### **Description of Responsibilities and Services**

Due to the complexity and variety of all the services offered by Public Works, in 2025 the Engineering staff and related tasks were separated out of Public Works and created into their own department. This was done to create efficiencies in the various engineering projects and to spread the responsibilities and management of the engineering operations.

The Engineering Department provides capital improvement projects within the public right-of-way to serve the residents, businesses, and visitors to Downers Grove. This includes replacement and improvement of existing storm sewer and water main, maintenance to roads, sidewalks, and parking lots, traffic signal modernization improvement and more.

These capital improvement projects require engineering skills from conception to implementation, sometimes spanning multiple years. The Engineering Department has several licensed professional engineers on staff and the team is able to execute all aspects of these projects, including project design and construction inspection services.

### **Budget Year Highlights and Objectives**

#### **2024 Highlights**

- Completed \$5.7 million in stormwater and drainage improvements.
- Completed \$1.5 million in water system improvements.
- Completed \$6.0 million in street maintenance improvements.
- Completed \$1.9 million in sidewalk improvements.
- Continue parking deck maintenance activities with available funding.
- Continue implementation of pedestrian safety enhancements.
- Continue to improve accessibility throughout the Village.
- Continue environmental efforts including enhancing natural areas, installing bioswales, rain barrel sales and native plant sale.
- Continue crosswalk replacements in the Downtown area.
- Implement recommended improvements from Neighborhood Traffic Study #9, including any updated signage, intersection control or traffic calming items.
- Perform Neighborhood Traffic Study #10.

#### **2025 Objectives**

- Complete \$6.5 million in stormwater and drainage improvements.
- Complete \$6.5 million in water system improvements
- Complete \$5.6 million in street maintenance improvements
- Complete \$2.0 million in sidewalk improvements
- Complete \$4.3 million in traffic signal improvements

# ENGINEERING DEPARTMENT

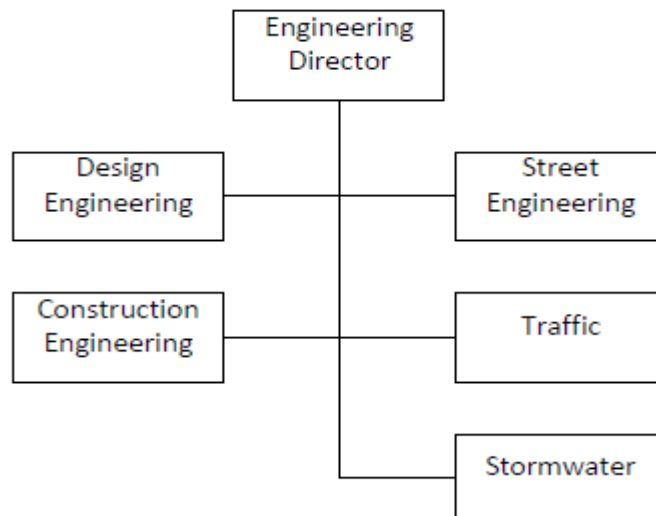
## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	-	-	-	817,292	854,687	887,051
Supplies	-	-	-	28,650	28,650	28,650
Professional Services	-	-	-	23,705	23,605	24,055
Other Services	-	-	-	106,980	106,980	107,980
Claims, Grants, & Debt	-	-	-	6,020	6,201	6,386
Controlled Assets	-	-	-	4,000	4,000	4,000
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	-	-	-	<b>986,647</b>	<b>1,024,123</b>	<b>1,058,122</b>

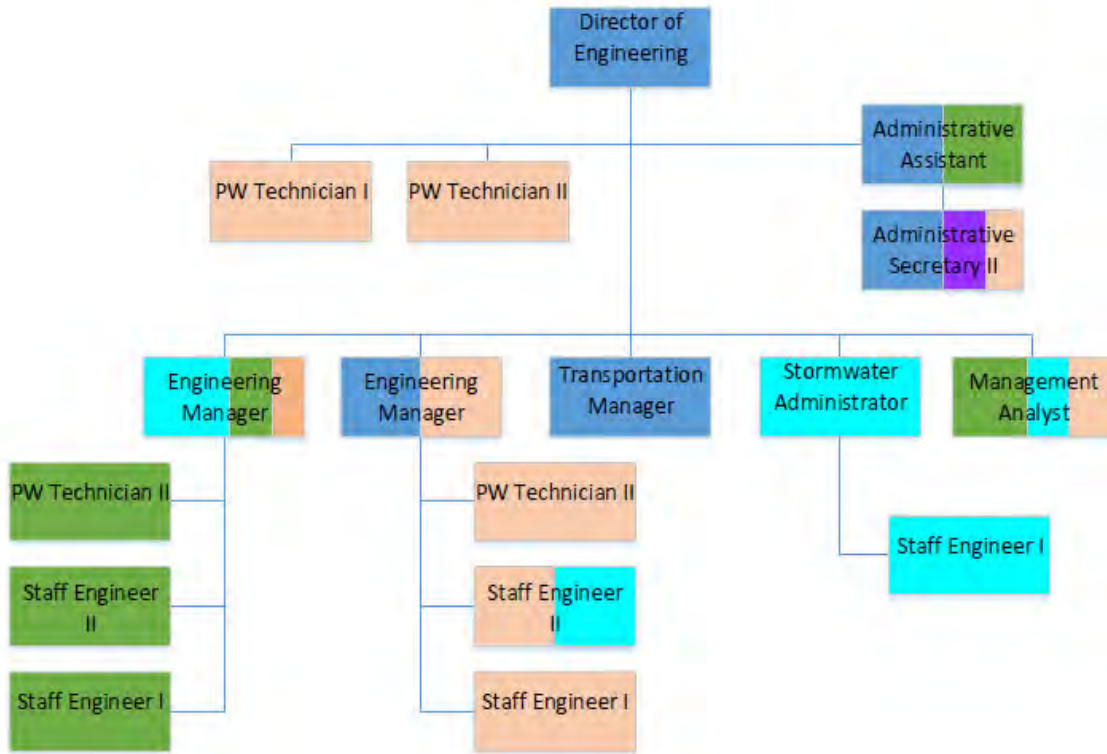
### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Financial information for 2023 and 2024 is shown combined with Public Works on page 5-39. Beginning in 2025 the Engineering Department is shown independently from Public Works.
- Personnel represents 15 FTEs that were previously in the Public Works Department.
- Supplies includes expenditures for marking paint, maintenance supplies, safety equipment, tools and uniforms.
- Professional Services includes the costs for professional training, dues & memberships, telephone and the annual fee for the Utilisphere ticket management system.
- Other Services includes the contracts for various traffic signal maintenance.

### Organization Chart



# Engineering



General Fund

Water Fund

Capital Projects Fund

Fleet Services Fund

Stormwater Fund

# ENGINEERING DEPARTMENT

## PROGRAM INFORMATION

The Department of Engineering's General Fund annual operating budget is divided into seven different cost centers, referred to as program budgets. The programs are as follows:

- **Engineering Administration:** Provides leadership and management for the Engineering Department
- **Construction Engineering:** Professional engineering support for all Village operations and for CIP projects
- **Design Engineering:** Design for capital projects and technical support for the Transportation Divisions
- **Engineering Training:** All expenses related to training for engineering employees
- **Supplies and Inventory:** Purchase and maintenance of all tools and small equipment
- **Street Construction:** Maintenance of Village pavement surfaces, including asphalt, concrete and bricks
- **Traffic:** Responsible for the oversight and coordination of vehicular and pedestrian movements within the Village

## Staffing Plan

Position Title	2023	2024	2025	Change
Director of Engineering	-	-	1.00	1.00
Transportation Manager	-	-	1.00	1.00
Engineering Manager	-	-	2.00	2.00
Stormwater Administrator	-	-	1.00	1.00
Staff Engineer II	-	-	2.00	2.00
Staff Engineer I	-	-	3.00	3.00
Administrative Assistant	-	-	0.50	0.50
Administrative Secretary II	-	-	1.00	1.00
Seasonal - Engineering	-	-	1.00	1.00
Public Works Technician II	-	-	2.00	2.00
Management Analyst	-	-	0.50	0.50
<b>Total: Engineering</b>	-	-	<b>15.00</b>	<b>15.00</b>

All staffing shown above was previously in the Public Works Department.

PERFORMANCE MEASURES					
Engineering	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Stormwater & Drainage Improvements	N/A	N/A	N/A	\$5.7 MIL	2, 3
Water System Improvements	N/A	N/A	N/A	\$1.5 MIL	2, 3
Street Maintenance Improvements	N/A	N/A	N/A	\$6.0 MIL	2, 3
Sidewalk Improvements	N/A	N/A	N/A	\$1.9 MIL	2, 3, 5
*See Page 154 for Strategic Goal Legend					

# FINANCE DEPARTMENT

Robin Lahey, Finance Director

## Department Overview

### Description of Responsibilities and Services

The Finance Department is responsible for collaborating with other departments to ensure the budgetary integrity of the Village, coordinate use of the Village-wide enterprise resource planning system, prepare financial statements, coordinate year-end financial audits, and assist with grant administration for the Village. The Finance Department also provides services concerning investment and treasury, accounts payable, accounts receivable, utility billing, cash receipts, collections, pensions, payroll, and procurement services.

## Budget Year Highlights and Objectives

### 2024 Highlights

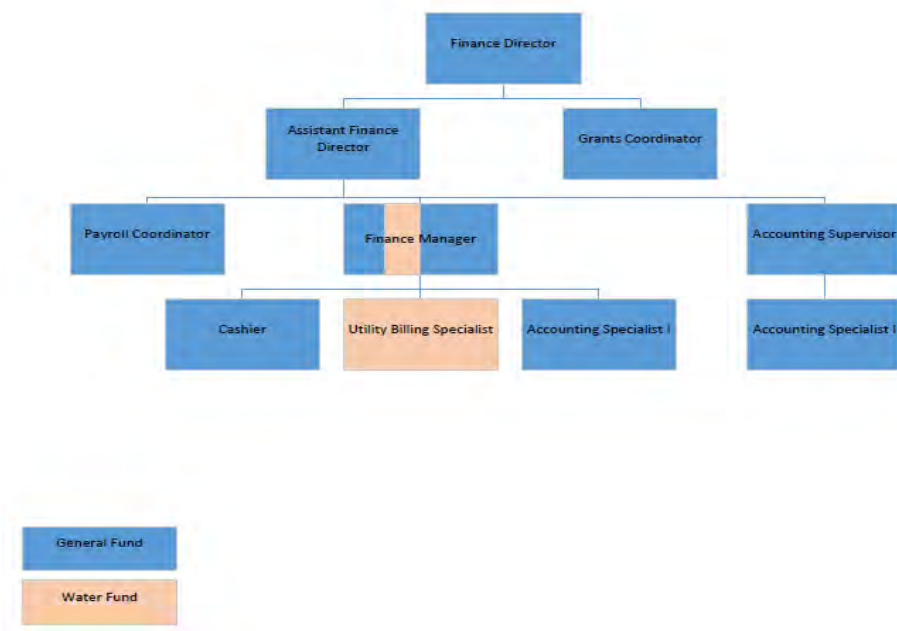
- With the completion of the ERP software implementation, MUNIS, the department continues to see streamlined efficiencies in daily processes.
- Implemented a physical lockbox for all utility bill payments.
- Received the Distinguished Budget Award for the 2024 Municipal Budget and the Certificate of Achievement for Excellence in Financial Reporting for the 2023 Annual Comprehensive Financial Report (ACFR) awarded by the GFOA.
- Received a Management Letter from the auditors with no comments from the 2023 audit.
- Participated in Long Range Planning sessions.

### 2025 Objectives

- Participate in Long Range Planning
- Pursue awards from the GFOA for excellence in financial reporting and budgeting



## Organization Chart



# FINANCE DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	872,420	894,055	836,868	975,882	1,007,926	1,048,883
Supplies	3,472	4,500	2,500	4,500	4,635	4,774
Professional Services	184,430	156,050	232,161	279,585	287,595	297,812
Other Services	100,436	138,000	102,158	135,000	135,000	135,000
Claims, Grants, & Debt	21,960	28,003	28,003	33,048	34,038	35,059
Controlled Assets	-	1,000	1,000	1,000	1,000	1,000
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	48,700	298,700	298,700
<b>Total Expenses</b>	<b>1,182,718</b>	<b>1,221,608</b>	<b>1,202,690</b>	<b>1,477,715</b>	<b>1,768,894</b>	<b>1,821,228</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services contain costs for the annual financial audit, credit card processing fees for all departments, safekeeping fees and banking fees. In 2024 credit card fees were higher than budgeted due to the implementation of Invoice Cloud for the permitting system for Community Development. In 2025 credit card fees are budgeted to increase as on-line payments continue to grow.
- Other Services includes annual SaaS fees for the Village's financial ERP software system.
- In 2025 Other Financial Uses represents transfers to the Debt Service Fund for lease payments received

### Staffing Plan

Position Title	2023	2024	2025	Change
Finance Director	1.00	1.00	1.00	-
Assistant Finance Director	1.00	1.00	1.00	-
Finance Manager	1.00	1.00	1.00	-
Accounting Supervisor	-	-	1.00	1.00
Grants Coordinator	1.00	1.00	1.00	-
Accountant	1.00	1.00	-	(1.00)
Payroll Coordinator	1.00	1.00	1.00	-
Utility Billing Specialist	1.00	1.00	1.00	-
Accounting Specialist I	2.00	2.00	2.00	-
Cashier	1.00	1.00	1.00	-
<b>Total: Finance</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>

### PERFORMANCE MEASURES

Finance	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Taxi Coupons Purchased	9,853	3,346	6,028	6,744	1, 2
Taxi Coupons Redeemed	5,933	6,516	5,379	6,098	1, 2
Purchase Orders Processed	260	420	425	439	1, 2
Number of Utility Billing Customers	17,877	17,434	17,400	17,437	1, 2, 3
Number of Utility Billing Customers - Billed via Email	1,319	1,529	1,900	N/A	1, 2, 7
% of Employees on Direct Deposit for Payroll	100%	100%	100%	100%	1, 2
Consecutive Years the Department has received the GFOA Distinguished Budget Award	12	13	14	15	1, 2, 7
Consecutive Years the Department has received the GFOA Certificate of Achievement for Excellence in Financial Reporting	31	32	33	34	1, 2, 7
Monthly Closeouts within 5 Working Days	100%	100%	100%	100%	1, 2
Quarterly Statements Prepared by the Third Week After Quarter End	100.00%	100.00%	100.00%	100.00%	1, 2
General Fund - Actual Revenues as a % of the Budget	116.25%	114.94%	105.73%	100.53%	1, 2
Actual Expenditures as a % of Budget	100.00%	100.00%	100.00%	100.85%	1, 2

\*See Page 154 for Strategic Goal Legend



# FIRE DEPARTMENT

Scott Spinazola, Fire Chief

## Department Overview

### Description of Responsibilities and Services

The Fire Department provides 24-hour Fire Suppression; Rescue, and Emergency Medical Services; and overall Village Emergency Management Coordination to the community. The Fire Department also provides specialized services such as hazardous materials response which also includes domestic terrorism response capabilities. Specialized rescue capabilities such as high-angle rescue, trench rescue, structural collapse, and confined space rescue services are also provided by the Fire Department.

The Fire Department provides Fire Prevention, Fire Inspection and Fire/Arson Investigation services to the community. The Fire Prevention Bureau performs regular inspections of commercial and institutional occupancies as well as the common areas of multi-family occupancies. The Fire Prevention Bureau works with the Community Development Department to complete fire plan reviews, occupancy approvals, fire pump and sprinkler system testing.

The Fire Department Public Education Division delivers award-winning and nationally recognized fire and life safety education to pre-school, grade school, and high school students. The Public Education Division also delivers Fire and Life Safety Education programs to businesses, civic groups and senior citizens. The Public Education Division also performs educational facility and high rise evacuation drills. Many of Downers Grove's programs have received national awards or recognition and are often copied by Fire Departments across the country.

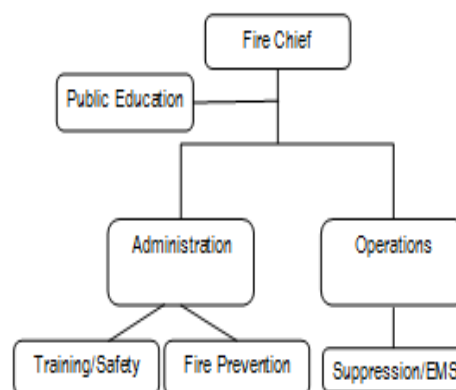
## Budget Year Highlights and Objectives

### 2024 Highlights

- Continued to implement cancer prevention initiatives
- Conduct smoke alarm installation for identified high-risk areas
- Upgrade to EMS cots and related equipment
- Replace fire fighting foam containing per- and polyfluoroalkyl substances (PFAS) with PFAS free foam
- Take delivery of new Tower Ladder and 2 new ambulances
- Promoted a Deputy Chief of Operations, Deputy Chief of Support Services, 2 Lieutenants, and a Battalion Chief
- Hired a new Public Education Specialist
- Hired 4 new firefighter/paramedics to replace retired and promoted members
- Updated Fire Prevention and Life Safety codes, ordinances, and policies
- Continued Behavioral Health Awareness programs such as the Peer Support Network
- Continue Fire Department Public Safety Education initiatives
- Created and implemented a Community Risk Reduction Survey
- Developed new Firefighter Eligibility List
- Continued to provide assistance with Social Services through the Community Care Program (CCP)
- Reviewed/Revised Standard Operating Guidelines

### 2025 Objectives

- Acquire new mobile and portable radio equipment through ETSB
- Build out emergency medical training simulation lab
- Replace four cardiac monitor/defibrillators
- Replace staff vehicle
- Enhance training room audio visual capabilities
- Acquire an all terrain vehicle for special event use
- Replace air monitoring equipment
- Purchase thermal imaging equipment for use in training exercises
- Conduct a Fire Lieutenant eligibility exam



# FIRE DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	16,812,687	17,263,764	17,323,107	17,334,006	18,000,922	18,669,424
Supplies	192,650	298,448	261,503	304,031	315,872	328,187
Professional Services	743,666	861,037	776,775	903,597	939,741	977,330
Other Services	130,081	147,757	136,750	170,870	177,705	184,813
Claims, Grants, & Debt	2,467,080	2,261,666	2,246,666	1,975,321	2,035,765	2,098,068
Controlled Assets	126,766	130,000	91,500	110,545	114,967	119,565
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>20,472,929</b>	<b>20,962,672</b>	<b>20,836,301</b>	<b>20,798,370</b>	<b>21,584,971</b>	<b>22,377,388</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

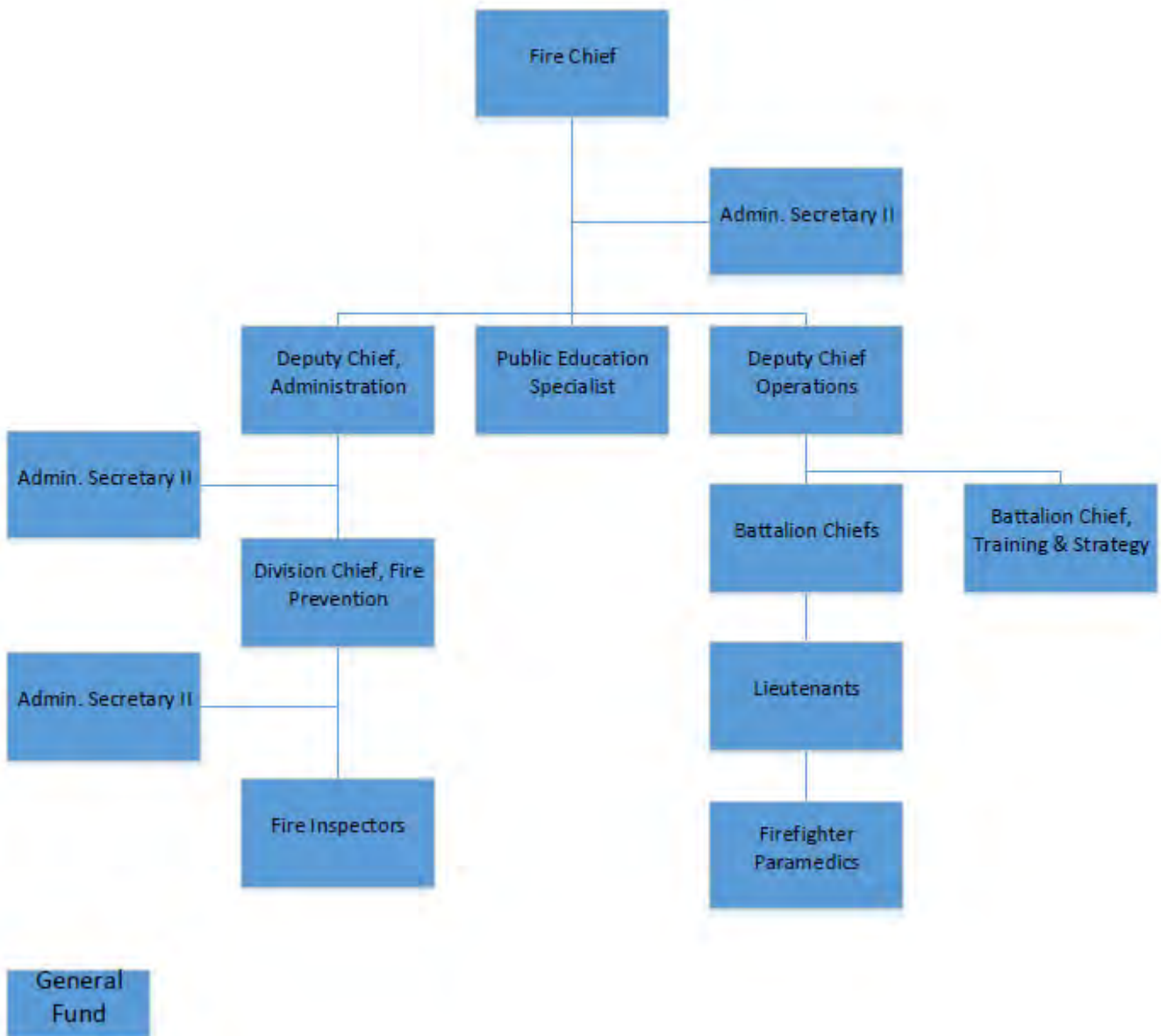
- Personnel includes the pension which increased by \$287,000 in 2025. In 2024 personnel costs were lower due to vacancies.
- Supplies includes uniforms, tools and equipment such as AEDs, cardiac monitors and Glidescopes.
- Professional Services includes payments to Du-Comm for dispatch services. In addition, this line item includes costs for the alarm boards, fees for ambulance billing, training and phone costs.
- Other Services includes costs for scheduling software, ground ladder/tower testing and thermal imaging cameras.
- Claims, Grants, & Debt decreased in 2025 due to lower transfers to the internal service funds.
- Controlled Assets includes purchases of dive, TRT and hazmat equipment.

### PERFORMANCE MEASURES

Fire	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Fires					
Structure	6	18	18	12	2
Vehicle	6	5	15	17	2
Other	52	60	17	55	2
Civilian Fire Deaths	0	1	1	1	2
EMS Calls	4,148	4,800	4,772	5,309	2
Number of Existing Building Fire Inspections	1,437	2,033	2,439	3,719	2
Number of New Construction Plan Reviews and Inspections	571	672	790	838	2
Fire Alarm System Trouble Follow-Ups	224	280	295	456	2
Complaint Investigations	279	142	133	210	2
Fire Protection System Inspection Reviews	2,891	2,647	2,648	2,884	2
Total Public Education Contacts	98,673	121,342	130,906	154,205	2
Pre and post test scores from third grade LNTB program - Total Score Knowledge Improvement	20%	20%	20%	20%	2

\*See Page 154 for Strategic Goal Legend

## Fire Department



# FIRE DEPARTMENT

## PROGRAM INFORMATION

The Fire Department annual operating budget is divided into seven different cost centers, referred to as program budgets. The programs are as follows:

- **Fire Services Management:** Responsible for coordination and management of the Fire Department Fire Suppression operations. Provides all personnel and support costs necessary to maintain the Village's emergency response and fire suppression operations.
- **Facilities Maintenance:** Resources to maintain the operational integrity of Fire Department facilities in addition to presenting an appearance appropriate to Downers Grove community standards.
- **Fire Training:** The Fire Training program provides support to the Department's training system. The Training Officer's salary and benefits are a part of the program, but most of this program provides for quality education and hands-on practical experience to line personnel.
- **Fire Prevention:** Ensures that all buildings in the Village are safe for their occupants, visitors and owners. The Fire Prevention Bureau achieves this through reviewing and monitoring building engineering components and fire and life safety codes in both existing buildings and in new construction; and participating in educational activities and enforcing building.
- **Special Operations:** Response to specialized incidents such as high-angle rescue, trench collapse rescue, confined space, structural collapse rescue, hazardous materials, environmental issues, and domestic terrorism response.
- **Fire Education:** Addresses fire safety and injury prevention concerns for all ages and demographic areas of the Village. The programs provide timely and necessary information for young children through high school students, businesses, senior citizens, civic organizations, schools, religious groups, and parent groups in an effort to prevent fires, injuries and unsafe behaviors before they occur.
- **Emergency Medical Services:** Supports all non-personnel aspects of the Department's Emergency Medical Services (EMS) program, including all equipment required for EMS and associated services. The program provides for the purchase of the necessary Basic Life Support (BLS) and Advanced Life Support (ALS) supplies and equipment used on the Department's engines and ambulances.

## Staffing Plan

Position Title	2023	2024	2025	Change
Fire Chief	1.00	1.00	1.00	-
Deputy Fire Chief - Operations	1.00	1.00	1.00	-
Deputy Fire Chief - Administration	1.00	1.00	1.00	-
Deputy Fire Chief - Support Services	-	1.00	1.00	-
Batallion Chief	3.00	3.00	3.00	-
Batallion Chief-Safety	1.00	1.00	1.00	-
Division Chief-Fire Prevention	1.00	1.00	1.00	-
Public Education Specialist	1.00	1.00	1.00	-
Fire Inspector/Plan Reviewer	1.00	1.00	1.00	-
Fire Inspector	0.50	1.00	1.00	-
Administrative Secretary II	3.00	3.00	3.00	-
Fire Lieutenant	12.00	12.00	12.00	-
Firefighter/Paramedic	58.00	58.00	58.00	-
<b>Total: Fire</b>	<b>83.50</b>	<b>85.00</b>	<b>85.00</b>	<b>-</b>

# HUMAN RESOURCES DEPARTMENT

Lauren Linares, Human Resources Director

## Department Overview

### **Description of Responsibilities and Services**

The Human Resources Department is responsible for providing human resource services to all employees in order to improve and increase the quality of work-life, productivity, work satisfaction, and development, with a constant vigilance for change. The department focuses on nine special functions:

- Compensation & Benefits
- Employee Assistance
- Human Resource Information Systems
- Human Resource Planning
- Organizational Development
- Organizational Job Design
- Selection and Staffing
- Training & Development
- Union-Labor Relations

## **Budget Year Highlights and Objectives**

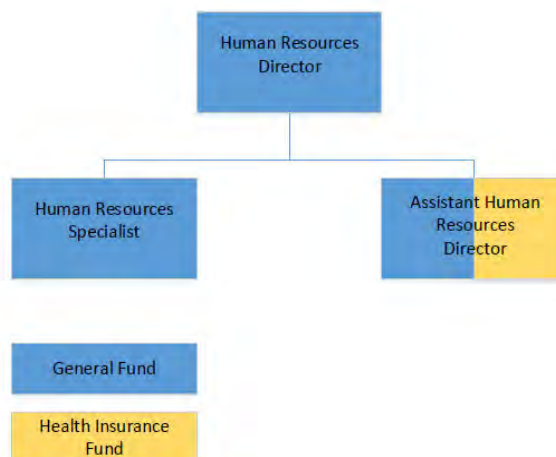
### 2024 Highlights

- Met staffing demands by filling over 40 vacancies Village wide, including the Assistant HR Director vacancy. Identified sourcing opportunities. Prioritized attracting top talent by building a positive candidate experience and emphasizing the key components of the Village's culture during the interview process. Fully managed the new hire onboarding process electronically.
- Partnered with the Police Chief and Village Attorney to implement new recruitment strategies for the Police Officer positions by expanding our applicant pool to include lateral hires and transitioning away from a one day, in person testing. Created new Eligibility Lists for Entry Level Police Officer, Lateral Police Officer, Police Lieutenant, Firefighter/ Paramedic, Fire Lieutenant and Battalion Chief.
- Implemented a successful benefit Open Enrollment campaign.
- Maintained compliance regarding changing laws impacting the Village's policies, procedures, and regulations, including Rx Drug Reporting and GAG Clause Attestation, on behalf of the self- insurance health insurance plan. Strategizing the impact and implementation of Part Time benefit leave based on IDOL's Paid Leave for All Workers Act.
- Additional compliance practices included PSEBA Reporting to the Commission on Government Forecasting and Accountability, submission of EEO data to the EEO Commission, and conducted an internal I9 audit.
- In preparation of relocating to a new building, focused on record destruction with the State. Reorganized and completed inventory on records, which were moved to an offsite location.

### 2025 Objectives

- Continue to enhance the department's skillset and knowledge through training and career development opportunities.
- Continue recruitment efforts to keep departments fully staffed.
- Continue to learn and troubleshoot modules within the ERP system to streamline processes.
- Continue to maintain record destruction standards moving forward by issuing annual applications and to encourage electronic records versus paper usage.
- Continue to strategize with our health insurance broker to maintain healthcare costs.
- Recreate the Wellness Program to help employees realize work/life balance, provide opportunities for employee growth/development, and create a more positive culture.

## **Organization Chart**



# HUMAN RESOURCES DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	283,896	279,130	242,597	327,251	332,276	345,900
Supplies	1,649	2,000	2,000	2,000	2,100	2,200
Professional Services	88,708	104,000	86,200	100,000	104,614	109,194
Other Services	378	300	300	300	300	300
Claims, Grants, & Debt	5,604	21,998	21,098	22,880	23,866	24,897
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>380,235</b>	<b>407,428</b>	<b>352,195</b>	<b>452,431</b>	<b>463,156</b>	<b>482,490</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Personnel includes funding for the Human Resources Assistant Director position.
- Professional Services includes tuition reimbursement for Village employees, training, and recruiting costs.
- Claims, Grants, & Debt includes costs for unemployment compensation, which vary from year to year.

## Staffing Plan

Position Title	2023	2024	2025	Change
Human Resources Director	1.00	1.00	1.00	-
Human Resources Assistant Director	-	1.00	1.00	-
HR Generalist	1.00	-	-	-
HR Specialist	-	1.00	1.00	-
Administrative Secretary II	1.00	-	-	-
<b>Total: Human Resources</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>



PERFORMANCE MEASURES					
Human Resources	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Positions Filled	42	40	40	48	2
Turnover Rate	12.17%	8.50%	12.30%	12.30%	2

\*See Page 154 for Strategic Goal Legend



# INFORMATION TECHNOLOGY DEPARTMENT

Bill Herman, Interim Information Technology Director

## Department Overview

### Description of Responsibilities and Services

The Information Technology Department's primary responsibility is overseeing, maintaining, and supporting all computerized systems used by the Village. Other responsibilities include development and maintenance of the Village internet and intranet sites, Geographic Information Systems (GIS) and document management systems. This is all in support of the Strategic Plan Goal of providing *Exceptional Municipal Services*.

Additionally, the Information Technology Department also plays a role in support of the Strategic Plan Goal of *Continual Innovation* by continuously evaluating and introducing new information technologies to help improve Village services and work processes.

