

2024

Municipal Budget Community Investment Program



**801 Burlington Ave.
Downers Grove, IL 60515
downers.us**



2024 ADOPTED BUDGET TABLE OF CONTENTS

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**Village of Downers Grove
Fiscal Year 2024
Adopted Budget**

Village Manager's Budget Message

Introduction

The Municipal Budget is the Village's annual implementation plan of its mission and strategic goals. The purpose of the budget is to align everyday operations and Village resources with community priorities outlined in planning documents such as the Long Range Plan and the Comprehensive Plan. The Proposed FY24 Budget is consistent with the Village's strategic goals, specifically the goal to be a *Steward of Financial, Environmental and Neighborhood Sustainability*.

The proposed budget will be reviewed and discussed over multiple meetings in an open, transparent and participative process. The budget review process provides ample opportunity for dialogue among community members, the Village Council, and staff in a series of public meetings.

Budget Review and Approval Schedule

Budget Discussion	Tuesday, November 7
Budget Discussion at Coffee with the Council (Fire Station 2)	Saturday, November 11
Budget Discussion & Public Hearing / Motion to Estimate Levy	Tuesday, November 14
Budget Discussion / Motion to Estimate Levy	Tuesday, November 21
Adopt Budget / Tax Levy Public Hearing	Tuesday, December 5
Budget Implementation Items / Adopt Tax Levy	Tuesday, December 12

Village Budget Reflects Planning Documents and Reports

The Village's annual budget is the implementation document for plans and studies that have already been discussed or approved including:

- **2023 - 2025 Long Range Plan**
- **Comprehensive Plan 2017 Update**
- **2021 and 2023 Stormwater Plans**
- **Water Rate Study 2019 Update**

FY24 Budget Overview

Sustainable General Fund: The General Fund is budgeted to be sustainable with revenues of \$63.43 million and expenses \$63.02 million. The fund balance is budgeted to be maintained at \$24.92 million, approximately 40% of annual expenses, - an amount consistent with S&P's guidelines to maintain the Village's AAA bond rating. Just over \$600,000 of the fund balance is assigned to be used for future public safety pension contributions. The budgeted unassigned fund balance is \$24.31 million (39.0% of annual expenses).

Public Safety Pension Stabilization: The FY24 Budget continues to provide funding for the required contributions to the Public Safety Pension Funds and smooths the impact of increasing contributions to the property tax payers by establishing a Public Safety Pension Stabilization Assignment within the General Fund balance. The FY24 required contributions to the pension funds are \$607,886 more than the FY23 contributions. However, the total property tax levy will remain unchanged and \$300,000 will be assigned in the General Fund to be used for required pension contributions in FY25 and beyond. The budgeted FY24 year-end balance of the stabilization assignment is just over \$600,000.

No Change in the Total Property Tax Levy: The FY24 property tax levy of \$16.89 million is the same as the FY23 and FY22 levies. The amount the owner of a typical residential property pays to the Village in property taxes will remain at approximately \$787.

\$1.25 Million Contribution from the General Fund to the Capital Fund: The FY24 Budget calls for a \$1.25 million General Fund transfer to the Capital Fund to further the Long Range Plan initiatives for pedestrian safety. The funds will be used to help pay for enhanced sidewalk repair and restoration throughout the Village, and resurfacing and restriping of 59th Street and restriping of Fairmount Avenue including planned bicycle lanes.

Completion of the Civic Center Project: The Village is constructing a combined Civic Center facility. This facility will be the new home of Village Hall, the Police Department and the administrative offices of Downers Grove School District 58. The project is on track to be completed by September 2024. The FY24 Proposed Budget provides the resources to successfully close the project out, and adheres to the debt service payment plan that fulfills the Village's financial obligations in a sustainable manner. \$17.35 million is included in the Major Building Fund to pay for the remaining project expenses. The 2024 debt service payments on the bonds issued in 2022 will be made from the balance in the Debt Service Fund without the need to levy a property tax.

Funding for Long Range Plan Priority Action Items: The Proposed FY24 Budget includes \$1 million in the General Fund to pay for consultants to assist with the undertaking of the Priority

Action Items *Update the Comprehensive Plan, Enhanced Bicycle and Pedestrian Plan, Downtown Hardscape and Landscape Plan, Enhanced Downtown Outdoor Dining Plan, Environmental Sustainability Plan and Fairview Focus Area implementation.*

Providing Resources in Support of the Long Range Plan

The FY24 Proposed Budget provides the resources in support of the Strategic Goals and Priority Action Items included in the 2023-25 Long Range Plan.

- \$1 million is provided in the General Fund for consultants to assist with the Priority Action Items *Update the Comprehensive Plan, Enhanced Bicycle and Pedestrian Plan, Downtown Hardscape and Landscape Plan, Enhanced Downtown Outdoor Dining Plan, Environmental Sustainability Plan and Fairview Focus Area implementation.*
- A \$1.25 million transfer from the General Fund to the Capital Fund is included to help pay for pedestrian and bicycle safety improvements including:
 - Significant increase in sidewalk repair and replacements
 - Resurfacing and restriping of 59th Street including bicycle lanes
- A Sustainability Coordinator position is included to support the Village's enhanced environmental sustainability efforts and lead the preparation of the Environmental Sustainability Plan
- \$200,000 is provided in the General Fund to assist with cleaning and maintaining the downtown area
- Creation of the Public Safety Pension Stabilization Assignment to continue to make the required contributions to the Police and Fire Pension Funds while smoothing the impact of these costs on the property tax payers.
- Staffing levels are budgeted to increase by 6.75 full-time equivalent positions compared to the FY23 staffing plan.

Creation of 6.75 New Full-Time Positions: The FY24 Proposed Budget reflects additional staffing to support the Long Range Plan Strategic Goals. Two and a half full-time equivalent positions were added in FY23 and are included in the FY24 Proposed Budget (Police Deputy Chief of Support Services (1.0), Director of Engineering (1.0), and a Part-time Inspector in the Fire Prevention Bureau (.5). Four and one-quarter new full time positions are proposed to be added in 2024 including a Sustainability Coordinator (1.0), Administrative Specialist in the Clerk's Office (1.0), an administration position in the Fire Department (1.0), Engineering Technician in Public Works (1.0) and an increase of 0.25 FTE to increase the Building Services Manager from a .75 FTE position to a full-time position. With the addition of these positions, the Village's total proposed staffing for FY24 is 309.50 FTE.

\$21.3 Million Investment in Infrastructure: The Proposed FY24 Budget allows for continued substantial improvements in the Village’s infrastructure systems. The investment includes \$5.1 million in streets, \$7.4 million in stormwater, \$1.5 million in water, and \$6.5 million in sidewalk and traffic systems. The improvements are designed to reduce the total life cycle costs of owning and operating the infrastructure systems.

Over \$1 Million of Funding for Economic Development Corporation and Downtown Management Corporation: The proposed budget includes \$595,000 in funding for the Downers Grove Economic Development Corporation and \$416,005 in funding for the Downtown Management Corporation. These amounts are consistent with the budgets that were prepared by the organizations. Both of these partner organizations will be requesting funding from the Village to support their operations.

Closing Out the FY23 General Fund Budget

The Proposed FY24 Budget is affected by the performance and management of the FY23 Budget. FY23 General Fund revenues are estimated to be \$3.3 million higher than budget, driven primarily by strong performance in Sales Tax and related revenue, Income Tax and Ambulance Fee revenues. FY23 General Fund expenses are estimated to be at budgeted levels.

This budget performance allows the Village to provide funding for strategic initiatives including:

- \$1.75 million transfer to the Capital Fund to bolster the fund in FY24 and beyond for increased investment in sidewalk repair and replacement, additional street maintenance including striping of bicycle lanes and beautification of the downtown area
- \$500,000 contribution to the Public Safety Pension Stabilization Assignment to be used for the FY24 required contributions and reduce the impact on property tax payers
- \$572,000 to remain in the General Fund balance to maintain reserves at the recommended amount
- \$230,000 transfer to the Debt Service Fund to help make future payments on the Civic Center Bonds and reduce the likelihood that property taxes will be levied for these payments.

	Revenue	Expenses	Ending Fund Balance	Balance % of Expenses
FY23 Bud	\$58.38	\$57.97	\$23.85	41.1%
FY23 Est	\$61.73	\$60.66	\$24.51*	40.4%

*NOTE: \$500,000 of the ending fund balance is assigned for Public Safety Pension Stabilization. The net ending fund balance is estimated to be \$24.01 million (39.6%)

General Fund

The General Fund is the main operating fund of the Village and includes funding for the majority of Village services. The General Fund is budgeted to be sustainable with revenues of \$63.43 million and expenses of \$63.02 million. The ending fund balance is budgeted to be \$24.92 million, approximately 39.5% of annual expenses, - an amount consistent with S&P's guidelines to maintain the Village's AAA bond rating.

Table 1: General Fund Revenues & Expenses, FY21 to FY24 (in millions)

Fiscal Year	Revenues	Expenses	Difference	Fund Balance	Fund Balance % of Expenses
FY24 Proposed Budget	\$63.43	\$63.02	\$0.41	\$24.92*	39.5%
FY23 Estimate	\$61.73	\$60.66	\$1.07	\$24.51*	40.4%
FY22 Actual	\$62.51	\$60.64	\$1.86	\$23.43	38.6%
FY21 Actual	\$57.15	\$56.18	\$0.97	\$21.57	38.4%

*NOTE: The FY23 and FY24 Fund Balance includes an assigned amount for Public Safety Pension Stabilization. The unassigned FY24 Fund Balance is budgeted to be \$24.31 (38.6% of expenses) and the unassigned FY23 Fund Balance is estimated to be \$24.01 (39.6% of expenses).

Revenues

The General Fund derives its revenue from several sources, with the top four sources being property tax, sales tax, state-shared revenues including income tax and ambulance fees. Total General Fund revenue is budgeted to be \$63.43 million, approximately \$1.7 million more than the FY23 estimated revenue (2.8% increase). Table 2 provides an overview of the top ten revenue sources in the General Fund. Table 3 summarizes the notable budgeted changes in key revenues.

Table 2: Top Ten General Fund Revenues

Rank	Source	FY24 Budget	FY23 Estimate	FY22 Actual	FY21 Actual
1	Sales Tax	\$14,900,000	\$14,000,000	\$14,094,782	\$13,692,120
2	Property Taxes - Pensions	\$9,894,162	\$9,479,056	\$9,891,608	\$8,843,974
3	State Income Tax	\$7,600,000	\$7,500,000	\$8,187,613	\$6,465,423
4	Property Taxes - Operations	\$6,022,145	\$6,437,251	\$6,043,596	\$6,082,116
5	Ambulance Fees	\$4,250,000	\$4,100,000	\$3,807,339	\$3,728,131
6	Food and Beverage Tax	\$3,800,000	\$3,700,000	\$3,555,282	\$3,031,616
7	Utility Taxes	\$3,330,000	\$3,266,000	\$3,578,246	\$3,649,728
8	Home Rule Sales Tax	\$2,500,000	\$2,400,000	\$2,291,178	\$2,189,456
9	State Shared Local Use Tax	\$2,200,000	\$2,100,000	\$2,036,418	\$1,893,831
10	Building Related Permits	\$1,175,000	\$1,000,000	\$1,892,567	\$1,104,156
	Sub-total	\$55,671,307	\$53,982,307	\$55,378,629	\$50,680,551
	All Other Total	\$7,757,005	\$7,746,675	\$7,127,204	\$6,473,517
	Total General Fund Revenues	\$63,428,312	\$61,728,982	\$62,505,833	\$57,154,068

Table 3: Key Drivers of General Fund Revenue Change, FY23 to FY24

General Fund Revenue Source	Difference from FY23 Estimate	Notes
Sales Tax	\$900,000	Continued strong performance. Budgeted 6.4% increase
Building Permits	\$175,000	Building permit related revenue has been ranging from \$1 million to \$1.9 million over the past several years.
Ambulance Fees	\$150,000	Increase is consistent with the trends in call volume
Home Rule Sales Tax	\$100,000	Continued strong performance. Budgeted 4.2% increase
Income Tax	\$100,000	Reflects projections prepared by the Illinois Municipal League
Local Use Tax	\$100,000	Reflects projections prepared by the Illinois Municipal League

Expenses

Total General Fund expenses are budgeted to be \$63.02 million. This is an increase of just over \$2,350,000 compared to the FY23 estimate of expenses (3.89% increase).

General Fund expenses fall into two major categories - Personnel and Non-Personnel. Personnel expenses account for about 72% of total expenses. FY24 Personnel expenses are budgeted to increase by \$2.09 million (4.8%). This is driven primarily by an increase in staffing levels and typical increases in salary and benefit expenses. Non-Personnel expenses are budgeted to be approximately \$17.50 million, an increase of about 1.5% over FY23 expenses. Table 4 summarizes these expenses.

Table 4: General Fund Expenses by Category FY23 vs. FY24

Category	FY24 Budget	FY23 Estimate	Change	% Change
Personnel	\$45,516,280	\$43,422,215	\$2,094,065	4.82%
Non-Personnel	\$17,499,141	\$17,234,195	\$264,946	1.54%
Total	\$63,015,421	\$60,656,410	\$2,359,011	3.89%

Fund Balance Maintained at the Recommended Level

The General Fund balance is budgeted to be at the recommended level. This balance is consistent with S&P Global Ratings guidelines to maintain the Village's [AAA bond rating](#). As shown in Table 1, the fund balance is budgeted to be \$24.92 million which is about 39.5% of the budgeted expenses. This balance is also compliant with the Village's [cash balance policy](#).



Property Tax Levy

The total municipal budget relies on several sources of revenues, but the property tax levy is one of the most significant sources of funding. Property taxes account for approximately 25% of the General Fund budget. The Village's property tax consists of five components that support specific services and obligations of the Village. The two most significant components of the levy are the levy for operations and the levy for pension obligations.

The FY24 property tax levy of \$16.89 million is the same as the FY23 and FY22 levies. The levy for required contributions to the public safety pension will increase by \$415,106 and the operations levy will decrease by the same amount. This flat levy approach is intended to allow the Village to reduce the impact to property tax payers of the FY24 expected contribution to the public safety pensions.

Table 5: Village Property Tax Revenue FY24 vs. FY23

Tax Levy Component	FY24 Proposed	FY23	Change	Percent Change
Corporate Levy*	\$3,086,645	\$3,501,751	(\$415,106)	(11.85%)
Fire Protection*	\$2,935,500	\$2,935,500	–	–
Fire Pension	4,746,276	\$4,467,226	279,050	6.25%
Police Pension	5,147,886	\$5,011,830	136,056	2.71%
Capital	\$971,524	\$971,524	–	–
Total	\$16,887,831	\$16,887,831	–	–

*NOTE: The Corporate Levy and Fire Protection Levy together are referred to as the Levy for Operations.

Levy for Operations

The property tax levy for operations, which consists of the Corporate Levy and Fire Protection Levy, will decrease by \$415,106 compared to the FY23 levy. In FY23, the Village levied an additional \$415,106 in the operations levy to be used in future years for contributions to the Public Safety Pension Funds.

Levy for Public Safety Pensions

In FY24, the levy for public safety pensions will be \$9,894,162, an increase of \$415,106 over the FY23 pension levy. This approach to the levy is consistent with the assignment for Public Safety Pension Stabilization in the General Fund fund balance which will allow the Village to continue

to make the required contributions to the Police and Fire Pension Funds while smoothing the impact to property tax payers.

The Village will make the required contributions to the Police and Fire Pension Funds in FY24. The Police Fund contribution is \$5,147,886 and the Fire Fund contribution is \$4,939,036, for a total of \$10,086,922. The Village will use a combination of the FY24 public safety pension levy (\$9,894,162) and a portion of the balance in the Public Safety Pension Stabilization assignment (\$192,760) to make the contribution.

Public Safety Pension Stabilization

Traditionally, the Village employed a practice of levying an amount for public safety pensions equal to the required contribution. In FY23, required contribution unexpectedly decreased. However, the required contribution to the public safety pensions in FY24 is increasing significantly and additional increases are expected each year until 2040.

Beginning in FY23, the Village began smoothing the total property levy by levying more than the required public safety pension contributions, holding this amount in the General Fund in FY23 and using it for the FY24 and future required pension contributions. In FY23, \$500,000 of the General Fund balance is planned to be used for future public safety pension contributions. This practice of smoothing will continue in FY24 and beyond and is formalized with the creation of a Public Safety Pension Stabilization Assignment. A portion of the General Fund balance will be noted as *assigned* to be used for future contributions to the Public Safety Pension Funds.

Public Safety Pension Stabilization Assignment

FY23 Funds <i>Assigned</i> for Future Use (Beginning Balance)	\$500,000
FY24 Funds from <i>Assigned</i> Used to Make FY24 Pension Contributions	\$192,760
FY24 Funds Placed in <i>Assigned</i> for Future Use	\$300,000
Resulting FY24 Year End <i>Assigned</i> Balance	\$607,240

FAQ on Public Safety Pensions

What Does "Public Safety Pension" Mean?

Police officers and firefighters are eligible for pension benefits upon retirement if they meet certain eligibility criteria which are set by State of Illinois law. Each municipality that employs police officers and firefighters must maintain a fund to pay the pensions. The pension funds are invested using parameters established by the State of Illinois to increase the value of the fund over time. The level of pension benefits is determined by State law.

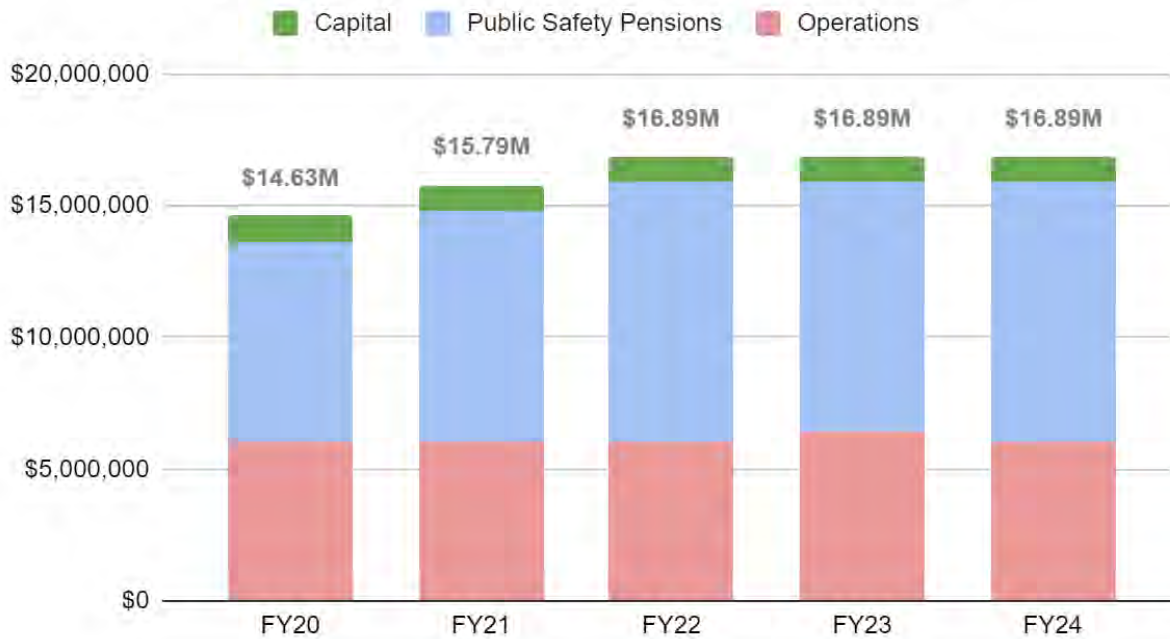
Who Pays for Public Safety Pensions?

Both the employer and the employee are responsible for funding the public safety (police and fire) pension funds. Police officers contribute 9.91% and firefighters contribute 9.455% of their salary toward their pensions. This percentage is governed by State statute. The Village makes an annual contribution to each pension fund. The amount is based on an actuarial calculation that is determined by figuring the potential cost of the system based on statistical analysis which considers investment returns, employee contributions, and pension benefit payout costs.

Does the Village Fund the Pensions at the Required Amount?

Yes, each year the Village makes the required annual contribution to both the Police and Fire Pension Funds.

Village Property Tax Levy FY20 to FY24



Equalized Assessed Valuation

Based on previous history, staff projects that the total Equalized Assessed Valuation (EAV) of all taxable property in the Village is expected to increase by 4%. The Village's tax rate is projected to decline due to the unchanged total property tax levy combined with the increase in the EAV. The EAV increase is an estimation and could change once the assessment is finalized.

Table 6: Levy, EAV and Rate, 2020 to 2024

Year	Levy (millions)	EAV (billions)	Tax Rate
2024	\$16.89	\$3.13	.55
2023	\$16.89	\$3.01	.57
2022	\$16.89	\$2.90	.58
2021	\$15.79	\$2.76	.58
2020	\$14.63	\$2.64	.56

Village Tax Levy on a Typical Residential Property

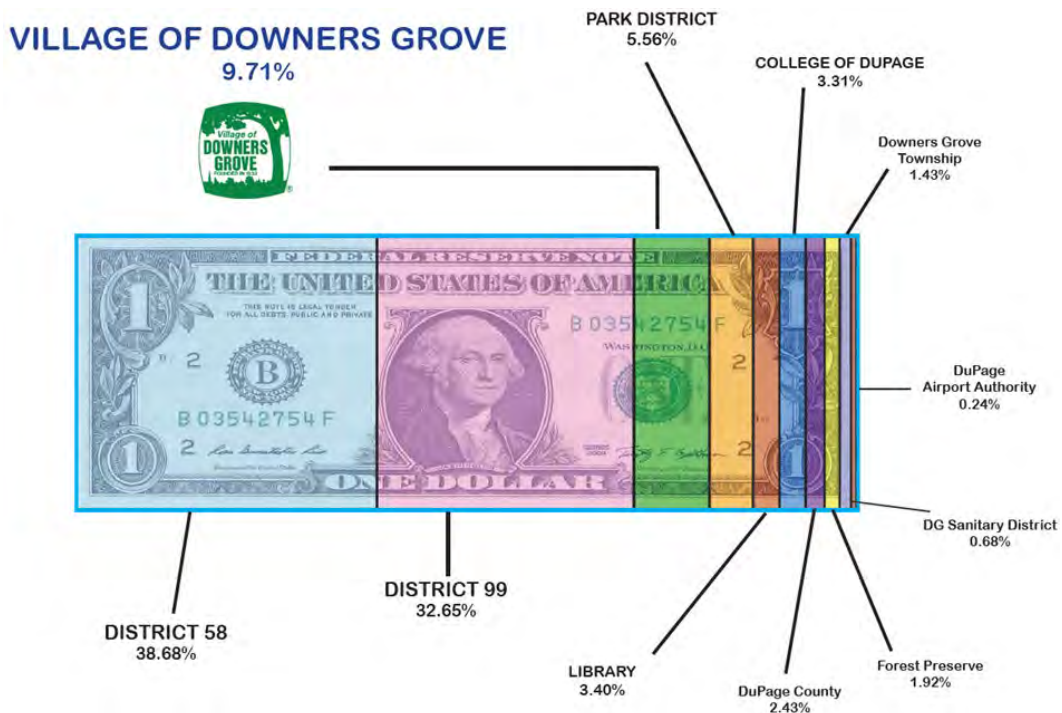
In 2023, a typical residential property with a market value of \$413,247 (taxable value of \$137,749) paid \$787.37 to the Village. The taxable value of the same property is expected to increase by 4% in 2024. With the unchanged Village property tax levy, a typical residential property is expected to pay the same amount in Village property taxes in 2024 as it paid in 2023.

Table 7: Impact of Property Tax Levy on a Typical Residential Property

	FY24	FY23	Difference
Equalized Assessed Value	\$143,259	\$137,749	\$5,510
Village Tax Rate	.5496	.5716	(.022)
Village Tax Amount	\$787.37	\$787.37	—

The Village portion of the property tax bill is 9.7% of the total tax bill. Below is a breakdown of the percentage of distribution to local government entities from a typical tax bill. The information, as well as the property tax history of each parcel, is available on the DuPage County [website](#).

Property Tax Levy on a Typical Residential Property, by Taxing Body

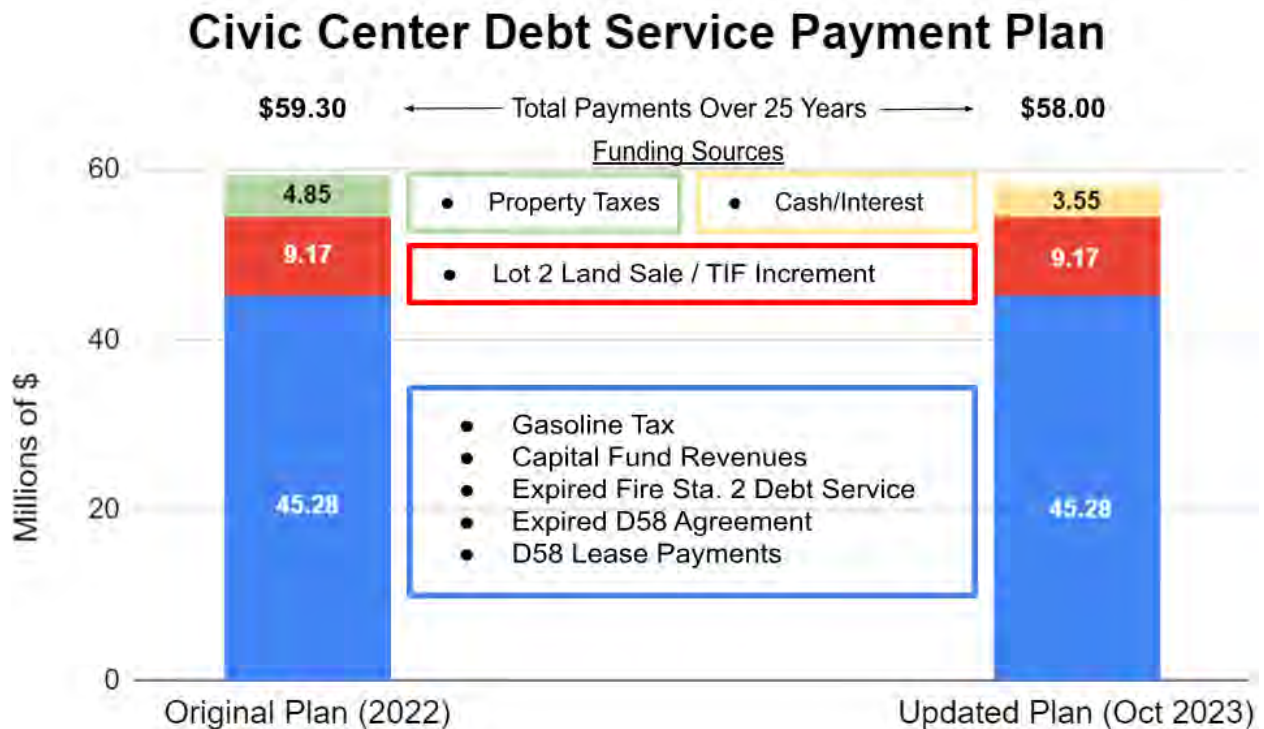


Civic Center Project Budget and Financial Plan

The Village is constructing a combined Civic Center facility which will be the new home of Village Hall, the Police Department and the administrative offices of Downers Grove School District 58. The project is on track to be completed by September 2024. The FY24 Proposed Budget provides the resources to successfully close the project out, and adheres to the debt service payment plan that fulfills the Village's financial obligations in a sustainable manner. The Major Building Fund includes \$17.35 million to pay for the remaining project expenses.

In 2022, the Village prepared a financial plan to pay for the costs of the \$60.4 million Civic Center Project. The plan called for the use of \$24.1 in cash-on-hand and issuance of \$36.3 in bonds to finance the project. The original plan called for the use of a property tax levy of up to \$200,000 per year to cover the cost of the bond payments. The updated plan reduced total debt service payments due to the lower interest rates at the time that the bonds were issued.

Based on the Village's strong financial condition over the past several years, the updated financial model, prepared in advance of the FY24 Proposed Budget, eliminates the need to levy property taxes for bond payments. The additional cash & interest funding source has been reflected in the Debt Service Fund for use in future years to meet annual debt service obligations.



Civic Center Project Summary

Located on the west side of the Civic Center property, this combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and with customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers. Exterior features will include public plazas, pedestrian walkways and native landscaping. Visitor parking will be onsite, as well as areas designated for employees and official Village vehicles. The proposed plan for the Washington Street intersection will eliminate the eastern leg of the intersection, streamlining the traffic flow and improving pedestrian walkways. A variety of environmentally sustainable features are proposed for the new building.



Investment in Infrastructure

The Village's strategic goal to provide *Top Quality Infrastructure* requires a commitment to ongoing investment in maintenance, as well as investment in replacing or building new infrastructure. Since 2010, the Village has created and followed plans for sustainable funding for infrastructure. As a result, the Village has made major investments in streets, the stormwater system, water systems, and sidewalks.

The FY24 Budget includes \$21.3 million for continued investment in the Village's water, streets, stormwater, sidewalk and other infrastructure. This does not include the new Civic Center project.

The Village maintains several major infrastructure systems: streets, sidewalks, stormwater and water. In addition, the Village manages public facilities, traffic, the parking deck, and parking lots. The Village has both long and short-term spending plans for each of its major systems. Short-term spending plans are in the annual Community Investment Plan. (See Section 6)

\$5.1 Million for Streets - The FY24 Budget includes \$5.1 million for street maintenance projects, including resurfacing, crack-filling and patching. Street maintenance projects are funded by the Motor Fuel Tax, Home Rule Sales Tax, Property Tax and Telecommunications Tax. The budget includes \$1 million for the resurfacing and restriping of 59th Street from Fairview to Dunham. This resurfacing is budgeted to take place in 2024, in advance of the regular resurfacing schedule, to facilitate the restriping of the segment from Fairview to Main (construction schedule may be adjusted to coordinate with District 58's planned improvements at nearby schools) and the restriping of Fairmount from 55th Street to 59th Street. This planned restriping is recommended in Neighborhood Traffic Study 9 and includes striped bike lanes and the removal of the left turn lanes at Fairmount (*See page 6-5*).

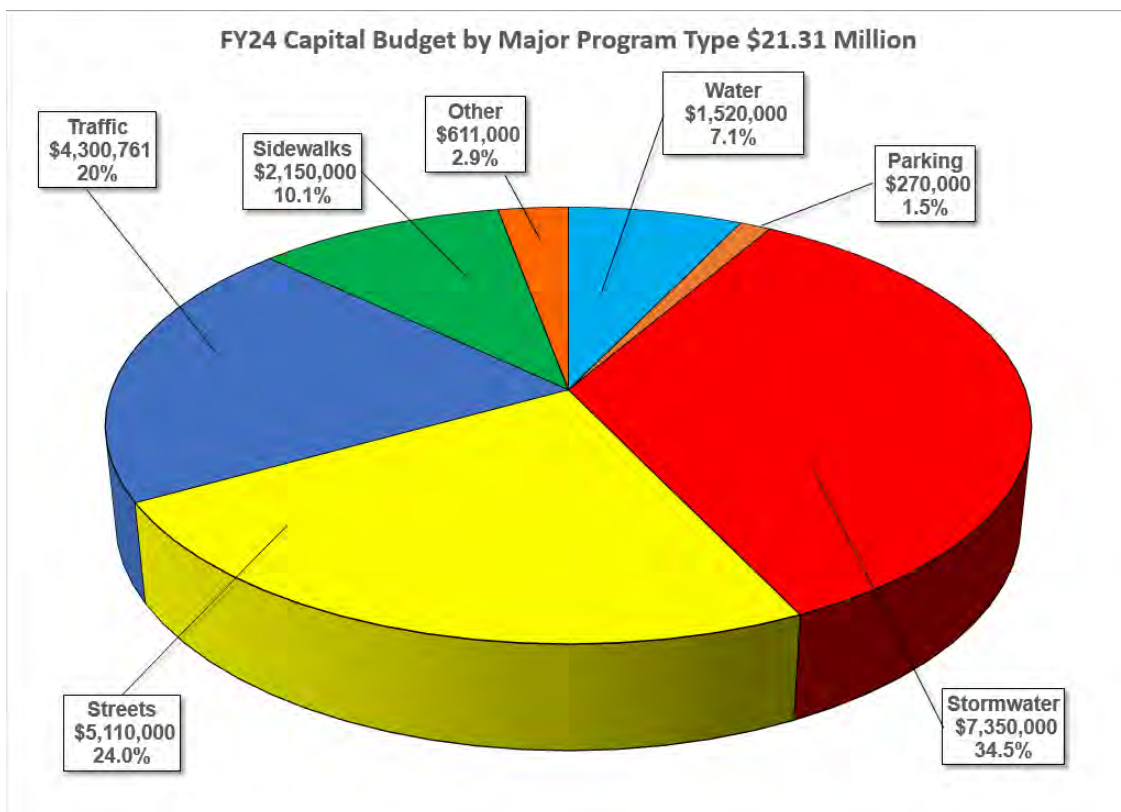
\$7.4 Million for Stormwater - The FY24 Budget includes \$7.4 million of investment in the stormwater management system. Revenues for stormwater expenses are provided by stormwater utility fees. The fees are budgeted to increase by 8.7% in FY24 (\$17.30 per ERU up from \$15.92 per ERU) pursuant to the 2021 Stormwater Plan. The 2021 Stormwater Capital Plan calls for 11 projects to be constructed in 2023 through 2025. To help fund these projects, the Village issued \$5.5 million in bonds in 2022. Eight (8) stormwater projects are planned to be constructed in 2024. (*See pages 4-22 to 4-24*)

\$1.5 Million for Water - The FY24 Budget includes \$1.5 million for water infrastructure projects. This figure includes \$200,000 for the replacement of lead service lines. A water rate study completed in 2019 recommended that water revenues should be increased in FY20 (effective 7/1/2020) and subsequent years by 4.6%. A new water rate study will be completed in FY24 to reflect that the Village will not be receiving IEPA low interest loans to fund capital projects. The

rate study will include recommendations for the use of debt to fund future water system improvements. Additional information about the Water Fund is available in the 2023-25 Long Range Plan. (See pages 4-27 to 4-28).

\$2.2 Million for Sidewalks - The FY24 Budget includes \$2.2 million for sidewalk infrastructure projects. This consists of \$1,000,000 for sidewalk maintenance and repair, \$950,000 for crosswalk and accessibility improvements. The budget for sidewalk maintenance and repair was increased by \$500,000 compared to FY23 (100% increase). This increase in funding will allow the Village to commence a pro-active, systematic approach to identifying and repairing sidewalks. The Village has been repairing sidewalks based on informal observation and in response to public requests. To improve pedestrian safety and increase efficiency in maintaining the sidewalk system, the Village will proactively inspect and repair a portion of the sidewalk system each year. This change in approach will result in a significant increase in the amount of sidewalk repairs completed in 2024 (See pages 6-5)

\$4.3 Million for Traffic - The FY24 Budget includes \$4.3 million for traffic management and safety improvements. This includes \$2.6 million for continued pedestrian safety improvements and \$1.7 million for neighborhood traffic management efforts and traffic signal modernization.



Potential Impacts to the Budget

The FY24 Budget was prepared with great care and attention to detail and reflects staff's best assessment of revenues and expenses in each fund. However, there are several factors which could affect the budget, both positively and negatively over the course of the year.

Most of the Village's revenue sources have the potential to be impacted by general economic conditions at the local, state, national or even international levels. The State of Illinois controls many of the Village's revenue sources and Illinois continues to take actions to solve the state's ongoing financial challenges. Staff will continually monitor the general economic conditions locally and abroad, and staff will be prepared to implement any strategies needed to address any impacts to Village revenues.

If revenues perform better than the budgeted amounts, especially in the General Fund, the unanticipated funds could be transferred into the Debt Service Fund to be used for future payments on the Civic Center bond. Using funds in this manner would reduce the likelihood that an additional property tax would have to be levied to make debt service payments. Funds could also be placed in the Public Safety Pension Stabilization Assignment to continue to help smooth the impact of increasing costs on the property tax payers.

Most of the Village's expenses are steady and predictable. However, expenses may increase if the Village has to provide additional services in response to unexpected emergencies. Further, general economic conditions may affect Village expenses. Staff is monitoring economic conditions with a focus on inflationary pressures and global supply chain issues.

Throughout 2024, staff will provide reports to the Village Council and community on the Village's budget performance and propose any modifications to the budget, if necessary.