## Budget Year Highlights and Objectives

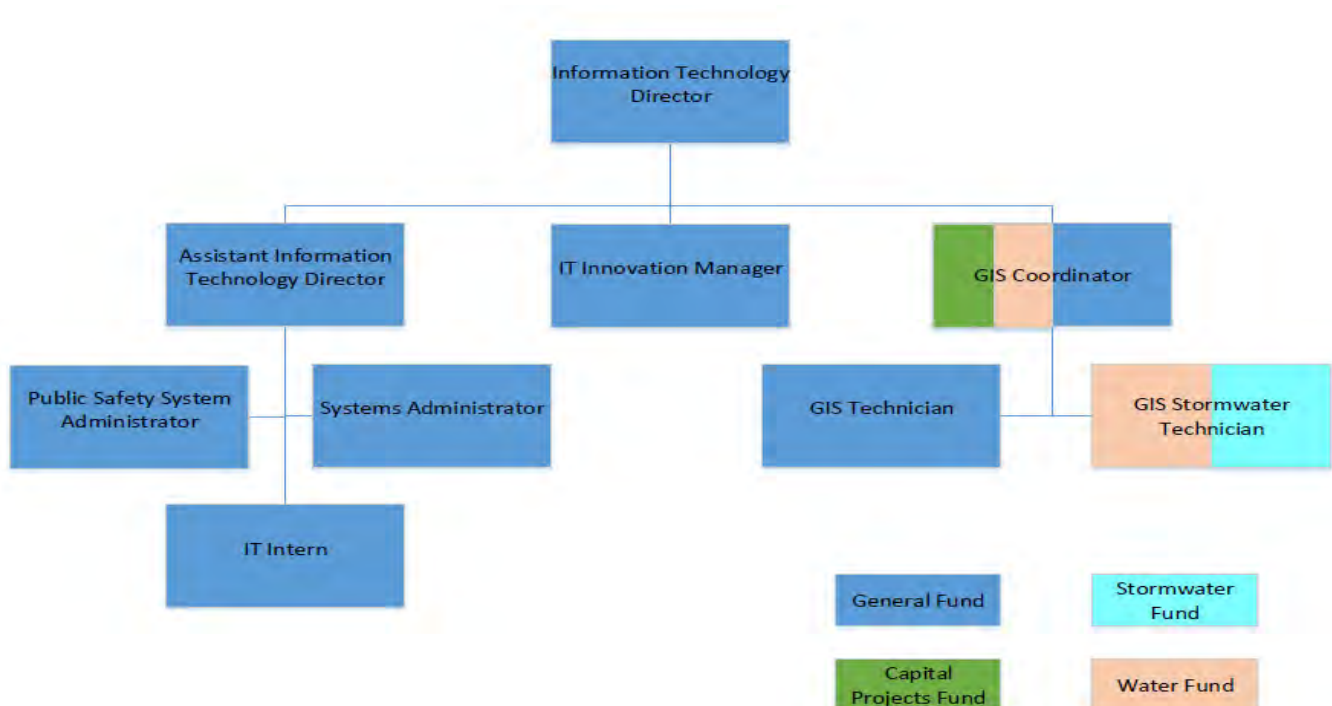
### 2024 Highlights

- Completed the Civic Center Project.
- Upgraded Fire Department desktop workstations and public safety vehicle laptops.
- Developed GIS applications for internal and external use.
- Implemented network infrastructure upgrades.
- Continued expansion of the digitization portfolio

### 2025 Objectives

- Upgrade the Village's VoIP telephone system.
- Upgrade Village Hall and Police Department computers.
- Continue to improve the Village's IT wireless infrastructure.

## Organization Chart



# INFORMATION TECHNOLOGY DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	891,608	905,515	898,731	972,171	1,015,974	1,056,229
Supplies	20,462	19,900	19,800	20,200	20,450	20,775
Professional Services	63,881	119,450	87,100	133,450	134,550	146,200
Other Services	209,256	328,600	328,000	712,500	499,800	416,600
Claims, Grants, & Debt	193,140	187,362	187,362	411,046	423,377	436,078
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>1,378,347</b>	<b>1,560,827</b>	<b>1,520,993</b>	<b>2,249,367</b>	<b>2,094,151</b>	<b>2,075,882</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services includes costs for data lines and phones. In 2025, this amount is higher due to the Civic Center.
- Other Services includes hardware and software maintenance. In 2025 \$375,000 is budgeted for maintenance agreements for the network and data center for the Civic Center.
- Claims, Grants, & Debt includes transfers to the Equipment Replacement Fund for computer equipment and software.

### Staffing Plan

Position Title	2023	2024	2025	Change
Information Technology Director	1.00	1.00	1.00	-
Assistant Information Technology Director	1.00	1.00	1.00	-
Systems Administrator	1.00	1.00	1.00	-
Public Safety Systems Admin	1.00	1.00	1.00	-
IT Innovation Manager	1.00	1.00	1.00	-
GIS Coordinator	-	1.00	1.00	-
GIS Specialist	1.00	-	-	-
GIS Technician	2.00	2.00	2.00	-
IT Intern	0.25	0.25	0.25	-
<b>Total: Information Technology</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>-</b>

### PERFORMANCE MEASURES

Information Technology	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Visits to Village Website	242,652	208,703	307,839	686,465	2
Visits to DGTv Page	1,011	1,119	466	31	2
Visits to Fire Public Education Page	823	550	250	N/A	2
Visits to Tourism Website	9,874	11,741	1,398	2,598	2
Visits to Parcel Navigator	26,248	24,419	23,085	23,500	2
GPS Operations # of Structures Collected	1,409	2,935	2,450	1,805	2, 7

\*See Page 154 for Strategic Goal Legend

# LEGAL DEPARTMENT

Enza Petrarca, Village Attorney

## Department Overview

### **Description of Responsibilities and Services**

The Legal Department supports the Strategic Plan Goal of being an *Exceptional Municipal Organization* by providing in-house legal services to the Village as a municipal corporation as well as advising and representing officers and employees in their official capacity. Legal services include acting as general legal counsel to Village Council, staff and the various boards and commissions.

The Department drafts ordinances, resolutions and motions for Council action, reviews legal documents involving the Village and provides legal advice to public officials and employees. The Legal Department handles labor related negotiations, agreements for use of public property, development agreements, contracts, and all personnel issues. In addition, the Legal Department is responsible for litigation involving the Village. This involves either direct representation by Department attorneys, or by outside counsel selected and monitored by the Village Attorney. The Legal Department strives to provide exceptional municipal services.

The Alcohol Awareness Program and the Risk Management Program are administered under the Legal Department.

### **Budget Year Highlights and Objectives**

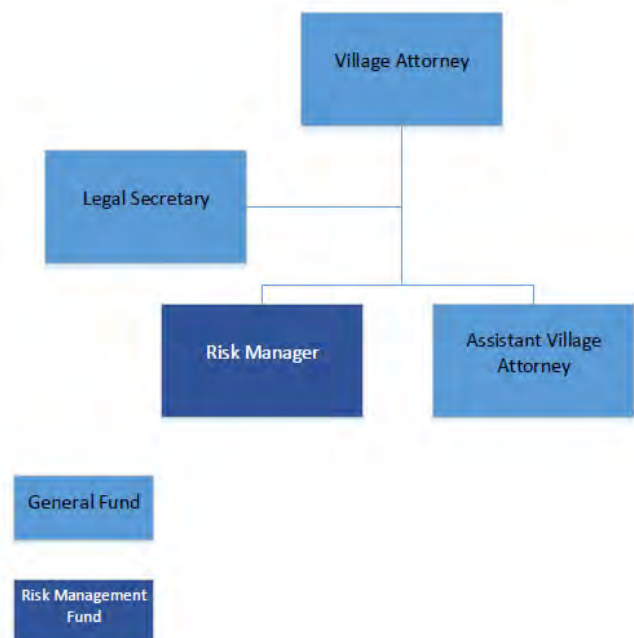
#### 2024 Highlights

- Village Facilities Sustainability Plan
- Public Works Labor Agreement Negotiations
- Police Patrol Labor Agreement Negotiations
- Review, revise and update codes, ordinances and policies
- Defend and monitor litigation involving the Village

#### 2025 Objectives

- Village Facilities Sustainability Plan
- Police Department Sergeants Labor Agreement Negotiations
- Continue to review, revise and update codes, ordinance and policies
- Defend and monitor litigation involving the Village
- Implementation of Liquor Licensing in City View

### **Organization Chart**



# LEGAL DEPARTMENT

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	452,825	444,618	452,819	486,776	508,001	528,823
Supplies	9,051	8,400	8,650	8,700	8,950	9,200
Professional Services	75,179	414,050	139,150	347,150	428,925	159,700
Other Services	-	350	-	350	350	350
Claims, Grants, & Debt	7,512	9,398	9,398	11,071	11,403	11,745
Controlled Assets	-	-	-	-	-	-
Capital Assets	3,700	4,000	4,440	4,500	4,600	4,700
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>548,266</b>	<b>880,816</b>	<b>614,457</b>	<b>858,547</b>	<b>962,229</b>	<b>714,518</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services is primarily for outside counsel, which fluctuates from year to year. In 2025 it also includes \$200,000 for outside counsel for various Priority Action Items identified in the Long-Range plan, that were not completed in 2024.
- Capital Assets is for the annual license fee for the Municipal Code software.

## Staffing Plan

Position Title	2023	2024	2025	Change
Village Attorney	1.00	1.00	1.00	-
Assistant Village Attorney	1.00	1.00	1.00	-
Risk Manager	1.00	1.00	1.00	-
Legal Secretary	1.00	1.00	1.00	-
<b>Total: Legal Department</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>

### PERFORMANCE MEASURES

Legal/Risk	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Liquor License Applications Received	12	10	11	18	2, 4
DUI Cases (local prosecutions only)	50	50	65	65	2
Workers Compensation Claims Filed	15	10	18	19	2, 3, 7
General/Auto Liability Claims Filed	5	5	0	2	2, 3, 7

\*See Page 154 for Strategic Goal Legend

# OTHER GENERAL FUND EXPENSES

This page identifies General Fund programs and expenses that are not appropriately classified with any of the department based operational expenses that appear on previous pages in this section. Explanation on this page allows departmental expenses to be more accurately stated while also identifying the impact of these unique Village expenses:

**243 - Central Services** - Provides funding management and procurement for centralized office supplies and services such as telephone contracts and maintenance, postal machines and services, fax machines, office coffee services and other mutually shared expenses that support interoffice functions.

**421 - Economic Development** - Includes \$625,000 to support the not-for-profit Economic Development Corporation, partially offset by an allocation to the Ogden TIF Fund to reflect redevelopment efforts in that corridor.

**495 - Downtown Management** - Includes \$425,000 paid directly to the Downtown Management Corporation.

**496 - Intergovernmental Support** - Includes expenses to be paid to District 58.

**821 - Social Services** - Includes expenses for support of the Meals on Wheels program.

**823 - Alcohol & Tobacco** - Includes expenses for the support of the Village's alcohol and tobacco awareness and enforcement programs, which is administered by Legal and Police Department personnel.

**833 - Transportation Assistance** - Provides funding for the taxi-coupon subsidy program,. These expenses provide 50% subsidies for eligible seniors in Downers Grove to use local taxi services.

**863 - Emergency Management** - Includes operational expenses related to Emergency Management such as siren repair.

**864 - Community Events** - The Village sponsors many events and also assists other organizations in planning events.

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
20.243 - Central Services	27,379	19,455	17,290	31,500	30,290	31,051
40.421 - Economic Development	455,592	510,587	510,587	540,587	540,587	540,587
20.495 - Downtown Management	400,000	416,005	416,005	425,000	425,000	425,000
20.496 - Intergovernmental Support	248,603	250,000	250,000	285,000	290,000	295,000
20.821 - Social Services	30,494	30,900	35,850	35,950	35,950	35,950
13.823 - Alcohol & Tobacco	33,897	29,678	29,232	30,393	31,469	32,562
81.833 - Transportation Assistance	6,034	31,000	9,500	15,000	15,000	15,000
86.863 - Emergency Management	12,075	24,200	22,200	23,700	24,800	24,800
86.864 - Community Events	127,853	110,300	120,650	114,800	115,800	116,800
20.998 - Transfers	3,353,588	1,250,000	4,375,000	1,200,000	-	-
<b>Total Expenses</b>	<b>4,695,517</b>	<b>2,672,125</b>	<b>5,786,314</b>	<b>2,701,930</b>	<b>1,508,896</b>	<b>1,516,750</b>

## NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Community Events includes overtime and costs for festivals and events.
- The transfers line reflect the following:  
In 2023—\$1.4 million to the Debt Service Fund for future debt service payments (budgeted) and \$1.75 million to the Capital Fund for additional projects in the Downtown area.  
  
In 2024—\$2.4 million to the Capital Fund for additional projects in the Downtown area (\$1.25 million budgeted), \$1.0 million to the Major Buildings Fund to increase funding for Village facilities maintenance and \$975,000 to the Major Buildings Fund for reprogrammable expenses paid out of the Asset Forfeiture Fund.  
  
In 2025—\$500,000 to the Major Buildings Fund to increase funding for Village facilities, \$350,000 to the Equipment Replacement Fund to cover increased costs of vehicles and equipment and \$350,000 to the Risk Fund to cover anticipated higher claims.

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# POLICE DEPARTMENT

Michael DeVries, Police Chief

## Department Overview

### **Description of Responsibilities and Services**

The Police Department is responsible for maintaining civil order and public safety, enforcing laws, and investigating crime. The Police Department provides numerous services for the entire village, broken down into various divisions or units that allow effective service delivery depending on the specific needs of all community members.

The Police Department's largest unit is its Patrol Unit. Patrol is responsible for promoting public compliance with ordinances, enforcing criminal and traffic laws, responding to calls for service, and handling any in-progress issues. Patrol works hand in hand with the Investigation Unit, Student Resource Officers, who are assigned to the high schools, and the Community Response Team. These are plainclothed officers assigned to investigate crimes, conduct interviews, and partner with the community to solve problems together.

The Records Unit is responsible for efficiently processing all police reports, handling citizen requests for information, including police-related FOIA requests, and preparing statistics and crime reports needed by both state and federal agencies. Training for both civilian personnel and sworn officers is extremely important to the Downers Grove Police Department. The Training Unit is responsible for the training of recruit police officers along with scheduling all in-service and state-maintained training for all employees of the department. Some trainings include Evidence Technician, Active Threat Rescue Task Force, Force Science, Accident Reconstruction, Crisis Intervention, and First Aid.

The Downers Grove Police Department participates in MERIT, (Metropolitan Emergency Response and Investigation Team). This multi-jurisdictional county-wide team responds to emergency high-risk calls throughout DuPage County through services such as SWAT, Investigation, Evidence, Drone, and Bike teams. Downers Grove Officers assigned to these teams fulfill their full-time duties with the police department and are on call 24 hours a day to assist when needed.

The Police Department's special services include public safety which is responsible for crime prevention and safety education with a special emphasis on children's programs. Maintaining the department's CALEA, (Commission on Accreditation for Law Enforcement Agencies) accreditation is also a responsibility. CALEA accreditation is a voluntary program that helps law enforcement agencies demonstrate their compliance with a set of professional standards, and improves the delivery of public safety services.

## **Budget Year Highlights and Objectives**

### 2024 Highlights

- Purchased and upgraded our Taser program to the Taser 7 providing all officers with their own individual Taser linked to their AXON Body Worn Cameras.
- Sent two officers to Northwestern University's 9-week Accident Reconstruction School. After completing the school, both officers passed the State of Illinois Accident Reconstruction Certification Exam.
- Purchased a new KEYper system for the new Police Department allowing keys and other small assets to be secured and organized.
- Completed and passed the Commission on Accreditation for Law Enforcement Agencies, (CALEA) Compliance Service Member review.
- The Community Service Officer Division budgeted, procured, and deployed 25 new AED Pediatric electrodes for all of the AEDs deployed within the fleet and the police department building.
- A Detective from the Investigations Unit conducted two community awareness seminars to educate seniors on crimes related to fraudulent schemes.
- The Police Department will conduct state-certified First Aid training to complete the Emergency medical response training requirement set forth by the Illinois Law Enforcement Training and Standards Board.
- Assisted with the upgrade and installation of 10 new video cameras in the Parking Garage which will improve the quality of video.

### 2025 Objectives

- Continue to expand the number of officers certified as Evidence Technicians.
- Continue to be an active and participating member in the Illinois Police Accreditation Commission (IPAC).
- Continue to be an active and participating member in the DuPage County Senior Police Management Association (DCSPMA).
- Continue to be an active and participating member in the DuPage Metropolitan Enforcement Group (DuMEG) Executive Committee.
- Conduct state-certified Defensive tactics and De-escalation techniques training requirements set forth by the Illinois Law Enforcement Training & Standards Board.
- Send at least 3 officers to Crisis Intervention Team training to enhance verbal de-escalation skills and response to individuals in crisis.
- Attend School District 99 Wellness Day to educate approximately 2000 high school students about the dangers of impairment and impaired driving.
- Train all officers on topics related to Ethics and Bias - Based Policing.
- Train current Range Instructors and Supervisors in the use of the Pepperball Gun System.
- Purchase 4 Pepperball Launchers along with the necessary accessories.

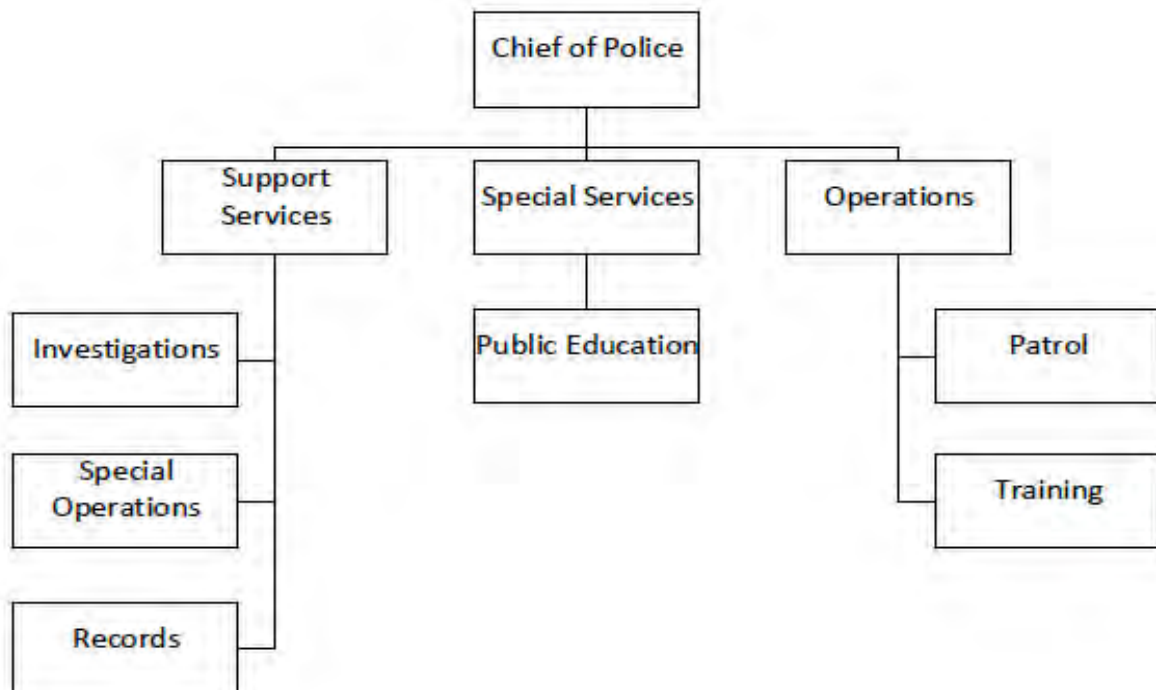
# POLICE DEPARTMENT

## General Fund Budget Summary

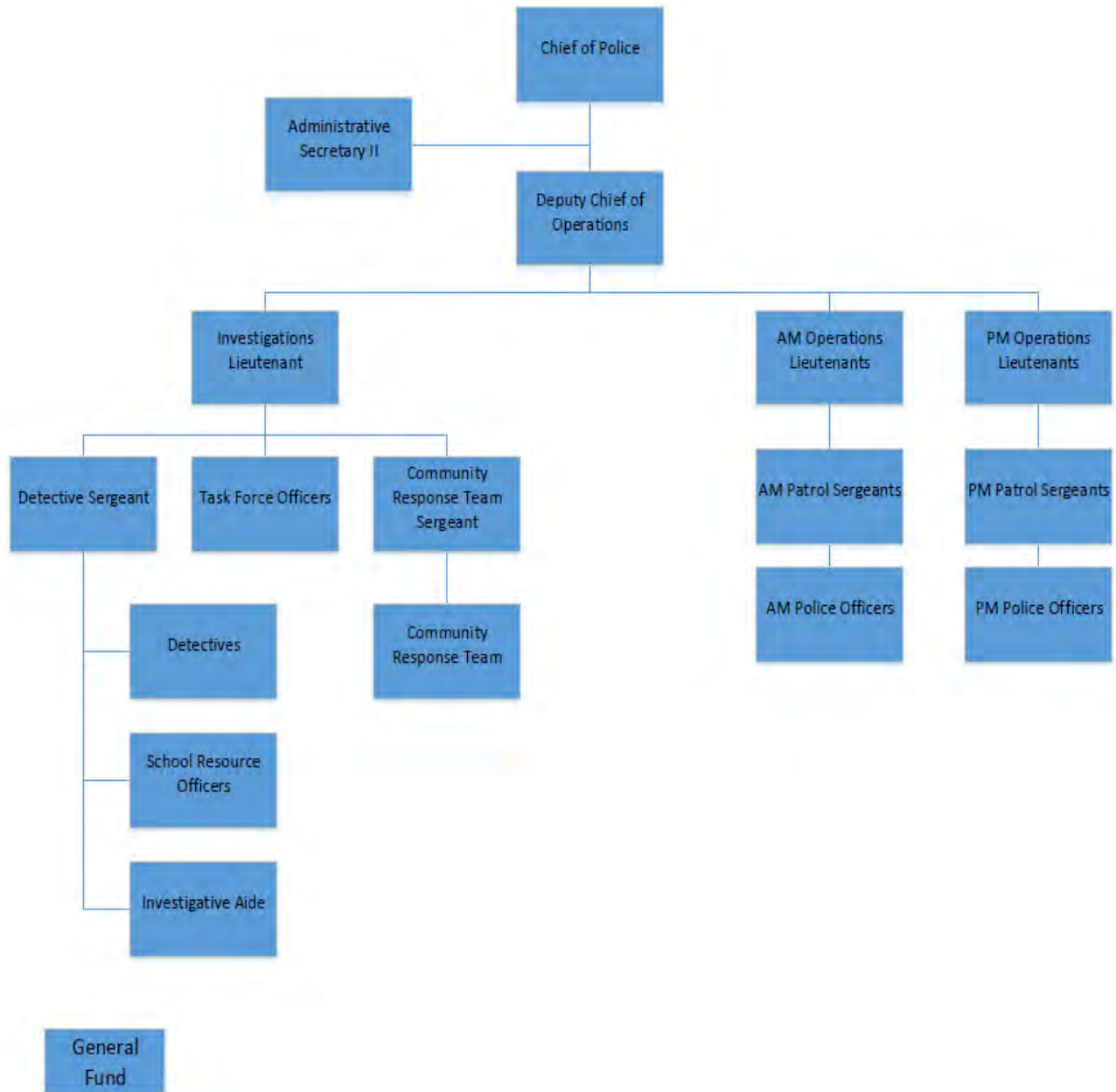
	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	16,222,682	17,393,973	16,560,161	17,444,141	18,074,508	18,704,357
Supplies	205,739	216,505	168,595	211,473	219,868	219,868
Professional Services	1,534,606	1,845,165	1,446,535	1,955,048	2,004,279	2,041,494
Other Services	174,990	173,551	114,368	213,287	248,042	243,886
Claims, Grants, & Debt	1,476,948	1,595,118	1,595,118	1,375,445	1,416,710	1,459,212
Controlled Assets	101,952	99,226	50,705	91,693	88,693	78,693
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>19,716,919</b>	<b>21,323,538</b>	<b>19,935,482</b>	<b>21,291,086</b>	<b>22,052,099</b>	<b>22,747,509</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

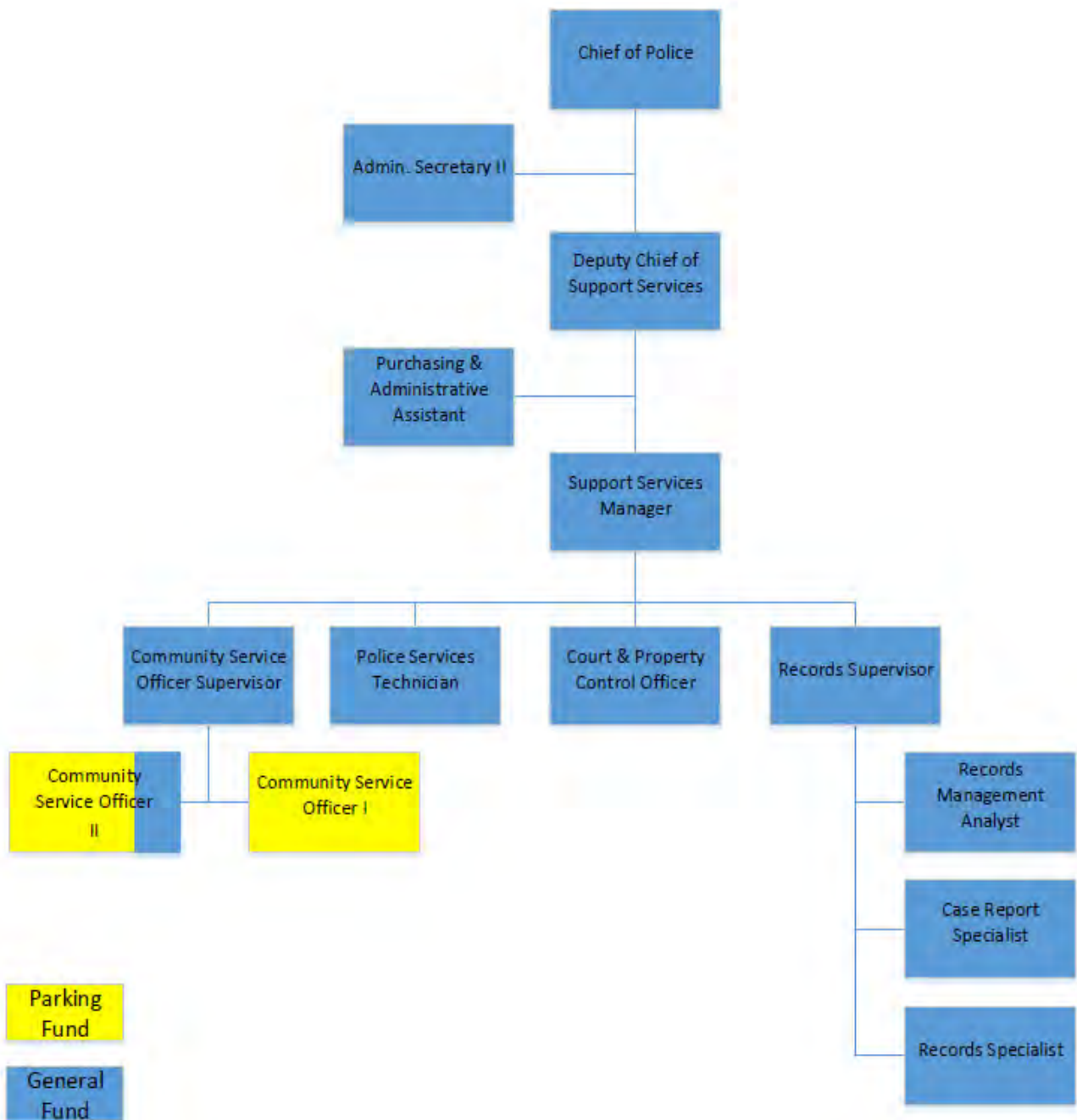
- Personnel includes pension costs which increased by \$276,000 in 2025. In 2024, \$250,000 of overtime expenses were reprogrammed to the Asset Forfeiture Fund.
- Supplies includes uniforms, bullet proof vests, ammunition and range supplies.
- Professional Services includes payments to Du-Comm for Dispatch services (\$1,000,000), Andy Frain Crossing guards (\$264,000) and Axon for body worn camera software maintenance (\$248,000). It also includes training, phone costs, promotional testing and CAD use charges. Costs in 2024 in this line item are lower due to expenses reprogrammed to the Asset Forfeiture Fund (\$639,000).
- Other Services includes maintenance on various department equipment such as dispatch system, alarm boards, breathalyzers, cameras, fingerprint system, radar units and subscriptions to law enforcement/crime databases.
- Claims, Grants, & Debt fluctuate from year to year due to police department workers compensation costs.
- Controlled assets include \$26,000 for the Motorola ETSB contract.



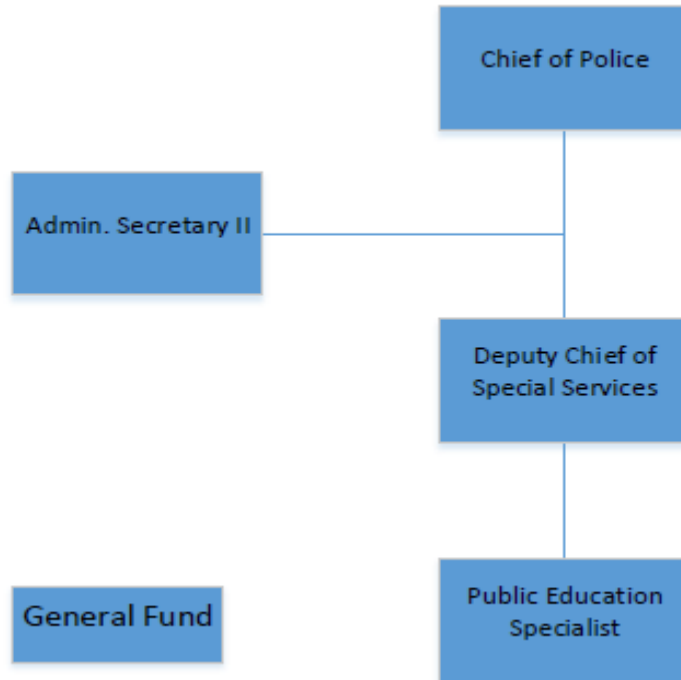
## Police Department: Operations



## Police Department: Support Services



**Police Department: Special Services**



# POLICE DEPARTMENT

## PROGRAM INFORMATION

The police department is broken down into seven divisions that allow for effective service delivery to the community. These divisions include:

**Police Services Management** - responsible for departmental oversight and maintaining CALEA accreditation (nationally accepted policy and procedures)

**Patrol/Parking Enforcement** - responsible for promoting and enforcing public compliance with ordinances, criminal laws, traffic laws, and parking related issues and enforcement.

**Investigations/Community Response Team (CRT)** - plainclothes officers that are assigned to investigate crimes reported to the police department and partner with citizens to solve community problems together. Responsibilities include domestic violence prevention and addressing issues that affect the quality of life for residents.

**Metropolitan Emergency Response and Investigation Team (MERIT)** - made up of (3) Officers that are assigned to the countywide MERIT SWAT team. The Officers assigned to this unit fulfill their full-time duties with the police department and are on-call 24 hours a day to respond to emergency, high-risk calls throughout DuPage County. We also participate in MERIT Major Crimes and MERIT Major Crash Unit (MCU).

**Training** - responsible for the training of recruit police officers and scheduling in service training for all employees of the department.

**Community Support/Property Control** - responsible for crime prevention and safety education programs with a special emphasis on children's programs. Property Control is responsible for the security and storage of all evidence obtained from crime scenes. In addition, Property Control is responsible for the return and disposal of all property found that may not be criminal in nature.

**Police Records** - responsible for efficiently processing all police reports generated, handling citizen requests for information, maintaining CAD computer systems and databases, FOIA requests, and preparing statistics and crime reports needed by State and Federal agencies.

### PERFORMANCE MEASURES

Police	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Calls for Service	23,113	23,833	22,495	24,288	2, 5
Accidents	1,163	1,050	1,261	1,270	2
Vacation House Checks	1,407	1,020	1,163	705	2, 5
Premise Checks	10,357	10,269	16,408	27,262	2, 5
Traffic Citations	866	1,329	2,175	2,097	2
Traffic Warning Citations	1,725	2,777	4,816	6,911	2
Child Safety Seat Checks	23	48	87	92	2
Overnight Parking Citations	485	768	986	1,056	2
FOIA Requests	582	691	614	844	2
Participants in Public Education Program	2,574	2,801	7,661	6,828	2

\*See Page 154 for Strategic Goal Legend



# POLICE DEPARTMENT

## Staffing Plan

Position Title	2023	2024	2025	Change
Police Chief	1.00	1.00	1.00	-
Deputy Police Chief - Operations	1.00	1.00	1.00	-
Deputy Police Chief - Support Services	1.00	1.00	1.00	-
Deputy Police Chief - Special Services	-	1.00	1.00	-
Police Lieutenant	3.00	3.00	3.00	-
Police Sergeant	10.00	10.00	10.00	-
Records Manager	1.00	1.00	1.00	-
Support Services Manager	1.00	1.00	1.00	-
Police Services Technician	1.00	1.00	1.00	-
Training Coordinator	1.00	1.00	1.00	-
Admin Spec/Purchasing Supervisor	1.00	1.00	1.00	-
Management Analyst-Records	1.00	1.00	1.00	-
Public Education Specialist	1.00	1.00	1.00	-
CSO Supervisor	1.00	1.00	1.00	-
Case Records Specialist	1.00	1.00	1.00	-
Court/Property Control Officer	1.00	1.00	1.00	-
Administrative Secretary II	1.00	1.00	1.00	-
Community Service Officer II	2.00	2.00	2.00	-
Investigative Aide	1.00	1.00	1.00	-
Records Specialist	3.00	3.00	3.00	-
Community Service Officer I	1.00	1.00	1.00	-
Police Officer	55.00	55.00	55.00	-
<b>Total: Police</b>	<b>89.00</b>	<b>90.00</b>	<b>90.00</b>	<b>-</b>

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# PUBLIC WORKS DEPARTMENT

David Moody, Public Works Director

## Department Overview

### **Description of Responsibilities and Services**

Due to the complexity and variety of all the services offered by Public Works, in 2025 the Engineering staff and related tasks were separated out of Public Works and created into their own department. This was done to create efficiencies and to spread the responsibilities and management of the public works operations.

Public Works provides core services that are fundamental to the daily lives of Downers Grove residents and businesses, such as maintenance and management of the water system, traffic signals and signage, streetlights, roads, parking facilities, stormwater and drainage system, trees in the parkways, and the Downtown area.

Additionally, Public Works is responsible for the management and maintenance of the Village's fleet and fuel supply, as well as for administration of the Village's stormwater ordinance, and permitting and inspections of work in the public rights of way.

The Public Works Department is responsible for:

- 233 miles of water main
- 184 vehicles & other Fleet equipment
- 167 miles of streets
- 2,800 fire hydrants
- 1,518 streetlights
- 22,790 parkway trees
- 130 miles of storm sewer

Public Works is budgeted in the following funds: General, Capital, Stormwater, Parking, Water and Fleet.

## **Budget Year Highlights and Objectives**

### 2024 Highlights

- Continued development of the Department safety training calendar and conducted safety training for personnel.
- Planted 366 new and replacement parkway trees
- Pruned 3,565 parkway trees as part of a five-year pruning cycle
- Designated as Tree City USA for the 40th year, with 18 growth awards
- Completed inspection and cleaning of 129,976 linear feet of storm sewer pipe
- Cleaned & repaired 638 inlets and 322 catch basins
- Completed 12 cycles of street sweeping plus 3 Fall sweepings
- Continued outdoor dining areas within the downtown

### 2025 Objectives

- Complete rehabilitation of the 71st Street back-up well
- Perform another round of water meter testing ahead of planned water meter replacement program

# PUBLIC WORKS DEPARTMENT

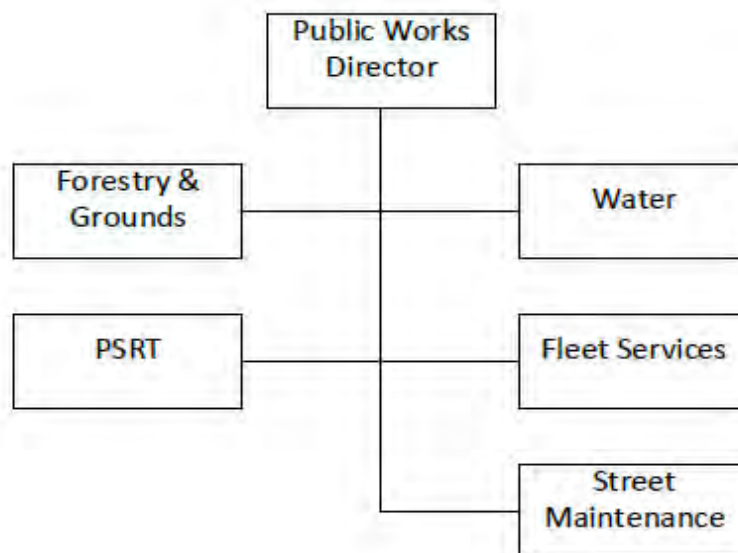
## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	3,166,267	3,548,777	3,302,029	3,152,526	3,267,167	3,378,140
Supplies	361,868	404,480	409,287	706,880	706,930	706,930
Professional Services	74,171	81,080	84,368	76,715	73,785	73,925
Other Services	998,265	1,526,380	1,530,245	1,354,445	1,355,945	1,353,195
Claims, Grants, & Debt	3,698,260	1,491,455	1,491,455	1,766,901	1,819,904	1,874,507
Controlled Assets	40,118	57,540	57,540	79,840	56,340	32,340
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>8,338,950</b>	<b>7,109,712</b>	<b>6,874,925</b>	<b>7,137,307</b>	<b>7,280,071</b>	<b>7,419,037</b>

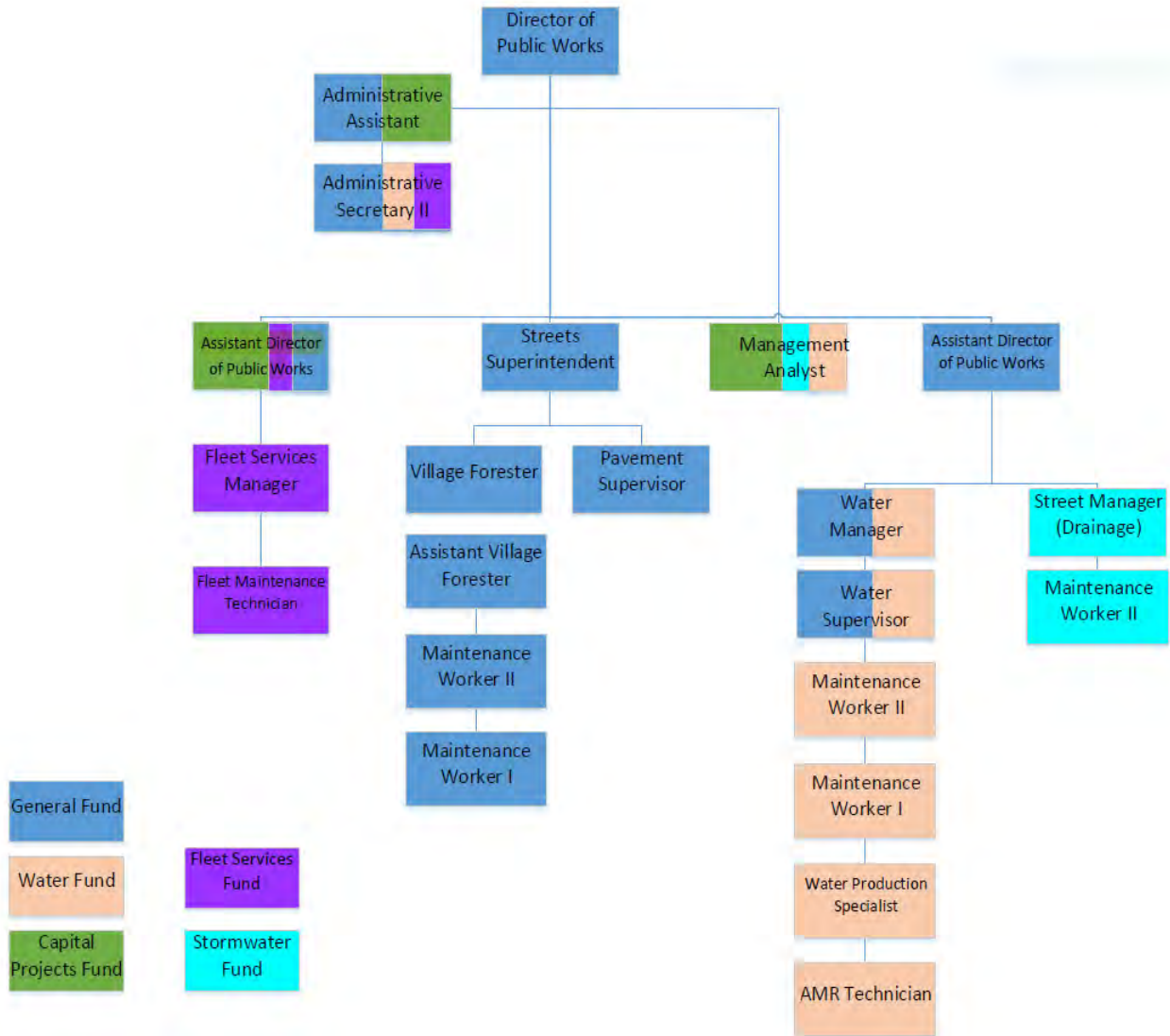
### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Financial information in 2023 and 2024 shown above contains Engineering expenditures. Beginning in 2025 these expenditures are separated from Public Works and shown in the Engineering Department on page 5-11.
- Supplies includes expenditures for salt and de-icers (usage varies with the winter weather), plants and materials for landscaping, maintenance supplies, electrical supplies, tools and uniforms. In 2024, salt (\$300,000) was purchased out of the Motor Fuel Tax Fund.
- Professional Services includes the costs for professional training, dues & memberships, telephone and Lucity annual maintenance.
- Other Services includes Utilities and Contracted services such as tree pruning, removal and planting; downtown snow removal, and street sweeping and debris hauling.
- Controlled Assets in 2025 includes the purchase of equipment required for street & sidewalk maintenance such as utility locators and sidewalk planers and also a salt brine maker for \$33,000.

### Organization Chart



## Public Works



# PUBLIC WORKS DEPARTMENT

## Staffing Plan

Position Title	2023	2024	2025	Change
Public Works Director	1.00	1.00	1.00	-
Director of Engineering	-	1.00	-	(1.00)
Assistant Public Works Director	2.00	2.00	2.00	-
Streets Superintendent	1.00	1.00	1.00	-
Transportation Manager	1.00	1.00	-	(1.00)
Engineering Manager	2.00	2.00	-	(2.00)
Stormwater Administrator	1.00	1.00	-	(1.00)
Fleet Services Manager	1.00	1.00	1.00	-
Village Forester	1.00	1.00	1.00	-
Street Manager	1.00	1.00	1.00	-
Water Manager	1.00	1.00	1.00	-
Water Supervisor	1.00	1.00	1.00	-
Staff Engineer II	3.00	3.00	-	(3.00)
Staff Engineer I	2.00	2.00	-	(2.00)
Public Services Coordinator	-	-	-	-
Pavement Supervisor	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	0.50	(0.50)
Management Intern	-	-	-	-
Customer Service Specialist	-	-	-	-
Administrative Secretary II	2.00	2.00	1.00	(1.00)
Seasonal - Engineering	1.00	1.00	-	(1.00)
Seasonal - Field	2.00	2.00	2.00	-
Public Works Technician I	4.00	4.00	3.00	(1.00)
Maintenance Worker II	8.00	8.00	8.00	-
CAD Technician	1.00	1.00	1.00	-
Assistant Village Forester	1.00	1.00	1.00	-
Fleet Maintenance Technician	5.00	5.00	4.00	(1.00)
Lead Fleet Maintenance Technician	-	-	1.00	1.00
Fleet Shop Assistant / Porter	-	-	1.00	1.00
Public Works Technician II	-	1.00	-	(1.00)
Maintenance Worker I	19.00	19.00	19.00	-
Water Production Specialist	1.00	1.00	1.00	
Materials Coordinator	1.00	1.00	1.00	
Public Works Technician - AMR	1.00	1.00	1.00	
Public Service Specialist	2.50	2.50	2.50	-
Management Analyst	1.00	1.00	0.50	(0.50)
<b>Total: Public Works</b>	69.50	71.50	57.50	(14.00)

Engineering staff shown above were removed from Public Works and added in the Engineering Department.



# PUBLIC WORKS DEPARTMENT

## PROGRAM INFORMATION

The Department of Public Works' General Fund annual operating budget is divided into eight different cost centers, referred to as program budgets. The program are as follows:

- **Public Works Administration:** Provides leadership and management for the Public Works Department
- **Public Works Training:** All expenses related to training for Public Works employees
- **Supplies and Inventory:** Purchase and maintenance of all tools and small equipment
- **Public Service Response Team:** Response to community-related public service needs, such as animal control services and street light maintenance
- **Forestry and Grounds:** Professional management and maintenance of 23,000 parkway trees and municipal landscaping located on the public right-of-way
- **Street Construction:** Street sweeping and maintenance of Village pavement surfaces, including asphalt, concrete and bricks
- **Traffic:** Responsible for the oversight and coordination of vehicular and pedestrian movements within the Village
- **Snow and Ice Removal:** Funding for equipment, supplies and overtime for snow removal and ice control

PERFORMANCE MEASURES					
Public Works	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Catch Basins Cleaned	665	1270	1728	1706	2, 3, 6
Flooding Calls	94	44	38	28	2, 3, 6
Feet of Storm Sewers					
Cleaned	56,740	131,105	125,248	131,545	2, 3
Televised	56,740	131,105	125,248	131,545	2, 3
Roadside Ditches Under Construction (feet)	7,000	7,000	7,385	9,030	2, 3
Drainage Structures					
Repaired	136	152	132	89	2, 3
Installed	38	49	36	31	2, 3
JULIE Locate Requests	12,115	11,273	12,044	10,540	2, 3
Salt Used (tons)	4,000	4,250	3,046	3,650	2, 3
Asphalt Paving (tons)	340	320	401	380	2, 3
Concrete Repairs (yards)	80	85	92	90	2, 3
Snow Removal Call Outs	25	23	20	21	2, 3
Snow Plowing (Events When Service Level Met/ Total Events)	25 of 25	23 of 23	20 of 20	21 of 21	2
Parkway Trees					
Planted	630	397	411	381	2, 3, 6
Pruned	4,858	3,492	4,803	3,564	2, 3, 6
Removed	420	378	371	296	2, 3
Mosquito Abatement Tablets	4,180	5,320	5,320	5,720	2, 3
Special Events Assistance (hours)	515	507	581	572	2, 3
Calls to Public Service Response Team	2,710	2,245	2,342	2,079	2, 3
Domestic Animals Handled	204	145	171	137	2
Wildlife Inquiries Handled	576	545	456	395	2
Traffic Signs Fabricated and Installed	468	349	586	542	2, 3, 4, 7
Traffic Posts Installed	151	130	213	186	2, 3, 4, 7
Water Service Calls	1,600	1,590	1,544	1,439	2
Water Main Breaks	75	80	70	67	3
Total Water Pumpage (millions of gallons)	1,709	1,663	1,596	1,626	1
*See Page 154 for Strategic Goal Legend					

# VILLAGE CLERK'S OFFICE

Rosa Berardi, Village Clerk

## Department Overview

### **Description of Responsibilities and Services**

The Village Clerk's Office is responsible for maintaining the official records of the Village and all Village Council legislative actions. Responsibilities are to establish and maintain the Village's records management system including ordinances, resolution and plats; publish proceeding of Council meetings; keep an index of all Council proceedings; notice all Village meetings; issue Village licenses and administer the provisions of the Freedom of Information Act to respond to all requests for public information.

The Clerk's Office serves a record management function for the Council and provides information to the public. Through administration of the Open Meetings Act and Freedom of Information Act, the Clerk's Office helps attain a more transparent Village government. The Clerk's office also provides general administrative support to the Village Council, such as training and professional memberships.

### **Budget Year Highlights and Objectives**

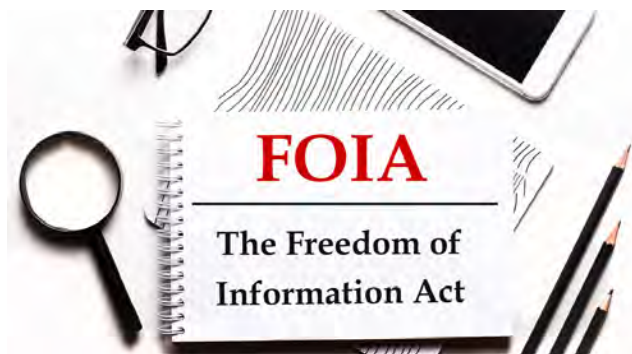
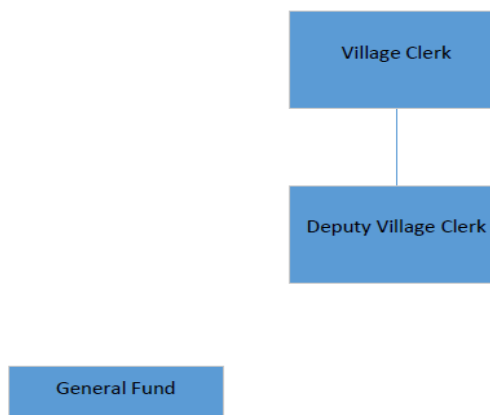
#### 2024 Highlights

- Maintained and archived all official records of the Village.
- Records Management – 1.) Maintained and archived all official records of the Village. 2.) Assumed Lead role in processes related to the Civic Center move of records for all departments. 3.) Began records digitization processes for historical records and current Clerk's Office records. 4.) Employed the assistance of staff members that are on light duty work restrictions to assist with the digitization of records.
- Processed and maintained all documents and plats recorded with the DuPage County Recorder and Clerk.
- Processed and issued all licenses pertaining to taxicabs, tree removal, going-out-of-business, art-of-divination, and scavengers.
- Streamlined and coordinated agenda management processes for Village Council meetings.
- Processed post-Village Council meeting tasks including the preparation of the meeting minutes; obtained the required signatures and certificates of insurance on approved contracts, distributed executed contracts/agreements internally and externally.
- Streamlined meeting minute processes.
- Assisted in making improvements to the postings of Village Council Meeting agendas and Boards and Commissions meeting materials to the new Village Website.
- Complied with the Open Meetings Act when posting agendas and meeting minutes for Village Council meetings and Village Boards and Commissions.
- Maintained Council policies.
- Complied with all legal hearing notices and filing requirements.

#### 2025 Objectives

- Continue to work toward the Village's strategic goals of Exceptional Municipal Services and becoming a Steward of Financial & Environmental Sustainability through continued electronic records management and maintenance and evaluating opportunities for the efficient use of resources.

### **Organization Chart**



# VILLAGE CLERK'S OFFICE

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	259,183	347,431	272,040	377,314	393,075	408,100
Supplies	3,071	3,800	4,750	3,800	2,050	2,100
Professional Services	52,670	96,300	95,350	96,350	88,050	89,750
Other Services	514	600	600	600	600	600
Claims, Grants, & Debt	5,280	6,668	6,668	8,091	8,334	8,584
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>320,718</b>	<b>454,799</b>	<b>379,408</b>	<b>486,155</b>	<b>492,109</b>	<b>509,134</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services includes costs for dues for DuPage Mayors & Managers, National Civic League, National League of Cities and Illinois Municipal League. It also includes costs for seminars and conferences, transcription of Council meetings and printing services for legal notices and recording fees.
- Claims, Grants & Debt includes Workers Compensation costs.

## Staffing Plan

Position Title	2023	2024	2025	Change
Village Clerk	1.00	1.00	1.00	-
Deputy Village Clerk	1.00	2.00	2.00	-
<b>Total: Clerk's Office</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>

### PERFORMANCE MEASURES

Clerk's Office	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
FOIA Requests	585	550	571	665	2
Total Licenses Processed	47	77	75	186	2

\*See Page 154 for Strategic Goal Legend

# VILLAGE MANAGER'S OFFICE

David Fieldman, Village Manager

## Department Overview

### **Description of Responsibilities and Services**

The Village Manager's Office is responsible for directing the operations of all Village Departments to meet the vision, strategies and policies of the Village Council, including oversight of the completion of annual Priority Action Items. The Village Manager, with the assistance of department staff, follows the direction of the seven-member Village Council, which sets policy that guides operations.

In addition, the Village Manager's Office staff oversees or participates in special projects and conducts research and analysis regarding issues affecting the Village.

The Village Manager's Office is the primary liaison to other governmental and quasi-governmental agencies, including the Park District, School Districts, Economic Development Corporation, and Chamber of Commerce.

## **Budget Year Highlights and Objectives**

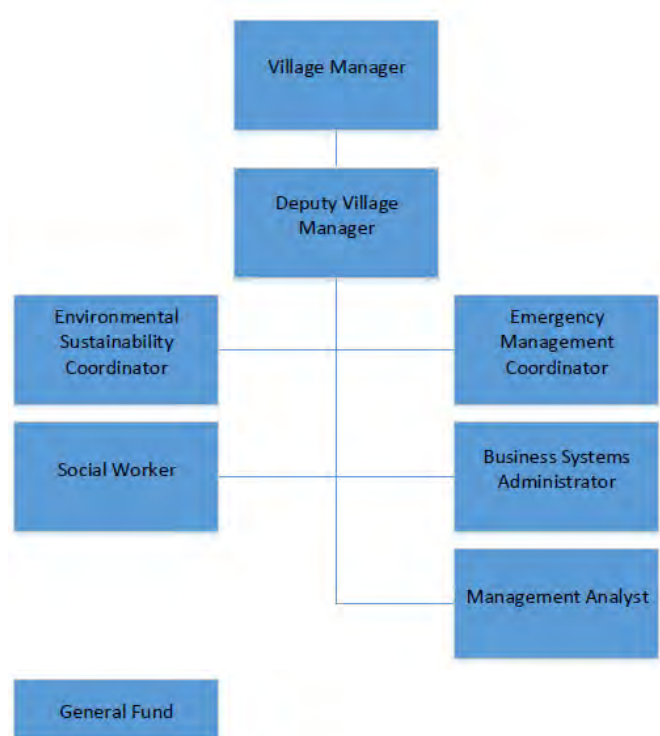
### 2024 Highlights

- Coordinated completion of the Civic Center Project
- Transitioned Village and D58 staff to Civic Center
- Implemented the Ogden TIF Closeout Plan
- Completed the 2023-2025 Long Range Plan Update
- Negotiated Key Terms for the Lot 2 Redevelopment
- Hired Environmental Sustainability Coordinator to oversee sustainability initiatives
- Completed implementation of ERP System
- Coordinated Decommissioning of Village Hall and Police Station

### 2025 Objectives

- Closeout Civic Center Project on schedule and under budget
- Continue Meadowbrook Redevelopment Project
- Support Implementation of Guiding DG Initiatives
- Complete Implementation of 2023-2025 Long Range Plan
- Initiate 2025-2027 Long Range Plan

## **Organization Chart**



# VILLAGE MANAGER'S OFFICE

## General Fund Budget Summary

	FY2023 Actual	FY2024 Budget	FY2024 Estimate	2025 Adopted	FY2026 Projection	FY2027 Projection
Personnel	1,008,429	1,138,563	1,148,979	<b>1,227,052</b>	1,279,261	1,330,334
Supplies	1,113	1,000	750	<b>1,000</b>	1,000	1,000
Professional Services	13,630	113,700	7,700	<b>12,700</b>	12,700	12,700
Other Services	672	600	1,000	<b>600</b>	600	600
Claims, Grants, & Debt	23,628	29,609	29,609	<b>38,352</b>	39,503	40,688
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
<b>Total Expenses</b>	<b>1,047,472</b>	<b>1,283,472</b>	<b>1,188,038</b>	<b>1,279,704</b>	<b>1,333,064</b>	<b>1,385,322</b>

### NOTEWORTHY CHANGES FROM 2024 AND OTHER EXPLANATIONS

- Professional Services in the 2024 Budget included \$100,000 for consulting fees related to the Priority Action Items identified in the Long-Range plan. These expenses were not incurred.
- Claims, Grants & Debt includes Workers Compensation costs.

## Staffing Plan

Position Title	2023	2024	2025	Change
Village Manager	1.00	1.00	<b>1.00</b>	-
Deputy Village Manager	1.00	1.00	<b>1.00</b>	-
Emergency Management Coordinator	1.00	1.00	<b>1.00</b>	-
Environmental Sustainability Coordinator	-	1.00	<b>1.00</b>	-
Management Analyst	2.00	2.00	<b>2.00</b>	-
Social Worker	1.00	1.00	<b>1.00</b>	-
Business Systems Administrator	1.00	1.00	<b>1.00</b>	-
<b>Total: Manager's Office</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	-

### PERFORMANCE MEASURES

Village Manager's Office	FY21	FY22	FY23	FY24 Projected	Strategic Goals *
Meetings of Council	32	33	29	33	1, 2, 3, 4, 7
*See Page 154 for Strategic Goal Legend					



# COMMUNITY INVESTMENT PROGRAM (CIP)

## OVERVIEW

DESCRIPTION OF PROGRAMS

FUNDING SOURCE SUMMARY

ENVIRONMENTAL SUSTAINABILITY

2025 CIP BY PROGRAM AND FUND

2025-2029 CAPITAL PROJECT SHEETS

VEHICLE AND ACCESSORY INVENTORY

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# COMMUNITY INVESTMENT PROGRAM (CIP)

## Overview

The Village is responsible for the construction and maintenance of important infrastructure such as: roads, watermain and stormwater facilities; as well as the maintenance of Village buildings, machinery and equipment. The programs to construct and maintain these types of assets are known as capital programs. This document is the Village's plan for capital improvements for the five-year period between 2025 and 2029. The CIP includes a summary of all major capital improvements planned over the next five years, including a specific description and cost summary of each project and a summary of the funding sources for each of the projects.

The first year of the Community Investment Program will serve as the Capital Budget for 2025. The remaining four years are for planning purposes and will be reviewed and adjusted in scope and priority to meet the community's needs. Development and approval of the Annual Budget assures adequate review of capital needs and proper investment to the Village's infrastructure. The long-range view serves to eliminate surprises and helps provide time for proper planning to stabilize funding of necessary capital projects.

The CIP identifies projects for the next five years and beyond that total \$172.6 million. Projects in 2025 amount to \$25,111,140. (These amounts reflect total expenditures before any grant funding received).

Projects included in the CIP meet the following criteria:

- The project has a minimum value of \$25,000.
- The project has useful life of longer than two years.
- The project results in a fixed asset.
- If the project is an engineering study, it leads to a capital program.

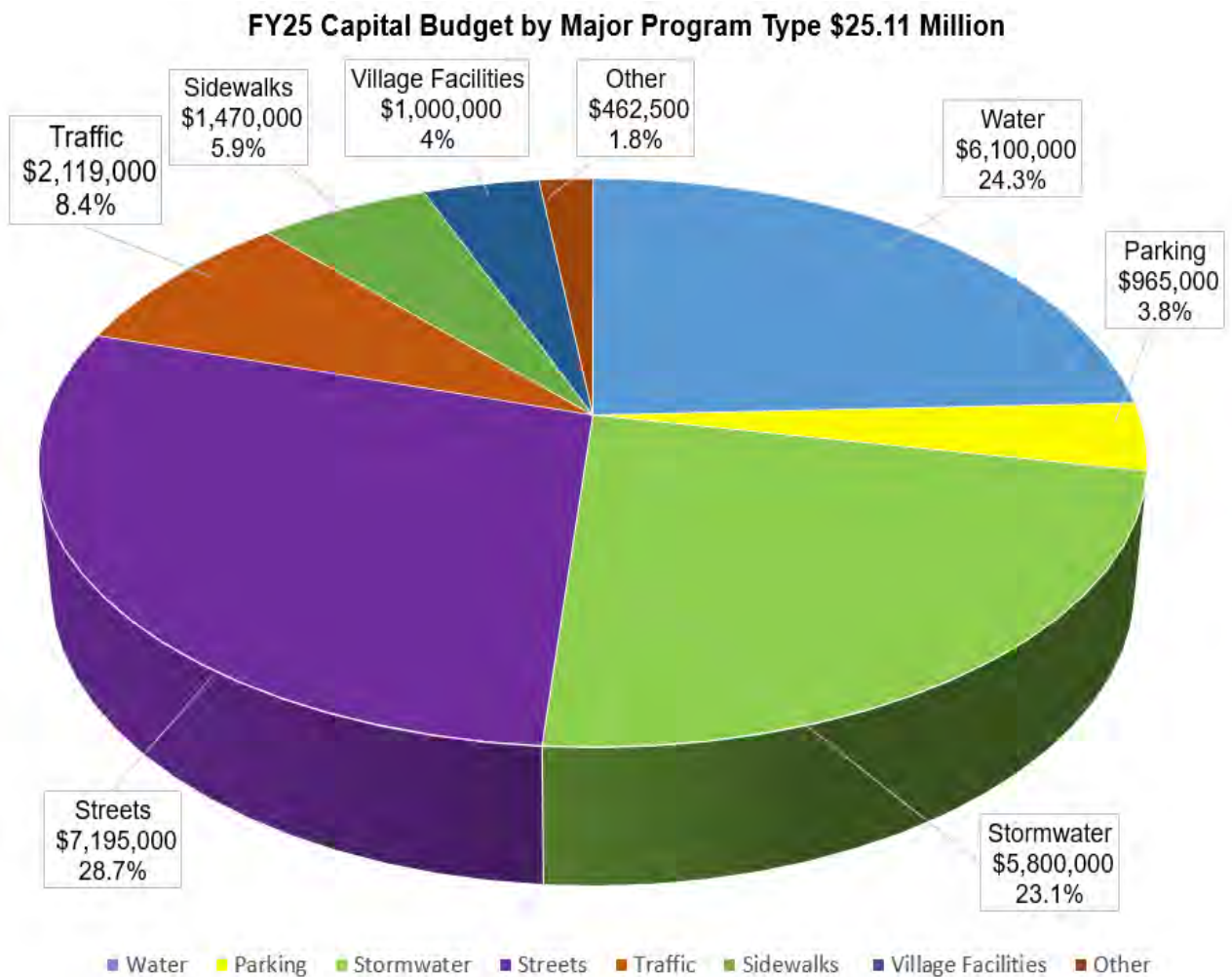
Capital projects include costs in six main categories which include:

- Professional Services
- Land Acquisition
- Infrastructure Improvements
- Building Improvements
- Machinery and Equipment
- Other/Miscellaneous

# COMMUNITY INVESTMENT PROGRAM (CIP)

## Overview

The FY25 Capital Budget is categorized by program and fund. Capital projects in the Capital Fund and Major Buildings Fund are broken down by programs. Capital Projects for the Enterprise Funds (Stormwater, Water and Parking) are contained in program 394. The chart below shows the percentage investment in each category for FY25.



NOTE: The chart above does not include any grant funding.

# COMMUNITY INVESTMENT PROGRAM (CIP)

## Description of Programs

### **Program 142 – Major Buildings**

This program provides for the improvement of the Village's larger buildings such as the Civic Center, Public Works Facility and Fire Stations. Large component replacements (over \$25,000) and repairs are also included in this program.

### **Program 335 – Forestry**

This program involves the removal and replacement of ash trees infested with EAB, and the preventative treatment of healthy ash trees.

### **Program 341 – Sidewalks**

This program serves to fund the annual removal and replacement of existing sidewalk and rehabilitation of sidewalk tripping hazards as well as sidewalk which has cracked into more than three pieces or is otherwise beyond its useful life. The Village maintains over 5 million square feet (SF) of sidewalk which has a life expectancy of 50 to 100 years. This program also funds any new sidewalk segments, accessibility improvements, and crosswalk maintenance. Some funds for this program are placed into the Capital Projects Fund by developers and builders who pay a fee in lieu of installing required sidewalk.

### **Program 342 – Streets**

Much of funding for this program comes from the Motor Fuel Tax Fund. The primary project in this fund is the Annual Roadway Maintenance Program, which encompasses resurfacing, crack sealing and preventative (slurry) seal of existing pavement. This program also includes an average of one or two complete reconstruction projects and resurfacing.

### **Program 344 – Traffic**

Traffic continues to be one of the concerns foremost in the community's mind. Improvements, which reduce congestion and improve safety, are contained within this program. The most common type of project is a traffic signal replacement, which, owing to modern technology, generally fulfills these goals.

### **Program 345 – Bikeways**

Implementation of the Village's Bikeway Plan is the focus of this program.

### **Program 361 – Fleet Services**

This program contains expenditures for Fleet Management Software .

### **Program 394 – Capital Projects-Enterprise Funds**

This program contains all capital projects in the Village's Enterprise Funds-Stormwater, Water and Parking.

# COMMUNITY INVESTMENT PROGRAM (CIP)

## Funding Source Summary

Listed below is a summary of the funding sources available for the projects included in the Community Investment Program.

### **Fund 102 – Motor Fuel Tax Fund**

Income to this fund comes from the Village's share of the excise tax on motor fuel. In addition, the Village received \$103,000 per year in 2023 and 2024 from the state's High Growth Cities program.

### **Fund 110 – Ogden Avenue Tax Increment Financing (TIF) Fund**

The Ogden Avenue TIF District Fund was established to provide a means to revitalize the properties on Ogden Avenue within the district boundaries. Tax assessments were frozen with the expectation that investment in the area would spur redevelopment thereby raising property values. The difference between the increased assessment and that figure when frozen is called the increment.

### **Fund 220 – Capital Projects Fund**

This fund derives its revenue from multiple sources including the home rule sales tax, property tax, telecommunications tax and developer contributions for sidewalks.

### **Fund 223 – Major Buildings Fund**

With the substantial completion of the Civic Center Project, which this fund was used to track since 2022, this fund will resume accounting for expenditures related to the maintenance of all Village facilities. In 2025, revenues in this fund come from transfers from the General Fund. Moving forward, a dedicated revenue source for this fund will be discussed in the 2025 Long Range Planning sessions.