Village of Downers Grove

2023-2025 Long Range Plan

September 5, 2023



EXECUTIVE SUMMARY

The Long Range Plan (LRP), prepared over a series of public meetings held May through September, 2023, consists of:

- Strategic Goals for 2023 through 2025 and beyond
- Key trends and issues affecting the long-term future of the Village
- Strategies and solutions to address the key trends and issues
- Priority Action Items to be completed by April 2025

Strategic Goals

- Steward of Financial, Environmental and Neighborhood Sustainability
- Exceptional Municipal Services
- Top Quality Infrastructure
- Strong, Diverse Local Economy
- A Safe and Welcoming Community
- A Beautiful Community
- Continual Innovation

Key Trends & Issues, Strategies & Solutions

Topic	Trends & Issues	Strategies & Solutions
General Fund	<p>From 2020 to 2022 revenue has exceeded expenses allowing significant amounts of money to be transferred from the General Fund to other funds to address other financial needs including:</p> <ul style="list-style-type: none"> • Funding for the Civic Center Project • Cost of Replacing Vehicles and Equipment • Risk Related Expenses <p>Revenues are expected to exceed expenses from 2023 through 2025 with continued strong performance (2% to 5% annual increase projected)</p> <p>Expenses have increased significantly from 2020 to 2022, growing at a rate of about 4% to 7% per year</p> <p>Expenses are expected to continue to increase at 4% to 7% per year for 2023 through 2025.</p>	<p>Continue to manage expenses within budgeted amounts</p> <p>Continue to maintain the General Fund balance at the recommended level of 38% of annual expenses</p> <p>If revenues exceed expenses in 2023 to 2025, use some of these funds for debt service payments on the Civic Center Project and contributions to the public safety pensions. These transfers will likely reduce the property tax levies for the Civic Center Project and public safety pension contributions in the future.</p>
Public Safety Pensions	<p>The Village's required contributions to the public safety pension funds have increased by \$3.36 million (51%) from \$6.53 million in 2018 to \$9.89 million in 2022.</p> <p>The required contributions are projected to increase from \$10.1 million in 2023 to \$20 million in 2040.</p>	<p>In 2023 to 2025, to the extent funds are available, earmark money from the General Fund to make future contributions to the public safety pension funds (continue with the smoothing approach)</p> <p>Consider creating a Public Safety Pension Contribution Stabilization Fund or Policy.</p>

	<p>In 2023, the Village kept the total property tax levy flat though the required contribution for public safety pensions decreased. This action was taken to smooth the impact of an expected increase in the 2024 required contribution. Essentially, a portion of the 2023 Corporate Levy (\$415,106) will be used to make the required contribution to the public safety pension funds in 2024.</p>	
Civic Center Financial Plan	<p>In 2022 the Village prepared a financial plan to pay for the cost of the \$60.4 million Civic Center Project</p> <p>Since the 2022 financial plan:</p> <ul style="list-style-type: none"> • The total amount to be paid to retire the bonds over 25 years is \$58 million - \$1.3 million less than originally planned • An additional \$1.75 million from General Fund transfers and interest on the bond proceeds is available to make payments <p>The financial plan calls for the use of a property tax levy of up to \$200,000 per year to cover the costs of the bond payments</p> <p>The Village could reduce or eliminate the need to levy property taxes for bond payments by making additional transfers from the General Fund to the Civic Center Debt Service Fund in 2023 to 2025</p>	<p>To the extent funds are available, transfer a total of approximately \$1.8 million from the General Fund to the Civic Center Debt Service Fund in 2023 to 2025 to likely eliminate the need to levy property taxes for bond payments</p> <p>Continue to monitor performance of all of the revenue sources</p> <p>Consider additional transfers from the General Fund if other revenues fall short of the plan</p>
Ogden TIF District	<p>The Ogden Avenue Tax Increment Financing District expires on 12/31/24 with revenues received through 2025. All funds must be spent by 12/31/25.</p> <p>The Village and DGEDC are currently pursuing Redevelopment Agreements for multiple locations.</p> <p>It will be difficult to invest the revenues received in 2024 and 2025 in redevelopment projects prior to the 12/31/25 completion deadline. Approximately \$7 million will be available in the fund from now until 12/31/25.</p>	<p>By 12/31/2024, extend the Ogden Avenue TIF District for up to 12 Years</p> <p>Invest TIF Increment Accumulated through 2024 (received 2025)</p> <p>Facilitate Redevelopments That Generate Sales Tax and Food & Beverage Tax</p> <p>Declare Surplus of All Increment Generated During Extension Period and Distribute Funds to Taxing Bodies</p>
Commuter Parking	<p>Commuter parking trends have drastically changed since the beginning of the COVID-19 pandemic and the Village's commuter parking lots (both permit and daily parking) continue to be significantly underutilized.</p> <p>A decrease in commuter parking usage has led to decreased Parking Fund revenues from daily parking fees and parking permits.</p> <p>The Parking Fund experienced a deficit in fiscal years 2020 and 2021.</p> <p>The Parking Fund is projected to maintain a positive fund balance through the next several years due to the temporary</p>	<p>Eliminate quarterly commuter parking permits at Fairview and Belmont and convert all permit spaces into daily fee spaces.</p> <p>Monitor parking system demand and usage to determine if changes are necessary at Main Street to eliminate permits and convert all permit spaces to daily parking.</p> <p>Convert unused and underutilized parking areas at Fairview into other uses.</p> <p>Continue to perform scheduled maintenance of the parking deck, pursuant to the maintenance plan.</p>

	elimination of administrative transfers to the General Fund and temporary expense reductions	
Fairview Area Focus Plan	<p>The streets and streetlights in the Fairview area (Fairview Avenue generally between Maple Avenue and 2nd Street) are in need of repair and replacement.</p> <p>The Comprehensive Plan includes a Focus Area Plan for the Fairview Area with several recommendations for revitalization and multiple catalyst sites for redevelopment.</p> <p>The recommendations in the Fairview Focus Area Plan should be considered when any improvements to the streets and streetlights are undertaken.</p>	<p>Prepare and pursue a Fairview Focus Area Implementation Plan that would include:</p> <ul style="list-style-type: none"> ○ Amendments to the Zoning Ordinance and Zoning Map ○ Financial policies and incentives to facilitate redevelopment of private properties ○ Financing policies and mechanism to pay for public improvements ○ Business attraction and retention efforts ○ Streetscape and landscape improvements ○ Redevelopment of commuter parking lots
Stormwater Fund	<p>The projects identified in the 2022-24 Stormwater Capital Plan will be completed by 2024.</p> <p>Upon completion of the capital projects identified in the Stormwater Capital Plan in 2024, there will be 5 years remaining in the stormwater utility plan (2013 to 2029).</p> <p>Future stormwater capital projects to be constructed in 2025 and beyond will be identified beginning in 2024.</p> <p>One 5-year stormwater capital project plan is necessary to close out the original Stormwater Utility planning period (2013 to 2029)</p> <p>The number and cost of capital projects to be constructed is planned to decrease in future years, while the number and cost of maintenance activities will increase.</p> <p>Preparing special stormwater capital plans in addition to preparing the Community Investment Plan (CIP) may no longer be necessary. Stormwater projects would instead be included in traditional CIP plans.</p>	<p>Identify and plan for the construction of the future stormwater capital projects using the traditional Community Investment Plan</p> <p>Continue to increase the number of maintenance activities from 2023 through 2029</p> <p>Continue to implement the financial plan calling for annual rate increases of 8.7% through 2029</p>
Not For Profit Agency Funding	<p>The Village has been providing annual financial assistance to the DuPage Senior Citizens Council for the Meals on Wheels program in the amount of \$30,000 since 2016.</p> <p>In 2023, the DSCC requested funding in the amount of \$69,275 to cover the cost of providing the service to Downers Grove residents.</p> <p>The Village Council is interested in considering additional funding to the DSCC in 2023 and beyond.</p> <p>Other Not-For-Profit Agencies provide services to Downers Grove residents and would also benefit from Village financial assistance.</p>	<p>Explore a Plan to Create a Community Grants Program</p> <p>Prepare future annual budgets accordingly</p>

Environmental Sustainability	<p>On March 21, 2023, the Village Council adopted a Resolution supporting the Greenest Region Compact.</p> <p>The Village takes many actions in support of the Strategic Goal <i>Steward of Environmental Sustainability</i>.</p> <p>The Village does not have a formal sustainability plan or reporting process. Sustainability efforts are carried out on an informal basis in support of the strategic goal as the Village Council provides policy direction and the staff undertakes daily operations.</p>	<p>Consider preparing an Environmental Sustainability Plan using the GRC Framework as the basis for the Plan and on-going reporting</p> <p>Consider engaging the Environmental Concerns Commission (ECC) to assist with the plan preparation</p> <p>Consider hiring a full-time qualified staff member to manage the creation and implementation of the plan and service as the staff liaison to the ECC</p>
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Proposed 2023-25 Priority Action Items and Work Plan

	2023 Q4	2024 Q1	2024 Q2	2024 Q3	2024 Q4	2025 Q1	2025 Q2	Beyond
Civic Center Project								
Replace ERP System								
Lead Service Line Replacement Plan								→
Building Codes Update								
Meadowbrook TIF and RDA								
Ogden TIF Extension								
Comprehensive Plan Update								
Environmental Sustainability Plan								
Downtown Hardscape/Landscape								
Enhance Downtown Outdoor Dining								
Enhanced Bike & Ped Plan								
Fairview Area Plan Implementation								→
Review DEI Practices								→
Public Safety Pension Stabilization								
Video Gaming								
Sign Ordinance Amendments								
Review Public Tree Planting Practices								
Consider Private Tree Regulations								

INTRODUCTION

The Long Range Plan identifies and addresses issues affecting the long-term future of the Village. The Plan establishes the Village's goals and priority actions that guide annual budgets, daily operations and delivery of services. The long range planning process is one of many strong management practices that led Standard & Poor's to grant the Village their highest bond rating of AAA. The Long Range Plan consists of:

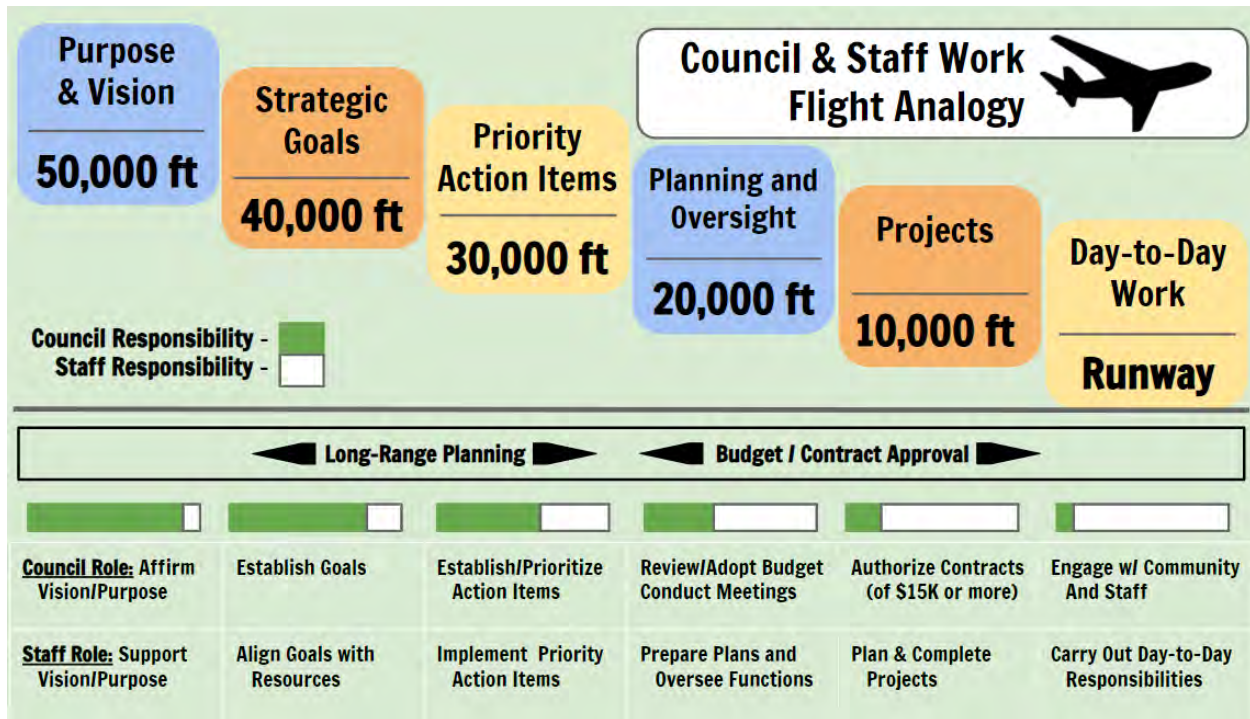
- Strategic Goals for 2023 to 2025 and beyond
- Key trends and issues affecting the long-term future of the Village
- Strategies and solutions to address the key trends and issues
- Priority Action Items to be completed by April 2025.

To prepare the Long Range Plan, the Village Council met multiple times in a workshop format from May through September. The meetings provided an opportunity for dialogue and collaboration among the Village Council, community members and staff.

Date	Topics
May 16	Introduction and Strategic Goals (<i>Meeting #1</i>)
June 6	Key Trends & Issues (<i>Meeting #2</i>) <ul style="list-style-type: none"> • General Fund Sustainability • Public Safety Pensions / Property Tax Levy • Civic Center Project Financial Plan Update • Ogden Tax Increment Financing District and Fund
June 20	Key Trends & Issues (<i>Meeting #3</i>) <ul style="list-style-type: none"> • Commuter Parking System & Parking Fund Sustainability • Fairview Area Revitalization Plan • Stormwater Capital Plan and Fund • Environmental Sustainability Plan • Funding for NFP's
July 18	Priority Action Items - Identification of Items (<i>Meeting #4</i>)
August 1	Priority Action Items - Description of Items (<i>Meeting #5</i>)
August 22	Priority Action Items - Finalize List and Work Plan(<i>Meeting #6</i>)
September 5	Review and Accept the 2023-2025 Long Range Plan (<i>Meeting #7</i>)

Flight Analogy

The graphic below compares the roles of the Village Council and staff with an airline flight. The Long- Range Planning process takes place at the 30,000--40,000 foot level. The Council and community also have opportunities for input at the lower levels throughout the rest of the year, such as during regular Council Meetings, as part of the budget process, and in communicating formally and informally with members of the Village Council and staff.



STRATEGIC GOALS

The Village Council developed the following strategic goals:

- Steward of Financial, Environmental and Neighborhood Sustainability
- Exceptional Municipal Services
- Top Quality Infrastructure
- Strong, Diverse Local Economy
- A Safe and Welcoming Community
- A Beautiful Community
- Continual Innovation

Achievements and Results

In the past several years, the Village has completed many key accomplishments and achieved significant measurable results to further the Strategic Goals. Prior year [Annual Reports](#) summarize these accomplishments and results.

Vision, Goals & Objectives

The Strategic Goals are supported by and applied in conjunction with the Village's Vision and Goals and Objectives. The [Comprehensive Plan](#) articulates the community's vision for the desired physical, social, and economic characteristics of the Village for the next 15 to 20 years. The Comprehensive Plan includes a Vision Statement that provides a basis for identifying many of the specific Goals and Objectives needed to lead the Village of Downers Grove in the direction of implementation.

Steward of Financial, Environmental and Neighborhood Sustainability

The Village should act as a steward of public resources to achieve financial, environmental and neighborhood sustainability. Financial sustainability can be achieved by aligning expenses with revenues on a long-term basis. The Village should control increases in expenses and implement revenue sources that withstand short-term uncertainty and provide long-term stability.

Environmental sustainability refers to the Village's responsibility to deliver its services in a way that protects or enhances natural resources. The Village seizes opportunities to 'green' its operations when possible, whether by seeking grants to introduce new environmentally friendly practices or by seeking the most environmentally friendly option for existing services.

Neighborhood Sustainability refers to the Village's role in crafting and applying policies and codes that help in maintaining or achieving the desired character of existing neighborhoods.

Exceptional Municipal Services

The services provided by the Village to residents, businesses, visitors and all stakeholders should be of the highest quality and exceed expectations. Village services should be delivered at a value to the community and should reflect the needs and desires of the community as a whole. This is achieved through maximizing the value of public dollars by partnering with

overlapping and adjacent government entities. The value of the Village's services should be regularly communicated to the public. The Village should be transparent and accessible, and residents should be engaged and able to interact with their local government. The Village achieves this by producing timely communications in multiple media formats, publishing financial information in a way that is clear and understandable, and seeking and implementing new ways to gather input from residents and other stakeholders.

Top Quality Infrastructure

The Village owns and operates several infrastructure systems including streets, stormwater system and water supply and distribution. Specific performance and maintenance standards have been identified for each infrastructure system. The Village should continue to invest in infrastructure systems so that they meet or exceed performance and maintenance standards.

Strong, Diverse Local Economy

The Village should continue to strengthen and diversify the local economy by working with the Downers Grove Economic Development Corporation (DGEDC) and implementing the recommendations of the Village's Comprehensive Plan. The DGEDC, a private not-for-profit agency, is committed to strengthening and diversifying the local economy by retaining existing businesses and attracting new businesses. They strive to strengthen the commercial and industrial property tax base and the sales tax base, increase hotel tax revenue and grow local employment.

The Comprehensive Plan, adopted in 2011 and updated in 2017, serves as a tool for improving the community in many areas, including economic development. The Village continues to work with the DGEDC to implement the recommendations of their Strategic Plan.

A Safe and Welcoming Community

The Village should strive to provide and maintain a safe and welcoming community where people feel a sense of belonging. Safety should be a priority when providing services and constructing infrastructure. The services and infrastructure systems provided by the Village should work together to further this goal. All community members should be safe while participating in daily activities such as spending time in their house and neighborhood, driving a vehicle, riding a bike and going for a walk. The Village should enjoy a low crime rate along with a low occurrence of fires and injuries. Buildings, both private and public, should be constructed in a manner that provides a safe environment for all occupants. All stakeholders, longtime residents, newcomers and visitors should feel a sense of belonging in the community.

A Beautiful Community

The Village should strive to enhance the appearance of the community. The built environment should be visually pleasing, of an enduring design and instill a sense of pride among residents, visitors and stakeholders. Public spaces should be inviting and engaging and provide a comfortable and welcoming place for people. Any project or improvement constructed or installed by the Village, large or small, should consist of a high quality design aesthetic.

Continual Innovation

Innovation refers to the discovery, development and implementation of leading ideas and practices. Continual innovation leads to increased value of each dollar of investment in Village operations. It is achieved by emphasizing a leadership philosophy that is issue focused and builds on the skills and talents of all employees within the organization. Village staff carefully considers the benefits of innovative practices to ensure success and value to the organization.

KEY TRENDS & ISSUES

An important component of the Long Range Plan is the identification of key trends and issues that may affect the Village's long term future as well as the development of strategies and solutions to address the trends and issues.