### **Fund 443 – Stormwater Fund**

This fund has been established to track expenditures associated with the maintenance and expansion of the stormwater collection, storage and conveyance system. Revenues come from a stormwater fee, billed to all property owners in Downers Grove on the total amount (in square footage) of impervious area on each parcel.

### **Fund 471 – Parking Fund**

Daily and Monthly parking fees are the main sources of income for this fund for maintenance and improvement of the parking lots.

### **Fund 481 – Water Fund**

Revenues in this fund come from the sale of water, and a fixed fee, which is based on the size of the meter. In addition to paying for water from the DuPage Water Commission, revenues are used to maintain the water infrastructure.

### **Grants/Other Sources**

The Village is constantly reviewing all available grant monies. Generally a formal application, review, and award process is followed with each grantor following their (frequently legislatively-mandated) evaluation and ranking process. The DuPage Mayor's and Manager's Conference is one such grantor. They distribute the regional share of Federal Highway Trust Funds. Other agencies include FEMA and the Environmental Protection Agency.



# COMMUNITY INVESTMENT PROGRAM (CIP)

## Environmental Sustainability

The Village's FY2025 Budget includes significant investment into environmental sustainability initiatives that will reduce greenhouse gas emissions, reduce risks associated with climate change, and enhance the community's natural resources. One major project that will be completed in 2025 will be the Village's first Environmental Sustainability Plan (ESP) that will guide future investments and identify ways to use resources more efficiently across different Village operations. The ESP builds on already active efforts to be environmentally conscious throughout the Village's Community Investment Plan (CIP). Across all aspects of the CIP is the importance of maintaining existing investments. Timely maintenance extends the life of infrastructure and prevents costly replacements and reconstruction that result in the need for more resources and energy while also producing more waste. In addition to maintaining existing infrastructure, there are projects in the FY2025 budget that will support the ESP in more specific ways.

**Solar Panels at the Civic Center** - The installation of a 160 kilowatt photovoltaic system at the Civic Center will go online in 2025 and have the ability to produce approximately 250,000 kWh of renewable electricity annually. This amounts to a reduction of 220 metric tons of greenhouse gas emissions annually, or more than a half a million miles driven by a gasoline vehicle. The project is supported by Energy Efficiency and Conservation Block Grant funding from the Department of Energy, ComEd rebates, and State of Illinois renewable energy subsidies.

**Fuel Island Design and Replacement** - The Village has operated a fueling station for its fleet of nearly 200 vehicles for the past 20 years. The existing fueling station is nearing its end of life and will need to be replaced in the near future. The Village is proactively replacing the fueling station and its underground tanks to reduce the risk of leakages and soil contamination. The preliminary phase of project includes design work that will ensure the Village will continue using biofuels, as well as identify ways to incorporate more advanced alternative fuels that may be available in the future.

**Stormwater Improvements** - The Village's stormwater utility has several ongoing programs that support biodiversity while utilizing nature-based design to mitigate the risk of urban flooding. The Green Streets program provides opportunities for residents to receive financial support to install natural areas such as bioswales, rain gardens, and other stormwater improvements on their properties. The Village also maintains natural areas and naturalized detention facilities across Downers Grove. In 2025, the Village will also be working on streambank stabilization projects along St. Joseph's Creek to reduce soil erosion. This project, as well as maintenance related projects throughout the downtown area will improve the quality of water in the East Branch of the DuPage River watershed.

**Downtown Streetscape** - As part of the Guiding DG planning process, the Village will be identifying areas throughout the Downtown to enhance public spaces with new and improved landscaping that will utilize native species. These new landscape areas will reduce the amount of hardscape in the downtown, improve biodiversity, and act as a demonstration of how native plants can provide natural benefits while being visually appealing.

**Forestry** - The Village owns and maintains more than 22,000 parkway trees that collectively contribute to the community's urban forest. These trees provide several benefits such as keeping neighborhoods cooler in the summer, absorbing rain water, improving air quality, providing homes to numerous species, and contributing to the character of Downers Grove. The Village's Forestry Department actively maintains these trees to ensure they are healthy and plants hundreds of new trees each year to increase biodiversity. Another important role of the Forestry program is to combat the invasive species known as Emerald Ash Borer that threatens the remaining ash trees throughout the community.

# COMMUNITY INVESTMENT PROGRAM (CIP)

## FY 2025 Community Investment Program Project List sorted by PROGRAM

Project Description		FY 2025 Projected
<b>Program 142 - Major Buildings</b>		
	<b>Sub Totals:</b>	1,000,000
	<b>Grants Anticipated</b>	
	Solar Panel Installation	(285,000)
	<b>Totals:</b>	715,000
<b>Program 335 - Forestry</b>		
<b>FO-001</b>	Emerald Ash Borer (EAB) Eradication	50,000
	<b>Totals:</b>	50,000
<b>Program 341 - Sidewalks</b>		
<b>S-006</b>	Replacement/Rehabilitation Sidewalk Program	750,000
<b>S-007</b>	DBD Crosswalk & Accessibility Upgrades	170,000
<b>S-008</b>	Right-of-Way Accessibility Improvements	300,000
<b>S-009</b>	Replacement/Rehabilitation Block Retaining Walls	200,000
<b>S-013</b>	Linda Kunze Plaza / Main Street Train Station	50,000
	<b>Sub Totals:</b>	1,470,000
	<b>Grants Approved</b>	
<b>S-006</b>	Replacement/Rehabilitation Sidewalk Program	(300,000)
<b>S-013</b>	Linda Kunze Plaza / Main Street Train Station	-
	<b>Totals:</b>	1,170,000
<b>Program 342 - Streets</b>		
<b>ST-004</b>	Roadway Maintenance Program	3,790,000
<b>ST-005</b>	Roadway Maintenance Program - Brick Street Maintenance	275,000
<b>ST-034</b>	DBD Enhancements	1,250,000
<b>ST-035</b>	Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av	15,000
<b>ST-036</b>	Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av	15,000
<b>ST-045</b>	IDOT Bridge Compliance Improvements	120,000
<b>ST-058</b>	Roadway Reconstruction Program	1,500,000
<b>ST-060</b>	Village Gateway Signs	180,000
<b>ST-062</b>	Fairview Business District Street and Lighting Improvements	50,000
	<b>Sub Totals:</b>	7,195,000
	<b>Grants Anticipated</b>	
	<b>Grants Approved</b>	
<b>ST-035</b>	Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av	-
<b>ST-036</b>	Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av	-
	<b>Totals:</b>	7,195,000
<b>Program 344 - Traffic</b>		
<b>TR-023</b>	Pavement Striping Maintenance	225,000
<b>TR-024</b>	Neighborhood Traffic Management	100,000
<b>TR-030</b>	Traffic Signal Modernization, Annual Element	225,000
<b>TR-033</b>	Pedestrian Safety Enhancements	1,568,640
	<b>Sub Totals:</b>	2,118,640
	<b>Grants Approved</b>	
<b>TR-033</b>	Pedestrian Safety Enhancements	(905,548)
	<b>Totals:</b>	1,213,092

Fiscal Year 2025 Adopted Budget

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# COMMUNITY INVESTMENT PROGRAM (CIP)

FY 2025 Community Investment Program Project List sorted by PROGRAM

Project Description		FY 2025 Projected
<b>Program 345 - Bikeways</b>		
<b>BW-005</b>	31st Street Bike Path	87,500
	<b>Totals:</b>	87,500
<b>Program 361 - Fleet Services</b>		
<b>FL-002</b>	Fleet Fuel System Replacement	75,000
	<b>Totals:</b>	75,000
<b>Program 394 - Capital Projects</b>		
<b>P-010</b>	Parking Lot Improvements, Annual Element	125,000
<b>P-013</b>	Parking Deck Maintenance	840,000
<b>SL-003</b>	Streetlight Replacement Program	250,000
<b>SW-051</b>	Neighborhood Drainage Improvements Cost-Share Program	90,000
<b>SW-069</b>	Green Streets/Sustainable Storm Water Program	60,000
<b>SW-070</b>	Storm Sewer Replacement & Maintenance, Annual Element	750,000
<b>SW-073</b>	Downtown Water Quality Improvements	50,000
<b>SW-086</b>	Future Drainage and Floodplain Improvements	-
<b>SW-088</b>	Streambank Improvements, St Joseph Creek, South Branch	-
<b>SW-090</b>	St. Joseph Creek - Downtown Pipe Improvements	3,000,000
<b>SW-091</b>	Prentiss Creek Stream Corridor Improvements	1,300,000
<b>SW-092</b>	Streambank Improvements, St Joseph Creek, Main Branch	75,000
<b>SW-098</b>	Stormwater Capital Improvements - Curtiss St & Glenview Ave	100,000
<b>SW-103</b>	Stormwater Capital Improvements - St. Joseph Creek; Hill St to 55th St	-
<b>SW-104</b>	Fairview - Hummer Park Culvert Replacement	300,000
<b>SW-105</b>	Fleet Pipe Replacement / Realignment	75,000
<b>SW-106</b>	Streambank Stabilization - St Joseph Creek - Curtiss to I-355	-
<b>SW-107</b>	Webster / Blanchard Drainage Improvments	-
<b>SW-108</b>	Hitchcock Drainage Improvments	-
<b>SW-109</b>	Webster / 73rd Drainage Improvments	-
<b>SW-110</b>	Plymouth / George Drainage Improvments	-
<b>SW-111</b>	Bolson and Oxnard Drainage Improvments	-
<b>SW-112</b>	Lyman / Randall Drainage Improvments	-
<b>SW-113</b>	Blackburn Ave Drainage Improvments	-
<b>SW-114</b>	Sterling / Lincoln Drainage Improvments	-
<b>SW-115</b>	Prospect / Sherman Drainage Improvments	-
<b>SW-116</b>	Chicago to Austin - Linden to Douglas - Drainage Improvments	-
<b>SW-117</b>	Prairie to Grant - Douglas to Fairview - Drainage Improvments	-
<b>WA-028</b>	Watermain Replacement, Annual Element	3,800,000
<b>WA-041</b>	Lead Service Line Replacement	200,000
<b>WP-010</b>	Water Facility Maintenance, Annual Element	125,000
<b>WP-011</b>	Existing Well Rehab	1,800,000
<b>WP-019</b>	Water Storage Tank Rehabilitation & Maintenance	-
<b>WP-023</b>	Water Meter Replacement Village Wide	175,000
	<b>Sub Totals:</b>	13,115,000
	<b>Grand Gross Total (All Projects):</b>	<b>25,111,140</b>
	<b>Grants Anticipated</b>	<b>(285,000)</b>
	<b>Grants Approved</b>	<b>(1,205,548)</b>
	<b>Grand Net Total (All Projects):</b>	<b>23,620,592</b>

Fiscal Year 2025 Adopted Budget

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# COMMUNITY INVESTMENT PROGRAM (CIP)

## Community Investment Program Project List sorted by FUND

FUND 220 - Capital Projects Fund								
FL-002	Fleet Fuel System Replacement	75,000	1,050,000	-	-	-	-	1,125,000
FO-001	Emerald Ash Borer (EAB) Eradication	50,000	50,000	50,000	50,000	50,000	50,000	300,000
S-006	Replacement/Rehabilitation Sidewalk Program	750,000	500,000	500,000	500,000	500,000	500,000	3,250,000
S-007	DBD Crosswalk & Accessibility Upgrades	170,000	310,000	110,000	170,000	310,000	600,000	1,670,000
S-008	Right of Way Accessibility Improvements	300,000	300,000	300,000	350,000	350,000	400,000	2,000,000
S-009	Replacement/Rehabilitation Block Retaining Walls	200,000	-	200,000	-	250,000	250,000	900,000
S-013	Linda Kunze Plaza / Main Street Train Station	50,000	525,000	-	-	-	-	575,000
SL-003	Streetlight Replacement Program	250,000	250,000	250,000	250,000	-	-	1,000,000
ST-004	Roadway Maintenance Program	1,540,000	1,590,000	1,700,000	1,750,000	1,850,000	-	8,430,000
ST-005	Roadway Maintenance Program - Brick Street Maintenance	275,000	300,000	325,000	350,000	350,000	380,000	1,980,000
ST-034	DBD Enhancements	1,250,000	-	-	-	-	-	1,250,000
ST-035	Roadway Resurfacing (LAFP) Prairie Avenue; Main St to Fairview Av	15,000	-	634,104	-	-	-	649,104
ST-036	Roadway Resurfacing (LAFP) Cumnor Road; 39th St to Maple Av	15,000	-	863,602	-	-	-	878,602
ST-045	IDOT Bridge Compliance Improvements	120,000	5,000	5,000	5,000	5,000	250,000	390,000
ST-058	Roadway Reconstruction Program	1,500,000	1,015,000	1,015,000	615,000	765,000	1,000,000	5,910,000
ST-060	Village Gateway Signs	180,000	180,000	180,000	-	-	-	540,000
ST-062	Fairview Business District Street and Lighting Improvements	50,000	2,500,000	2,500,000	-	-	-	5,050,000
TR-023	Pavement Striping Maintenance	225,000	150,000	225,000	225,000	150,000	625,000	1,600,000
TR-024	Neighborhood Traffic Management	100,000	200,000	225,000	250,000	250,000	-	1,025,000
TR-030	Traffic Signal Modernization, Annual Element	225,000	475,000	100,000	100,000	100,000	1,000,000	2,000,000
TR-033	Pedestrian Safety Enhancements	1,568,640	-	-	-	-	-	1,568,640
BW-005	31st Street Bike Path	87,500	-	-	-	-	-	87,500
	<b>Sub Totals:</b>	8,996,140	9,400,000	9,182,706	4,615,000	4,930,000	5,055,000	42,178,846
	<b>Grants Anticipated</b>							
	<b>Grants Approved</b>							
TR-033	Pedestrian Safety Enhancements	(905,548)	-	-	-	-	-	(905,548)
S-013	Linda Kunze Plaza / Main Street Train Station	-	(525,000)	-	-	-	-	(525,000)
S-006	Replacement/Rehabilitation Sidewalk Program	(300,000)	-	-	-	-	-	(300,000)
ST-035	Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av	-	-	(317,052)	-	-	-	(317,052)
ST-036	Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av	-	-	(431,801)	-	-	-	(431,801)
	<b>Totals:</b>	7,790,592	8,875,000	8,433,853	4,615,000	4,930,000	5,055,000	39,699,445
FUND 223 - Major Buildings Fund								
	<b>Sub Totals:</b>	1,000,000	750,000	750,000	-	-	-	2,500,000
	<b>Grants Anticipated</b>							
	Solar Panel Installation	(285,000)						(285,000)
	<b>Totals:</b>	715,000	750,000	750,000	-	-	-	2,215,000
FUND 443 - Stormwater Fund								
SW-051	Neighborhood Drainage Improvements Cost-Share Program	90,000	90,000	90,000	90,000	90,000	-	450,000
SW-069	Green Streets/Sustainable Storm Water Program	60,000	60,000	60,000	70,000	70,000	-	320,000
SW-070	Storm Sewer Replacement & Maintenance Annual Element	750,000	750,000	750,000	750,000	750,000	-	3,750,000
SW-073	Downtown Water Quality Improvements	50,000	50,000	50,000	50,000	75,000	-	275,000
SW-086	Future Drainage and Floodplain Improvements	-	-	-	-	-	2,000,000	2,000,000
SW-088	Streambank Improvements, St Joseph Creek, South Branch	-	-	-	-	-	2,000,000	2,000,000
SW-090	St. Joseph Creek - Downtown Pipe Improvements	3,000,000	3,000,000	3,000,000	3,000,000	-	-	12,000,000
SW-091	Prentiss Creek Stream Corridor Improvements	1,300,000	25,000	25,000	25,000	-	-	1,375,000
SW-092	Streambank Improvements, St Joseph Creek, Main Branch	75,000	75,000	80,000	80,000	80,000	3,500,000	3,890,000
SW-098	Stormwater Capital Improvements - Curtiss St & Glenview Ave	100,000	-	-	-	-	-	100,000
SW-103	Stormwater Capital Improvements - St. Joseph Creek, Hill St to 55th St	-	-	-	100,000	1,000,000	75,000	1,175,000
SW-104	Fairview - Hummer Park Culvert Replacement	300,000	1,975,000	25,000	25,000	25,000	-	2,350,000
SW-105	Fleet Pipe Replacement / Realignment	75,000	-	1,079,000	-	-	-	1,154,000
SW-106	Streambank Stabilization - St Joseph Creek - Curtiss to I-355	-	-	125,000	2,000,000	25,000	50,000	2,200,000
SW-107	Webster / Blanchard Drainage Improvments	-	200,000	-	-	-	-	200,000
SW-108	Hitchcock Drainage Improvements	-	-	350,000	-	-	-	350,000
SW-109	Webster / 73rd Drainage Improvments	-	-	-	-	600,000	-	600,000
SW-110	Plymouth / George Drainage Improvments	-	-	-	325,000	-	-	325,000
SW-111	Bolson and Oxnard Drainage Improvements	-	275,000	275,000	-	-	-	550,000
SW-112	Lyman / Randall Drainage Improvments	-	-	-	700,000	-	-	700,000
SW-113	Blackburn Ave Drainage Improvments	-	-	-	300,000	-	-	300,000
SW-114	Sterling / Lincoln Drainage Improvements	-	-	-	-	425,000	-	425,000
SW-115	Prospect / Sherman Drainage Improvments	-	-	-	-	350,000	-	350,000
SW-116	Chicago to Austin - Linden to Douglas - Drainage Improvements	-	-	400,000	-	1,200,000	-	1,600,000
SW-117	Prairie to Grant - Douglas to Fairview - Drainage Improvements	-	350,000	700,000	350,000	2,050,000	-	3,450,000
	<b>Sub Totals:</b>	5,800,000	6,850,000	7,009,000	7,865,000	6,740,000	7,625,000	41,889,000

# COMMUNITY INVESTMENT PROGRAM (CIP)

## Community Investment Program Project List sorted by FUND

Project Description							FY 2025 Projected
<b>FUND 481 Water Fund</b>							
WA-028	Watermain Replacement, Annual Element	3,800,000	3,800,000	3,800,000	3,800,000	3,800,000	19,000,000
WA-041	Lead Service Line Replacement	200,000	200,000	1,650,000	1,700,000	1,750,000	32,500,000
WP-010	Water Facility Maintenance, Annual Element	125,000	125,000	125,000	125,000	125,000	625,000
WP-011	Existing Well Rehab	1,800,000	200,000	-	1,900,000	2,000,000	5,900,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	-	1,050,000	1,725,000	75,000	1,775,000	8,225,000
WP-023	Water Meter Replacement - Village Wide	175,000	-	-	3,000,000	3,000,000	6,175,000
	<b>Totals:</b>	6,100,000	5,375,000	7,300,000	10,600,000	12,450,000	72,425,000
<b>FUND 471 - Parking Fund</b>							
P-010	Parking Lot Improvements, Annual Element	125,000	260,000	250,000	100,000	100,000	835,000
P-013	Parking Deck Maintenance	840,000	420,000	250,000	325,000	325,000	2,160,000
	<b>Totals:</b>	965,000	680,000	500,000	425,000	425,000	2,995,000
<b>FUND 102 - Motor Fuel Tax Fund</b>							
ST-004	Roadway Maintenance Program	2,250,000	2,100,000	2,100,000	2,100,000	2,100,000	10,650,000
	<b>Sub Totals:</b>	2,250,000	2,100,000	2,100,000	2,100,000	2,100,000	10,650,000
	<b>Grants Approved</b>						
	<b>Totals:</b>	2,250,000	2,100,000	2,100,000	2,100,000	2,100,000	10,650,000
	<b>Grand Gross Total (All Projects):</b>	25,111,140	25,155,000	26,841,706	25,605,000	26,645,000	172,637,846
	<b>Grants Anticipated</b>	(285,000)	-	-	-	-	(285,000)
	<b>Grants Approved</b>	(1,205,548)	(525,000)	(748,853)	-	-	(2,479,401)
	<b>Grand Net Total (All Projects):</b>	23,620,592	24,630,000	26,092,853	25,605,000	26,645,000	169,873,445

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# COMMUNITY INVESTMENT PROGRAM (CIP)

## Community Investment Program Project List sorted by PROGRAM

Project Description		FY 2025 Projected	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected	Future Yrs Planned	TOTAL
<b>Program 142 - Major Buildings</b>								
	<b>Sub Totals:</b>	1,000,000	750,000	750,000	-	-	-	2,500,000
	<b>Grants Anticipated</b>							
	Solar Panel Installation	(285,000)						(285,000)
	<b>Totals:</b>	715,000	750,000	750,000	-	-	-	2,215,000
<b>Program 335 - Forestry</b>								
FO-001	Emerald Ash Borer (EAB) Eradication	50,000	50,000	50,000	50,000	50,000	50,000	300,000
	<b>Totals:</b>	50,000	50,000	50,000	50,000	50,000	50,000	300,000
<b>Program 341 - Sidewalks</b>								
S-006	Replacement/Rehabilitation Sidewalk Program	750,000	500,000	500,000	500,000	500,000	500,000	3,250,000
S-007	DBD Crosswalk & Accessibility Upgrades	170,000	310,000	110,000	170,000	310,000	600,000	1,670,000
S-008	Right-of-Way Accessibility Improvements	300,000	300,000	300,000	350,000	350,000	400,000	2,000,000
S-009	Replacement/Rehabilitation Block Retaining Walls	200,000	-	200,000	-	250,000	250,000	900,000
S-013	Linda Kunze Plaza / Main Street Train Station	50,000	525,000	-	-	-	-	575,000
	<b>Sub Totals:</b>	1,470,000	1,635,000	1,110,000	1,020,000	1,410,000	1,750,000	8,395,000
	<b>Grants Approved</b>							
S-006	Replacement/Rehabilitation Sidewalk Program	(300,000)						(300,000)
S-013	Linda Kunze Plaza / Main Street Train Station	-	(525,000)	-	-	-	-	(525,000)
	<b>Totals:</b>	1,170,000	1,110,000	1,110,000	1,020,000	1,410,000	1,750,000	7,570,000
<b>Program 342 - Streets</b>								
ST-004	Roadway Maintenance Program	3,790,000	3,690,000	3,800,000	3,850,000	3,950,000	-	19,080,000
ST-005	Roadway Maintenance Program - Brick Street Maintenance	275,000	300,000	325,000	350,000	350,000	380,000	1,980,000
ST-034	DBD Enhancements	1,250,000	-	-	-	-	-	1,250,000
ST-035	Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av	15,000	-	634,104	-	-	-	649,104
ST-036	Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av	15,000	-	863,602	-	-	-	878,602
ST-045	IDOT Bridge Compliance Improvements	120,000	5,000	5,000	5,000	5,000	250,000	390,000
ST-058	Roadway Reconstruction Program	1,500,000	1,015,000	1,015,000	615,000	765,000	1,000,000	5,910,000
ST-060	Village Gateway Signs	180,000	180,000	180,000	-	-	-	540,000
ST-062	Fairview Business District Street and Lighting Improvements	50,000	2,500,000	2,500,000	-	-	-	5,050,000
	<b>Sub Totals:</b>	7,195,000	7,690,000	9,322,706	4,820,000	5,070,000	1,630,000	35,727,706
	<b>Grants Anticipated</b>							
	<b>Grants Approved</b>							
ST-035	Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av	-	-	(317,052)	-	-	-	(317,052)
ST-036	Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av	-	-	(431,801)	-	-	-	(431,801)
	<b>Totals:</b>	7,195,000	7,690,000	8,573,853	4,820,000	5,070,000	1,630,000	34,978,853
<b>Program 344 - Traffic</b>								
TR-023	Pavement Striping Maintenance	225,000	150,000	225,000	225,000	150,000	625,000	1,600,000
TR-024	Neighborhood Traffic Management	100,000	200,000	225,000	250,000	250,000	-	1,025,000
TR-030	Traffic Signal Modernization, Annual Element	225,000	475,000	100,000	100,000	100,000	1,000,000	2,000,000
TR-033	Pedestrian Safety Enhancements	1,568,640	-	-	-	-	-	1,568,640
	<b>Sub Totals:</b>	2,118,640	825,000	550,000	575,000	500,000	1,625,000	6,193,640
	<b>Grants Approved</b>							
TR-033	Pedestrian Safety Enhancements	(905,548)	-	-	-	-	-	(905,548)
	<b>Totals:</b>	1,213,092	825,000	550,000	575,000	500,000	1,625,000	5,288,092
<b>Program 345 - Bikeways</b>								
BW-005	31st Street Bike Path	87,500	-	-	-	-	-	87,500
	<b>Totals:</b>	87,500	-	-	-	-	-	87,500
<b>Program 361 - Fleet Services</b>								
FL-002	Fleet Fuel System Replacement	75,000	1,050,000	-	-	-	-	1,125,000
	<b>Totals:</b>	75,000	1,050,000	-	-	-	-	1,125,000

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget



# COMMUNITY INVESTMENT PROGRAM (CIP)

Community Investment Program Project List sorted by PROGRAM

Project Description							FY 2025 Projected
<b>Program 394 - Capital Projects</b>							
P-010	Parking Lot Improvements, Annual Element	125,000	260,000	250,000	100,000	100,000	- 835,000
P-013	Parking Deck Maintenance	840,000	420,000	250,000	325,000	325,000	- 2,160,000
SL-003	Streetlight Replacement Program	250,000	250,000	250,000	250,000	-	- 1,000,000
SW-051	Neighborhood Drainage Improvements Cost-Share Program	90,000	90,000	90,000	90,000	90,000	- 450,000
SW-069	Green Streets/Sustainable Storm Water Program	60,000	60,000	60,000	70,000	70,000	- 320,000
SW-070	Storm Sewer Replacement & Maintenance, Annual Element	750,000	750,000	750,000	750,000	750,000	- 3,750,000
SW-073	Downtown Water Quality Improvements	50,000	50,000	50,000	50,000	75,000	- 275,000
SW-086	Future Drainage and Floodplain Improvements	-	-	-	-	-	2,000,000 2,000,000
SW-088	Streambank Improvements, St Joseph Creek, South Branch	-	-	-	-	-	2,000,000 2,000,000
SW-090	St. Joseph Creek - Downtown Pipe Improvements	3,000,000	3,000,000	3,000,000	3,000,000	-	- 12,000,000
SW-091	Prentiss Creek Stream Corridor Improvements	1,300,000	25,000	25,000	25,000	-	- 1,375,000
SW-092	Streambank Improvements, St Joseph Creek, Main Branch	75,000	75,000	80,000	80,000	80,000	3,500,000 3,890,000
SW-098	Stormwater Capital Improvements - Curtiss St & Glenview Ave	100,000	-	-	-	-	- 100,000
SW-103	Stormwater Capital Improvements - St. Joseph Creek; Hill St to 55th St	-	-	-	100,000	1,000,000	75,000 1,175,000
SW-104	Fairview - Hummer Park Culvert Replacement	300,000	1,975,000	25,000	25,000	25,000	- 2,350,000
SW-105	Fleet Pipe Replacement / Realignment	75,000	-	1,079,000	-	-	- 1,154,000
SW-106	Streambank Stabilization - St Joseph Creek - Curtiss to I-355	-	-	125,000	2,000,000	25,000	50,000 2,200,000
SW-107	Webster / Blanchard Drainage Improvements	-	200,000	-	-	-	- 200,000
SW-108	Hitchcock Drainage Improvements	-	-	350,000	-	-	- 350,000
SW-109	Webster / 73rd Drainage Improvements	-	-	-	-	600,000	- 600,000
SW-110	Plymouth / George Drainage Improvements	-	-	-	325,000	-	- 325,000
SW-111	Bolson and Oxnard Drainage Improvements	-	275,000	275,000	-	-	- 550,000
SW-112	Lyman / Randall Drainage Improvements	-	-	-	700,000	-	- 700,000
SW-113	Blackburn Ave Drainage Improvements	-	-	-	300,000	-	- 300,000
SW-114	Sterling / Lincoln Drainage Improvements	-	-	-	-	425,000	- 425,000
SW-115	Prospect / Sherman Drainage Improvements	-	-	-	-	350,000	- 350,000
SW-116	Chicago to Austin - Linden to Douglas - Drainage Improvements	-	-	400,000	-	1,200,000	- 1,600,000
SW-117	Prairie to Grant - Douglas to Fairview - Drainage Improvements	-	350,000	700,000	350,000	2,050,000	- 3,450,000
WA-028	Watermain Replacement, Annual Element	3,800,000	3,800,000	3,800,000	3,800,000	3,800,000	- 19,000,000
WA-041	Lead Service Line Replacement	200,000	200,000	1,650,000	1,700,000	1,750,000	27,000,000 32,500,000
WP-010	Water Facility Maintenance, Annual Element	125,000	125,000	125,000	125,000	125,000	- 625,000
WP-011	Existing Well Rehab	1,800,000	200,000	-	1,900,000	2,000,000	- 5,900,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	-	1,050,000	1,725,000	75,000	1,775,000	3,600,000 8,225,000
WP-023	Water Meter Replacement Village Wide	175,000	-	-	3,000,000	3,000,000	- 6,175,000
<b>Sub Totals:</b>		13,115,000	13,155,000	15,059,000	19,140,000	19,615,000	38,225,000 118,309,000
<b>Grand Gross Total (All Projects):</b>		25,111,140	25,155,000	26,841,706	25,605,000	26,645,000	43,280,000 172,637,846
<b>Grants Anticipated</b>		(285,000)	-	-	-	-	- (285,000)
<b>Grants Approved</b>		(1,205,548)	(525,000)	(748,853)	-	-	- (2,479,401)
<b>Grand Net Total (All Projects):</b>		23,620,592	24,630,000	26,092,853	25,605,000	26,645,000	43,280,000 169,873,445

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

## 2025-2029 Capital Project Sheet

Project # **S-006**

### Project Description **Replacement/Rehabilitation Sidewalk Program**

#### Project summary, justification and alignment to Strategic Plan

This project provides for the replacement or rehabilitation of sidewalk discontinuities as well as sidewalk which has cracked into more than three pieces or is otherwise beyond its useful life. The Village maintains over 5 million square feet (SF) of sidewalk which has a life expectancy of 50 to 100 years.

Cost Summary	New	Mainte	Repla	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		750,000	500,000	500,000	500,000	500,000	500,000	3,250,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				750,000	500,000	500,000	500,000	500,000	500,000	3,250,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			750,000	500,000	500,000	500,000	500,000	500,000	3,250,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				750,000	500,000	500,000	500,000	500,000	500,000	3,250,000

#### Project status and completed work

Annual Program

#### Grants (funded or applied for) related to the project

None

#### Environmental Impact / Sustainability

Regular maintenance and appropriate standards improve the longevity of sidewalks. Maximizing longevity of Village facilities reduces the Village's long-term environmental impact by reducing use of resources and materials.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Repaired sidewalk will reduce liability costs

#### Map/Pictures of Project



Priority Score

**A**

Project Manager:

Scott Vasko

Program:

341

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **S-007**

## Project Description **DBD Crosswalk and Accessibility Upgrades**

### Project summary, justification and alignment to Strategic Plan

This project includes the repair and ongoing maintenance of the crosswalks and sidewalk ramps, tactile warnings, and curbs within the Downtown Business District. These improvements will also support the goals of improving pedestrian safety and mobility per the Guiding DG Bike and Pedestrian plan as well as matching the aesthetics described in the Guiding DG Streetscapes plan.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		170,000	310,000	110,000	170,000	310,000	600,000	<b>1,670,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				170,000	310,000	110,000	170,000	310,000	600,000	<b>1,670,000</b>
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			170,000	310,000	110,000	170,000	310,000	600,000	<b>1,670,000</b>
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				170,000	310,000	110,000	170,000	310,000	600,000	<b>1,670,000</b>

### Project status and completed work

Maintaining & Repairing DBD sidewalk ramps & crosswalks as required.

### Grants (funded or applied for) related to the project

### Environmental Impact / Sustainability

These improvements support the goals of improving pedestrian safety and mobility per the Guiding DG Bike and Pedestrian plan as well as matching the aesthetics described in the Guiding DG Streetscapes plan. Improving the walkability of the community can result in reduced vehicles miles traveled, cleaner air, and a healthier community.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Repaired sidewalk will reduce liability costs.