GENERAL FUND SUSTAINABILITY and PROPERTY TAX LEVIES

<p style="text-align: center;">Trends & Issues</p>	<ul style="list-style-type: none"> ● From 2020 to 2022 revenue has exceeded expenses allowing significant amounts of money to be transferred from the General Fund to other funds to address other financial needs including: <ul style="list-style-type: none"> ○ Funding for the Civic Center Project ○ Cost of Replacing Vehicles and Equipment ○ Risk Related Expenses ● Revenues are expected to exceed expenses from 2023 through 2025 with continued strong performance (2% to 5% annual increase projected) ● Expenses have increased significantly from 2020 to 2022, growing at a rate of about 4% to 7% per year ● Expenses are expected to continue to increase at 4% to 7% per year for 2023 through 2025. ● Required contributions to the public safety pension funds are projected to increase over the next several years from the current \$10.1 million to about \$20 million in 2040. ● The financial plan for the Civic Center Project calls for an annual property tax levy of up to \$200,000 per year to help cover the cost of debt service payments on the bonds. ● In 2023 through 2025 money from the General Fund could be transferred to other funds to be used for: <ul style="list-style-type: none"> ○ Debt service payments on the Civic Center Project (the property tax levy for this purpose could be reduced or eliminated) ○ Contributions to the public safety pensions (funds earmarked for this purpose could reduce the amount of the future property tax levies for public safety pensions)
<p style="text-align: center;">Background & Key Facts</p>	<ul style="list-style-type: none"> ● In 2021 and 2022 \$12.4 million has been transferred from the General Fund to other funds to help address identified financial needs related to the Civic Center Project, vehicle and equipment replacements, vehicle fleet expenses and risk related expenses ● General Fund revenue increased from \$48.3 million in 2020 to \$62.6 million in 2022 ● General Fund expenses increased from \$47.7 million in 2020 to \$57.4 million in 2022 (excluding the transfers noted above) ● In the FY23 Budget, the Village employed a flat-levy approach to smooth the impact of expected increases in the future required contributions to the public safety pension funds
<p style="text-align: center;">Strategies & Solutions</p>	<ul style="list-style-type: none"> ● Continue to manage expenses within budgeted amounts ● Continue to maintain the General Fund balance at the recommended level of 38% of annual expenses ● If revenues exceed expenses in 2023 to 2025, use some of these funds for debt service payments on the Civic Center Project and contributions to the public safety pensions. These transfers will likely reduce the property tax levies for the Civic Center Project and public safety pension contributions in the future.

General Economic Conditions and Trends

The economy continues to experience heightened inflation after a lengthy period of low inflation. Inflation increased from 1.4% in January 2021 to 5.4% in July 2021 to a high of 9.1% in June 2022. Inflation has eased somewhat, but remains high at 5% as of March 2023 and may continue to remain high depending on other economic factors. To combat inflation, the Federal Reserve has consistently raised the Federal Funds Rate which impacts the cost of borrowing money. Since March 2022, the Federal Reserve has increased rates from 0.25-0.50% to 4.75%-5.00% as of April 2023.

Increased inflation has impacted and may continue to affect the cost of purchasing goods and services. Lingering supply chain problems continue to impact the Village by increasing purchasing costs and extended delivery times, though recent purchasing policy adjustments have allowed the Village additional flexibility to address those supply chain issues and will help the Village if similar issues arise in the future. The Village will continue to monitor broad economic trends and their financial and operational impacts on the Village. Continued strong revenue performance, tightly managed expenses, and forward looking financial management will best prepare the Village for an economic downturn.

General Fund Performance

Financial sustainability has been a long standing Village goal. The Village has achieved this goal in the General Fund with revenues exceeding expenses each year for the past thirteen years. FY09 was the last year that expenses exceeded revenues. Since 2021 the Village has experienced strong revenue growth. Although 2022 revenues increased 9.4% over 2021, the possibility of an economic slowdown by the end of 2023 has limited projected future revenue increases to 2% - 5% annually.

Revenue

Revenue has been significantly higher than budgeted amounts in both 2021 and 2022. In 2021, revenues were budgeted at \$49.2 million and came in at \$57.2 million, while in 2022, revenues were budgeted at \$54.4 million and came in at \$62.6 million. Drivers of the exceptional revenue returns include sales tax, home rule sales tax, income tax, food & beverage tax, local use tax and ambulance fees. Village staff projects overall 2023 revenues will again surpass amounts budgeted for 2023.

Table 2
General Fund Revenues, 2018 to 2025

Revenue Source	2018	2019	2020	2021	2022	2023 BUD	2023 PRJ	2024-2025 Outlook
Sales Tax	11.5	11.4	11.0	13.7	14.1	13.0	14.7	+/- 4% annual increase expected
Property Tax (OPS)	5.9	5.9	6.0	6.0	6.0	6.4*	6.4*	Discretion of Village Council
Income Tax	4.7	5.2	5.3	6.5	8.2	6.8	6.8	Flat
Utility Taxes	4.5	4.4	3.9	3.6	3.6	3.3	3.3	Gas & Electric Flat; Telecom Declining
Building Permits	2.0	1.3	1.2	1.1	1.9	1.0	1.9	Cyclical - Flat
Home Rule Sales	1.9	1.9	1.7	2.2	2.3	2.3	2.4	+/- 4% annual increase expected
Food & Beverage	1.9	2.0	1.6	3.0	3.6	3.4	3.8	Modest Increase
Ambulance Fees	1.7	1.4	1.5	3.7	3.8	3.7	3.9	Modest increase due to higher volume
Local Use Tax	1.4	1.6	2.2	1.9	2.0	1.6	2.1	+/- 5% annual increase expected
Cellular Equip Rental	1.1	1.2	1.2	1.2	1.2	1.3	1.3	Flat
Hotel Tax	0.9	1.0	0.4	0.6	0.8	0.6	1.0	Increasing - Slowly returning to pre-pandemic levels

***NOTE:** The increase in Property Tax (OPS) from 2022 to 2023 was due to Council's direction to implement a Flat Levy Approach to smooth the impact of expected increases in the FY 24 pension levy.

Expenses

The Village continues to effectively manage expenses to be able to respond quickly in this environment of increasing costs due to inflation, regular increases in personnel expenses and unforeseen expenses. In 2021, expenses were budgeted at \$49.2 million and came in at \$50.8 million, while in 2022, expenses were budgeted at \$54.4 million and came in at \$53.9 million.

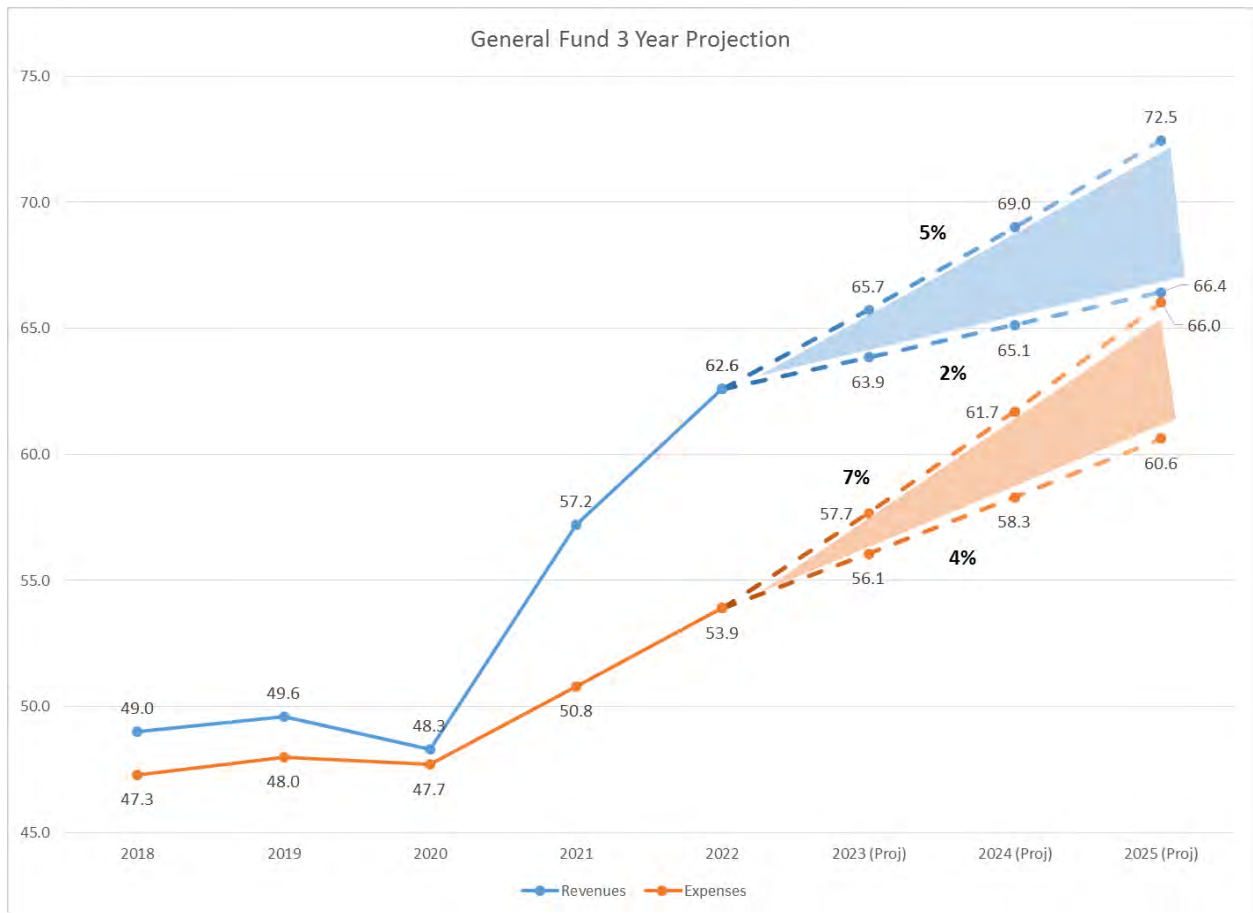
The Village's ability to closely manage its expenses within and/or below budgeted amounts has allowed for contributions to other funds that have demonstrated financial needs.

Expenses increased by 6.1% in 2022. Comparing 2018 actuals to 2022 actuals, revenues have increased by \$13.6 million (27.8% total; an average of 5.6% per year) while expenses have increased by \$6.6 million (13.9% total; an average of 2.8% per year). The Village has maintained its General Fund Balance at the recommended level of 38% to 40% of annual expenses during this same period.

General Fund expenses are projected to increase 4% - 7% annually. Personnel costs, primarily public safety pension expenses, have been and will continue to be the key expense driver.

Table 3
Transfers from the General Fund 2021-2022

Fund	Description	2021 Transfer	2022 Transfer	2022 Cash/Fund Balance
Equipment Replacement	This Fund pays for new equipment and vehicles using a pre-funding approach. Costs have increased due to supply chain issues with a backlog of vehicles, cost increases due to inflation, and the purchase of a new ladder truck scheduled.	\$86,000	\$2.9 Million	\$6.0 Million
Fleet Services	This Fund tracks the costs to maintain, fuel, and service all vehicles in the Village's Fleet. This fund has experienced significant increased costs in recent years.	\$86,000	\$1.0 Million	\$1.7 Million
Risk	This Fund accounts for financial activity related to the Village's workers' compensation and liability insurance program, management of all Village liability claims, and employee safety training programs. The Village is self-insured for health insurance and risk, meaning it pays for claims (healthcare costs, workers compensation claims and other liabilities) on a cash basis, rather than by paying premiums to an insurance company. The Village anticipates higher claims in upcoming years.	N/A	\$2.4 Million	\$5.1 Million
Major Buildings (Civic Center)	Beginning in FY2022, this Fund was designated to account for the construction and design costs of the Civic Center Project. Money in this fund consists of the initial equity and bond proceeds used for the project.	\$5.4 Million	N/A	\$51.8 Million
Debt Service Fund	The financing for the Civic Center Project consists of 25 years of debt service payments. These payments are scheduled to be made through a combination of available funds and revenue sources detailed in a separate financial plan. Transfers made to this fund all go towards the debt service payments.	N/A	\$500,000	\$500,000



- Note: Expenses do not reflect transfers from the General Fund to other Funds.
- Note: Shaded areas indicate expected range of revenues and expenses.

FY24 Budget Preview - Staffing Increase

The FY24 Proposed Budget will likely reflect changes to the staffing plan including:

- Clerk's Office Position (+1 FTE)
- Police Deputy Chief of Support Services (+1 FTE)
- Emergency Medical Services Supervisor Position (No FTE Change)
- Environmental Sustainability Analyst (+1 FTE)
- Part-time Inspector in the Fire Prevention Bureau (+.5 FTE)

Clerk's Office Position - This full-time position will help address increasing workload related to processing FOIA requests, licensing, managing meeting agenda materials, preparing meeting minutes and other related tasks. The staff position will likely be in the Clerk's Office which has operated with two full-time positions for the past few years. The additional position would return the Clerk's Office to its traditional staffing of three positions. The cost of this position is included in the General Fund expense projections in this report.

Deputy Chief of Support Services - In 2023 a Deputy Chief of Support Services was added. The FY24 Proposed Budget will reflect this staffing change. This position provides executive level leadership in key services including CALEA accreditation, staff training and reporting, body worn camera and license plate recognition cameras and other support services. The need for this position was prompted primarily by the requirements of the SAFE-T Act.

Emergency Medical Services Supervisor Position - This position will be responsible for coordinating and supervising all phases of emergency medical services including training, quality assurance, incident management, infection control, records management and ensuring compliance with the Illinois Department of Public Health (IDPH) regulations, as well as other administrative responsibilities. The need for this position was prompted primarily by the sustained increases in emergency medical calls for service and increased reporting requirements. An existing vacant Firefighter/Paramedic position will be eliminated from the staffing plan with the creation of this position.

Environmental Sustainability Analyst - At the June 20, 2023 Village Council meeting, Council directed staff to bolster reporting on the Village's environmental sustainability efforts and to assemble a formal, small-scope sustainability plan. This bolstered effort in environmental sustainability planning and reporting would require a full-time staff member with professional experience in environmental sustainability.

Part-time Inspector - This .5 FTE position in the Fire Prevention Bureau will be responsible for conducting annual building occupancy inspections. These duties are currently performed by off-duty Firefighter/Paramedics working on a part-time basis at a prescribed rate of pay less than their rate of pay for their full-time position. The shift to a dedicated part-time employee will result in the completion of the inspections on a more predictable schedule and a slight reduction in cost.

PUBLIC SAFETY PENSION FUND CONTRIBUTIONS

Trends & Issues	<ul style="list-style-type: none"> • The Village's required contributions to the public safety pension funds have increased by \$3.36 million (51%) from \$6.53 million in 2018 to \$9.89 million in 2022. • The required contributions are projected to increase from \$10.1 million in 2023 to \$20 million in 2040. • In 2023, the Village kept the total property tax levy flat though the required contribution for public safety pensions decreased. This action was taken to smooth the impact of an expected increase in the 2024 required contribution. Essentially, a portion of the 2023 Corporate Levy (\$415,106) will be used to make the required contribution to the public safety pension funds in 2024.
Background & Key Facts	<ul style="list-style-type: none"> • The Village makes the required contribution to the public safety pension funds each year. • There are two public safety pension funds (Firefighters Pension Fund and Police Officers Pension Fund).
Strategies & Solutions	<ul style="list-style-type: none"> • In 2023 to 2025, to the extent funds are available, earmark money from the General Fund to make future contributions to the public safety pension funds (continue with the smoothing approach) • Consider creating a Public Safety Pension Contribution Stabilization Fund or Policy.

The Village's required contributions to the public safety pension funds have increased \$3.36 million (51%) from \$6.53 million in 2018 to \$9.89 million in 2022. In FY23 the required contribution unexpectedly decreased although the required contribution to the public safety pensions in FY24 is expected to increase significantly and additional increases are expected each year until 2040. The drop in the percent funded in 2022 was due to poor investment returns which lowered the value of the pension fund assets.

FAQ on Public Safety Pensions

What Does "Public Safety Pension" Mean?

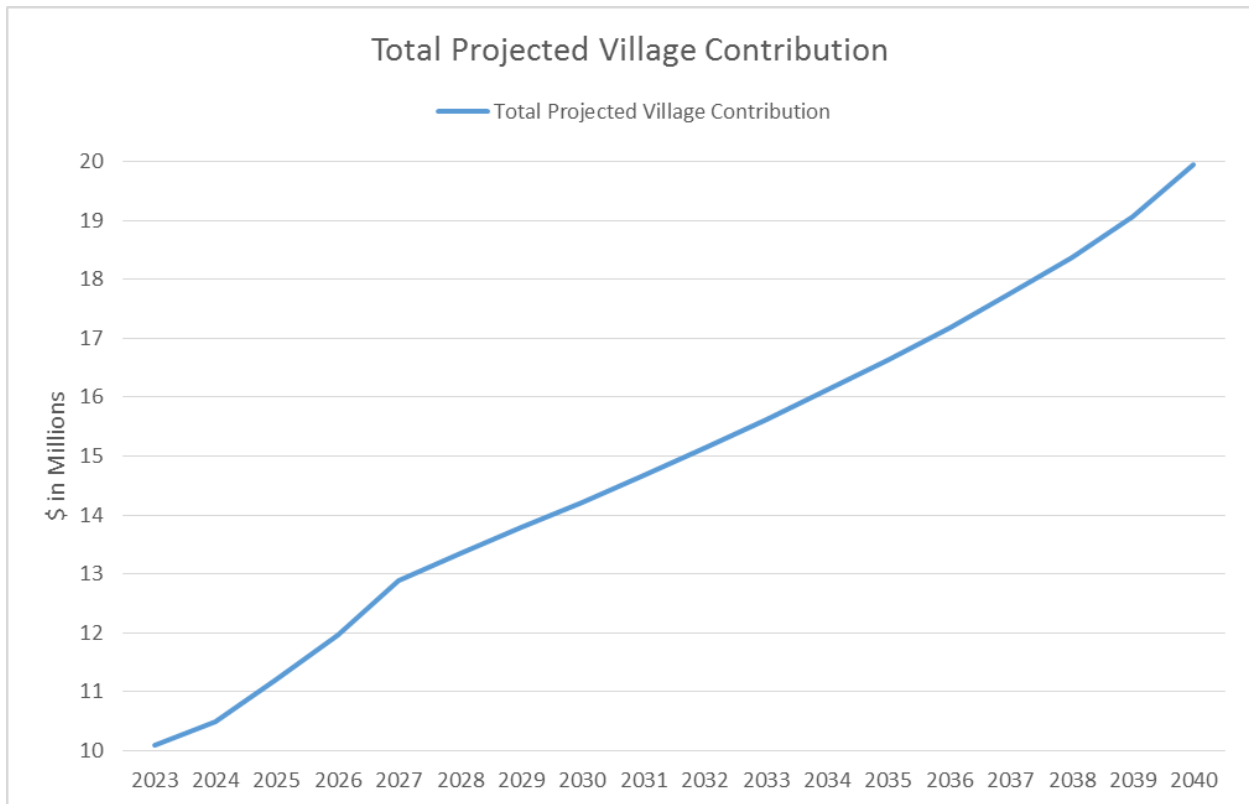
Police officers and firefighters are eligible for pension benefits upon retirement if they meet certain eligibility criteria which are set by State of Illinois law. Each municipality that employs police officers and firefighters must maintain a fund to pay the pensions. The pension funds are invested using parameters established by the State of Illinois to increase the value of the fund over time. The level of pension benefits is determined by State law.