Priority Score **A**

Project Manager:

Scott Vasko

Program: **341**

Department:

Engineering

# 2024-2029 Capital Project Sheet

Project # **S-008**

## Project Description **Right of Way Accessibility Improvements**

### Project summary, justification and alignment to Strategic Plan

This project includes improvements to public rights of way to modernize pedestrian access routes and bring them into compliance with new regulations. The requirements of the Americans with Disabilities Act were updated in 2012, and the "Public Rights Of Way Accessibility Guidelines" (PROWAG) were filed as a final rule in the federal register in late 2023. These improvements will also support the goals of improving pedestrian safety and mobility per the Guiding DG Bike and Pedestrian plan. As locations that are in need of upgrades are identified throughout the Village, they will be added to this annual program.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		300,000	300,000	300,000	350,000	350,000	400,000	<b>2,000,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				300,000	300,000	300,000	350,000	350,000	400,000	<b>2,000,000</b>
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			300,000	300,000	300,000	350,000	350,000	400,000	<b>2,000,000</b>
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				300,000	300,000	300,000	350,000	350,000	400,000	<b>2,000,000</b>

### Project status and completed work

FY2025 will include projects identified in FY2022 - FY2024

### Grants (funded or applied for) related to the project

### Environmental Impact / Sustainability

Improving mobility for pedestrians across the community has both environmental and health impacts. Improved pedestrian connectivity can reduce vehicle reliance that results in cleaner air and fewer emissions. These projects also support improved accessibility for residents of all abilities, providing an equitable means of navigating the community.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
No significant impact to operating expense							



Priority Score

**A**

Project Manager:

Scott Vasko

Program:

**341**

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **S-009**

## Project Description **Replacement/Rehabilitation Block Retaining Walls**

### Project summary, justification and alignment to Strategic Plan

This project provides for the replacement or rehabilitation of block retaining walls throughout the Village. The retaining walls were installed as part of the various past sidewalk projects and stormwater projects.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		200,000		200,000		250,000	250,000	<b>900,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				200,000	-	200,000	-	250,000	250,000	<b>900,000</b>

### Funding Source(s)

220-Capital Improvements Fund	▼	200,000		200,000		250,000	250,000	<b>900,000</b>
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		200,000	-	200,000	-	250,000	250,000	<b>900,000</b>

### Project status and completed work

Annual Program. Work in FY2025 will consist of repairs to retaining walls at various sidewalk locations.

### Grants (funded or applied for) related to the project

None.

### Environmental Impact / Sustainability

Regular maintenance of retaining walls increase the longevity of the structures and adjacent sidewalks, which reduces the Village's long-term use of resources and materials. Retaining walls may also reduce soil erosion that has benefits to our watersheds.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Repaired block retaining wall will reduce liability costs.

### Map/Pictures of Project

Priority Score

**A**

Project Manager:

Scott Vasko

Program:

**341**

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **S-013**

**Project Description** **Linda Kunze Plaza / Main Street Train Station**

## Project summary, justification and alignment to Strategic Plan

This project will include maintenance and upgrades to the Linda Kunze Plaza at the Main Street Train Station. Improvements will be planned and designed in 2024 and 2025, and construction is planned for 2026. The Main Street Station is an important gateway and gathering space for the community.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services		x		50,000	25,000					75,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		x			500,000					500,000
<b>TOTAL COST</b>				50,000	525,000	-	-	-	-	575,000

## Funding Source(s)

220-Capital Improvements Fund	▼	50,000							50,000
Grants/Other Sources, Approved	▼		525,000						525,000
	▼								-
	▼								-
<b>TOTAL FUNDING SOURCES</b>		50,000	525,000	-	-	-	-	-	575,000

## Project status and completed work

Work in 2025 includes planning and design.

## Grants (funded or applied for) related to the project.

Staff recieved a grant for this work in the amount of \$525,000.

## Environmental Impact / Sustainability

Downtown streetscape design standards will include the incorporation of native plantings to provide a natural benefit and demonstrate the aesthetic potential of native landscaping. Additional enhancements will utilize renewable or recycled materials.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

## Map/Pictures of Project



Priority Score

**A**

Project Manager:

Scott Vasko

Program:

341

Department:

Engineering



## 2025-2029 Capital Project Sheet

Project # **SL-003**

### Project Description **Streetlight Replacement Program**

#### Project summary, justification and alignment to Strategic Plan

This project provides for the replacement of the Village's streetlight systems throughout town.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		250,000	250,000	250,000	250,000			1,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				250,000	250,000	250,000	250,000	-	-	1,000,000

#### Funding Source(s)

220-Capital Improvements Fund	▼	250,000	250,000	250,000	250,000				1,000,000
	▼								-
	▼								-
	▼								-
<b>TOTAL FUNDING SOURCES</b>		250,000	250,000	250,000	250,000	-	-		1,000,000

#### Project status and completed work

Annual program to replace existing streetlights throughout the Village. This work effort replaces high-pressure sodium lights with LED fixtures.

#### Grants (funded or applied for) related to the project.

Streetlight replacements to qualifying fixtures are eligible for a rebate from ComEd.

#### Environmental Impact / Sustainability

Streetlights have been identified as an opportunity to reduce Village greenhouse gas emissions. The Village will be installing LED fixtures that meet the highest standard for energy efficiency to reduce overall energy usage. Fixtures will also be certified as Dark Sky friendly in an effort to reduce light pollution throughout the village.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The project will decrease operational costs.

#### Map/Pictures of Project

Priority Score

A

Project Manager:

Scott Vasko

Program:

342

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **BW-005**

## Project Description **31st Street Bike Path**

Project summary, justification and alignment to Strategic Plan

This project represents the Village's portion of a DuPage County bike path project, which would extend along 31st Street, from Highland Ave. to Meyers Rd

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			87,500						87,500
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				87,500	-	-	-	-	-	87,500

Funding Source(s)	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
220-Capital Improvements Fund ▼	87,500						87,500
▼							-
▼							-
▼							-
<b>TOTAL FUNDING SOURCES</b>	87,500	-	-	-	-	-	87,500

### Project status and completed work

The County is currently in the design process.

### Grants (funded or applied for) related to the project

Staff anticipates a partnership with DuPage County on this project.

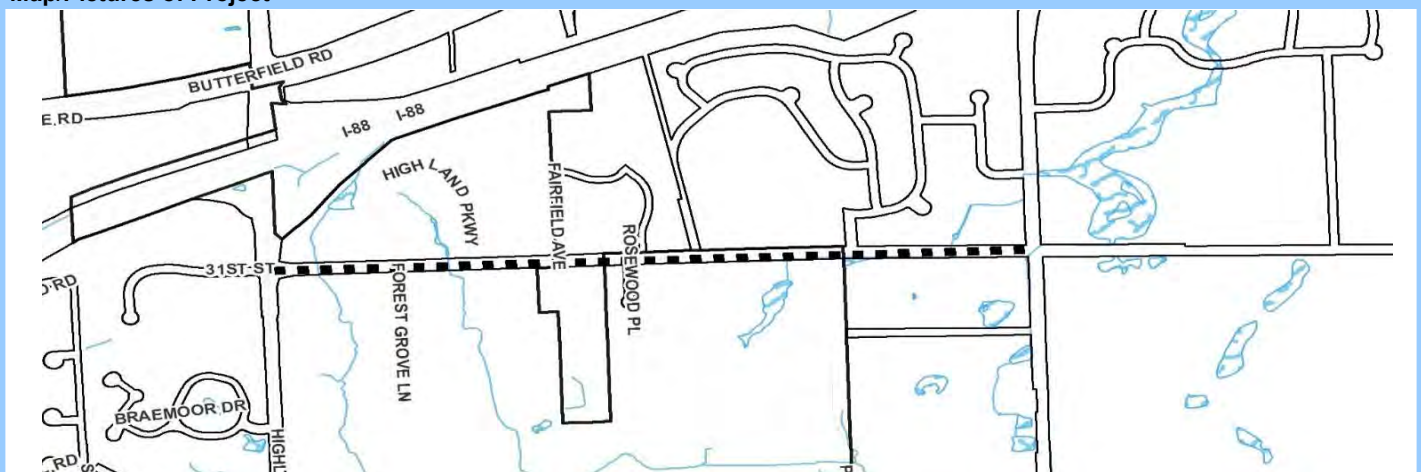
### Environmental Impact / Sustainability

Improving bikeability in the community supports the Village's goals to improve mobility and will also support reduced vehicle trips and vehicle related emissions.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed.

### Map/Pictures of Project



Priority Score

C

Project Manager:

Scott Vasko

Program: 345

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **P-010**

## Project Description **Parking Lot Improvements, Annual Element**

### Project summary, justification and alignment to Strategic Plan

The amount shown establishes an annualized maintenance cost for such services as: crack sealing, striping, resurfacing, etc. Years without an amount shown on this sheet have expenses identified to specific parking facilities on separate sheets. Regular maintenance prevents accelerating deterioration of pavement which improve the longevity of paved lots.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		125,000	260,000	250,000	100,000	100,000		<b>835,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				125,000	260,000	250,000	100,000	100,000	-	<b>835,000</b>

Funding Source(s)	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
471-Parking Fund ▼	125,000	260,000	250,000	100,000	100,000		<b>835,000</b>
▼							-
▼							-
▼							-
<b>TOTAL FUNDING SOURCES</b>	125,000	260,000	250,000	100,000	100,000	-	<b>835,000</b>

### Project status and completed work

Work scheduled for FY25, FY28, FY29 includes crack sealing, seal coating, and pavement markings. Work for FY26-FY27 includes parking lot resurfacing.

### Grants (funded or applied for) related to the project

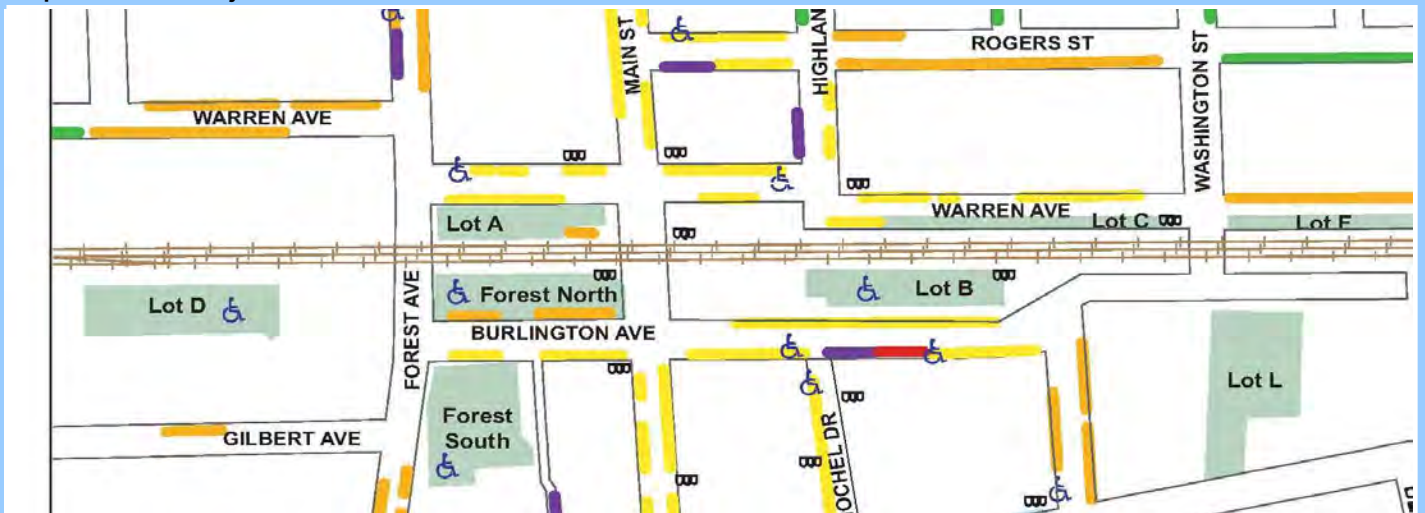
### Environmental Impact / Sustainability

Enhancing and protecting the longevity of Village facilities reduces long-term resource use and supports sustainability related goals.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The maintenance scheduled will increase the life of the pavement. Deferral of work will significantly increase future maintenance costs.

### Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **394**

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **P-013**

## Project Description **Parking Deck Maintenance**

### Project summary, justification and alignment to Strategic Plan

In 2004 the Village constructed the parking deck in the Downtown Business District. To provide a functional facility and extend the service life of the deck the proper preventative and proactive maintenance repairs are being applied to minimize more costly future repairs.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services				40,000	40,000	25,000	25,000	25,000		155,000
Land Acquisition										-
Infrastructure										-
Building		X		800,000	380,000	225,000	300,000	300,000		2,005,000
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				840,000	420,000	250,000	325,000	325,000	-	2,160,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
471-Parking Fund	▼	840,000	420,000	250,000	325,000	325,000		2,160,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		840,000	420,000	250,000	325,000	325,000	-	2,160,000

### Project status and completed work

Improvements scheduled for FY2025 includes sprinkler line replacement. Deck floor resealing and pavement striping is anticipated for FY2026

### Grants (funded or applied for) related to the project

### Environmental Impact / Sustainability

FY 2025-2029 includes proactive improvements to extend the longevity of the deck, which supports the Village's sustainability goals by reducing long-term resource and material use.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Proper maintenance of the deck reduces the total cost of ownership over the long-term.

### Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **394**

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **TR-023**

**Project Description** **Pavement Striping Maintenance**

## Project summary, justification and alignment to Strategic Plan

Striping throughout the Village must be maintained. The goal is to replace striping on a 3 to 5 year basis.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		225,000	150,000	225,000	225,000	150,000	625,000	<b>1,600,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				225,000	150,000	225,000	225,000	150,000	625,000	<b>1,600,000</b>

## Funding Source(s)

220-Capital Improvements Fund	▼	225,000	150,000	225,000	225,000	150,000	625,000	<b>1,600,000</b>
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		225,000	150,000	225,000	225,000	150,000	625,000	<b>1,600,000</b>

## Project status and completed work

Annual program

## Grants (funded or applied for) related to the project

## Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect future operating expenses.

## Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **344**

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **TR-024**

## Project Description **Neighborhood Traffic Management**

### Project summary, justification and alignment to Strategic Plan

The purpose of a Neighborhood Traffic Study is to thoroughly study a neighborhood with the goal of mitigating issues of travel speed, cut-through traffic, pedestrian/traffic conflicts, intersection controls, street network performance, and overall neighborhood safety issues. The outcome of this study will be a set of recommendations that will improve intersection controls for this neighborhood.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X			90,000	190,000	215,000	240,000	240,000		975,000
Land Acquisition										-
Infrastructure	X									-
Building										-
Machinery/Equipment	X			10,000	10,000	10,000	10,000	10,000		50,000
Other/Miscellaneous										-
<b>TOTAL COST</b>				100,000	200,000	225,000	250,000	250,000	-	1,025,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
220-Capital Improvements Fund	▼	100,000	200,000	225,000	250,000	250,000		1,025,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		100,000	200,000	225,000	250,000	250,000	-	1,025,000

### Project status and completed work

Area 10 was studied in 2024. Planned work in FY2025 includes Neighborhood Traffic Study (NTS) 11, improvements from NTS #10, the replacement of traffic counting equipment and speed feedback signs, and begin updates to bike & ped plan. Future areas will be identified and studied in 2026-2029

### Grants (funded or applied for) related to the project

### Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will have no significant impact on the operating budget.

### Map/Pictures of Project



Priority Score **C**

Project Manager:

Scott Vasko

Program: **344**

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **TR-030**

## Project Description **Traffic Signal Modernization, Annual Element**

### Project summary, justification and alignment to Strategic Plan

The Village owns and maintains traffic signals at 18 intersections. This equipment must be regularly maintained and updated to meet current standards and ensure continuity of operations.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		225,000	475,000	100,000	100,000	100,000	1,000,000	<b>2,000,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X								-
<b>TOTAL COST</b>				225,000	475,000	100,000	100,000	100,000	1,000,000	<b>2,000,000</b>

### Funding Source(s)

220-Capital Improvements Fund	▼	225,000	475,000	100,000	100,000	100,000	1,000,000	<b>2,000,000</b>
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		225,000	475,000	100,000	100,000	100,000	1,000,000	<b>2,000,000</b>

### Project status and completed work

Annual Program. Work in FY25 will include the replacement of APS Ped buttons & posts, and network upgrades at various signals within the Village. FY25 also includes IGA's with IDOT for work along Butterfield.

### Grants (funded or applied for) related to the project

### Environmental Impact / Sustainability

Pedestrian safety improvements at intersections have been identified as a priority in the Bike and Pedestrian Plan and supports the Villages efforts to increase walkability as an alternative to short vehicle commutes. Network upgrades can also improve traffic efficiency and reduce idling time at intersections.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce operational costs by reducing potential repair costs.

### Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program: **344**

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **TR-033**

## Project Description **Pedestrian Safety Enhancements**

### Project summary, justification and alignment to Strategic Plan

Pedestrian Safety Enhancements are focused on providing services to better serve pedestrians within the Village. This annual project will identify existing issues, provide solutions and/or improvements.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			1,568,640						1,568,640
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				1,568,640	-	-	-	-	-	1,568,640

### Funding Source(s)

220-Capital Improvements Fund	▼	663,092								663,092
110-Ogden TIF Fund	▼									-
Grants/Other Sources, Approved	▼	905,548								905,548
	▼									-
<b>TOTAL FUNDING SOURCES</b>		1,568,640	-	-	-	-	-	-	-	1,568,640

### Project status and completed work

This project includes several improvements around Downers Grove North and Downers Grove South. The Sam Schwartz study was completed in 2019. Design and construction began in 2021 and will continue through 2025.

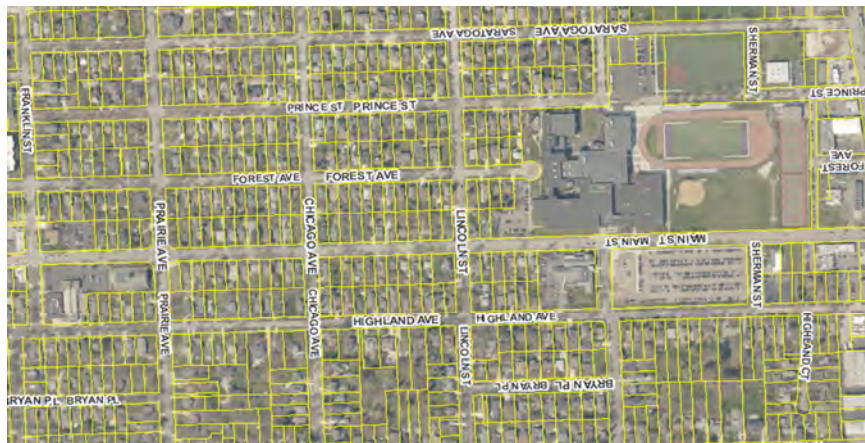
### Grants (funded or applied for) related to the project.

STP grant funding has been approved for the intersection improvements at Main and Oxford in the amount of \$905,548.

### Environmental Impact / Sustainability

Improved pedestrian safety, especially around schools, can promote reduced use of vehicles by student traveling to and from school.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-



Priority Score

A

Project Manager:

Scott Vasko

Program:

344

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **FL-002**

## Project Description **Fleet Fuel System Replacement**

### Project summary, justification and alignment to Strategic Plan

The project involves upgrades and improvements to the Fuel System at Public Works. The Fuel System stores and dispenses fuel to all Village vehicles, and is used to sell fuel to other organizations.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services		X		75,000	50,000					125,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X			1,000,000					1,000,000
<b>TOTAL COST</b>				75,000	1,050,000	-	-	-	-	1,125,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			75,000	1,050,000					1,125,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				75,000	1,050,000	-	-	-	-	1,125,000

### Project status and completed work

Work in FY25 will include preliminary design and FY26 includes the rehab/replacement of the fuel island.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

Maintaining the system will allow the Village to continue utilizing existing bio-fuel mixes and potentially more advanced bio-fuels that would significantly reduce the overall emissions of the Village's fleet.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
No projected operating expense impacts.							

### Map/Pictures of Project



Priority Score

A

Project Manager:

David Moody

Program:

361

Department:

Public Works

# 2025-2029 Capital Project Sheet

Project # **FO-001**

## Project Description

## Emerald Ash Borer (EAB) Eradication

### Project summary, justification and alignment to Strategic Plan

This project involves the removal and replacement of ash trees infested with EAB, and the preventative treatment of healthy ash trees. As of August 2024 there were 1,339 parkway ash trees representing 5.9% of the tree inventory. Based on the current level of decline, it is anticipated that approximately 135 ash trees will need to be removed annually over the next 10 years

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X	X	X	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				50,000	50,000	50,000	50,000	50,000	50,000	300,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			50,000	50,000	50,000	50,000	50,000	50,000	300,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				50,000	50,000	50,000	50,000	50,000	50,000	300,000

### Project status and completed work

Annual Program

### Grants (funded or applied for) related to the project

None

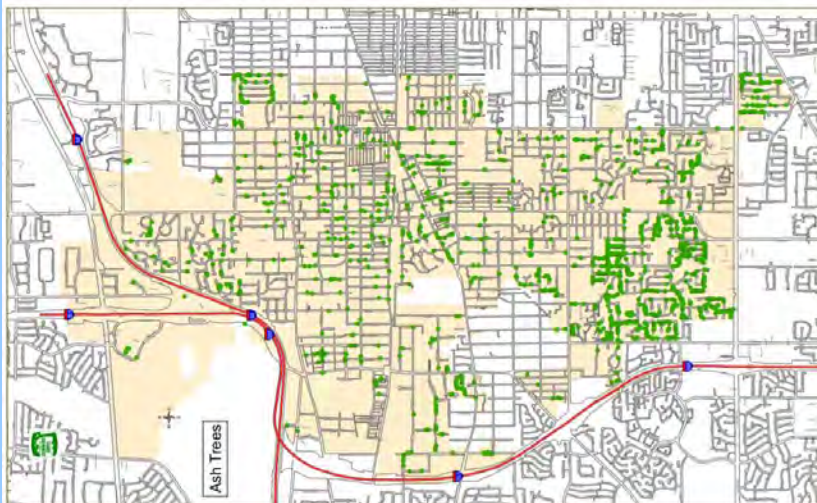
### Environmental Impact / Sustainability

Maintaining a healthy urban canopy improves air and soil health, reduces urban heat islands, and improves stormwater retention. Removal of deteriorated trees is critical to maintaining a healthy canopy.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Ash trees represent a significant percentage of the larger tree component of the tree inventory. Deferral of work will significantly increase future tree removal needs, will reduce the parkway tree canopy cover, and will increase the risk of tree failures associated with tree decline and breakage.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Greg Soltwisch

Program: 335

Department:

Public Works



# 2025-2029 Capital Project Sheet

Project # **ST-004**

## Project Description **Roadway Maintenance Program**

### Project summary, justification and alignment to Strategic Plan

Capital and Motor Fuel Tax funds are used for ongoing annual maintenance of the Village's 167 miles of streets. Projects are designed to utilize various processes such as crack seals, pavement seals and resurfacing with new asphalt. The funding listed as 'Other/Miscellaneous' is for asphalt, and rental of equipment, such as a grinder, sealant melter to be used by Public Works Streets Division for various patching operations during the year.

Cost Summary	New Maintenance Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X	40,000	40,000	40,000	40,000	40,000		200,000
Land Acquisition								-
Infrastructure	X	3,700,000	3,550,000	3,650,000	3,750,000	3,850,000		18,500,000
Building								-
Machinery/Equipment								-
Other/Miscellaneous	X	50,000	50,000	60,000	60,000	60,000		280,000
<b>TOTAL COST</b>		3,790,000	3,640,000	3,750,000	3,850,000	3,950,000	-	18,980,000
<b>Funding Source(s)</b>								
102-MFT	▼	2,250,000	2,100,000	2,100,000	2,100,000	2,100,000		10,650,000
102-MFT Rebuild Illinois	▼							-
220-Capital Improvements Fund	▼	1,540,000	1,590,000	1,700,000	1,750,000	1,850,000		8,430,000
	▼							-
<b>TOTAL FUNDING SOURCES</b>		3,790,000	3,690,000	3,800,000	3,850,000	3,950,000	-	19,080,000

### Project status and completed work

Annual Program includes grinding and resurfacing, crack sealing, small-scale patching, and pavement preservation.

### Grants (funded or applied for) related to the project.

The Maintenance Program will utilize MFT funds in 2025.

### Environmental Impact / Sustainability

Regular maintenance prevents accelerating deterioration of pavement which improve the longevity of streets. Enhancing and protecting the longevity of Village facilities reduces long-term resource use and supports sustainability related goals. The Village also utilizes the maximum allowable amount of recycled materials for roadways, as permitted by IDOT.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The maintenance scheduled will increase the life of the pavement. Deferral of work will significantly increase future maintenance costs.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Stephanie Graves

Program: 342

Department:

Engineering

## 2025-2029 Capital Project Sheet

Project # **ST-005**

### Project Description

### Roadway Maintenance Program - Brick Street Maintenance

#### Project summary, justification and alignment to Strategic Plan

The Village has several brick streets in town, both permeable and historic brick, which currently receive minimal maintenance. These streets need to be regularly maintained for pavement condition and rideability. The scope of annual maintenance exceeds the resources that in-house Village maintenance crews can provide.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			275,000	300,000	325,000	350,000	350,000	380,000	1,980,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				275,000	300,000	325,000	350,000	350,000	380,000	1,980,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			275,000	300,000	325,000	350,000	350,000	380,000	1,980,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				275,000	300,000	325,000	350,000	350,000	380,000	1,980,000

#### Project status and completed work

Annual Program includes maintenance to existing brick streets. Work for FY2025 includes maintenance on historic brick streets.

#### Grants (funded or applied for) related to the project.

#### Environmental Impact / Sustainability

Maintaining existing brick streets reduces the amount of impermeable surface in the Village, which has benefits of reducing stormwater runoff and making the Village more resilient to the risk of urban flooding.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The maintenance scheduled will increase the life of the pavement. Deferral of work will significantly increase future maintenance costs.

#### Map/Pictures of Project

Priority Score

A

Project Manager:

Stephanie Graves

Program:

342

Department:

Engineering



## 2025-2029 Capital Project Sheet

Project # **ST-035**

**Project Description** **Roadway Resurfacing (LAFO) Prairie Avenue; Main St to Fairview Av**

### Project summary, justification and alignment to Strategic Plan

The Village received approval from the DuPage Mayors and Managers Conference in June 2024. The project is scheduled for construction in 2027.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X			15,000						15,000
Land Acquisition										-
Infrastructure	X					634,104				634,104
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				15,000	-	634,104	-	-	-	649,104
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			15,000		317,052				332,052
Grants/Other Sources, Approved	▼					317,052				317,052
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				15,000	-	634,104	-	-	-	649,104

### Project status and completed work

This project will be designed in-house in 2025 and scheduled for a March 2027 letting.

### Grants (funded or applied for) related to the project.

STP grant funding has been approved and capital funds will be used for the Village portion.

### Environmental Impact / Sustainability

Regular maintenance prevents accelerating deterioration of pavement which improve the longevity of streets. Enhancing and protecting the longevity of Village facilities reduces long-term resource use and supports sustainability related goals. The Village also utilizes up 85% recycled materials in asphalt, the maximum amount allowed by IDOT.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Resurfacing of this roadway will reduce current maintenance costs by eliminating the need for unplanned patching and accumulated debris removal.

### Map/Pictures of Project

Priority Score

A

Project Manager:

Scott Vasko

Program:

342

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **ST-036**

## Project Description

**Roadway Resurfacing (LAFO) Cumnor Road; 39th St to Maple Av**

## Project summary, justification and alignment to Strategic Plan

The Village received approval from the DuPage Mayors and Managers Conference in June 2024. The project is scheduled for construction in 2027. Regular maintenance prevents accelerating deterioration of pavement which improve the longevity of streets. Enhancing and protecting the longevity of Village facilities reduces long-term resource use and supports sustainability related goals. The Village also utilizes the maximum allowable amount of recycled materials for roadways, as permitted by IDOT.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X			15,000						15,000
Land Acquisition										-
Infrastructure	X					863,602				863,602
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				15,000	-	863,602	-	-	-	878,602
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			15,000		431,801				446,801
Grants/Other Sources, Approved	▼					431,801				431,801
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				15,000	-	863,602	-	-	-	878,602

## Project status and completed work

This project will be designed in-house in 2025 and scheduled for a March 2027 letting.

## Grants (funded or applied for) related to the project.

STP grant funding has been approved and capital funds will be used for the Village portion.

## Environmental Impact / Sustainability

Regular maintenance prevents accelerating deterioration of pavement which improve the longevity of streets. Enhancing and protecting the longevity of Village facilities reduces long-term resource use and supports sustainability related goals. The Village also utilizes up 85% recycled materials in asphalt, the maximum amount allowed by IDOT.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Resurfacing of this roadway will reduce current maintenance costs by eliminating the need for unplanned patching and accumulated debris removal.

## Map/Pictures of Project

Priority Score

A

Project Manager:

Scott Vasko

Program:

342

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **ST-045**

## Project Description **IDOT Bridge Compliance Improvements**

### Project summary, justification and alignment to Strategic Plan

The Village owns and maintains five box-culvert structures that are classified by the Illinois Department of Transportation as bridges. As such, they require biennial inspections. Recent inspections have identified minor improvements and repairs that are needed to bring the structures into compliance with current standards, such as AASHTO-approved pedestrian rails. This project would include performing the recommended upgrades.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X				5,000	5,000	5,000	5,000		20,000
Land Acquisition										-
Infrastructure	X			120,000					250,000	370,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				120,000	5,000	5,000	5,000	5,000	250,000	390,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			120,000	5,000	5,000	5,000	5,000	250,000	390,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				120,000	5,000	5,000	5,000	5,000	250,000	390,000

### Project status and completed work

Maintenance and rehabilitation work is scheduled for 2025, with additional work as identified in future years.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

No significant impact on operating expenses is anticipated.

### Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program: 342

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **ST-058**

## Project Description **Roadway Reconstruction Program**

### Project summary, justification and alignment to Strategic Plan

Pavement data acquired in 2023 provided information of roadway surface condition as well as roadway base condition. Using this information, staff recommends funding an annual element for road reconstructions each year. Street segments with low base condition ratings will be vetted for reconstruction in conjunction with other infrastructure improvements.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services		X			15,000	15,000	15,000	15,000		60,000
Land Acquisition										-
Infrastructure		X		1,500,000	1,000,000	1,000,000	600,000	750,000	1,000,000	5,850,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				1,500,000	1,015,000	1,015,000	615,000	765,000	1,000,000	5,910,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
220-Capital Improvements Fund	▼	1,500,000	1,015,000	1,015,000	615,000	765,000	1,000,000	5,910,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		1,500,000	1,015,000	1,015,000	615,000	765,000	1,000,000	5,910,000

### Project status and completed work

Annual program. Work planned for in FY2025 includes 39th Street from Highland to Fairview.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

Reconstruction will utilize design standard to maximize the longevity of the roadway, as well as using the highest allowable amount of recycled materials permitted by IDOT.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The work scheduled will create a new life-cycle for the pavement.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

342

Department:

Engineering

## 2025-2029 Capital Project Sheet

Project # **ST-060**

**Project Description** **Village Gateway Signs**

### Project summary, justification and alignment to Strategic Plan

This project involves the replacement and installation of Village owned gateway signs throughout the Village

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		180,000	180,000	180,000				540,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				180,000	180,000	180,000	-	-	-	540,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			180,000	180,000	180,000				540,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				180,000	180,000	180,000	-	-	-	540,000

### Project status and completed work

Installation of replacement signs from 2024 to 2027.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

### Map/Pictures of Project

Priority Score

Project Manager:

Scott Vasko

Program: 342

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **ST-062**

## Project Description **Fairview Business District Street and Lighting Improvements**

### Project summary, justification and alignment to Strategic Plan

This project involves street improvements, ADA upgrades and the replacement of the decorative street lights in the Fairview business district, on Fairview Avenue generally between Maple Avenue and 2nd Street. The existing street lights are deteriorating and replacement/repair parts are no longer available.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services			X	50,000						50,000
Land Acquisition										-
Infrastructure			X		2,500,000	2,500,000				5,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				50,000	2,500,000	2,500,000	-	-	-	5,050,000
<b>Funding Source(s)</b>										
220-Capital Improvements Fund	▼			50,000	2,500,000	2,500,000				5,050,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				50,000	2,500,000	2,500,000	-	-	-	5,050,000

### Project status and completed work

This work will be determined following recommendations stemming from comprehensive planning.