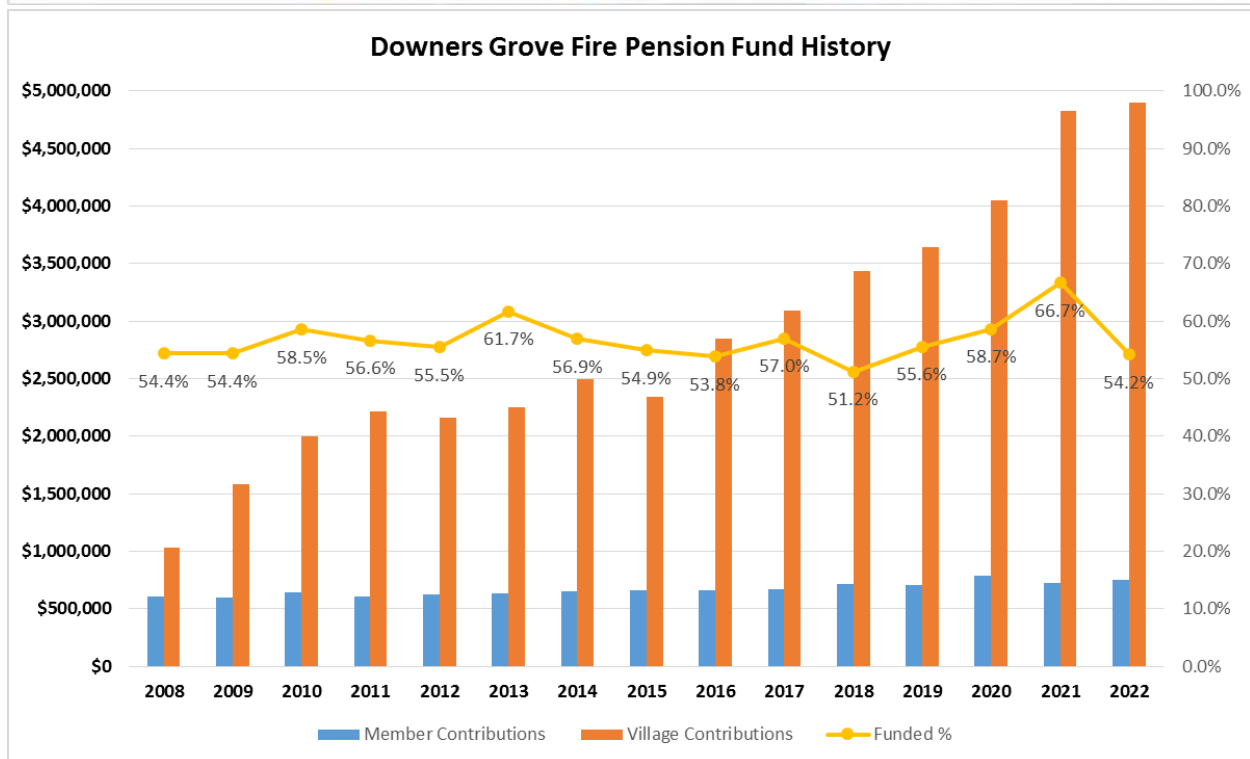
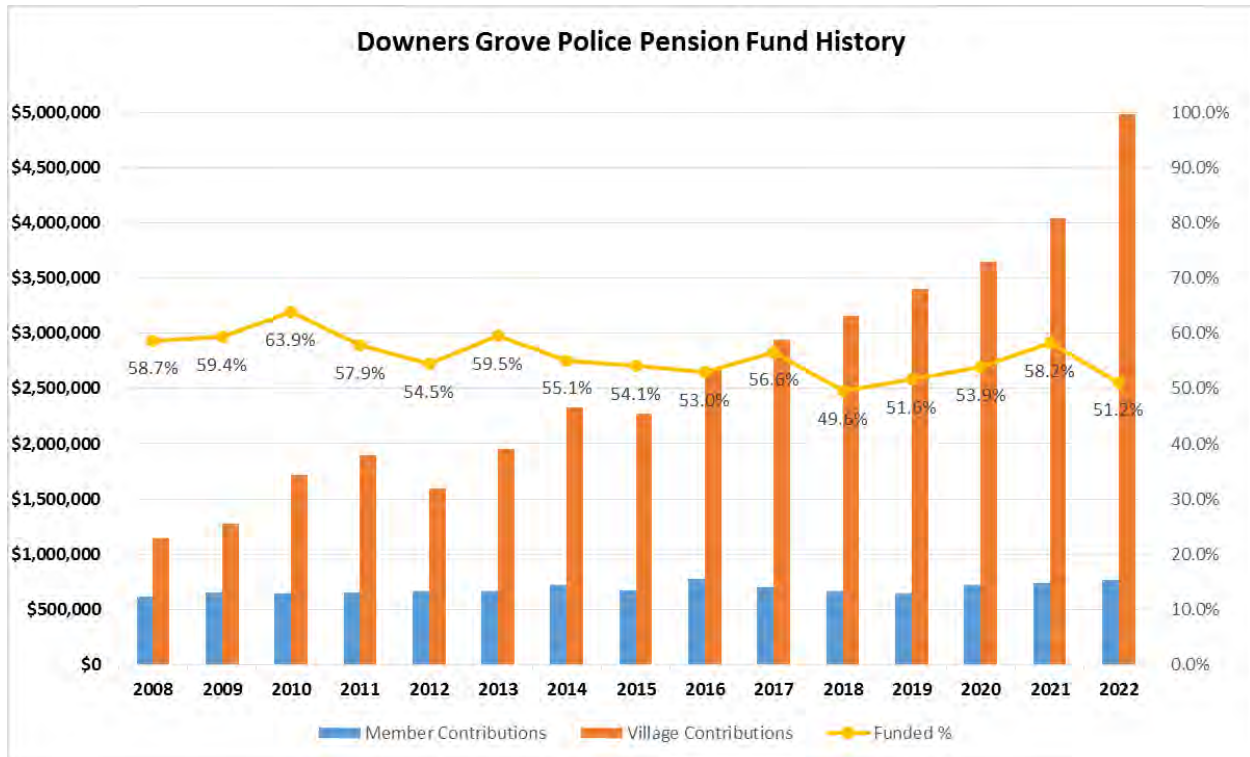
Who Pays for Public Safety Pensions?

Both the employer and the employee are responsible for funding the public safety (police and fire) pension funds. Police officers contribute 9.91% and firefighters contribute 9.455% of their salary toward their pensions. This percentage is governed by State statute. The Village makes an annual contribution to each pension fund. The amount is based on an actuarial calculation that is determined by figuring the potential cost of the system based on statistical analysis which considers investment returns, employee contributions, and pension benefit payout costs

Does the Village Fund the Pensions at the Required Amount?

Yes, each year the Village makes the required annual contribution to both the Police and Fire Pension Funds.





FY24 Budget Preview - Property Tax Levy and Pension Contributions

In 2023 the Village maintained an unchanged (flat) total property tax levy. In 2024, \$415,106 collected with the Corporate Levy in 2023 will be used to make the required contribution to the public safety pension funds. This approach allows the Village to maintain an unchanged total property tax levy while the required contributions to the public safety pension funds fluctuate. It appears that the same approach will be available for the Village's use with the 2024 tax levy.

	2022	2023	2024 Projected
Contribution to Public Safety Pension Funds	\$9,894,162	\$9,479,056	\$10,086,922
Public Safety Pension Levy	\$9,894,162	\$9,479,056	\$9,671,816
Amount of Corporate Levy Earmarked for Future Public Safety Contributions	—	\$415,106	\$222,346
Total Village Levy	\$16,887,831	\$16,887,831	\$16,887,831

Public Safety Pension Stabilization

In 2023, the Village kept the total property tax levy flat even though the required contribution for public safety pensions decreased. This action was taken to smooth the impact of an expected increase in the 2024 required contribution. Essentially, a portion of the 2023 Corporate Levy (\$415,106) will be used to make the required contribution to the public safety pension funds in 2024. To continue with and formalize this strategy, the Village could create a Public Safety Pension Contribution Stabilization Fund or Policy. When conditions allow, funds would be formally set aside or earmarked specifically for future pension contributions. The authority to set aside these funds and ultimately use these funds comes from ordinances approved by the Village Council. These funds would remain in the General Fund fund balance identified as "committed" funds.

CIVIC CENTER FINANCING PLAN UPDATE

Trends & Issues	<ul style="list-style-type: none"> • In 2022 the Village prepared a financial plan to pay for the cost of the \$60.4 million Civic Center Project • The following items have changed since the 2022 financial plan: <ul style="list-style-type: none"> ○ The total amount to be paid to retire the bonds over 25 years is \$58 million - \$1.3 million less than originally planned ○ An additional \$1.75 million from General Fund transfers and interest on the bond proceeds is available to make bond payments • The financial plan calls for the use of a property tax levy of up to \$200,000 per year to cover the costs of the bond payments • The Village could reduce or eliminate the need to levy property taxes for bond payments by making additional transfers from the General Fund to the Civic Center Debt Service Fund in 2023 to 2025
Background and Key Facts	<ul style="list-style-type: none"> • The current financial plan calls for up to \$200,000 per year in property taxes to be levied to make bond payments • The total amount to be paid from the property tax levy over the 25 year term of the bond is \$4.85 million • The changes to the financial plan noted above reduce the amount of to be paid from property tax levies to \$1.8 million
Strategies & Solutions	<ul style="list-style-type: none"> • To the extent funds are available, transfer a total of approximately \$1.8 million from the General Fund to the Civic Center Debt Service Fund in 2023 to 2025 to likely eliminate the need to levy property taxes for bond payments • Continue to monitor performance of all of the revenue sources • Consider additional transfers from the General Fund if other revenues fall short of the plan

The Village is constructing a combined Civic Center facility, which will be the new home of Village Hall, the Police Department and the administrative offices of Downers Grove Grade School District 58. The project is expected to be completed in 2024.

Civic Center Project Summary

Located on the west side of the Civic Center property, this combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and with customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers. Exterior features will include public plazas, pedestrian walkways and native landscaping. Visitor parking will be onsite, as well as areas designated for employees and official Village vehicles. The proposed plan for the Washington Street intersection will eliminate the eastern leg of the intersection, streamlining the traffic flow and improving pedestrian walkways. A variety of environmentally sustainable features are proposed for the new building.

In 2022 the Village prepared a financial plan to pay for the construction of the Civic Center Project. The total project cost is budgeted to be \$60.4 million. These costs will be covered by equity (cash on hand) in the amount of \$24.2 million and debt - a bond issuance in the amount of \$36.3 million. Several revenue sources have been identified to make the annual payments on the 25-year bond payment schedule including:

- Local Gasoline Tax
- Funds Currently Paying for an Agreement with District 58 which will expire in 2025
- Funds Currently Paying for Bonds on Fire Station 2 which will be paid off in 2028
- Contributions from the Capital Projects Fund
- Lease Payments from District 58
- Funds from the Sale of Civic Center Lot 2
- Property Tax Increment from the Development on Civic Center Lot 2

The following items have changed since the 2022 financial plan was prepared:

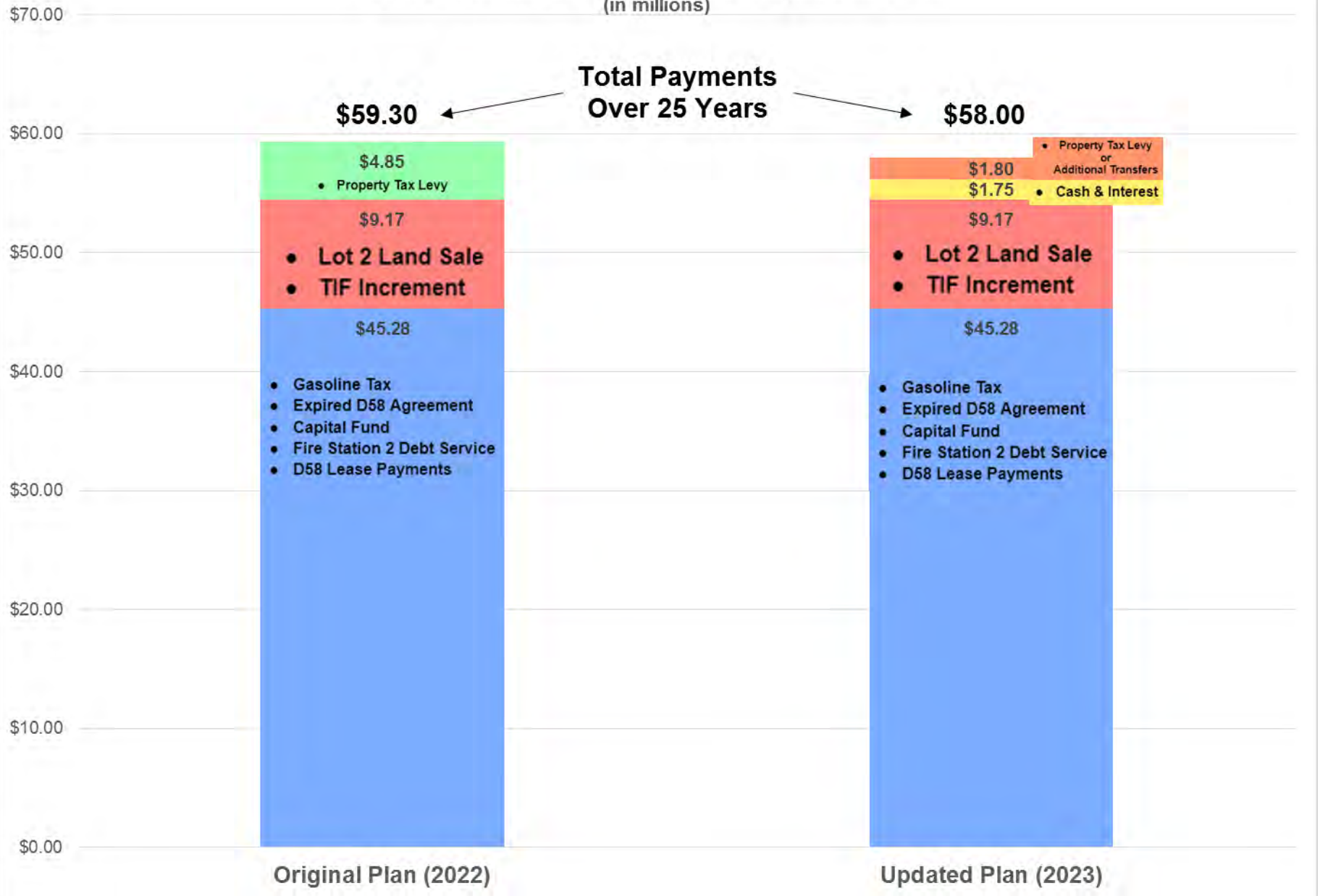
- The total amount to be paid over 25 years to retire the bonds is \$58 million - \$1.3 million less than originally planned
- An additional \$1.75 million from General Fund transfers and interest on the bond proceeds is available to make bond payments

Staff has prepared an update to the financial plan which reflects these two changes. The updated plan reflects a reduction in the total amount to be generated by the property tax - down to \$1.8 million. Assuming that all other revenue sources perform according to the plan, the Village could transfer \$1.8 million from the General Fund to the Civic Center Debt Service Fund to eliminate the need to levy additional property taxes to make the bond payments.



Civic Center Debt Service Payment Plan

(in millions)



OGDEN TAX INCREMENT FINANCING DISTRICT EXTENSION

Trends & Issues	<p>The Ogden Avenue Tax Increment Financing District expires on 12/31/24 with revenues received through 2025. All funds must be spent by 12/31/25.</p> <p>The Village and DGEDC are currently pursuing Redevelopment Agreements for multiple locations.</p> <p>It will be difficult to invest the revenues received in 2024 and 2025 in redevelopment projects prior to the 12/31/25 completion deadline. Approximately \$7 million will be available in the fund from now until 12/31/25.</p>
Background and Key Facts	<p>The Ogden Avenue TIF was created in 2001 and expires in 2024 with final tax dollars received in 2025.</p> <p>The District boundaries are along Ogden Avenue from Stonewall Avenue on the west to Cumnor Avenue on the east.</p> <p>Revenues are provided from property taxes created from the increasing value of property within the district and are used to facilitate redevelopment along the corridor.</p> <p>The value of all of the properties located within the district has increased from \$29.3 million (2000 EAV) to \$55.0 million (2022 EAV).</p> <p>The 2023 beginning fund balance in the fund is approximately \$3.5 million. Annual revenue for 2023, 2024 and 2025 is projected to be \$1.3 to \$1.5 million which will increase the fund balance to \$7.7 million</p> <p>The Village has identified \$600,000 in planned expenses for pedestrian safety projects and administrative costs to be spent prior to the expiration of the TIF. Approximately \$7 million will be available for redevelopment agreements</p> <p>Recent Key Projects Include:</p> <ul style="list-style-type: none"> • 2016 - Agreement with 1815 Ogden LLC to develop a Packey Webb Ford dealership on the south side of Ogden between Lee and Stonewall. The Village reimbursed the developer \$5 million for extraordinary redevelopment expenses. • 2017 - Agreement with Vequity Downers Ogden GP to redevelop the corner of Main Street and Ogden Avenue with three retail /commercial buildings. The Village reimbursed the developer \$850,000. • 2019 - Agreement with the Downers Grove Township to reimburse them \$275,000 for costs to redevelop the vacant property at the northeast corner of Saratoga Avenue and Sherman Street, immediately west of the building at 4340 Prince Street with a 6,000 square foot building housing a food pantry and other Township functions. • 2020 - Agreement 1111 Ogden, LLC to construct a 9,000 square foot multi-tenant retail building at 1111 Ogden Avenue to reimburse the Developer in an amount not to exceed \$850,000.
Strategies & Solutions	<ul style="list-style-type: none"> • By 12/31/2024, extend the Ogden Avenue TIF District for up to 12 Years • Invest TIF Increment Accumulated through 2024 (received 2025) • Facilitate Redevelopments That Generate Sales Tax and Food & Beverage Tax • Declare Surplus of All Increment Generated During Extension Period and Distribute Funds to Taxing Bodies • Obtain the Extension in 2024



MapID Key Redevelopment Projects

MapID	Key Redevelopment Projects	Address
1	West Suburban Humane Society (1901)	1901 Ogden Ave
2	Packey Webb Ford (1815)	1815 Ogden Ave
3	Bill Kay Nissan (1601)	1601 Ogden Ave
4	Delta Sonic Expansion (1415)	1415 Ogden Ave
5	DG Twp Food Pantry & Senior Services (4341 Saratoga)	4341 Saratoga Ave
6	Vequity - Chipotle (1203)	1203 Ogden Ave
7	Vequity - BMO Harris Bank (1201)	1201 Ogden Ave
8	Vequity - Starbucks (1149)	1149 Ogden Ave
9	Jewel (1148)	1148 Ogden Ave
10	Vequity - City BBQ, etc (1034)	1034 Ogden Ave
11	Vequity - ModPizza, etc (1022)	1022 Ogden Ave
12	Vequity - Panda Express (1010)	1010 Ogden Ave
13	Walgreens (1000)	1000 Ogden Ave
14	Muti-Tenant Building (Ogden and Highland) (933-945)	933 Ogden Ave
15	Multi-Tenant Building (CD One-Price Cleaners, etc) 640-648)	640 Ogden Ave

MapID Key Redevelopment Projects

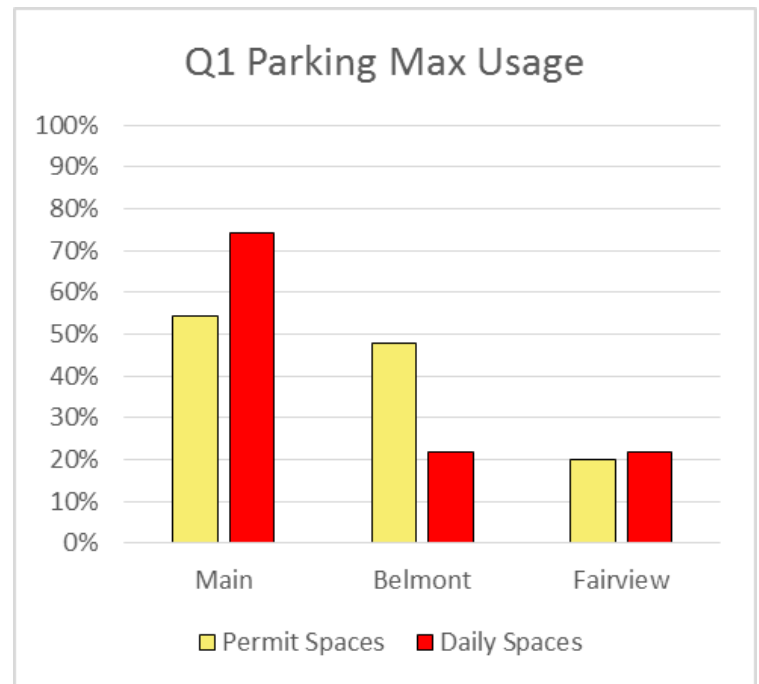
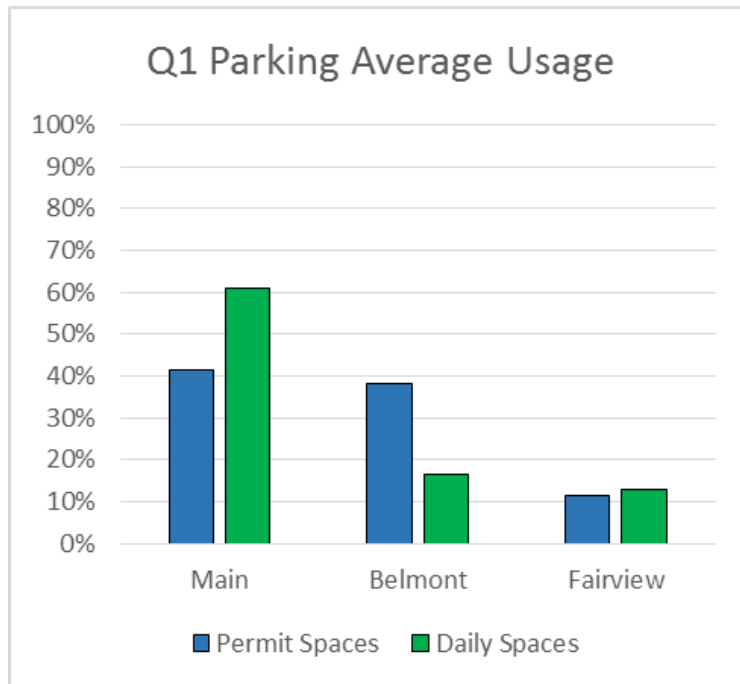
MapID	Key Redevelopment Projects	Address
16	Popeyes (621)	621 Ogden Ave
17	Multi-Tenant Building (Advance Auto Parts, etc) (500-516)	500 Ogden Ave
18	PNC Bank (Ogden and Fairview) (401)	401 Ogden Ave
19	CVS (400)	400 Ogden Ave
20	Multi-Tenant Building (Five Guys, etc) (334-340)	340 Ogden Ave
21	Alen Radiator and Auto Sales (333)	333 Ogden Ave
22	Perillo Bently and Lamborghini (330)	330 Ogden Ave
23	Fresh Thyme (325)	325 Ogden Ave
24	Perillo Pre-Owned (310)	310 Ogden Ave
25	The Joint Chiropractic (307)	307 Ogden Ave
26	Mattress Firm (305)	305 Ogden Ave
27	McDonalds (225)	225 Ogden Ave
28	Napleton Aston Martin and Maserati (217)	217 Ogden Ave
29	Ogden Lincoln Certified Pre-Owned Dealership (216)	216 Ogden Ave
30	Car-X Tire and Auto (Ogden and Cumnor) (212)	212 Ogden Ave

COMMUTER PARKING SYSTEM & PARKING FUND SUSTAINABILITY

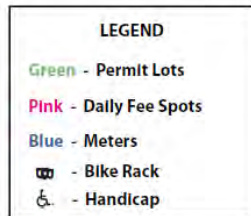
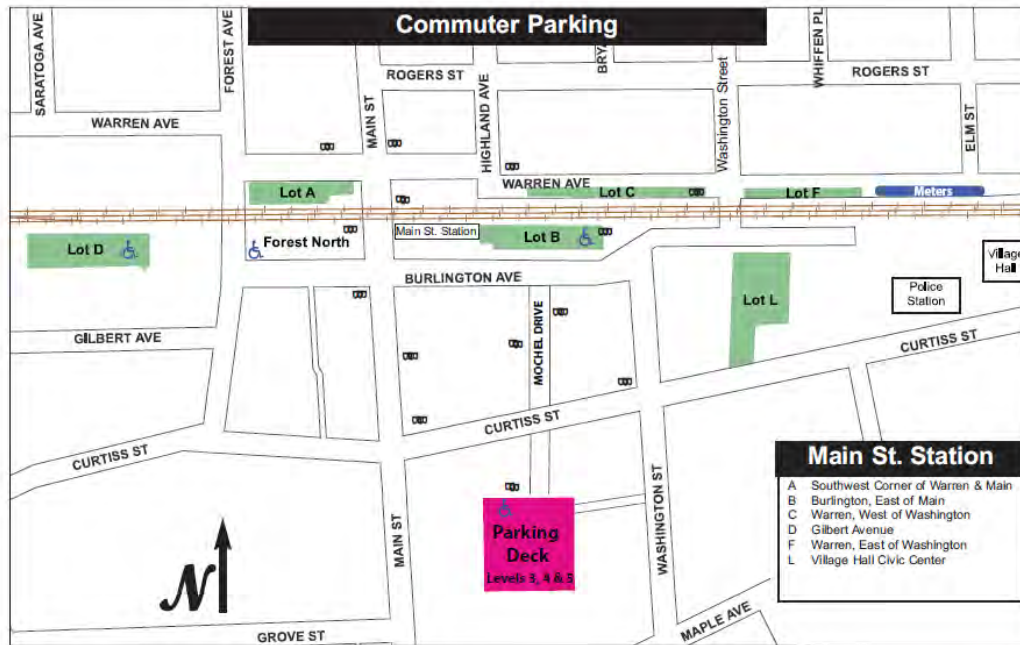
Trends & Issues	<ul style="list-style-type: none"> • Commuter parking trends have drastically changed since the beginning of the COVID-19 pandemic and the Village's commuter parking lots (both permit and daily parking) continue to be significantly underutilized. • A decrease in commuter parking usage has led to decreased Parking Fund revenues from daily parking fees and parking permits. • The Parking Fund experienced a deficit in fiscal years 2020 and 2021. • The Parking Fund is projected to maintain a positive fund balance through the next several years due to the temporary elimination of administrative transfers to the General Fund and temporary expense reductions • Changes to the commuter parking system may need to be considered
Background and Key Facts	<ul style="list-style-type: none"> • The Village owns and operates 10 surface parking lots and the parking deck that provide daily fee and permit parking for commuters at the Main Street, Belmont and Fairview train stations. • The Parking Fund is an enterprise fund that accounts for all revenues and expenses related to the parking system. It supports maintenance of the parking deck, surface parking lots, and personnel expenses for parking operations • Annual expenses range from \$700,000 to \$1.3 million • The Village is implementing the multi-year parking deck maintenance plan prepared in 2022 • BNSF weekday ridership through the first four months of 2023 has been between 42%-46% of ridership for the same months in 2019. Source: https://metra.com/annual-and-monthly-ridership • In each quarter since Q2 2020, on average fewer than 50% of the Village's total commuter parking spots have been occupied. • The Fairview waiting list for permits has been completely exhausted with fewer than 60 current permit holders out of 175 available permits, and the Belmont waiting list has had fewer than 10 people with significant permit turnover over the past several months, even with the Village increasing the number of available permits. • Metra input is required for changes in commuter parking rates and an intergovernmental agreement requires the Village to maintain a minimum number of daily and permit commuter spaces at the Main Street Station.
Strategies & Solutions	<ul style="list-style-type: none"> • Eliminate quarterly commuter parking permits at Fairview and Belmont and convert all permit spaces into daily fee spaces. • Monitor parking system demand and usage to determine if changes are necessary at Main Street to eliminate permits and convert all permit spaces to daily parking. • Convert unused and underutilized parking areas at Fairview into other uses. • Continue to perform scheduled maintenance of the parking deck, pursuant to the maintenance plan.

Table 4
Commuter Parking Spaces

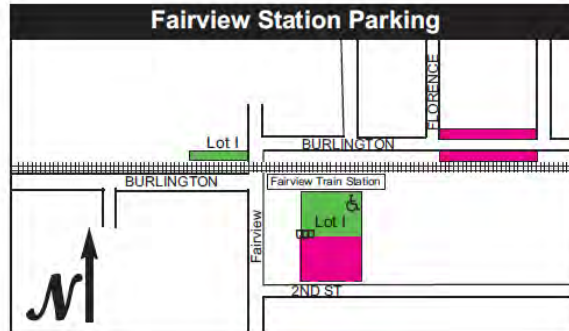
Commuter Parking Spaces				
	Main St.	Belmont	Fairview	Total
Permit	269	368	153	790
Daily	543	512	134	1,189
Total	812	880	287	1,979



The conversion of quarterly commuter parking permits at Belmont and Fairview to all daily fee spaces will likely result in a decline in revenue that would be offset completely with expense reductions

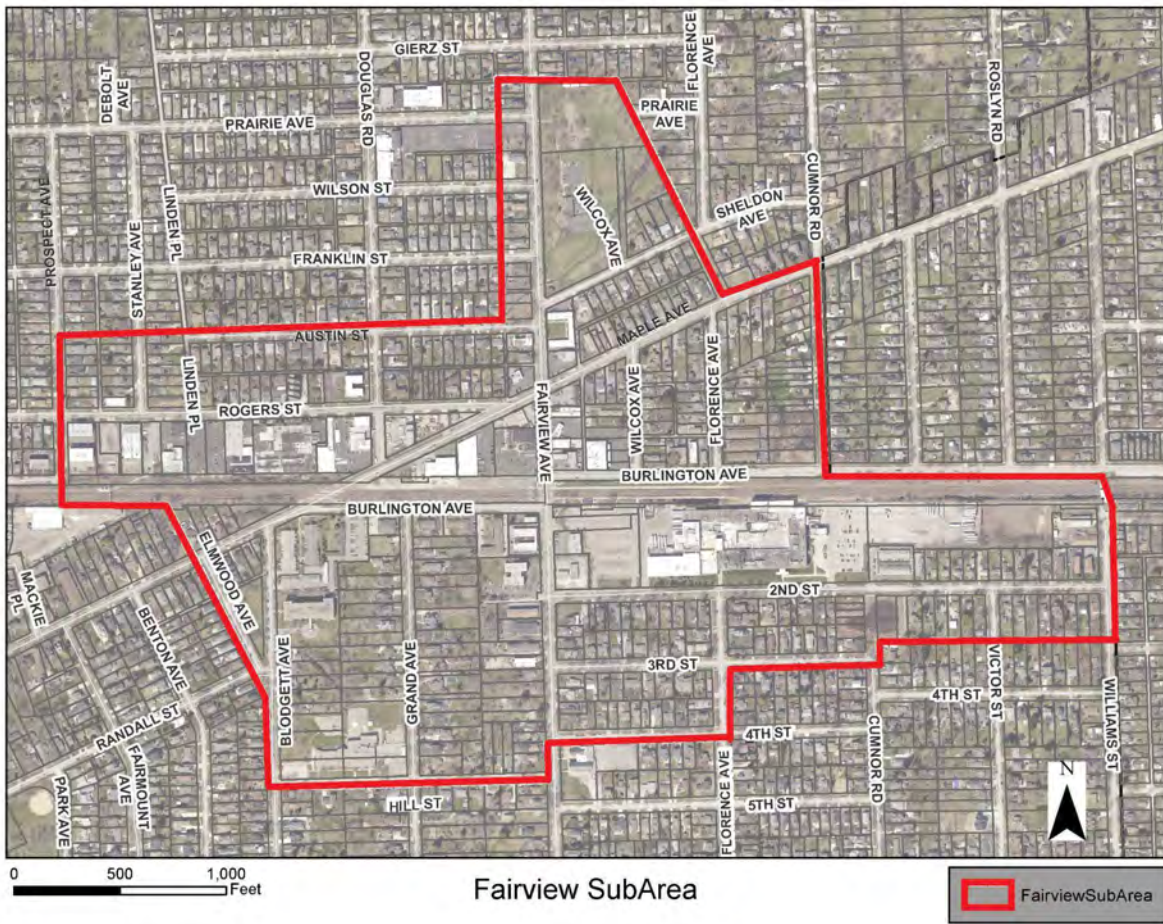


* When paying through PassportParking a \$.50 service charge will be added to each transaction.



FAIRVIEW FOCUS AREA PLAN IMPLEMENTATIO

Trends & Issues	<p>The streets and streetlights in the Fairview area (Fairview Avenue generally between Maple Avenue and 2nd Street) are in need of repair and replacement. The Community Investment Plan calls for \$1.45 million in street improvements and decorative streetlight replacement. The project (ST-062) is planned to take place in 2023 through 2026.</p> <p>The Comprehensive Plan includes a Focus Area Plan for the Fairview Area with several recommendations for revitalization and multiple catalyst sites for redevelopment.</p> <p>The recommendations in the Fairview Focus Area Plan should be considered when any improvements to the streets and streetlights are undertaken.</p> <p>If the Village is going to pursue the Fairview Focus Area Plan, an implementation plan should be drafted prior to making street and streetlight improvements.</p>
Background and Key Facts	<p>The Fairview subarea is bounded by Hummer Park on the north, the Village limits on the east and stable residential neighborhoods to the south and west. This area is comprised of a mix of uses, which includes: industrial, commercial retail, commercial service, multi-family residential, and single-family residential. The area is anchored by the Fairview Metra Station and a Pepperidge Farm facility.</p> <p>The existing land uses in the Fairview area are appropriate but development has occurred in a piecemeal fashion with little coordination between developments. Many buildings are dated and underperforming in terms of height, density, and site configuration, and fail to maximize their potential, particularly given their proximity to a commuter rail station.</p> <p>Emphasis for this subarea plan should be on improving the form, function and appearance of this area consistent with the principles of transit-oriented development (TOD) to be more representative of the character and image of Downers Grove. The intended result is a distinct identity for the neighborhood and improved circulation. Mixed-use development that provides goods and services targeted towards commuters and nearby residents is intended to complement, not compete with, Downtown Downers Grove.</p>
Strategies & Solutions	<ul style="list-style-type: none"> ● Prepare and pursue a Fairview Focus Area Implementation Plan that would include: <ul style="list-style-type: none"> ○ Amendments to the Zoning Ordinance and Zoning Map ○ Financial policies and incentives to facilitate redevelopment of private properties ○ Financing policies and mechanism to pay for public improvements ○ Business attraction and retention efforts ○ Streetscape and landscape improvements ○ Redevelopment of commuter parking lots ● The implementation effort would be similar to the actions the Village took to facilitate redevelopment and revitalization of the Downtown Area from the mid 1990's to 2021



STORMWATER FUND SUSTAINABILITY

Trends & Issues	<ul style="list-style-type: none"> • The projects identified in the 2022-24 Stormwater Capital Plan will be completed by 2024. • Upon completion of the capital projects identified in the Stormwater Capital Plan in 2024, there will be 5 years remaining in the stormwater utility plan (2013 to 2029). • Future stormwater capital projects to be constructed in 2025 and beyond will be identified beginning in 2024. • One 5-year stormwater capital project plan is necessary to close out the original Stormwater Utility planning period (2013 to 2029) • The number and cost of capital projects to be constructed is planned to decrease in future years, while the number and cost of maintenance activities will increase • Preparing special stormwater capital plans in addition to preparing the Community Investment Plan (CIP) may no longer be necessary. Stormwater projects would instead be included in traditional CIP plans.
Background and Key Facts	<ul style="list-style-type: none"> • In 2013, the Village created the Stormwater Utility, a system in which property owners pay a monthly fee to cover the cost for the Village to own and maintain the stormwater management system. The fees are based on the amount of impervious area located on each property. • In 2015, the Village established a recommended level of service - to create and maintain a stormwater management system that will safely convey and store runoff from 95% of rainfall events experienced in any given year. • Pursuant to the 2016 Stormwater Utility Report, the Village would need to gradually increase its annual revenues from \$3.7 million in 2016 to more than \$10 million in order to meet the recommended level of service by 2029. The stormwater utility fee is expected to increase by 8.7% annually. • Construction of capital projects have been guided by the Watershed Infrastructure Improvement Plan (2007-2013), the Stormwater Project Analysis (2014-2021) and the Stormwater Capital Plan (2022-2024). • 90 stormwater capital projects have been constructed since 2008, significantly reducing the frequency and severity of flooding throughout the Village. • The FY23 Budget calls for \$2.7 million for maintenance activities. Maintenance activities are planned to account for a higher percentage of the total stormwater fund expenses in future years.
Strategies & Solutions	<ul style="list-style-type: none"> • Identify and plan for the construction of the future stormwater capital projects using the traditional Community Investment Plan • Continue to increase the number of maintenance activities from 2023 through 2029 • Continue to implement the financial plan calling for annual rate increases of 8.7% through 2029

Stormwater originates primarily from rain or melting snow. Water that does not soak into the ground becomes runoff. Every property generates runoff and benefits from the Village's

stormwater management infrastructure system. Without proper stormwater management, rain events may result in flooding on roads and properties throughout the Village, leading to property damage and dangerous road conditions. Stormwater runoff must be channeled through a system of pipes, ditches, catch basins and storm sewers before being safely discharged into local streams.