### Grants (funded or applied for) related to the project

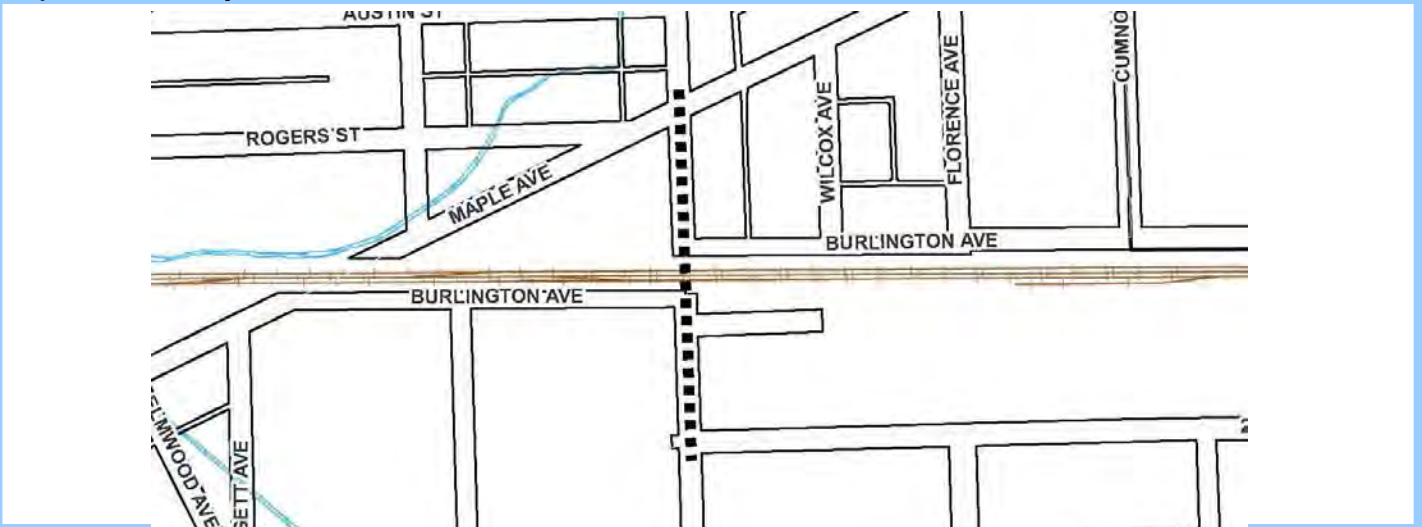
### Environmental Impact / Sustainability

The fixtures selected will meet the highest standard of energy efficiency, as well as Dark Sky friendly standards.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce operational costs by reducing potential repair costs.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program: 342

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **ST-034**

**Project Description** **DBD Enhancements**

**Project summary, justification and alignment to Strategic Plan**

The project consists of enhancements to the downtown business district from the streetscape plans.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			1,250,000						1,250,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				1,250,000	-	-	-	-	-	1,250,000

**Funding Source(s)**

220-Capital Improvements Fund	▼	1,250,000								1,250,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>		1,250,000	-	-	-	-	-	-	-	1,250,000

**Project status and completed work**

Improvements for FY25 include improvements within the DBD from the 2024-2025 streetscape plans.

**Grants (funded or applied for) related to the project**

**Environmental Impact / Sustainability**

Work on the Guiding DG Streetscape and Environmental Sustainability Plan are investigating strategies to utilize native landscaping in the downtown business district. Other enhancements may include the installation of solar and enhancements that utilize renewable materials.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect future operating expenses.

**Map/Pictures of Project**

Priority Score **A**

Project Manager: **Scott Vasko**

Program: **344** Department: **Engineering**

# 2025-2029 Capital Project Sheet

Project # **SW-051**

## Project Description **Neighborhood Drainage Improvements Cost-Share Program**

### Project summary, justification and alignment to Strategic Plan

This project funds the Village Council Policy entitled "Maintenance of Stormwater Control Structures & Creek Channels" which outlines a public private partnership, or cost-share program, between private property owners and the Village. The policy has been drafted to allow Village staff to take a more proactive approach in addressing neighborhood private-property drainage problems.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		90,000	90,000	90,000	90,000	90,000		450,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				90,000	90,000	90,000	90,000	90,000	-	450,000
<b>Funding Source(s)</b>										
443-Stormwater Fund				90,000	90,000	90,000	90,000	90,000		450,000
										-
										-
										-
<b>TOTAL FUNDING SOURCES</b>				90,000	90,000	90,000	90,000	90,000	-	450,000

### Project status and completed work

Ongoing program.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

This program supports the Village's sustainability goals by improving resilience and involving property owners in community-wide efforts.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect the future operating expenses.

### Map/Pictures of Project



Priority Score

B

Project Manager:

Julie Lomax

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-069**

## Project Description **Green Streets/Sustainable Storm Water Program**

### Project summary, justification and alignment to Strategic Plan

The Green Streets / Sustainable Storm Water Program - or Bioswale Program - is a public/private partnership developed to convert roadside drainage ditches into beautiful, beneficial landscaped areas.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			60,000	60,000	60,000	70,000	70,000		320,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				60,000	60,000	60,000	70,000	70,000	-	320,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			60,000	60,000	60,000	70,000	70,000		320,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				60,000	60,000	60,000	70,000	70,000	-	320,000

### Project status and completed work

Ongoing program.

### Grants (funded or applied for) related to the project.

Staff will continue to investigate grant opportunities.

### Environmental Impact / Sustainability

Bioswales are ditches planted with deep-rooted native plants that help absorb, collect, and filter stormwater runoff. In addition to assisting with pollution reduction, the bioswale plants attract wildlife such as birds, butterflies and dragonflies. The Bioswale Program has been very successful - to date 49 bioswales have been installed and over 30 are on the waitlist (with more being added regularly).

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
It is estimated that the impact will be minimal, as residents will maintain their bioswale.							

### Map/Pictures of Project



Priority Score

B

Project Manager:

Julie Lomax

Program:

394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-070**

## Project Description

## Storm Sewer Replacement & Maintenance, Annual Element

### Project summary, justification and alignment to Strategic Plan

This project accounts for future annual replacement of existing storm sewers, which have reached the end of their useful life and maintenance to existing ditches. As individual projects are identified, project sheets are created and the amounts herein are reduced accordingly.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X	X		750,000	750,000	750,000	750,000	750,000		3,750,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				750,000	750,000	750,000	750,000	750,000	-	3,750,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			750,000	750,000	750,000	750,000	750,000		3,750,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				750,000	750,000	750,000	750,000	750,000	-	3,750,000

### Project status and completed work

Work in 2025 will include replacement of several sections of storm sewer that have been identified as being in poor condition or in need of repairs and storm ditch maintenance.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

Maintaining a viable stormwater management system is critical to enhancing resilience throughout the community.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-073**

## Project Description **Downtown Water Quality Improvements**

### Project summary, justification and alignment to Strategic Plan

The Downtown Business District is nearly all impervious surface (pavement, roof, etc.) and drains directly into St. Joseph's Creek. Currently, pollutants, debris and sediment gets carried directly into the stream system, suspended in storm water run-off from this area. It is anticipated that this project would involve the construction of structural Best Management Practices (BMP's), such as hydrodynamic separators, to reduce the discharge of pollutants and suspended solids into St. Joseph Creek, and to facilitate sediment removal. These will also help the Village comply with the federally-mandated NPDES requirements for MS4 communities.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			50,000	50,000	50,000	50,000	75,000		275,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				50,000	50,000	50,000	50,000	75,000	-	275,000
<b>Funding Source(s)</b>										
443-Stormwater Fund				50,000	50,000	50,000	50,000	75,000		275,000
Grants/Other Sources, Approved										-
										-
										-
<b>TOTAL FUNDING SOURCES</b>				50,000	50,000	50,000	50,000	75,000	-	275,000

### Project status and completed work

From 2025 - 2029 work will continue on design and construction of BMP's within the DBD, as facilitated by street construction, parking lot construction, grant opportunities, etc.

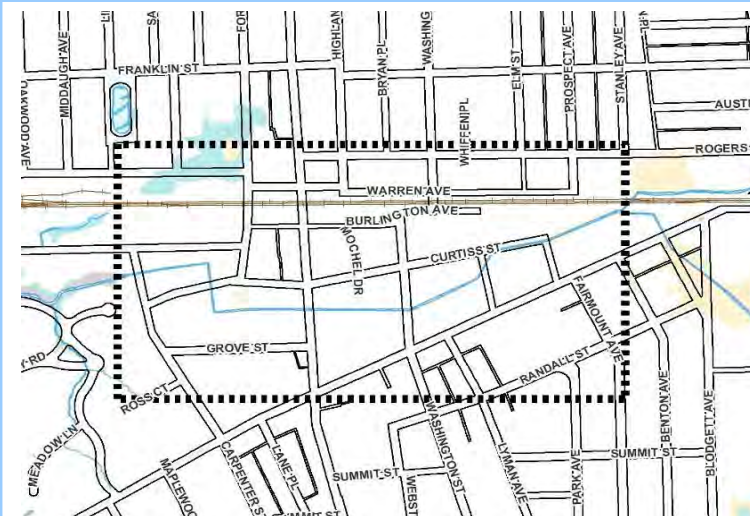
### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

These improvements directly support Village sustainability goals to improve the quality of our waterways.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
Will have minimal impact on operating expenses.							

### Map/Pictures of Project



Priority Score

A

Project Manager:

Julie Lomax

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-090**

## Project Description **St. Joseph Creek - Downtown Pipe Improvements**

### Project summary, justification and alignment to Strategic Plan

St. Joseph Creek - Main Branch runs through an 11' diameter pipe through the downtown area. This pipe is nearly a mile long starting at the east end of the DG Fleet property to a discharge structure on the west side of Carpenter Street just south of Gilbert Avenue. An assessment report on the condition of this pipe was completed in 2017 and identified necessary maintenance/repairs. This pipe is a critical piece of storm water infrastructure. This project will consist of repair/ptaching and lining of the pipe to extend the expected service life.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			3,000,000	3,000,000	3,000,000	3,000,000			12,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				3,000,000	3,000,000	3,000,000	3,000,000	-	-	12,000,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			3,000,000	3,000,000	3,000,000	3,000,000			12,000,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				3,000,000	3,000,000	3,000,000	3,000,000	-	-	12,000,000

### Project status and completed work

Work projected to be complete in 2025 consists of lining and repair of the critical section of the pipe through the DBD. Additional lining and repair work will continue in future years.

### Grants (funded or applied for) related to the project.

Staff will look for grant funding opportunities.

### Environmental Impact / Sustainability

Improving the longevity of a critical piece of infrastructure in an urban area supports the goal of reducing the long-term use of resources.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-091**

## Project Description **Prentiss Creek Stream Corridor Improvements**

### Project summary, justification and alignment to Strategic Plan

This project includes improvements on the Prentiss Creek Stream Corridor from 67th Street to Prentiss Drive.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		1,300,000	25,000	25,000	25,000			1,375,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				1,300,000	25,000	25,000	25,000	-	-	1,375,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
443-Stormwater Fund	▼	1,300,000	25,000	25,000	25,000			1,375,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		1,300,000	25,000	25,000	25,000	-	-	1,375,000

### Project status and completed work

In 2024 a conceptual design and cost estimate were completed. Work in 2025 will consist of streambank stabilization and enhancements through open channel portions of the creek. Work in 2026 through 2028 includes required maintenance and monitoring.

### Grants (funded or applied for) related to the project.

Staff has applied for an IEPA 319 Grant. Staff will continue look for other grant funding opportunities.

### Environmental Impact / Sustainability

Streambank stabilization helps reduce soil erosion and improves the quality of water in our watershed.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact on future operating expenses is expected. Ongoing maintenance of the creek and native plants will be required.

### Map/Pictures of Project



Priority Score

B

Project Manager:

Julie Lomax

Program:

394

Department:

Engineering

Project # **SW-092**

## Streambank Improvements, St Joseph Creek, Main Branch

Preliminary project limits are estimated to begin at Carpenter Street and continue to I-355. (Formerly DR-024)

## 2025-2029 Capital Project Sheet

Project # **SW-098**

### Project Description

**Stormwater Capital Improvements - Curtiss St & Glenview Ave**

### Project summary, justification and alignment to Strategic Plan

This project provides for the stabilization of the Main Branch of St. Joseph Creek.  
Preliminary project limits are estimated to begin at Carpenter Street and continue to I-355. (Formerly DR-024).

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			100,000						100,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				100,000	-	-	-	-	-	100,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			100,000						100,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				100,000	-	-	-	-	-	100,000

### Project status and completed work

Work scheduled for 2025 includes power and natural gas connection to new generator.

### Grants (funded or applied for) related to the project.

### Environmental Impact / Sustainability

Streambank stabilization helps reduce soil erosion and improves the quality of water in our watershed.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed, but expected to be minimal.

### Map/Pictures of Project



Priority Score

Project Manager:

Julie Lomax

Program: 394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-103**

## Project Description **Stormwater Capital Improvements - St. Joseph Creek, Hill St to 55th St**

### Project summary, justification and alignment to Strategic Plan

Streambank stabilization - several areas in need of streambank stabilization have been identified on St Joseph Creek. This stretch of St. Joseph Creek is located on private and Village-owned parcels from 55th Street to Hill Avenue, between Grand Avenue and Fairview Avenue.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X						100,000			100,000
Land Acquisition										-
Infrastructure	X	X						1,000,000	75,000	1,075,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	100,000	1,000,000	75,000	1,175,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
443-Stormwater Fund	▼	-	-	-	100,000	1,000,000	75,000	1,175,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		-	-	-	100,000	1,000,000	75,000	1,175,000

### Project status and completed work

Design is anticipated in 2028 and construction is expected in 2029. Easements will be required from several property owners before we can move forward with design and construction of this project.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

Streambank stabilization helps reduce soil erosion and improves the quality of water in our watershed.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Julie Lomax

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-104**

## Project Description **Fairview - Hummer Park Culvert Replacement**

### Project summary, justification and alignment to Strategic Plan

The culvert for St Joesph Creek northeast tributary under Fairview Ave at Hummer Park has reached its useful life and needs to be repalced. This project includes final design, permitting, and construction to replace the culvert and provide additional stormwater storage in Hummer Park.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services			X	300,000						300,000
Land Acquisition										-
Infrastructure	X	X			1,975,000	25,000	25,000	25,000		2,050,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				300,000	1,975,000	25,000	25,000	25,000	-	2,350,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			300,000	1,975,000	25,000	25,000	25,000	-	2,350,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				300,000	1,975,000	25,000	25,000	25,000	-	2,350,000

### Environmental Impact / Sustainability

#### Project status and completed work

Preliminary design was completed in 2024 to ensure the viability of the project and prepare the cost estimate. Final design and permitting will be completed in 2025 and construction will be complete in 2026.

#### Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-105**

## Project Description **Fleet Pipe Replacement / Realignment**

### Project summary, justification and alignment to Strategic Plan

The storm sewer from Prospect Avenue and Warren Avenue runs under the the railroad tracks and under a corner of the fleet building before connecting to the 11' diameter pipe that carries St Joseph Creek through downtown. The pipe is in questionable condition and needs to be replaced and realigned.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X	X		75,000						75,000
Land Acquisition										-
Infrastructure			X			1,079,000				1,079,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				75,000	-	1,079,000	-	-	-	1,154,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			75,000	-	1,079,000	-	-	-	1,154,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				75,000	-	1,079,000	-	-	-	1,154,000

### Project status and completed work

Preliminary assessment and design were completed in 2024. Final design is expected in 2025 and construction in 2027.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

Long term maintenance of major infrastructure is critical to community resilience, especially stormwater management in the Village's urban areas. Maintenance can also increase longevity and reduce the overall resources and materials necessary for Village operations.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-106**

## Project Description **Streambank Stabilization - St Joseph Creek - Curtiss to I-355**

### Project summary, justification and alignment to Strategic Plan

A Streambank Study was performed in 2015 for St Joseph Creek from Carpenter to the western limit at I-355. Much of the section of creek from Curtiss to the western limit was identified as having severe or moderate slope erosion.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services	X	X				125,000				125,000
Land Acquisition										-
Infrastructure	X	X					2,000,000	25,000	50,000	2,075,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	125,000	2,000,000	25,000	50,000	2,200,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
443-Stormwater Fund	▼	-	-	125,000	2,000,000	25,000	50,000	2,200,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		-	-	125,000	2,000,000	25,000	50,000	2,200,000

### Project status and completed work

Conceptual design will be completed in 2026 with final design and construction anticipated in 2027. Maintenance and monitoring will continue for 3 years after the project is complete.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

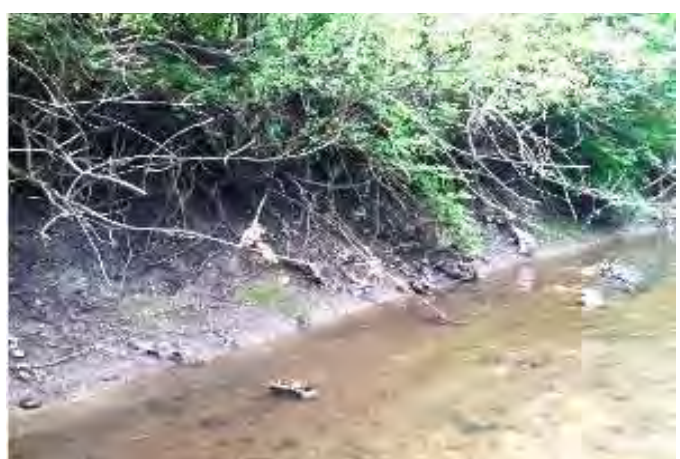
### Environmental Impact / Sustainability

This project will include streambank stabilization and other measures to stabilize the banks and improve water quality.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program: 394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-107**

## Project Description **Webster / Blanchard Drainage Improvments**

### Project summary, justification and alignment to Strategic Plan

Sections of the ditches on Webster north of Blanchard experience moderate to severe erosion. New storm sewer will be installed on Webster to convey some of the runoff to St Joseph Creek.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	x				200,000					200,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	200,000	-	-	-	-	200,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼				200,000	-	-	-	-	200,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	200,000	-	-	-	-	200,000

### Project status and completed work

In-house design will be completed fall/winter 2024-2025. Construction is scheduled for 2025.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

Reducing further erosion supports the Village's sustainability goals related to maintaining and improving water quality in our watersheds.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-108**

## Project Description **Hitchcock Drainage Improvments**

### Project summary, justification and alignment to Strategic Plan

The west end of Hitchcock Avenue lacks any stormwater managment. Stormwater runs down driveways flooding yards and garages. The project include new storm sewer on Hitchcock to connect with the existing storm sewer.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X					350,000				350,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	350,000	-	-	-	350,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	350,000	-	-	-	350,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	350,000	-	-	-	350,000

### Project status and completed work

In-house design will be completed fall/winter 2024-2025. Construction is scheduled for 2025.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

### Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-109**

## Project Description **Webster / 73rd Drainage Improvments**

### Project summary, justification and alignment to Strategic Plan

Webster Ave from 75th to 73rd lacks stormwater infrastructure. Residents frequently experience standing water in their front yard and parkway. This project includes new storm sewer / ditches on Webster and 73rd - connecting into the existing infrastructure on Main St.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X							600,000		600,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	-	600,000	-	600,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
443-Stormwater Fund	▼	-	-	-	-	600,000	-	600,000
	▼							-
	▼							-
	▼							-
<b>TOTAL FUNDING SOURCES</b>		-	-	-	-	600,000	-	600,000

### Project status and completed work

Project to be completed in 2029.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-110**

**Project Description** **Plymouth / George Drainage Improvments**

## Project summary, justification and alignment to Strategic Plan

The area around Plymouth and George lacks stormwater infrasture. Water frequently stands on the streets, in the parkway, and in yards. In addition, infrastructure is not available for cost share projects.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	x						325,000			325,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	325,000	-	-	325,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	-	325,000	-	-	325,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	325,000	-	-	325,000

## Project status and completed work

In-house design will be completed fall/winter 2024-2025. Construction is scheduled for 2025.

## Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

## Environmental Impact / Sustainability

This project includes storm sewer and/or ditches that will enhance community resilience through improved stormwater management.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

## Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program: 394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-111**

## Project Description **Bolson and Oxnard Drainage Improvements**

### Project summary, justification and alignment to Strategic Plan

Both Bolson Drive and Oxnard Drive east of Woodward Avenue has a section that lacks stormwater infrastructure.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X				275,000	275,000				550,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	275,000	275,000	-	-	-	550,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	275,000	275,000	-	-	-	550,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	275,000	275,000	-	-	-	550,000

### Project status and completed work

In-house design will be completed fall/winter 2025-2026. Construction is scheduled for 2026 and 2027.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program: 394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-112**

## Project Description **Lyman / Randall Drainage Improvments**

### Project summary, justification and alignment to Strategic Plan

The area around Lyman and Randall lacks adequate stormwater infrastructure and frequently experiences roadway flooding and yard flooding. This project includes storm sewer from Lyman/Randall north to St Joseph Creek (11' diameter pipe), to help alleviate drainage issues near the intersection as well as east of this area.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X		X				700,000			700,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	700,000	-	-	700,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	-	700,000	-	-	700,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	700,000	-	-	700,000

### Project status and completed work

Design will be completed fall/winter 2027- 28.  
Construction is scheduled for 2028.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

### Environmental Impact / Sustainability

Long term maintenance of major infrastructure is critical to community resilience, especially stormwater management in the Village's urban areas. Maintenance can also increase longevity and reduce the overall resources and materials necessary for Village operations.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-113**

## Project Description

## Blackburn Ave Drainage Improvments

### Project summary, justification and alignment to Strategic Plan

Blackburn Avenue south of Claremont lacks adequate stormwater infrasturcture. Storm sewers will be installed to convey stornwater runoff.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	x						300,000			300,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	300,000	-	-	300,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	-	300,000	-	-	300,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	300,000	-	-	300,000

### Project status and completed work

In-house design will be completed fall/winter 2027-2028. Construction is scheduled for 2028.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

### Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-114**

## Project Description **Sterling / Lincoln Drainage Improvments**

### Project summary, justification and alignment to Strategic Plan

The area around Sterling and Lincoln lacks stormwater infrastructure. In addition, the elevation changes cause runoff to go through private property causing drainage issues and erosion.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	x							425,000		425,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	-	425,000	-	425,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	-	-	425,000	-	425,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	-	425,000	-	425,000

### Project status and completed work

In-house design will be completed fall/winter 2028-29.  
Construction is scheduled for 2029.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-115**

## Project Description

## Prospect / Sherman Drainage Improvments

### Project summary, justification and alignment to Strategic Plan

The area around Prospect and Sherman lacks adequate stormwater infrastructure. Much of the area is LPDA, which frequent standing water in roads, ditches, parkways and yards.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X							350,000		350,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	-	350,000	-	350,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	-	-	350,000	-	350,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	-	350,000	-	350,000

### Project status and completed work

In-house design will be completed fall/winter 2028- 29.  
Construction is scheduled for 2029.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

Improvements in LPDA's reduces overall risk of urban flooding and improves community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **SW-116**

## Project Description

**Chicago to Austin - Linden to Douglas - Drainage Improvments**

## Project summary, justification and alignment to Strategic Plan

Gierz, Wilson, Franklin, and Austin between Linden and Douglas lack stormwater infrastucture. Numerous drainage issues have been reported in this area.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X					400,000		1,200,000		<b>1,600,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	400,000	-	1,200,000	-	<b>1,600,000</b>
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	400,000	-	1,200,000	-	<b>1,600,000</b>
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	400,000	-	1,200,000	-	<b>1,600,000</b>

## Project status and completed work

Storm sewer was designed in conjunction with the Linden Place drainage improvement and water main project SW-080-17K. Construction will take place in 2027-2029.

## Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

## Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

## Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program: 394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-117**

## Project Description **Prairie to Grant - Douglas to Fairview - Drainage Improvments**

### Project summary, justification and alignment to Strategic Plan

The roads from Grant to Prairie (inclusive of Grant and Prairie) - Douglas to Fairview (including Douglas) lack stormwater infrastucture. Numerous drainage issues have been reported in this area.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	x				350,000	700,000	350,000	2,050,000		<b>3,450,000</b>
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	350,000	700,000	350,000	2,050,000	-	<b>3,450,000</b>
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	350,000	700,000	350,000	2,050,000	-	<b>3,450,000</b>
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	350,000	700,000	350,000	2,050,000	-	<b>3,450,000</b>

### Project status and completed work

Design will be started winter 2025-2026 and will continue each year for the projects for the following year. Construction will be completed 2026 - 2029.

### Grants (funded or applied for) related to the project.

Staff will look for possible grant oppotunities.

### Environmental Impact / Sustainability

This project will further enhance the Village's stormwater management system and improve community resilience.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering



# 2025-2029 Capital Project Sheet

Project # **SW-xxx**

## Project Description **Prairie to Warren - Pershing to Seeley - Drainage Improvements**

### Project summary, justification and alignment to Strategic Plan

Most of the roads from Prairie to Warren - Pershing to Seeley lack stormwater infrastructure or only have stormwater infrastructure on part of the block. Numerous drainage issues have been reported in this area. This project will further enhance the Village's stormwater management system and improve community resilience.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	x									-
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	-	-	-	-
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼			-	-	-	-	-	-	-
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	-	-	-	-

### Project status and completed work

TBD

### Grants (funded or applied for) related to the project.

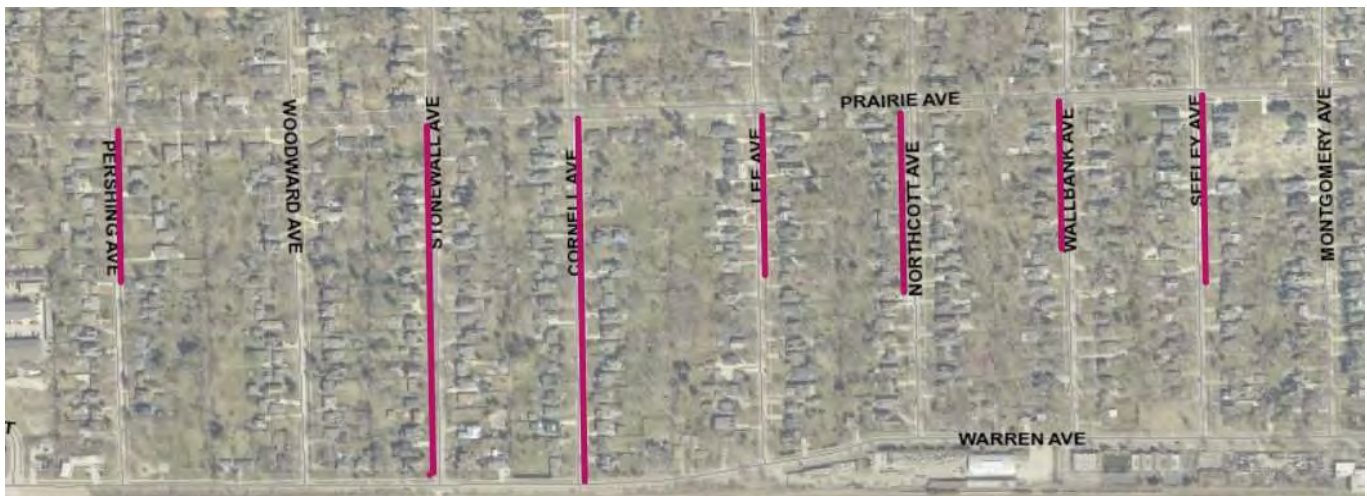
Staff will look for possible grant opportunities.

### Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact is anticipated on future operating expenses.

### Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

## 2025-2029 Capital Project Sheet

Project # **SW-086**

### Project Description

### Future Drainage and Floodplain Improvements

#### Project summary, justification and alignment to Strategic Plan

This work will include the investigation and prioritization of identified areas to benefit from drainage and floodplain improvements. These may encompass upgrades to the existing system as well as new drainage facilities. Specific projects will be broken out and budgeted in the future once identified.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X	X	X						2,000,000	2,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	-	-	2,000,000	2,000,000
<b>Funding Source(s)</b>										
443-Stormwater Fund	▼								2,000,000	2,000,000
	▼									-
	▼									-
	▼									-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	-	-	2,000,000	2,000,000

#### Project status and completed work

Prioritization of future stormwater infrastructure needs will be formulated in 2024, once the current 3-year plan has been executed.

#### Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

#### Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

#### Map/Pictures of Project

Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Engineering

# 2024-2028 Capital Project Sheet

Project # **SW-088**

## Project Description

**Streambank Improvements, St Joseph Creek, South Branch**

## Project summary, justification and alignment to Strategic Plan

This project provides conveyance improvements and stabilization of the South Branch of St. Joseph Creek upstream of Barth Pond. (formerly DR-022)

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X							2,000,000	2,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				-	-	-	-	-	2,000,000	2,000,000
<b>Funding Source(s)</b>										
443-Stormwater Fund									2,000,000	2,000,000
										-
										-
										-
<b>TOTAL FUNDING SOURCES</b>				-	-	-	-	-	2,000,000	2,000,000

## Project status and completed work

Improvements from Barth Pond to Main Street were completed in 2020. Future work will include those portions of the creek upstream of Main Street.

## Grants (funded or applied for) related to the project.

Staff will look for grant funding opportunities.

## Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This work will decrease future maintenance expenses by eliminating the need for barricades and temporary stabilization measures.

## Map/Pictures of Project



Priority Score

**B**

Project Manager:

Julie Lomax

Program:

394

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **WA-028**

## Project Description **Watermain Replacement, Annual Element**

### Project summary, justification and alignment to Strategic Plan

This project accounts for annual watermain replacements.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services				50,000	50,000	50,000	50,000	50,000		250,000
Land Acquisition										-
Infrastructure		X		3,750,000	3,750,000	3,750,000	3,750,000	3,750,000		18,750,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				3,800,000	3,800,000	3,800,000	3,800,000	3,800,000	-	19,000,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
9.00		3,800,000	3,800,000	3,800,000	3,800,000	3,800,000		19,000,000
1.00								-
1.00								-
1.00								-
<b>TOTAL FUNDING SOURCES</b>		3,800,000	3,800,000	3,800,000	3,800,000	3,800,000	-	19,000,000

### Project status and completed work

Design for 2025 projects was started in 2024

### Grants (funded or applied for) related to the project

Staff will look for grant or loan funding for this work

### Environmental Impact / Sustainability

Regular maintenance to major infrastructure is critical to improving longevity and supporting the Village's sustainability goals of reducing long-term resource use.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce operating expenses by eliminating the need for costly emergency repairs on the old watermain.

### Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **394**

Department:

Engineering

# 2025-2029 Capital Project Sheet

Project # **WA-041**

## Project Description **Lead Service Line Replacement**

### Project summary, justification and alignment to Strategic Plan

The Lead Service Replacement and Notification Act was enacted by the State of Illinois and became effective January 1, 2022. The law requires the Village to develop and maintain an inventory of lead service lines by 2024, and to implement a plan to replace all lead service lines from 2027 to 2044. This project will consist of developing the inventory and implementing the plan.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services			X	200,000	200,000					400,000
Land Acquisition										-
Infrastructure			X			1,650,000	1,700,000	1,750,000	27,000,000	32,100,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
<b>TOTAL COST</b>				200,000	200,000	1,650,000	1,700,000	1,750,000	27,000,000	32,500,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
11.00		200,000	200,000	1,650,000	1,700,000	1,750,000	27,000,000	32,500,000
1.00								-
1.00								-
1.00								-
<b>TOTAL FUNDING SOURCES</b>		200,000	200,000	1,650,000	1,700,000	1,750,000	27,000,000	32,500,000

### Project status and completed work

Work from 2025 through 2026 will consist of developing the inventory, creating the plan, and replacing lead services that become damaged or are required to be replaced. Replacing services per the plan will begin in 2027.

### Grants (funded or applied for) related to the project

Staff will look for grant or loan funding for this work.

### Environmental Impact / Sustainability

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
Service replacements will not significantly affect future operating expenses.							

### Map/Pictures of Project



Priority Score **A**

Project Manager: **David Moody**

Program: **394** Department: **Public Works**



## 2025-2029 Capital Project Sheet

Project # **WP-010**

### Project Description **Water Facility Maintenance, Annual Element**

#### Project summary, justification and alignment to Strategic Plan

This project accounts for future annual maintenance of existing water system facilities, such as driveways and parking lots for water towers, well houses, etc.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X		125,000	125,000	125,000	125,000	125,000		625,000
<b>TOTAL COST</b>				125,000	125,000	125,000	125,000	125,000	-	625,000

#### Funding Source(s)

9.00		125,000	125,000	125,000	125,000	125,000		625,000
1.00								-
1.00								-
1.00								-
<b>TOTAL FUNDING SOURCES</b>		125,000	125,000	125,000	125,000	125,000	-	625,000

#### Project status and completed work

Annual program

#### Grants (funded or applied for) related to the project

#### Environmental Impact / Sustainability

Regular maintenance to Village facilities is critical to improving longevity and supporting the Village's sustainability goals of reducing long-term resource use.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
Planned improvements will not significantly affect future operating expenses.							

#### Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **394**

Department:

Engineering

## 2025-2029 Capital Project Sheet

Project # **WP-011**

### Project Description **Existing Well Rehab**

#### Project summary, justification and alignment to Strategic Plan

The Village owns three drinking water wells, which have been kept in the event that supplemental or emergency water supply were ever needed. The Illinois EPA requires that we maintain these wells at a certain level, or they must be abandoned and capped. This project includes any remedial work that may be necessary to bring them up to current standards.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services		X		100,000	200,000		75,000	75,000		450,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X		1,700,000			1,825,000	1,925,000		5,450,000
<b>TOTAL COST</b>				1,800,000	200,000	-	1,900,000	2,000,000	-	5,900,000

Funding Source(s)		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
9.00		1,800,000	200,000		1,900,000	2,000,000		5,900,000
1.00								-
1.00								-
1.00								-
<b>TOTAL FUNDING SOURCES</b>		1,800,000	200,000	-	1,900,000	2,000,000	-	5,900,000

#### Project status and completed work

71st St. Well will be rehabbed in FY2025 since IEPA loan funding was awarded for this project. Design work for the other two wells will begin in FY2026, and rehab work will start in 2028.

#### Grants (funded or applied for) related to the project

Staff will look for grant or loan funding for this work.

#### Environmental Impact / Sustainability

Maintaining an emergency water supply helps improve the community's overall resilience to potential climate related risks in the future.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
Impact on the operating budget will be determined after the project is designed.							

#### Map/Pictures of Project

Priority Score **A**

Project Manager:

David Moody

Program: **394**

Department:

Public Works

# 2025-2029 Capital Project Sheet

Project # **WP-019**

## Project Description **Water Storage Tank Rehabilitation & Maintenance**

### Project summary, justification and alignment to Strategic Plan

This project includes the rehabilitation and maintenance of the Village's elevated water storage tanks. The water system has seven tanks with a storage capacity of eight million gallons. The final schedule and scope of work for each tank is determined by an engineering inspection. The inspection involves a review of the coating system on the tank. The project may include repairs, upgrades, and removal/replacement of the old coating system.

Cost Summary	New	Maintenance	Replacement	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services					75,000	75,000	75,000	75,000		300,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X			975,000	1,650,000		1,700,000	3,600,000	7,925,000
<b>TOTAL COST</b>				-	1,050,000	1,725,000	75,000	1,775,000	3,600,000	8,225,000

Funding Source(s)	9.00	1.00	1.00	1.00	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
						1,050,000	1,725,000	75,000	1,775,000	3,600,000	8,225,000
											-
											-
											-
<b>TOTAL FUNDING SOURCES</b>					-	1,050,000	1,725,000	75,000	1,775,000	3,600,000	8,225,000

### Project status and completed work

Tank Inspection and Design Engineering for the Summit Street Water Tower will take place in 2025, with construction in 2026. 71st Street Water tower is planned for rehabilitation in FY2027.

### Grants (funded or applied for) related to the project

### Environmental Impact / Sustainability

Regular maintenance to major infrastructure is critical to improving longevity and supporting the Village's sustainability goals of reducing long-term resource use.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

### Map/Pictures of Project



Priority Score **A**

Project Manager:

David Moody

Program: **394**

Department:

Public Works

# 2025-2029 Capital Project Sheet

Project # **WP-023**

## Project Description **Water Meter Replacement - Village Wide**

### Project summary, justification and alignment to Strategic Plan

The Village of Downers Grove installed new water meters between 2002 and 2004. 20 years to 25 years is the generally accepted life expectancy for a water meter. As water meters age, they typically become less accurate, which results in a loss of revenue from water sales for the Village of Downers Grove.

Cost Summary	New Maintenance Replacement			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years	TOTAL
Professional Services				100,000						100,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment			x	75,000			3,000,000	3,000,000		6,075,000
Other/Miscellaneous										-
<b>TOTAL COST</b>				175,000	-	-	3,000,000	3,000,000	-	6,175,000
<b>Funding Source(s)</b>										
9.00				175,000			3,000,000	3,000,000		6,175,000
1.00										-
1.00										-
1.00										-
<b>TOTAL FUNDING SOURCES</b>				175,000	-	-	3,000,000	3,000,000	-	6,175,000

### Project status and completed work

Residential water meter testing was last completed in 2021/2022. Results at that time showed water meters were performing as expected. Meters will be tested again in 2025 to gauge current performance. Meter replacement is scheduled for 2028 & 2029.

### Grants (funded or applied for) related to the project

Work projected to take place in FY2024 as the age of Village of Downers Grove water meters will range from 20 years to 22 years at that time.

### Environmental Impact / Sustainability

Accurate meters are critical to customers understanding their water usage, identifying potential leaks, and conserving an important natural resource.

Impact-annual operating expenses	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

### Map/Pictures of Project

Priority Score

A

Project Manager:

David Moody

Program: 394

Department:

Public Works

# VEHICLE AND ACCESSORY INVENTORY

Cost Center	Unit #	Description	Purchased Amount	Replace	Life
<b>142 Building Admin</b>	114	2017 FORD F250 SUPER DUTY PICKUP	\$35,000	2032	15
	134	2014 JOHN DEERE GATOR	\$19,000	2029	15
	112	2023 MERCEDES-BENZ CARGO VAN	\$60,000	2038	15
<b>220.342 Street Construction</b>	130	2023 FORD F-150 XLT SUPERCREW	\$64,500	2033	10
	122	2017 FORD F150 PICKUP	\$28,105	2027	10
<b>311 PW Admin</b>	185	2023 HYUNDAI TUCSON HYBRID	\$35,500	2035	12
<b>312 PW Development Engineering</b>	121	2017 FORD F150 PICKUP	\$28,105	2029	12
	125	2022 RAM 1500 QUAD CAB	\$37,000	2034	12
	126	2022 RAM 1500 QUAD CAB	\$37,000	2034	12
	186	2023 HYUNDAI TUCSON	\$35,900	2035	12
	187	2023 HYUNDAI TUCSON	\$35,900	2035	12
<b>313 PW Engineering</b>	115	2024 F-150 Lightning	\$55,697	2034	10
	120	2017 FORD F150 PICKUP	\$28,105	2029	12
<b>320 Supplies</b>	035	2024 NILFISK ADVANCE FLOOR SCRUBBER - FLEET	\$80,334	2040	16
	33	2006 Toyota 7FGU30 forklift CNG	\$29,000	2026	20
<b>333 PSRT</b>	116	2021 FORD TRANSIT VAN	\$40,500	2031	10
	236	2007 INTERNATIONAL 7400 CARRYALL	\$140,000	2027	20
<b>335 Forestry</b>	24	2022 JOHN DEERE 624 P 4WD WHEEL LOADER	\$291,555	2037	15
	29	2008 Mad Vac	\$73,500	2026	18
	57	BOBCAT 4740 T4 SKID STEER LOADER	\$65,000	2032	12
	59	2008 TOWMASTER TRAILER	\$8,000	NSR	
	182	2021 FORD ESCAPE SE	\$31,901	2033	12
	184	2018 Ford F250	\$45,000	2030	12
	201	2011 Morbark Chipper	\$46,166	NSR	
	216	2019 Ford F450 Super Duty PICKUP	\$75,000	2032	13
	250	2012 FORD F450 SUPER DUTY PICKUP	\$75,000	2025	13
	251	2012 FORD F450 SUPER DUTY TRUCK	\$75,000	2025	13
	256	2014 FORD F550 SUPER DUTY PICKUP	\$100,000	2029	15
	283	1997 Finn hydroseeder	\$25,000	2026	29
	291	2023 VEMEER CHIPPER BC1500 130HP	\$95,000	2038	15
	292	1999 INTERNATIONAL 4000 SERS TRUCK	\$220,000	NSR	
	294	2018 PETERBILT CON 348 TRACTR TK	\$220,000	2034	16
<b>342 Pavement</b>	22	2022 JOHN DEERE 624P 4WD WHEEL LOADER	\$262,000	2037	15
	56	2012 John Deere Skid Steer	\$50,000	2028	16
	58	2011 TOWMASTER TRAILER	\$7,000	2025	15
	64	2012 Falcon Hotbox Red Trailer	\$15,000	2025	15
	65	2019 Stepp Hotbox Trailer	\$36,913	2032	15
	144	2017 FORD F150 PICKUP	\$30,922	2032	15

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget



# VEHICLE AND ACCESSORY INVENTORY

Cost Center	Unit #	Description	Purchased Amount	Replace	Life
342 Pavement	150	2005 TOWMASTER T-12T TRAILER	\$8,000	2025	21
	161	1998 JAMAR TRAILER	\$15,000	2025	22
	183	2017 FORD F150 PICKUP	\$25,000	2032	15
	203	2023 UTILITY COMPACTOR (roller)	\$36,480	2038	15
	205	2017 PETERBILT 348 STAKE/RAK	\$205,000	2032	16
	215	2017 FORD F450 SUPER DUTY PICKUP	\$70,000	2032	15
	232	2021 Peterbilt Stake/Rak	\$225,000	2036	16
	239	2012 FREIGHTLINER M2112V TRUCK	\$212,792	2031	20
	241	2013 FREIGHTLINER 114SD TRUCK	\$212,792	2032	20
	242	2014 MACK TRACTR TK	\$190,000	2030	16
	252	2012 FORD F450 SUPER DUTY TRUCK	\$75,000	2025	15
	253	2012 FORD F450 CAB CHASS	\$75,000	2025	15
	297	2017 FORD F450 SUPER DUTY PICKUP	\$81,661	2032	15
	298T	2015 BRAVO TRAILER	\$0	NSR	
	NA	2024 Concrete Saw	\$23,751	2039	15
	298	2017 FORD F350 SUPER DUTY PICKUP	\$60,679	2034	17
344 PW Traffic	129	2023 HYUNDAI TUCSON HYBRID SUV AWD	\$32,642	2035	12
	223	2005 Solar Tech Arrow Board	\$10,000	2025	20
	227	2004 Solar Tech arrowboard	\$10,000	2026	22
	228	2005 Solar Tech Arrow Board	\$10,000	2025	20
	260	instALERT 24-inch Message Board	\$25,488	2042	20
	261	instALERT 24-inch Message Board	\$25,488	2042	20
	198	2015 CHEVROLET EXPRESS CNVTR GER	\$30,000	2029	14
	213	2019 FORD TRUCK F-450	\$70,000	2032	13
	231	2021 Peterbilt 348 Stake/Rak	\$200,000	2036	16
	145	2023 FORD F-450 CHASSIS	\$62,000	2038	15
	243	2024 KENWORTH - T480 - PLOW	\$246,000	2036	12
343 PW Drainage	21	2023 JOHN DEERE BACKHOE LOADER	\$137,000	2039	13
	23	2022 JOHN DEERE 624 P 4WD WHEEL LOADER	\$245,000	2037	15
	193T	2006 HILBILT HI DUMP TRAILER	\$30,000	2026	20
	194	2005 Towmaster T70 DTG Trailer	\$32,000	2026	20
	197	2000 FORD E450 VAN	\$115,000	2027	25
	200	2006 STERLING LT9500 TRACTR TK	\$90,000	2026	20
	206	2017 PETERBILT 348 STAKE/RAK	\$205,000	2032	16
	207	2017 PETERBILT 348 STAKE/RAK	\$205,000	2032	16
	208	2021 Peterbilt Stake/Rak	\$225,000	2036	16
	212	2019 Ford F550	\$80,000	2032	13
	218	2019 Ford F450	\$75,000	2032	12

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

# VEHICLE AND ACCESSORY INVENTORY

Cost Center	Unit #	Description	Purchased Amount	Replace	Life
<b>343 PW Drainage</b>	233	2021 Peterbilt Stake/Rak	\$225,000	2037	16
	234	2023 PETERBILT MODEL 348	\$166,900	2036	14
	237	2020 Peterbilt Tractor AquaJet	\$400,000	2029	11
	254	2012 FORD F450 SUPER DUTY TRUCK	\$75,000	2025	14
	255	2012 FORD F450 SUPER DUTY TRUCK	\$75,000	2025	14
<b>391 Water Admin</b>	100	2016 FORD TRANSIT CNVTRGER	\$30,000	2025	9
	105	2021 FORD ESCAPE SE	\$25,000	2033	12
	180	2017 FORD F150 PICKUP	\$30,922	2032	15
<b>392 Water Pumping &amp; Treatment</b>	101	2016 FORD TRANSIT CNVTR GER	\$30,000	2025	9
<b>393 Water</b>	20	2023 JOHN DEERE BACKHOE LOADER	\$137,000	2037	15
	210	2020 FORD F-450 CB	\$130,000	2033	14
	210T	2020 ALUM-LINE CARGO (TRAILER)	\$26,063	2033	14
	238	2009 FREIGHTLINER M LINE WALK-IN V TRUCK	\$180,000	2027	17
	240	2007 CHEVROLET C4500 C4E042 CARRYALL	\$70,000	2025	18
	257	2014 FORD F550 SUPER DUTY PICKUP	\$100,000	2029	16
<b>411 CD</b>	117	2023 HYUNDAI ELANTRA -HYBRID	\$31,000	2035	12
	123	2023 HYUNDAI TUCSON HYBRID SUV	\$35,900	2035	12
	124	2023 HYUNDAI TUCSON HYBRID SUV	\$35,000	2035	12
	127	2023 HYUNDAI ELANTRA HYBRID	\$26,000	2035	12
	128	2023 HYUNDAI ELANTRA HYBRID	\$26,000	2035	12
<b>531.361 Fleet Maintenance</b>	1	2017 FORD F350 PICKUP	\$100,438	2030	13
	2	2022 FORD EXPLORER UTILITY 4WD (WHITE)	\$33,155	2035	13
	3	2023 FORD F150 CREW CAB	\$52,000	2036	13
	30	2014 Toyota Forklift Model #8FGU30	\$18,000	2026	16
	31	2007 Tennant T20 Floor Scrubber PROPANE	\$43,000	NSR	
	106	2008 FORD RANGER SUPER CARRYALL	\$17,500	NSR	
	18 NSR	2007 CHEVROLET SILVERADO PICKUP	N/A	NSR	
<b>611 Support Services</b>	878	2023 DODGE DURANGO (Black)	\$70,000	2030	6
	834	2016 FORD CARRYALL UTILITY INTERCEPTOR (Blue)	\$38,000	2026	10
	855	2021 FORD ESCAPE SE HYBRID	\$31,406	2034	13
	872	2023 DODGE DURANGO (Vapor Grey)	\$70,000	2030	6
<b>624 Patrol</b>	801	2019 FORD TRUCK F150 4X4 (ET) Black	\$40,500	2025	6
	802	2019 FORD TRUCK F150 4X4 (ET) Black	\$40,500	2025	6
	820	2017 FORD EXPLORER POLICE AWD 4 DOOR (Black) Pool Car	\$43,315	NSR	
	830	2018 FORD CARRYALL UTILITY INTERCEPTOR	\$47,345	2025	7
	832	2018 FORD CARRYALL UTILITY INTERCEPTOR (Semi-Marked)	\$47,345	2025	7

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

# VEHICLE AND ACCESSORY INVENTORY

Cost Center	Unit #	Description	Purchased Amount	Replace	Life
<b>624 Patrol</b>	833	2018 FORD CARRYALL UTILITY INTERCEPTOR	\$47,345	2025	7
	843	2017 FORD EXPLORER POLICE AWD 4 DOOR	\$38,000	2027	10
	850	2021 FORD EXPLORER AWD STERLING GREY	\$50,061	2026	5
	851	2022 FORD EXPLORER AWD SILVER GREY	\$50,061	2027	5
	852	2021 FORD EXPLORER AWD INTERCEPTOR	\$50,061	2026	5
	853	2021 FORD EXPLORER AWD INTERCEPTOR	\$50,061	2026	5
	870	2022 DODGE RAM	\$42,500	2028	6
	881	2019 FORD FUSION HYBRID 4 DOOR (CSO)	\$37,398	2029	10
	882	2019 FORD FUSION HYBRID 4 DOOR (CSO)	\$37,398	2029	10
	889 - NSR	CLUB CAR GOLF CART ABANDONED PROPERTY	N/A	<b>NSR</b>	
	821	2022 FORD EXPLORER AWD BLACK - PATROL - PATROL LT	\$47,115	2028	6
	822	2022 FORD EXPLORER AWD BLACK - PATROL - PATROL SGT1	\$47,115	2028	6
	823	2022 FORD EXPLORER AWD BLACK - PATROL - PATROL SGT2	\$47,115	2028	6
	824	2022 FORD EXPLORER AWD BLACK - PATROL	\$47,115	2028	6
	825	2022 FORD EXPLORER AWD BLACK - PATROL	\$47,115	2028	6
	873	2023 DODGE DURANGO AWD PURSUIT (Black)	\$70,000	2030	6
	874	2023 DODGE DURANGO AWD PURSUIT (Black)	\$70,000	2030	6
	875	2023 DODGE DURANGO AWD PURSUIT Ghost (Black)	\$70,000	2030	6
	876	2023 DODGE DURANGO AWD PURSUIT (Black)	\$70,000	2030	6
	877	2023 DODGE DURANGO AWD PURSUIT Ghost (Black)	\$70,000	2030	6
	879	2023 DODGE DURANGO AWD PURSUIT (Black) Unmarked	\$70,000	2030	6
<b>625 Investigations</b>	812	2014 FORD FUSION HYBRID 4DR SEDAN (Black)	\$35,000	2025	10
	815	2016 FORD FUSION HYBRID SEDAN (Blue)	\$26,000	2026	10
	854	2021 FORD ESCAPE SE HYBRID	\$75,000	2034	13
	862	2022 TOYOTA CAMRY SE HYBRID	\$30,399	2035	13
	863	2022 TOYOTA SIENNA HYBRID GREY	\$36,444	2035	13
	871	2023 DODGE DURANGO PURSUIT (Triple Nickel)	\$70,000	2030	6
	884	2013 FORD FUSION SE HYBRID 4 DOOR (Maroon)	\$30,000	2025	10
	885	2013 FORD FUSION SE HYBRID 4 DOOR (Grey)	\$25,000	2025	10
	890	2023 HYUNDAI TUCSON HYBRID AWD	\$38,500	2033	10
	891	2023 HYUNDAI TUCSON HYBRID BLUE AWD	\$33,000	2033	10
	892	2024 TOYOTA RAV4 XLE HYBRID	\$37,500	2034	10
	864	2012 FORD FUSION HYBRID 4 DOOR (Grey)	\$25,000.00	2026	14
	Z101 - NSR	2006 CHEVROLET EXPRESS G2500 CNVTR GER (White)	N/A	<b>NSR</b>	
<b>633 Crime Prevention</b>	887 - NSR	2015 FORD TRANSIT CONNECT VAN FED SEIZURE	N/A	<b>NSR</b>	

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

# VEHICLE AND ACCESSORY INVENTORY

Cost Center	Unit #	Description	Purchased Amount	Replace	Life
<b>471.665 Parking Enforcement</b>	888	2021 FORD ESCAPE SE HYBRID	TBD	2027	6
<b>711 Management Fire</b>	910	2020 FORD <i>EXPEDITION WAGON</i>	\$55,000	2029	9
	953	2022 FORD EXPEDITION XL 4X4 (RED)	\$55,000	2031	9
	955	2023 HYUNDAI TUCSON (Replaced 937)	\$36,000	2032	9
	928	2017 FORD EXPLORER	\$37,000	2025	8
<b>722 Fire Suppression</b>	900 - NSR	1946 CHEVROLET <i>ANTIQUE FIRE TRUCK</i>	\$25,000	<b>NSR</b>	
	902 - NSR	1991 FORD F350 CAB CHASS	\$70,000	<b>NSR</b>	
	907	2017 FERRARA TRUCK	\$656,000	2027	10
	908	2018 FERRAR FIRE IGNITER CHASSIS	\$608,000	2028	10
	909	2020 PIERCE IMPEL PUMPER	\$560,000	2031	10
	911	2018 FORD EXPEDITION XL WAGON 4 DOOR	\$60,000	2029	10
	932 - NSR	2008 PIERCE FIRE APP	\$425,000	<b>NSR</b>	
	933	2008 CHEVROLET K15 BLAZER/SUBUR CARRYALL	\$35,000	2029	11
	936	2008 FORD F350 SUPER DUTY PICKUP	\$35,000	2027	17
	944	2011 SMEAL OVER CAB FIRE APP/2010 SPARTAN	\$805,000	2026	14
	947	2014 PIERCE FIRE APP	\$550,000	2026	12
<b>732 Fire Training</b>	946	2013 CHEVROLET TAHOE	\$35,000	2026	13
	934 - NSR	2007 POLARIS ALL TERRAIN	\$4,000	<b>NSR</b>	
	959	2024 F-150	\$57,918	2035	10
	934T - NSR	2008 ALUMA LTD TRAILER		<b>NSR</b>	
<b>741 Fire Prevention</b>	927	2021 FORD ESCAPE SE	\$25,000	2035	14
	949	2014 CHEVROLET TAHOE CARRYALL	\$40,000	2025	11
	943	2011 CHEVROLET TAHOE CARRYALL	\$35,000	<b>NSR</b>	
	954	2023 HYUNDAI TUCSON HYBRID	\$33,000	2033	10
<b>742 Hazmat</b>	935	2000 PETERBILT CONVENTIONAL 330 TRUCK	\$30,000	2026	26
<b>743 Public Education</b>	912 - NSR	1998 SCOTTY TRAILER	\$35,000	<b>NSR</b>	
	930	2020 CHRYSLER <i>PACIFICA WAGON</i>	\$35,240	2034	14
<b>751 Fire EMS</b>	915	2016 FORD F550 SUPER DUTY AMBULANCE	\$225,000	<b>Reserve Medic NSR</b>	
	917	2016 FORD F550 SUPER DUTY AMBULANCE	\$225,000	<b>Reserve Medic NSR</b>	
	918	2019 FORD F550 SUPER DUTY AMBULANCE/2019 HORTON	\$300,000	2026	7
	956	Medic 103 2023 Ford Horton Ambulance/F550 4x4 Diesel Chassis	\$225,000	2030	7
	957	Medic 105 2023 FORD HORTON AMBULANCE/F550 4X4 DIESEL CHASSIS	\$220,000	2030	7
<b>841 Cable TV</b>	620	1998 FORD S250 VAN	\$22,000	2026	28

**Total Vehicles & Units - 180**

# **DOWNERS GROVE AT A GLANCE**

## **GLOSSARY**

### **COMMON ACRONYMS**



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# DOWNERS GROVE AT A GLANCE

## Historical Perspective

In 1832 Pierce Downer, the first settler to what was to become Downers Grove, ended his long journey from New York State, when he saw an oak grove standing alone in the middle of an open prairie. Although he was hesitant about the welcoming he would receive from the Native Americans, Downer built a log cabin on that site, where he lived alone for over two years until he was joined by his daughter.

Soon news spread about the incredible opportunities for a better life in “the Grove” as it was originally called. Dexter Stanley, Israel Blodgett and Horace Dodge all became famous settlers to the area who carved out lasting impressions in Downers Grove’s history. Both Stanley and Blodgett built log cabins for schools, and Dodge held church services in his home.

The 1850’s continued to see growth in the area not only with people migrating from New England and New York State eager to obtain land on fertile prairies but also with fugitive slaves from the south and west looking for freedom. Downers Grove became a vital link in the Underground Railroad escape route because there was a strong anti-slavery sentiment in Downers Grove as citizens offered their homes as refuge.

In 1862, the CB&Q Railroad Company made a decision to build a railroad from Aurora to Chicago, going through Downers Grove. This proved to be the single most important influence on the development of Downers Grove. News of the upcoming railroad prompted many changes such as building a train station, additional streets and a business section of town. Also, with a population of a little over 350, residents of Downers Grove felt they needed a village government. Therefore, in 1873 they drew up a petition, held an election, and Downers Grove became incorporated.

Over the years, Downers Grove has continued to grow and develop. Its location is a center of transportation with the convergence of interstate highways, the railroad, and proximity to international airports, making it a desirable location for offices, businesses, and industry. Its feelings of community, friendliness and helpfulness make it a desirable location for people to call home.



The Farmer's and Merchant's Bank Building (5135 Main St)  
Photo courtesy of the Downers Grove Park District Museum & the Downers Grove Historical Society

# DOWNERS GROVE AT A GLANCE



## PROFILE OF THE VILLAGE OF DOWNERS GROVE

The Village of Downers Grove, which has a land area of about 14.75 square miles, is located in DuPage County and is 22 miles west of Chicago. DuPage County is the second most populated county in Illinois, after Cook County. The median household income in the Village is \$115,461. Along with several major arterial highways, three Burlington Northern commuter train stations are located in the Village; these provide commuters about a 30-minute train ride to and from Chicago and easy access to the entire metropolitan area.

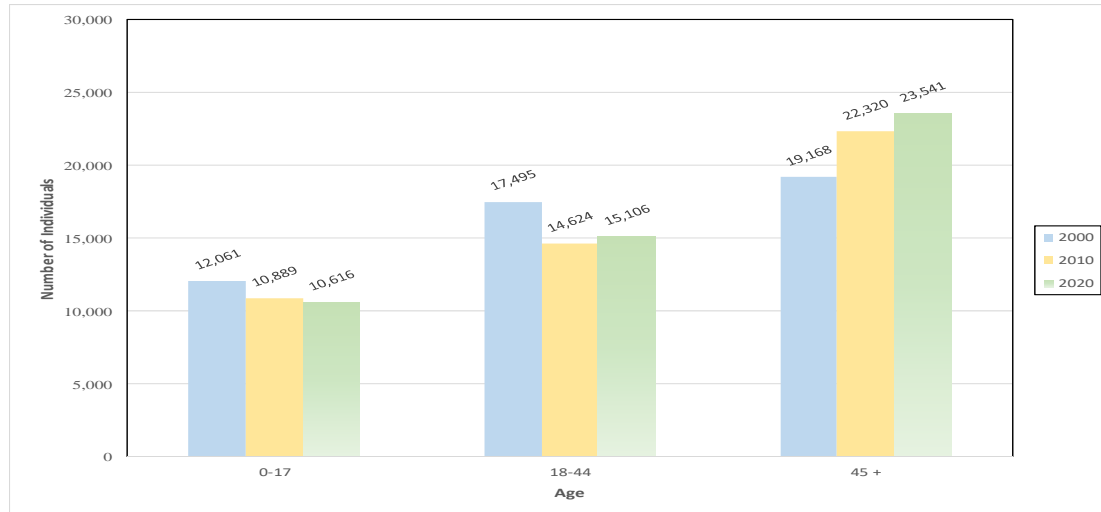
The Village is a premier location for business, a home to many corporate and regional headquarters. Advocate Good Samaritan Hospital, the only Level One trauma center in DuPage County, is located in Downers Grove. The resident population is approximately 50,247; however, the Village's corporate business parks and shopping districts raise the daytime population and economic activity, providing the Village the benefit of a significant level of sales tax revenue. A review of the retail expenditure information suggests that the Village attracts residents from surrounding communities to support the sales tax income. The property tax base is 77 percent residential, 20 percent commercial, and 3 percent industrial. The ten leading commercial property tax payers are from a diverse economic base and account for approximately 5.8 percent of the total tax base.

The Village of Downers Grove was originally settled in 1832 and was incorporated on March 31, 1873. Today, the Village operates under the Manager form of government. As defined by Illinois statutes, the Village is a home-rule community and provides a full range of municipal services to its residential and commercial customers. These services include police and fire protection; building code and fire prevention inspection services; paramedic services; water services; a commuter and residential parking system; community development services; and the construction and maintenance of streets, stormwater, and other municipal infrastructure.

Downers Grove Demographics	
Median Age	42.6
Household Median Income	\$115,461
Total Housing Units	21,388
Median Home Value	\$425,000
Source: US Census Bureau	

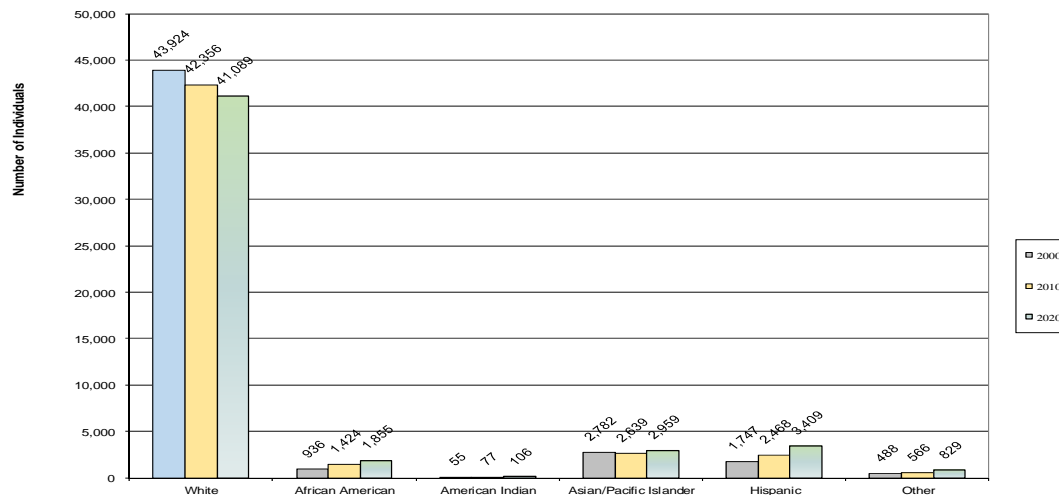
# DOWNERS GROVE AT A GLANCE

## Age Distribution



The Age Distribution graph compares the change in population for three age categories from 2000 to 2020. The number of children has remained relatively steady, however the age group 45+ has increased 23% since 2000, demonstrating a shift toward an older population in Downers Grove.

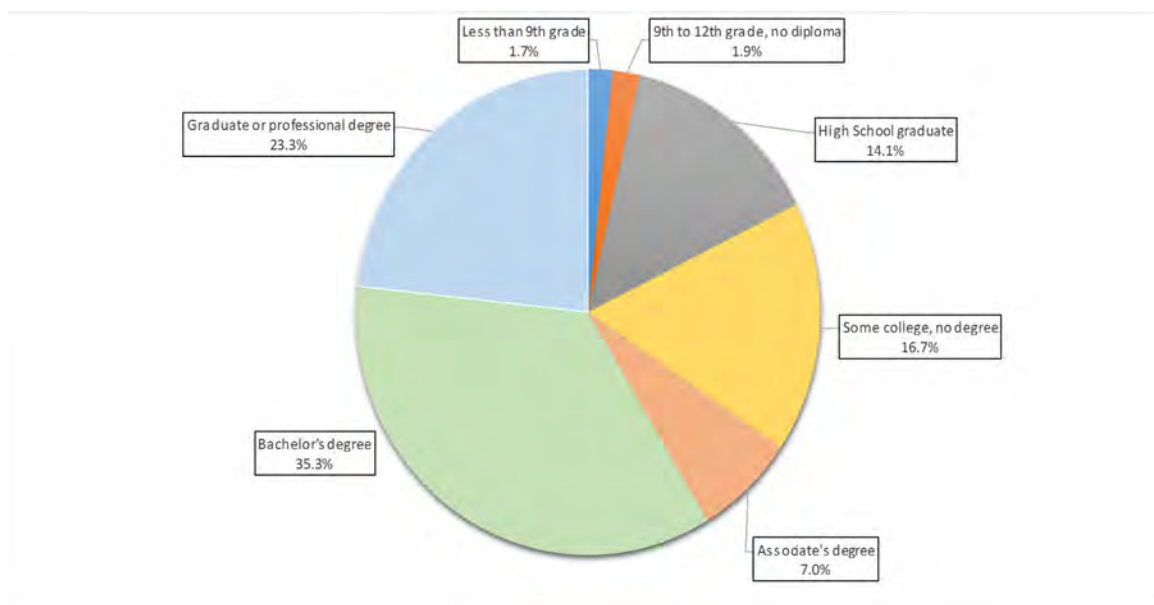
## Demographics



The Demographics graph compares the population by race from 2000 to 2020. The graph shows that White (Caucasian) makes up almost 82% of the total population. The next largest group is the Hispanic with almost 7% of the total.