The Village manages stormwater by owning and operating a large, complex stormwater infrastructure system which consists of approximately:

- 7,000 drainage structures
- 315 detention facilities
- 140 miles of roadway ditches
- 130 miles of storm sewers
- 12 miles of streams
- 9 miles of culverts

All stormwater related revenues and expenses are accounted for in the Stormwater Fund. Since 2013 the fund has been supported nearly exclusively by fees with revenue generated from utility bills.

In 2015, the Village established a recommended level of service for the stormwater management system. The recommended level of service is to create and maintain a stormwater management system that will safely convey and store runoff from 95% of rainfall events experienced in any given year. To achieve the recommended service, the stormwater management system must be properly maintained in all areas and enlarged or expanded in areas that lack adequately sized infrastructure. The stormwater management system serves the entire Village. However, the level of service provided by the system varies. There are three general states of stormwater infrastructure:

- In some portions of the Village the stormwater infrastructure is modern and meets or exceeds the recommended service level.
- In other portions of the Village there is old, undersized or no formal infrastructure and the service falls well short of the recommended level.
- Finally, in other parts of the Village, the infrastructure is adequately sized but will lose capacity to function fully if the Village does not increase maintenance activities.

The Village has been constructing stormwater infrastructure improvement projects in areas where the stormwater system does not meet the recommended service level. Since 2008, the Village has completed 90 stormwater infrastructure projects at a cost of about \$51.6 million.

The Village has used three stormwater capital plans to identify and prioritize the projects to be constructed. The Watershed Infrastructure Improvement Plan was prepared in 2007 and guided project construction from 2008 through 2014. The Stormwater Project Analysis was prepared in 2014 and guided project construction from 2014 through 2021.

In 2021, the Village prepared the 2022-24 Stormwater Capital Plan which consists of 12 projects at a cost of an estimated \$7.5 million. The table below provides a summary of the projects.

Table 5
2022-24 Stormwater Capital Plan Project Status

Location	Description	Status
Wisconsin east of Belmont	Construct new storm sewer/ditch system	Completed
Fairview at Railroad Tracks	Construct new storm sewer from north to south of RR tracks	2023 Project
Lyman at 62nd	Construct new storm sewer system	Completed
39th & Sterling	Construct new storm sewer system	Completed
Otis/Grant/Florence Area	Construct new storm sewer system	Completed
Sherwood & Chicago	Construct new storm sewer system	2023 Project
Curtiss & Glenview	Install pump station and new storm sewer outlet to St. Joseph Creek	2023 Project
Shady Lane/40th & Roslyn Area*	Construct storage and improve the storm sewer system	On Hold due to Land Acquisition
6th & Fairview Area*	Improve storm sewer outlet to St. Joseph Creek	Planned for 2024
Blodgett between Summit and Randall	Construct new storm sewer system	Planned for 2024
Washington between 59th & Blanchard	Construct new storm sewer system	Planned for 2024
St. Joseph Creek between Hill St. and 55th St.*	Stabilize streambank	Planned for 2024

*NOTE: Requires land acquisition or easements

The next 5-year stormwater capital plan (2025-2029) will include a program to install storm sewers in areas lacking storm water management infrastructure, including installation of storm sewer to facilitate future cost share projects, as well as continuing with streambank stabilization projects. The specific projects or project areas will be identified over the next year.

- Possible areas for new storm sewer infrastructure:
 - Rogers - Linden - Fairview - Ogden

- Belmont - Warren - Prairie - Montgomery
- Fairview - Dearborn / 57th to 59th
- Bolson - Oxnard - Woodward
- Park and 62nd area
- Randall Park area
- Lincoln - Indianapolis - Chicago - Gierz - east of Fairview
- Infrastructure to facilitate cost share projects
- Repair and replacement of trunk lines (storm sewers 48" and larger)
- Prentiss Creek Streambank Stabilization
- St Joseph Creek Main Branch Streambank Stabilization

Maintenance Activities

Like all infrastructure systems, the stormwater system must be properly maintained to function at capacity and to maximize the life cycle while minimizing the total life cycle cost. Primary maintenance activities include ditch cleaning and restoration, catch basin cleaning and repair, storm sewer cleaning, storm sewer cleaning, streambank maintenance and street sweeping. The Village has been increasing maintenance activities each year since the introduction of the stormwater utility in 2013 and currently spends about \$2.7 million per year maintaining the stormwater management system. Funding for maintenance should be increased to about \$5.6 million in FY29.

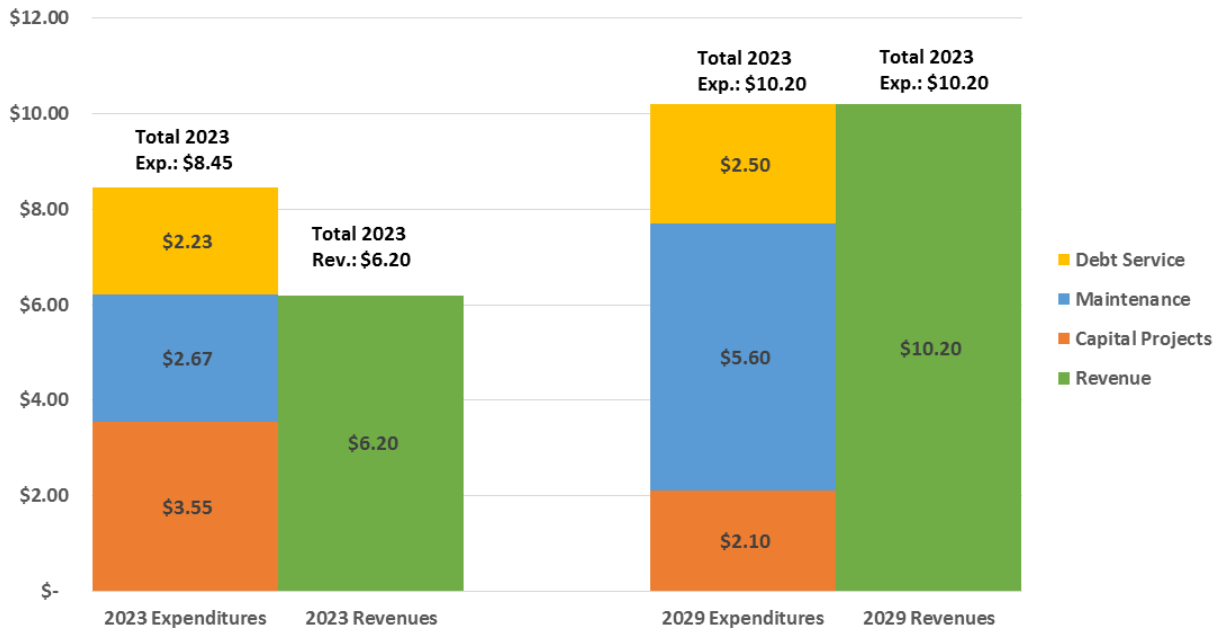
Stormwater Fund Financial Plan

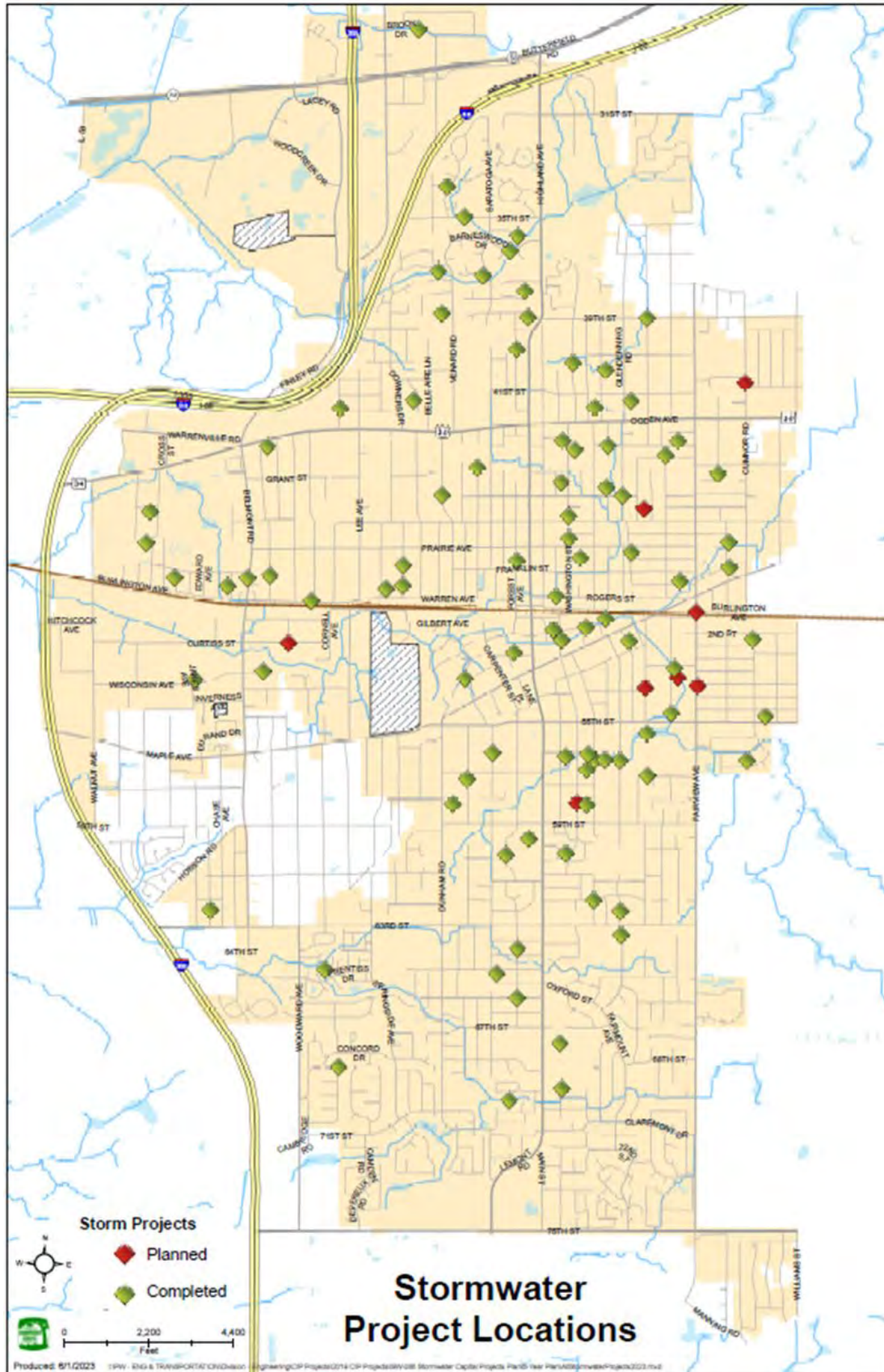
The FY23 Stormwater Fund Budget includes \$6.2 million in revenue generated almost exclusively by stormwater utility fees. To construct the capital projects, complete the planned maintenance activities and make debt service payments on existing bonds and the planned bond issuance, revenue of \$6.7 million in FY24 and \$7.3 million in FY25 is required. Stormwater utility fees should be increased from the current \$15.93 per ERU to \$26.27 in FY29.

Table 3
Planned Stormwater Utility Rates and Revenue

Year	2023	2024	2025	2026	2027	2028	2029
Fee	15.93	17.31	18.82	20.46	22.24	24.17	26.27
Revenue	6.2M	6.7M	7.3M	8.0M	8.6M	9.4M	10.2M

Stormwater Revenues and Expenditures 2023-2029 (In Millions)





FINANCIAL ASSISTANCE FOR NOT-FOR-PROFITS

Trends & Issues	<p>The Village has been providing annual financial assistance to the DuPage Senior Citizens Council for the Meals on Wheels program in the amount of \$30,000 since 2016.</p> <p>In 2023, the DSCC requested funding in the amount of \$69,275 to cover the cost of providing the service to Downers Grove residents.</p> <p>The Village Council is interested in considering additional funding to the DSCC in 2023 and beyond.</p> <p>Other Not-For-Profit Agencies provide services to Downers Grove residents and would also benefit from Village financial assistance.</p> <p>The consideration of additional funding for the DSCC should be considered in the context of a plan or policy for providing financial assistance to Not-For-Profit agencies.</p>
Background and Key Facts	<ul style="list-style-type: none"> • The Village is currently providing direct financial assistance to DSCC only. The Village does not provide financial assistance to other Not-For-Profit agencies. • Prior to 2010, the Village operated a Community Grants program. Grants were awarded to many not-for-profit agencies based on requests. Requests were reviewed using funding criteria established by the Village Council with input from the Community Grants Commission. • Annual funding for the Community Grants program was an amount equal to 8% of the previous year's hotel tax revenue.
Strategies & Solutions	<ul style="list-style-type: none"> • Explore a Plan to Reinstate the Community Grants Program • Prepare future annual budgets accordingly

ENVIRONMENTAL SUSTAINABILITY PLAN

Trends & Issues	<p>On March 21, 2023, the Village Council adopted a Resolution supporting the Greenest Region Compact.</p> <p>The Village takes many actions in support of the Strategic Goal <i>Steward of Environmental Sustainability</i>.</p> <p>The Village does not have a formal sustainability plan or reporting process. Sustainability efforts are carried out on an informal basis in support of the strategic goal as the Village Council provides policy direction and the staff undertakes daily operations.</p>
Background and Key Facts	<ul style="list-style-type: none"> • The Village prepared the Greenest Region Compact Report on March 7, 2023 • There is Significant Alignment Between the Village's Sustainability Efforts and the GRC Framework - The Village actions and efforts support: <ul style="list-style-type: none"> • 94% of the GRC Goals (46 of 49 Goals Supported) • 57% of GRC Objectives (180 of 315 Objectives Supported) • 51% of GRC Strategies (53 of 104 Strategies Supported)
Strategies & Solutions	<ul style="list-style-type: none"> • Consider preparing an Environmental Sustainability Plan using the GRC Framework as the basis for the Plan and ongoing reporting • Consider engaging the Environmental Concerns Commission (ECC) to assist with the plan preparation • Consider hiring a full-time qualified staff member to manage the creation and implementation of the plan and service as the staff liaison to the ECC

At the March 21, 2023 meeting, the Village Council adopted the Greenest Region Compact Resolution. Further, the Council directed staff to hold the policy discussion related to GRC implementation options as part of the 2023-25 Long Range Plan process.

Because the GRC is not a prescriptive program and participating municipalities decide how to best implement the program, the financial and operational impacts are dependent on the level of effort and engagement selected by the municipality.

WATER FUND SUSTAINABILITY

<p style="text-align: center;">Trends & Issues</p>	<ul style="list-style-type: none"> The Village has \$29.2 million dollars of planned capital projects in the Water Fund for the next five (5) years 2023 - 2027. These projects include: <ul style="list-style-type: none"> \$17.2 million for water main replacements \$5.7 million for well rehabs \$4.6 million for water tank rehabs \$1.7 million for SCADA, Water Facility Maintenance, & Lead Service Line Replacements \$11.7 million of the \$29.2 million will be cash funded, while \$17.5 million was planned to be funded by low interest Illinois EPA loans through the State Revolving Fund (SRF). In June 2023, the Village was notified that it would not receive loans through the Illinois EPA due to an increasing demand for this funding option.
<p style="text-align: center;">Background & Key Facts</p>	<ul style="list-style-type: none"> The Village has used the Illinois EPA loan fund since 2015. The IEPA approved the five (5) year project plan for 2024-2028, which was submitted in October 2022. In March 2023 the Village applied for the first loan in the approved plan. In June 2023, the Village was notified that it would not receive loans due to an increasing demand for this funding option. For FY2023 approximately \$1.5 billion was requested by multiple Water systems throughout the state, while only about \$300 million was available. High demand for these low interest loans are due to: <ul style="list-style-type: none"> COVID-19 project delays. Lead water service line replacement projects. City of Joliet connecting to Lake Michigan water. The Village is able to apply for loan funding again every March starting in 2024 through 2028. Starting in 2028 the Village will begin Lead Service Line Replacements throughout the Village which is expected to cost approximately \$2.0 million per year for the next 20 years
<p style="text-align: center;">Strategies & Solutions</p>	<ul style="list-style-type: none"> In 2023: <ul style="list-style-type: none"> Delay the Emergency Well Rehab project to a future year. This \$1.3 million dollar project was to be funded almost entirely by Illinois EPA loan funds. The \$1.0 million of water main work originally planned to be Water funded by the loan funds will now be cash funded. In 2024: <ul style="list-style-type: none"> Perform \$1.6 million in cash funded projects which includes \$1.0 million in watermain replacements Temporarily delay the \$6.0 million IEPA funded projects scheduled in 2024 Work with a consultant to complete a Water Rate Study to analyze options for funding Water Fund Capital Projects in lieu of Illinois EPA loan funds. Reapply for IEPA loan funding in March 2024. In 2025 explore the option of a bond issue to pay for Water Fund projects.

PRIORITY ACTION ITEMS AND WORK PLAN

A key component of the Long Range Plan are the Village Council Priority Action Items. These items reflect Council priorities and serve as the Village's work plan from September 2023 through May 2025.

Criteria for Priority Action Items

Priority Action Items reflect Council priorities for new policies or revisions to existing programs and policies. The criteria for a Council Priority Action Item include:

- **Support of Strategic Plan Goals and Key Issues** - the action should achieve a measurable result that supports one or more of the Strategic Plan Goals and/or Key Issues addressed during Long-Range Planning.
- **Village Council Policy Direction Required** - the action requires the Village Council to provide policy level direction to be completed.
- **Six Months or More to Complete** - the action requires significant staff and/or Village Council time; six months or more from the time staff begins work on the action to the time the action is completed.
- **Multi-Departmental Effort** - the action requires effort from more than one Village department.

Eighteen Priority Action Items were identified. The Village will undertake these Action Items from September, 2023 through the end of April, 2025 according to the work plan below.