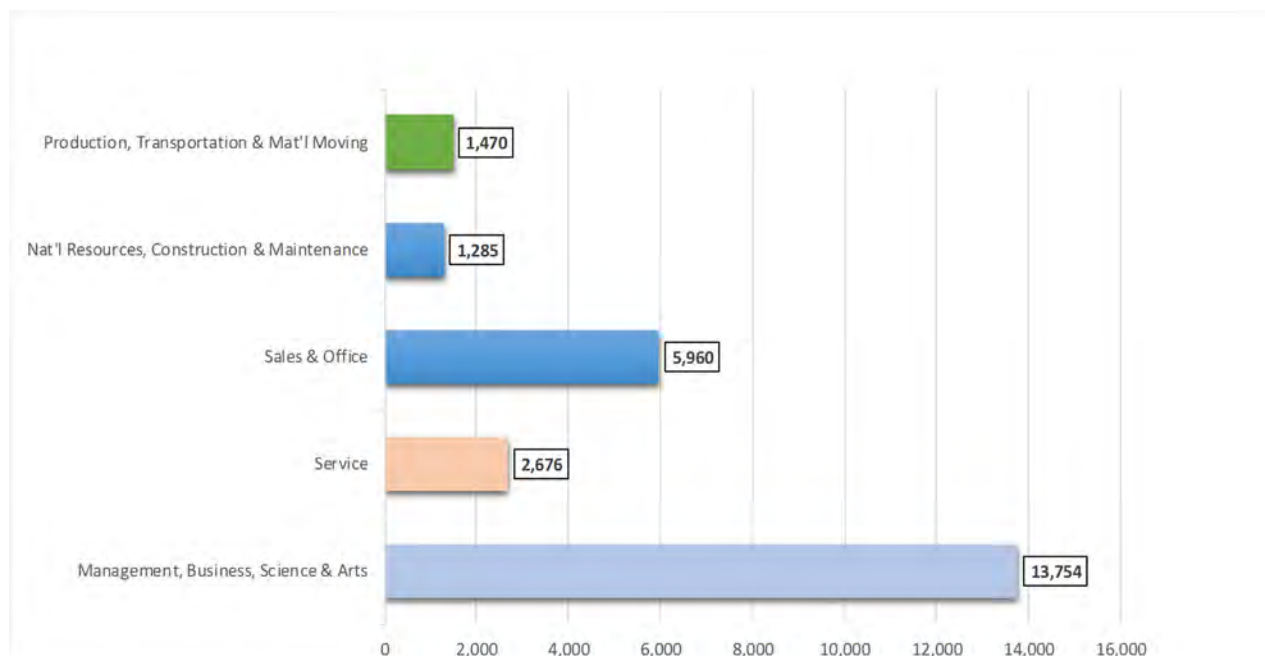
# DOWNERS GROVE AT A GLANCE

## Educational Attainment



The Educational Attainment graph shows the education reached by level for the Downers Grove population 25 years old and over for 2020. Over 50% of the population in Downers Grove is considered at the professional level.

## Occupation Allocation



The Occupation Allocation graph shows the various occupations of the Downers Grove civilian employed population over 16 years old in 2020.



# DOWNERS GROVE AT A GLANCE

Principal Employers		
Name	Industry	Number of Employees
Duly Health and Care	Hospital and Health Care Services	4,549
Hearthside Food Solutions LLC	Food Manufacturer	3,600
Advocate Good Samaritan Hospital	Hospital and Health Care Services	2,500
Midwestern University	Higher Education	1,000
Ambitech Engineering Corp.	Engineering	700
Havi Global Solutions, LLC	Logistics	700
Cooper's Hawk Winery & Restaurants	Restaurant & Winery Chain	700
First Health Corporation/Coventry Health Care	Health Insurance	500
FTD Inc.	Flower Delivery	500
Advocate Aurora Health	Hospital and Health Care Services	450
HMOS of Blue Cross Blue Shield of Illinois	Health Insurance	420
Flavochem	Food Manufacturer	400
Rexnord	Aerospace	400
Ensono	Information Technology	368

Taxable Sales by Category (\$000s)			
Category	2021	2022	2023
General Merchandise	\$ 40,060	\$ 40,699	\$ 43,791
Food	\$ 133,821	\$ 141,945	\$ 147,502
Drinking and Eating Places	\$ 163,887	\$ 185,517	\$ 189,685
Apparel	\$ 28,268	\$ 28,221	\$ 27,292
Furniture and H.H. and Radio	\$ 133,868	\$ 119,863	\$ 108,156
Lumber, Building Hardware	\$ 78,140	\$ 80,879	\$ 81,996
Automobile and Filling Stations	\$ 460,828	\$ 449,608	\$ 445,281
Drugs and Miscellaneous Retail	\$ 356,157	\$ 340,910	\$ 337,200
Agriculture and All Others	\$ 92,766	\$ 117,658	\$ 152,453
Manufacturers	\$ 14,331	\$ 16,762	\$ 19,604

# DOWNERS GROVE AT A GLANCE

## Principal Property Tax Payers 2023

Taxpayer	2023 Taxable Assessed Value	% of Total Taxable Assessed Value
Executive Towers II Realty	\$ 23,962,410	0.77%
Kore 3500 Lacey Owner LLC	\$ 23,834,921	0.77%
FPA6 Grove LLC	\$ 21,070,000	0.68%
Esplanade I SPE LLC	\$ 19,699,600	0.64%
PBH Prentiss Creek LLC	\$ 18,452,530	0.60%
Bristol Club LLC	\$ 16,798,500	0.54%
Bridge Development Ptr	\$ 14,931,910	0.48%
Highland Landmark Prop	\$ 14,294,130	0.46%
Hamilton Partner Inc	\$ 14,113,467	0.46%
Highland Owner LLC	\$ 12,082,960	0.39%

## Unemployment Rates

Year	Village of Downers Grove	DuPage County	State of Illinois
2008	7.10%	5.00%	7.60%
2009	7.70%	8.40%	11.11%
2010	6.40%	8.90%	9.20%
2011	6.40%	8.80%	8.90%
2012	6.50%	8.90%	8.60%
2013	6.30%	8.30%	8.70%
2014	3.70%	4.40%	6.20%
2015	4.00%	4.40%	6.10%
2016	4.10%	4.50%	5.50%
2017	3.60%	3.90%	4.80%
2018	4.00%	2.80%	4.30%
2019	1.90%	2.80%	3.60%
2020	6.70%	7.90%	8.00%
2021	4.10%	4.50%	6.10%
2022	3.10%	3.50%	4.60%
2023	3.40%	3.60%	4.60%
2024*	4.40%	4.50%	5.20%

\*As of October

# DOWNERS GROVE AT A GLANCE

Fiscal Year 2025 Adopted Budget

Fiscal Year 2025 Adopted Budget

Business	
Business Districts	12
Industrial Areas	2
Competitive Initiatives	Yes
Industrial Revenue Bonds	Yes
Tax Increment Financing Districts	2
Special Service Areas	10
Village Facilities	
Civic Center (Village Hall & Police)	1
Fleet Garage	1
Public Works	1
Fire Stations	4
Infrastructure	
Roadways (Miles)	329
Curb & Gutter	60%
Ditches	40%
Sidewalks (Miles)	240
Water System	
Elevated Storage Tanks	7
Rate Control Stations	6
Water Distribution Main (Miles)	230
Fire Hydrants	2,685
Main Line Distribution Valves	2,727
Backup Wells	3
Supervisory Control & Data Acquisition System	
Stormwater	
Drainage Structures	7,000
Stormwater Detention Facilities	315
Stormsewer Pipe	130
Streams (Miles)	11
Roadway Ditches (Miles)	140
Culverts (Feet)	47,000

Economic Development	
EDC (Downers Grove Economic Development Corporation)	Public-private 501c6 partnership supported by the Village and private sector companies
Community Events	
February	Ice Sculpture Festival
Summer	Downtown Downers Grove Market
June	Grove Fest
July	Independence Day Parade Fireworks
September	Fine Arts Festival Oktoberfest
November	Tree Lighting
Awards & Recognition	
GFOA Certificate of Achievement for Excellence in Financial Reporting	
GFOA Distinguished Budget Award	
Gold Standard Accreditation with Excellence through the Commission on Accreditation for Law Enforcement Agencies (CALEA) for the Police Department. The Department also received the Meritorious Award for achieving 15 or more consecutive years of accreditation; a new milestone for the Village.	
ISO Class 1 Public Protection Classification for the Fire Department	
American Heart Association Gold Status for the Fire Department for collaboration with local hospitals in the treatment of cardiac emergencies and strokes	
Tree City USA by the National Arbor Foundation	

# DOWNERS GROVE AT A GLANCE

Public Schools		
<a href="#">District 58</a>	Serves students in grades K-8 living in Downers Grove and portions of Darien, Oak Brook, Westmont, and Woodridge with 11 elementary schools and 2 middle schools	
Enrollment	4,843	
<a href="#">District 99</a>	Two high schools serving students in Downers Grove, Woodridge, and parts of Bolingbrook, Darien, Lisle, Oak Brook, Westmont, and unincorporated portions of DuPage County.	
Enrollment	4,701	
Utilities		
Electricity	<a href="#">ComEd</a>	
Natural Gas	<a href="#">Nicor</a>	
Water	<a href="#">DuPage Water Commission</a>	
Stormwater	<a href="#">Village of Downers Grove</a>	
Refuse/Recycling	<a href="#">Republic Services</a>	
Cable TV	<a href="#">Comcast (Xfinity)</a> <a href="#">AT&amp;T</a>	
Sanitary Sewers	<a href="#">Downers Grove Sanitary District</a>	
Transportation		
Airports	<a href="#">O'Hare International</a> —22 Miles <a href="#">Midway International</a> —18 Miles <a href="#">DuPage Airport</a> —25 Miles	
	Interstates	Illinois Routes
Driving	<ul style="list-style-type: none"><li>• I-88</li><li>• I-355</li><li>• I-294</li><li>• I-55</li><li>• I-290</li></ul>	<ul style="list-style-type: none"><li>• Route 34</li><li>• Route 56</li><li>• Route 53</li><li>• Route 83</li></ul>
Parking Deck	A 787-space parking deck located at 945 Curtiss offers parking for shoppers and commuters in the heart of downtown, easing on-street parking congestion	

Transportation	
Rail	<a href="#">METRA</a> rail service connects Downers Grove to Chicago and the far western suburbs with three stations located at Belmont Road, Main Street, and Fairview Avenue with commuter parking available.
Bus	<a href="#">PACE</a> offers bus routes connecting Downers Grove with primary locations located in neighboring suburbs.
Library	<a href="#">Downers Grove Public Library</a>
Circulation	Over 1.0 Million Items
Collection	246,850
Parks and Recreation	
<a href="#">Downers Grove Park District</a>	Third largest Park District in DuPage County with 49 park sites or facilities with over 600 acres of land.
Downers Grove Golf Course	Approximately 90-acre Downers Grove Golf course, the first 18-hole golf course in the United States, currently a 9-hole course.
Lincoln Community Center	Downers Grove’s oldest standing school building, recently remodeled and now contains facilities for leisure programs and activities for all ages
Recreation and Fitness Center	Offers services and programs to promote healthy lifestyles and enhance body and mind. Amenities include open gyms, multipurpose rooms for classes, free weights and cardio equipment, and an indoor track.
Lyman Woods	Acts as a gateway to 135 acres of natural area. After a visit to the Center, explore the beauty of Lyman Woods, home to an oak forest, savanna, frogs, deer, insects, and other natural wonders.
Belmont Prairie	A 10-acre site, was the first dedicated Illinois Nature Preserve in DuPage County
Historical Museum	Museum with a collection of more than 15,000 artifacts
McCollum Park	Miniature Golf & Concessions has recreational equipment, 18-hole miniature golf course, horse-shoes and general recreation.
Other Facilities	The district also provides tennis and pickleball courts, baseball fields, picnic areas, skating areas, fishing ponds, a pavilion and walking/jogging trails.

# GLOSSARY

<b>AAA</b>	The highest possible rating assigned to the bonds of an issuer by credit rating agencies.
<b>Accrual Basis</b>	The basis of accounting under which revenue is recorded when earned and expenses when the liability is incurred.
<b>Amortization</b>	A method that is used to prorate the cost of a specific type of asset to the asset's life.
<b>Appropriation</b>	An authorization for a specific time period granted by a legislative body to make expenditures and to incur obligations for specific purposes.
<b>Audit</b>	A formal examination of an organization's accounts or financial situation, by an independent body.
<b>Balanced Budget</b>	The Village considers the budget, at the fund level, to be balanced if the budgeted expenditures, plus expected reserve drawdown, are matched by budgeted new revenues and available beginning fund balances
<b>Bond</b>	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.
<b>Bonded Debt</b>	That portion of indebtedness represented by outstanding bonds.
<b>Budget</b>	A fiscal plan showing estimated expenditures; revenue and service levels for a specific fiscal year.
<b>Budget Calendar</b>	The schedule of key dates or milestones which the Village follows in the preparation, adoption and administration of the budget.
<b>Budget Message</b>	The opening section of the budget which provides the Village Council and the public with a general summary of the most important aspects of the budget and the views and recommendations of the Village Manager.
<b>Budgetary Control</b>	The level at which management must seek government body approval to amend the budget once it has been approved. The Village has a few layers of budgetary control. There is this level, but also the levels that the Manager imposes on his Directors and Departments.
<b>Capital Assets</b>	An acquisition or addition to fixed assets that has an estimated useful life of greater than one year. General categories commonly used included: land, buildings, building improvements, machinery and equipment and construction in progress. The capitalization limit varies by category of asset. The current capitalization limits by asset category are: Land, no limit all land purchases are capitalized; Buildings, \$25,000; Machinery & Equipment, Capital Computerized Equipment, Motorized Vehicles & Intangible Assets, \$25,000; Infrastructure, \$25,000.
<b>Capital Projects Budget</b>	A Community Investment Program (CIP) budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of the government assets and are included in the first year in the five-year Community Investment Program.
<b>Capital Projects Fund</b>	A fund created to account for financial resources to be used for projects in the Capital Projects Budget. It is used to account for general construction and capital improvements not included in other, more specific, capital funds.
<b>Community Investment Program</b>	A plan for capital expenditures to provide long-term physical improvements to be incurred over the next five years. The plan is reviewed and amended annually.
<b>Construction Deposit Fund</b>	Tracks the activity of all development and construction bonds held by the Village during construction projects.
<b>Corporate Levy</b>	The amount of money a taxing body certifies to be raised from the property tax that is not committed to fire, police, or capital programs.
<b>Corporate Personal Property Replacement Tax</b>	Law enacted in 1979 to replace the corporate personal property tax. It consists of a State income tax on corporations, trusts, partnerships and a tax on the invested capital of public utilities. The tax is collected by the Illinois Department of Revenue and distributed to over 6,000 local governments based on each government's share of Corporate Personal Property tax collections in a base year (1976 in Cook County or 1977 in Downstate Counties).
<b>Debt Service</b>	The Village's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.



# GLOSSARY

<b>Debt Service Fund</b>	Accounts for the accumulation of resources for and the payment of, principal and interest on long-term debt.
<b>Depreciation</b>	That portion of the cost of a capital asset, which is charged as an expense during a particular period. This is a process of estimating and recording the cost of using up a fixed asset.
<b>DU-COMM</b>	Intergovernmental 9-1-1 Emergency Dispatch Center that provides public safety communication services to Police, Fire, and EMS agencies. DU-COMM serves over forty-five agencies in DuPage County.
<b>Effective Tax Rate</b>	Measure of the property tax burden that reflects both the aggregate tax rate and the level of assessment.
<b>Emergency Telephone System Board (ETSB)</b>	An emergency telephone system board appointed by the corporate authorities of any county or municipality that provides for the management and operation of a 9-1-1 system.
<b>Enterprise Fund</b>	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises or where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, to measure economic performance or that the determination of revenues earned, costs incurred and/ or net income is accurate for management accountability. (Includes Water and Parking Funds)
<b>Equalization</b>	The application of a uniform percentage increase or decrease to assessed values of various areas or classes of property to bring assessment levels, on average, to a uniform level of market value.
<b>Equalization Factor (multiplier)</b>	The factor that must be applied to local assessments to bring about the percentage increase or decrease that will result in an equalized assessed valuation equal to one-third of the market value of the taxable property in a jurisdiction.
<b>Equalized Assessed Valuation (EAV)</b>	The assessed value multiplied by the State equalization factor minus adjustments for exemptions. Taxes are calculated based on this property value.
<b>Equipment Replacement Fund</b>	Classified as an internal service fund where revenue is derived from charges to Village departments, and resources are used for the purchase of equipment according to the Village's Equipment Five-Year Plan.
<b>Equivalent Runoff</b>	One ERU is equal to 3,300 square feet of impervious area, which is the average for a single family residential property in the Village. Used to assess fees for the Stormwater Utility.
<b>Exemption</b>	The removal of property from the tax base. An exemption may be partial, as a homestead exemption, or complete as, for example, a church building used exclusively for religious purposes. Village properties are tax exempt.
<b>Expenditure</b>	This term refers to the cost incurred to acquire goods or receive services regardless of when the expense is actually paid.
<b>Fire Pension Fund</b>	Is designated as a trust fund for the safekeeping and operation of the local Fire Pension system. The fund is set by state statute, and is administered by a separate Fire Pension Board, comprised of two active officers, one retired officer, two trustees appointed by the Mayor, and the Village Treasurer is an ex-officio member.
<b>Fiscal Year (FY)</b>	The time period designating the beginning and ending period for recording financial transactions. The Village uses January 1 to December 31 as its fiscal year.
<b>Fixed Assets</b>	Assets of a long term character which are intended to continue to be held or used, such as land, buildings, and equipment.
<b>Fleet Services</b>	Provides maintenance and purchasing support to all Village departmental fleet equipment. This internal service fund pays for its expense through the collection of maintenance fees from user departments.
<b>Foreign Fire Insurance Fund</b>	This program was created in fiscal year 1999/00 to account for the funds provided by the Illinois Municipal League for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board which is comprised of Fire Department members, per State Statute.

# GLOSSARY

<b>Full Time Equivalent</b>	One FTE equals 40 hours in one week time frame and 2080 hours in one year.
<b>Fund</b>	An independent fiscal and accounting entity with a self-balancing set of accounts. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds and fiduciary funds.
<b>Fund Accounting</b>	A governmental accounting system which is organized and operates on a fund basis. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.
<b>Fund Balance</b>	The assets of any fund less liabilities, as determined at the end of each fiscal year. Any reserved portions of fund balance are deducted to result in an unreserved fund balance.
<b>General Fund</b>	The principal operating fund of the Village. It accounts for all revenues and expenditures of the Village not accounted for in other funds. Most governmental services are provided by the General Fund including, but not limited to Police, Fire, Public Works, and many other smaller departments. This fund is also the repository for most general tax revenue including property, sales, utility and income taxes.
<b>General Obligation Bond (GO Bonds)</b>	Bonds that finance public projects such as new buildings and major renovation projects. GO Bonds are backed by the full faith and credit of the issuing entity.
<b>Government Finance Officers Association (GFOA)</b>	Organization that promotes the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.
<b>Governmental Fund</b>	A separate accounting entity with a self-balancing set of accounts used to account for substantially all of the Village's general activities, including the collection and disbursement of earmarked monies, the acquisition or construction of general capital assets, and the servicing of general long term debt.
<b>Goals</b>	Describe specific plans a department or agency has for upcoming and future years. Goals identify intended end results, but are often ongoing and may not be achieved in one year.
<b>Grant</b>	A contribution by a government or other organization to support a particular function. Typically, these contributions are made to the system from the state or federal government or from private foundations.
<b>Gross Revenue</b>	Gross Revenue is money generated by all of a Village's operations, before deductions for expenses.
<b>Health Insurance Fund</b>	Village's self-insured medical, dental and vision insurance fund. Claims administration is accomplished by a combination of the internal staff and contractual support. The Village also provides coverage for the Library, Park District, EDC, and Village retirees, with these participants paying 100% of their premium costs.
<b>Impervious Area</b>	Any surface that does not or cannot absorb water, preventing the infiltration of stormwater into the ground.
<b>Infrastructure</b>	Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include: roads, bridges, tunnels, drainage, systems, water and sewer systems, dams, and lighting systems.
<b>Interest Earnings</b>	The earnings from available funds invested during the year in U.S. Treasury Bonds, Certificates of Deposit, and other securities as approved in the Council's investment policy.
<b>Investments</b>	A security or other asset acquired primarily for the purpose of obtaining income or profit.
<b>Levy</b>	The amount of money a taxing body certifies to be raised from the property tax.
<b>Liabilities</b>	Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.
<b>Long Term Debt</b>	Debt with a maturity of more than one year from the original date of issuance.
<b>Maintenance</b>	All materials or contract expenditures covering repair and upkeep of buildings, machinery and equipment, systems, and land improvements.

# GLOSSARY

<b>Major Fund</b>	Major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.
<b>Modified Accrual Basis</b>	Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual (i.e., when they are measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, except for interest on future debt service payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.
<b>Motor Fuel Tax (MTF)</b>	This fund is a state-required funding mechanism for the receipt and use of state revenue for highway maintenance and construction purposes. MFT revenue is received in this fund, and then expended each year on the Villages roadway maintenance program.
<b>Non-Major Fund</b>	A fund is considered non-major if it is less than 10% of Village assets, liabilities, revenues, and expenses.
<b>Operating Budget</b>	A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year).
<b>Operating Expenses</b>	Fund expenses which are directly related to the fund's primary service activities. The term expenses applies only to enterprise fund operations which are accounted for on an accrual basis of accounting.
<b>Objectives</b>	Objectives are intended to address either a new service or project, or a significant change in focus or priority in response to a special community need or Village effort to improve productivity. Objectives are generally limited to one fiscal year and linked to the Strategic Plan.
<b>Ogden Avenue TIF</b>	In February 2001, the Village Council established the Ogden Tax Incremental Financing (TIF) area in order to address the blighted condition of this area of the Village. The Ogden TIF Fund provides a funding mechanism for Ogden Avenue infrastructure improvements and redevelopment.
<b>OPEB (Other Post Employment Benefits)</b>	Benefits that an employee receives after retirement that does not include pension benefits.
<b>Parking Fund</b>	Is classified as an enterprise fund. It derives its revenue directly from the users of the services provided through parking fees. Funds are expended for the maintenance of parking facilities.
<b>Police Pension Fund</b>	Is designated as a trust fund for the safekeeping and operation of the local Police Pension system. The fund is set by state statute, and is administered by a separate Police Pension Board, comprised of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer is an ex-officio member.
<b>Program</b>	Are group activities, operations or organizational units directed to attaining specific purposes or objectives.
<b>Property Tax Revenue</b>	Revenue from a tax levied on the equalized assessed value of real property.
<b>Property Valuation</b>	The practice of developing an opinion of the value of real property, usually its market value.
<b>Proprietary Fund</b>	Any fund established to account for operations that are financed and operated in a manner similar to private business enterprises.
<b>Public Hearing</b>	The portions of open meetings held to present evidence and provide information on both sides of an issue.
<b>Prior Year's EAV</b>	Equalized Assessed Valuation for the year prior to the year of the levy.
<b>Reserve</b>	Portion of the fund balance not appropriable for expenditure or legally segregated for a specific or future use.

# GLOSSARY

<b>Revenue</b>	Funds that the government receives or earns. Examples of revenue sources include taxes, program fees, receipts from other governments, fines, forfeitures, grants, shared revenue and interest income.
<b>Revenue Bonds</b>	Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance, typically net income derived from the operation of the project or projects they finance. The Village does not have any Revenue Bonds, although it has added specific revenues as dedicated funding sources in the GO Bond covenants.
<b>Risk Management Fund</b>	The purpose of Risk Management is to administer the Villages workers compensation program and Village liability insurance program, handle all Village liability claims, coordinate safety training programs, and handle the legal issues of the OMNIBUS testing for all commercial drivers (CDL).
<b>Special Revenue Fund</b>	A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.
<b>Special Assessments</b>	Compulsory levies made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties. Under GASB 34, special service receipts are not recorded as taxes, even though they are collected and received with other taxes. If they are for operating expenses, they are treated as charges for services. If they are for capital items, they are treated as capital grants or contributions.
<b>Strategic Plan</b>	Long-range planning tool updated annually. It is used for the identifying goals and priorities of the Village Council.
<b>Stormwater Credit</b>	An ongoing reduction in the amount of stormwater fees assessed to a parcel in recognition of onsite systems, facilities, or other actions taken to reduce the impact of stormwater runoff.
<b>Stormwater Fund</b>	Is classified as an enterprise fund. This fund derives its revenues directly from stormwater fees, and expends funds directly for the maintenance and operating costs of the stormwater infrastructure. It is not a tax-supported fund. It is supported entirely by the population that benefits from the use of the system.
<b>Stormwater Incentive</b>	One-time reduction in the stormwater utility fee, applied to a customer's account balance.
<b>Tax Base</b>	The total value of all taxable real and personal property in the district as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.
<b>Tax Caps</b>	An abbreviated way of referring to the tax increase limitations imposed by the Property Tax Extension Limitation Law (P. A. 87-17) which was effective October 1, 1991. The Village is a home rule entity and is not subject to this tax cap law.
<b>Tax-Increment Financing (TIF)</b>	Financing secured by the anticipated incremental increase in tax revenue, resulting from the redevelopment of an area. A TIF area is designated by law. The Village has one TIF area: The Ogden Avenue District.
<b>Tax Rate</b>	The amount of a tax stated in terms of a percentage of the tax base.
<b>Tax Rate Limit</b>	The maximum tax rate that a county clerk can extend for a particular levy. Not all tax levies have a tax rate limit. Some levies are unlimited as to rate. The Village does not have a legal tax rate limit; however, the Council imposes controls on the rate of tax.
<b>Taxes</b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
<b>Transportation Fund</b>	Is classified as a special revenue fund that derives its revenue directly from bus fees, and expends funds directly for the maintenance of transportation facilities and equipment and the transportation services that are provided to the community.
<b>Trust Fund</b>	A fund established to receive money that the local government holds on behalf of individuals or other governments; the government holding the money has little or no discretion over it. Examples include employee pension funds and taxes collected for other governments.
<b>Water Fund</b>	Is classified as an enterprise fund. This fund derives its revenues directly from fees for water sales and services, and expends funds directly for the maintenance of the water distribution infrastructure and services of Village Water customers. It is not a tax-supported fund. It is supported entirely by the population that benefits from the use of the products sold.

# COMMON ACRONYMS

<b>ACA</b>	Affordable Care Act
<b>ADA</b>	Americans With Disabilities Act
<b>AD&amp;D</b>	Accidental Death and Dismemberment
<b>AED</b>	Automated External Defibrillators
<b>ALS</b>	Advanced Life Support
<b>AMR</b>	Automated Meter Reading
<b>ARC</b>	Annual Required Contribution
<b>APWA</b>	American Public Works Association
<b>AVL</b>	Automatic Vehicle Locations
<b>BLS</b>	Basic Life Support
<b>BMP</b>	Best Management Practice is a physical device. It is typically designed and constructed to trap or filter pollutants from runoff, or reduce runoff velocities.
<b>BNSFRR</b>	Burlington Northern Santa Fe Railway Company Railroad
<b>CAD</b>	Computer Aided Dispatch, systems used to provide 911 services.
<b>CALEA</b>	Commission on Accreditation for Law Enforcement Agencies
<b>CD</b>	Community Development
<b>CDBG</b>	Community Development Block Grant
<b>CIP</b>	Community Investment Program
<b>CNG</b>	Compressed Natural Gas, used in special vehicles that can use alternative fuel sources. The Village has a CNG station that provides this fuel to Village vehicles as well as other local governments.
<b>CMAQ</b>	Congestion, Mitigation, and Air Quality
<b>CPR</b>	Cardiopulmonary resuscitation
<b><u>CRC</u></b>	Community Response Center
<b>CSO</b>	Community Service Officer
<b>DCU</b>	Data Collection Unit
<b>DGTV</b>	Downers Grove Television
<b>DMB</b>	Downtown Management Board
<b>DMMC</b>	DuPage Mayors and Managers Conference
<b>DOE</b>	Department of Energy
<b>Du-Comm</b>	DuPage Public Safety Communications an intergovernmental agency that provides 911 service to the Village
<b>DUI</b>	Driving Under the Influence
<b>DUIJS</b>	DuPage Justice Information System for Computer Aided Dispatch and Records Management System
<b>DWC</b>	DuPage Water Commission
<b>EAB</b>	Emerald Ash Borer
<b>EAP</b>	Employee Assistance Program
<b>EAV</b>	Equalized Assessed Value
<b>EDC</b>	Economic Development Commission
<b>EEOC</b>	Equal Employment Opportunity Commission
<b>EMS</b>	Emergency Medical Services, provided by Fire Department paramedic and ambulance service.

# COMMON ACRONYMS

<b>EOC</b>	Emergency Operations Center
<b>EPA</b>	Environmental Protection Agency
<b>ERP</b>	Enterprise Resource Planning
<b>ERU</b>	Equivalent Runoff Unit
<b>ETSB</b>	Emergency Telephone System Board, a board established to manage and operate a 9-1-1 Emergency System.
<b>FDIC</b>	Federal Deposit Insurance Corporation
<b>FIAT</b>	Felony Investigations Assistance Team
<b>FMLA</b>	Family Medical Leave Act
<b>FOIA</b>	Freedom of Information Act
<b>FD</b>	Fire Department
<b>FPD</b>	Fire Protection District
<b>FTE</b>	Full Time Equivalent
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>GIS</b>	Geographic Information System
<b>GO</b>	General Obligation a type of bond backed by the full faith and credit of the government
<b>GPS</b>	Global Positioning System
<b>HAZ-MAT</b>	Hazardous Materials
<b>HR</b>	Human Resources
<b>HVAC</b>	Heating, Ventilation, and Air Conditioning
<b>ICC</b>	International Code Council
<b>IDIAI</b>	Illinois Division of the International Association for Identification
<b>IDPH</b>	Illinois Department of Public Health
<b>IDOT</b>	Illinois Department of Transportation
<b>IEPA</b>	Illinois Environmental Protection Agency
<b>IGA</b>	Inter-Governmental Agreement
<b>IMRF</b>	Illinois Municipal Retirement Fund, a state mandated retirement program for employees of municipal governments, except for members of a police or fire pension.
<b>IRB</b>	Industrial Revenue Bonds
<b>IS</b>	Information Services
<b>ISO</b>	International Organization for Standardization
<b>IT</b>	Information Technology
<b>ITEP</b>	Illinois Transportation Enhancement Program
<b>JCTAW</b>	Joint Counter Terrorism Workshop
<b>JULIE</b>	Joint Utility Locating Information for Excavators
<b>LAFO</b>	Local Agency Functional Overlay



# COMMON ACRONYMS

<b>LAFO</b>	Local Agency Functional Overlay
<b>LAPP</b>	Locally Administered Projects Program
<b>LGDF</b>	Local Government Distributive Fund
<b>LLC</b>	Limited Liability Corporation
<b>LP</b>	Limited Partnership
<b>LED</b>	Light-Emitting Diode
<b>LPDA</b>	Localized Poor Drainage Area
<b>LRFP</b>	Long Range Financial Plan
<b>LTD</b>	Long-Term Disability
<b>MUTCD</b>	Manual on Uniform Traffic Control Devices
<b>MFT</b>	Motor Fuel Tax
<b>MFSG</b>	Municipal & Financial Services Group
<b>MS4</b>	Polluted stormwater runoff is commonly transported through Municipal Separate Storm Sewer Systems (MS4s), from which it is often discharged untreated into local water bodies
<b>MTU</b>	Meter Transmitter Unit
<b>NCC</b>	Network Control Computer
<b>NEMRT</b>	Northeast <b>Multi</b> -Regional Training
<b>NIMS</b>	National Incident Management System
<b>NFPA</b>	National Fire Protection Association
<b>NPDES</b>	National Pollutant Discharge Elimination System
<b>NSR</b>	No Scheduled Replacement
<b>O&amp;M</b>	Operations and Maintenance
<b>OPEB</b>	Other Post-Employment Benefits
<b>OSFM</b>	Office of the State Fire Marshall
<b>PAS</b>	Passive Alcohol Testing
<b>PBT</b>	Portable Breath Test

# COMMON ACRONYMS

<b>PEG</b>	Public, Educational and Governmental
<b>PD</b>	Police Department
<b>PROWAG</b>	Public Rights of Way Accessibility Guidelines
<b>PSRT</b>	Public Service Response Team
<b>PVC</b>	Polyvinyl chloride
<b>PW</b>	Public Works
<b>RFID</b>	Radio-Frequency Identification
<b>QR</b>	Quick Response Code
<b>RFP</b>	Request For Proposal
<b>RMS</b>	Records Management System
<b>S&amp;P</b>	Standard and Poor's
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SCBA</b>	Self-Contained Breathing Apparatus
<b>SEASPAR</b>	South East Association for Special Parks And Recreation
<b>SF</b>	Square Foot
<b>SRTS</b>	Safe Routes to School Program
<b>SSA</b>	Special Service Area
<b>STP</b>	Surface Transportation Program
<b>SWAT</b>	Special Weapons and Tactics
<b>SWU</b>	Stormwater Utility
<b>TAP</b>	Transportation and Parking Commission
<b>TIF</b>	Tax Increment Financing
<b>VDI</b>	Virtual Desktop Infrastructure
<b>VEBA</b>	Voluntary Employee Benefit Association
<b>VOC</b>	Village Operations Center (Public Safety Dispatch Operations)
<b>WIIP</b>	Watershed Infrastructure Improvement Plan