2023-25 Priority Action Items and Work Plan

	2023 Q4	2024 Q1	2024 Q2	2024 Q3	2024 Q4	2025 Q1	2025 Q2	Beyond
Civic Center Project								
Replace ERP System								
Lead Service Line Replacement Plan								→
Building Codes Update								
Meadowbrook TIF and RDA								
Ogden TIF Extension								
Comprehensive Plan Update								
Environmental Sustainability Plan								
Downtown Hardscape/Landscape								
Enhance Downtown Outdoor Dining								
Enhanced Bike & Ped Plan								
Fairview Area Plan Implementation								→
Review DEI Practices								→
Public Safety Pension Stabilization								
Video Gaming								
Sign Ordinance Amendments								
Review Public Tree Planting Practices								
Consider Private Tree Regulations								

Summaries of each of the Priority Action Items are provided below.

Civic Center Project

This combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers. Exterior features include public plazas, pedestrian walkways & native landscaping. Visitor parking will be onsite, as well as areas designated for employees and Village vehicles. A proposed plan for the Washington Street intersection will eliminate the eastern leg of the intersection, streamlining traffic flow and improving pedestrian walkways. A variety of environmentally sustainable features are proposed for the new building.

Remaining work includes:

- Complete construction of the new building and site work
- Relocate Village Hall Departments and Police Dept.
- Decommission and demolish the existing buildings
- Redevelop Lot 2
- Approve the zoning entitlements for Lot 2

Replace Enterprise Resource Planning System

The Village began a multi-year project in the summer of 2019 to replace its ERP system. Staff began the implementation of the Munis and CityView software systems in 2021. An ERP system integrates functions across an organization that can serve department' financial and operational processing needs. ERP replacement is one of the largest and most far reaching projects an organization can undertake due to the impact on how work is conducted and the way in which day-to-day tasks are accomplished.

Lead Service Line Replacement Plan

The Lead Service Replacement and Notification Act, effective January 1, 2022, requires the Village to:

- Develop and maintain a complete inventory of lead service lines by April 2024
- Implement a plan to replace all lead service lines from 2027 to 2044
- Use good faith efforts to contract with vendors owned by minority persons, women and persons with a disability to complete lead service line replacements

Building Codes Update

The Village's current building codes were adopted in 2015. The building codes which were adopted at that time were the 2006 edition of the International Code Council (ICC) codes. Staff is proposing that the Village update to the 2021 edition of the ICC's building and fire codes.

Meadowbrook TIF Creation and Redevelopment

This project consists of facilitating the revitalization of the Meadowbrook Shopping Center, located at the southwest corner of 63rd Street and Woodward Avenue. The revitalization project will result in:

- A 15,000 square foot grocery store or retail store in the in-line buildings
- Three (3) new outlots with a minimum of 8,400 square feet leased to sales tax producing tenants
- Reconstruction of the existing parking lot including installation of landscaping throughout
- New facades on all four sides of the in-line buildings
- The Comprehensive Plan identifies the Meadowbrook Shopping Center as a Catalyst Site and "the largest development opportunity on 63rd Street."

A Tax Increment Financing District including only the Meadowbrook Shopping Center properties and the adjacent public rights-of-way will be created and a redevelopment agreement for the project will be executed.

Ogden TIF Extension

This project consists of extending the Ogden Avenue Tax Increment Financing District for up to 12 years to allow the fund balance that exists at the time of original expiration to be invested in redevelopment projects. Targeted projects include attraction of new auto dealerships, expansion of existing auto dealerships and attraction of new restaurants and retailers. The TIF expires on

12/31/24 with revenues received through 2025. Approximately \$7 million will be available in the fund from now until 12/31/25.

Comprehensive Plan Update

This project consists of updating the 2017 Comprehensive Plan. An ad hoc committee of residents would assist in preparing the update. A consultant would also be engaged to assist with the project.

Environmental Sustainability Plan

This project consists of preparing and implementing an Environmental Sustainability Plan using the Greenest Region Compact framework as a guiding document. The Environmental Concerns Commission would participate in this process. In addition, the Village would consider hiring a professional, full-time staff member specializing in environmental sustainability & policy. A consultant may be engaged to assist with this project.

Develop a Downtown Landscape & Hardscape Plan

This project would consist of developing and implementing a plan to enhance the physical appearance of the public areas in the downtown through landscape and hardscape materials. The plan would address the type and location of tree, shrub and flower plantings. The design and location of other hardscape improvements such as pavers, knee walls, benches and other types of seating, streetlights, street signs and other similar improvements will be addressed.

Enhance the Downtown Outdoor Dining Program

This project consists of creating permanent public and private areas for use as outdoor cafes. The areas would be aesthetically pleasing. Outdoor cafes could be located in a variety of areas including on-street parking spaces, sidewalks, alleys and parking lots. Sidewalks may be physically expanded to accommodate areas for outdoor cafes. Some existing on-street parking spaces may be permanently removed. Public safety will be a primary consideration when designing outdoor dining areas.

Update and Enhance the Bike and Pedestrian Plan and Implement Its Policies and Recommendations

This project consists of updating the 2013 Bike and Pedestrian Plan and would result in transforming the Village into a “pedestrian first” community. The project would be more than just an update to the Bike and Ped Plan. It would contain a clear vision to guide Village decisions and improvements related to pedestrian affordances and non-motorized transportation. The plan would focus on all forms of non-motorized transportation and actions which could be implemented on a systematic basis. A key deliverable would be a plan indicating the type and scope of improvements to be made on existing streets. Connections to regional bike and pedestrian affordances would be considered. A consultant may be engaged to assist with this project.

Fairview Focus Area Implementation Plan

This project consists of implementing the recommendations of the Fairview Area Focus Area Plan in the Comprehensive Plan. Preparing and pursuing a Fairview Focus Area Implementation Plan would include:

- Defining the area included in the project
- Creating connections to the Downtown area
- Amendments to the Zoning Ordinance and Zoning Map
- Financial policies and incentives to facilities redevelopment of private properties

- Financing policies and mechanisms to pay for public improvements
- Business attraction and retention efforts
- Streetscape and landscape improvements
- Redevelopment of commuter parking lots

The project includes a public input process.

Review Diversity, Equity and Inclusion (DEI) Practices

This project consists of reviewing internal Village practices as an employer, services the Village provides to the public and how the Village interacts with the community with a goal of continually improving these practices.

Public Safety Pension Smoothing Policy/Stabilization Fund

This project consists of developing a policy and / or stabilization fund that will smooth the impact on property tax payers of the cost of required annual contributions to the Police and Fire Pension Funds. The Village's required contributions to the public safety pension funds are projected to increase from \$10.1 million in 2023 to \$20 million in 2040.

Consider Allowing Video Gaming for Restaurants with On-Premise Consumption Liquor Licenses

This project consists of drafting and considering an Ordinance permitting operation of video gaming devices for restaurants holding liquor licenses that allow for on-premise consumption, located in areas outside of the downtown (DB, DT and DC zoning districts). Items for consideration include the number of gaming licenses available, the number of devices permitted at each location, requirements for creating a separate area for gaming and establishing fees.

Consider Amending Sign Ordinance Regulations

This project consists of a complete review of the regulations in the sign ordinance including amending provisions and regulations in the sign ordinance to allow for digital copy signs, provide flexibility in creating murals and public art, allowing for alterations of existing heritage signs and other changes that have been or may be requested by businesses. Outside legal counsel may be engaged to assist with this project.

Review Public Tree Planting Policies and Practices

This project would consist of review and amending policies and practices related to planting public trees. It is intended to identify additional areas where public trees could be planted and to increase the total number of public trees within the Village.

Consider a Private Tree Protection Ordinance

This project consists of adopting an Ordinance with regulations intended to reduce or minimize the number of privately owned trees removed in conjunction with construction and development activities. The regulations would focus on creating awareness of the existing privately owned trees that may be affected by the proposed construction and development activities. The Ordinance may be similar to the voluntary historic preservation ordinance. The Ordinance may require a mandatory submittal and review process while implementation of the regulations may not be mandatory.

2024 ADOPTED BUDGET

BUDGET OVERVIEW

VILLAGE ORGANIZATIONAL CHART

GFOA BUDGET AWARD

BUDGET PROCESS

FINANCIAL POLICIES

REVENUE ASSUMPTIONS

PROPERTY TAXES

MAJOR REVENUE TRENDS

REVENUE BY SOURCE

DEPARTMENT-FUND RELATIONSHIP

CONSOLIDATED BUDGET SUMMARY

SOURCES AND USES BY FUND

ALL FUNDS SUMMARY

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VILLAGE ORGANIZATIONAL CHART

Citizens of Downers Grove



Mayor
Bob Barnett



Greg Hosé



Leslie
Sadowski-Fugitt



Chris Gilmartin



Danny Glover



Michael Davenport



Martin Tully

Mayor & Commissioners

Board & Commissions

- Board of Fire & Police Commissioners
- Building Board of Appeals
- Community Events Commission
- Environmental Concerns Commission
- Fire Pension Board
- Foreign Fire Fund
- Historic Preservation & Design Review Board
- Human Service Commission
- Library Board of Trustees
- Liquor Commission
- Plan Commission
- Police Pension Board
- Stormwater & Flood Plain Oversight Committee
- Transportation & Parking Commission
- Zoning Board of Appeals

Village Attorney
Enza Petrarca

Village Manager
David Fieldman

Village Clerk
Rosa Berardi

Village Manager's
Office
*Deputy Village Mgr
Michael Baker*

Human Resources
Lauren Linares

Information
Technology
Dave Kenny

Finance
Robin Lahey

Public Works
David Moody

Community
Development
Stan Popovich

Police
Mike Devries

Fire
Scott Spinazola

Communications
Douglas Kozlowski

Engineering
Scott Vasko



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Downers Grove
Illinois**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Downers Grove, Illinois for its Annual Budget for the fiscal year beginning January 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET PROCESS

Staff starts preparing for the Long Range Plan in January. Staff presents materials to the Council during the summer during a series of public meetings during which Council develops updates to the Long Range Plan. The Long Range Plan guides staff in the preparation of the annual budget.

The budget process begins with an analysis of the first two quarters of the fiscal year and an updated projection of revenues and expenditures for the entire fiscal year. Staff prepares and distributes preliminary revenue estimates, along with departmental expenditure targets for the upcoming fiscal year based on the revenue projections. This information is communicated to department Directors. In July, departments prepare proposed operating budgets and funding requests for the upcoming fiscal year. Then the Finance Director conducts budget meetings with each department to review department budgets. Capital planning is done in August and September when the summer construction season is ending. A draft budget is prepared and the Village Manager meets with the budget team to review the document.

The Village Council typically conducts multiple budget workshops throughout October and November to allow questions and feedback from residents pertaining to the budget, including a Saturday Coffee with the Council budget workshop. Copies of the proposed budget are made available for the public online and at Village Hall. A public hearing is conducted and the budget, along with its enabling Ordinance, is presented to the Village Council for adoption in December. The FY2024 proposed budget was adopted as presented and without any changes.

Based on the adopted budget, a property tax levy is proposed by Staff for adoption by the Village Council no later than the first meeting in December. Amendments to the adopted budget that increase the total expenditures of any fund require Village Council approval by the adoption of a budget amendment ordinance.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Staff starts LRP Process												
1st Quarter Budget Review												
LRP Meetings Council and Community												
Mid-Year Financial Review												
Revenue Projections, Departmental Expenditure												
Targets Established, Discussion of Goals												
Finance Review of Departmental Budgets Requests												
Departmental Budget Meetings												
CIP discussion												
Village Manager Budget Review												
Long Range Plan Adopted												
Recommended Budget Released to Village Council												
Council Budget Workshops												
Budget Public Hearing and Budget Adoption												
Tax Levy Public Hearing and Tax Levy Adoption												



FINANCIAL POLICIES AND PROCEDURES

Financial policies guide staff during the preparation of the annual budget. Significant effort has been made during the budget process to ensure that the organization's guiding financial principle was met: to achieve structural balance between revenues and expenditures/expenses in order to ensure that desired service levels are provided on a sustained basis. The accounting policies of the Village of Downers Grove conform to Generally Accepted Accounting Principles as applicable to municipalities. The following is a summary of significant financial policies and practices.

AUDITING AND FINANCIAL REPORTING POLICIES

The Village will produce annual financial reports in accordance with Generally Accepted Accounting Principles as outlined by the Governmental Accounting Standards Board. An independent firm of certified public accountants performs an annual financial and compliance audit according to Generally Accepted Auditing Standards and publicly issues an opinion which is incorporated in the Comprehensive Annual Financial Report. The Village annually seeks the GFOA Certificate of Achievement for Excellence in Financial Reporting and Budgeting. The Village promotes full disclosure in its annual financial statements and bond presentations.

FUND PRESENTATION

The accounts of the Village are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Village has the following governmental-type funds:

General Fund – The principal operating fund of the Village. It accounts for all revenues and expenditures of the Village not accounted for in other funds. Most governmental services are provided by the General Fund including, but not limited to, Police, Fire, Public Works, and many other smaller departments. This fund is also the repository for most general tax revenue including property, sales, utility and income taxes.

Ogden Avenue TIF – A special revenue fund created to account for the Village's Ogden Avenue TIF District resources and activities. This TIF provides a funding mechanism for Ogden Avenue infrastructure improvements and redevelopment.

Tax Rebate Fund – A special revenue fund created to account for economic development incentives in the form of tax rebates.

Washington & Curtiss TIF – A special revenue fund created to account for all the financial activity related to the Washington & Curtiss TIF district. This TIF provides a mechanism for the collection of property tax revenue related to the construction of a multi-family residential development on the Civic Center property.

Motor Fuel Tax Fund – A state-required funding mechanism for the receipt and use of state revenue for highway maintenance and construction purposes.

Foreign Fire Insurance Fund – special revenue fund created to account for the funds provided by the Illinois Municipal League for Foreign Fire Insurance.

Asset Forfeiture Fund – A special revenue fund created to account for seized assets during arrests. The resources must be spent on police enforcement activities.

Capital Projects Fund – A capital fund created to account for financial resources to be used for projects in the Capital Projects Budget. It is used to account for general construction and capital improvements not included in other, more specific, capital funds.

Major Buildings Fund – A capital fund included in the Budget and Five-Year Plan to track future building construction for Police, Fire, and Village Hall facilities and project-oriented maintenance activities related to the Village's facilities.

Capital Debt Service Fund – A debt service fund which accounts for the accumulation of resources for, and the payment of, principal and interest on long-term debt for capital improvements.

FINANCIAL POLICIES AND PROCEDURES

Any fund established to account for operations that are financed and operated in a manner similar to private business enterprises or where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; to measure economic performance; or that the determination of revenues earned, costs incurred and/or net income is accurate for management accountability is a Proprietary Fund. **The Village has the following Proprietary Funds:**

Stormwater Fund – An enterprise fund which derives its revenue directly from stormwater fees and expends funds for maintenance of stormwater infrastructure.

Water Fund – An enterprise fund which derives its revenues directly from fees for water sales and services, and expends funds directly for water, the maintenance of the water distribution infrastructure, and services of Village Water customers. It is not a tax-supported fund. It is supported entirely by the population that benefits from the use of the products sold.

Parking Fund – An enterprise fund which derives its revenue directly from the users of the services provided through parking fees. Funds are expended for the maintenance of parking facilities.

Equipment Replacement Fund – An internal service fund which derives revenue from charges to Village departments, and resources are used for the purchase of vehicles, fire, and computer equipment according to the Village's Five-Year Plan.

Fleet Service Fund – An internal service fund which provides maintenance and purchasing support to all Village departmental fleet equipment. This internal service fund pays for its expenses through the collection of maintenance fees from user departments.

Health Insurance Fund – An internal service fund which accounts for the Village's self-insured medical, dental and vision insurance fund. Claims administration is accomplished by a combination of the internal staff and contractual support. The Village also provides coverage for the Library, Park District, EDC and Village retirees, with these participants paying 100% of their premium costs.

Risk Management Fund – An internal service fund used to administer the Village's workers compensation program and Village liability insurance program, handle all Village liability claims, coordinate safety training programs, and handle the legal issues of the OMNIBUS testing for all commercial drivers (CDL).

Any fund established to account for assets held by the Village in a trustee capacity or as an agency for individuals, private organizations, other governments, and/or other funds is classified as a trust or agency fund. **The Village has the following trust and agency funds:**

Police Pension Fund – A trust fund for the safekeeping and operation of the local Police Pension system. The fund is set by state statute and is administered by a separate Police Pension Board, comprised of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer is an ex-officio member.

Fire Pension Fund – A trust fund for the safekeeping and operation of the local Fire Pension system. The fund is set by state statute and is administered by a separate Fire Pension Board, comprised of two active officers, one retired officer, two trustees appointed by the Mayor, and the Village Treasurer is an ex-officio member.

OPEB Trust Fund – A trust fund for prefunding the Village's obligations for post-employment benefits for Health Insurance.

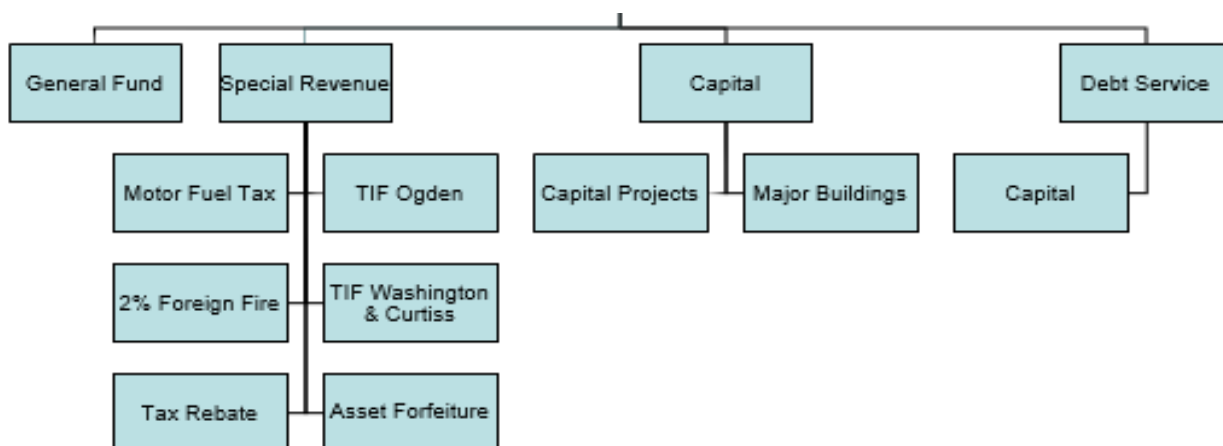
Component Unit – Downers Grove Public Library- The Downers Grove Library has a separately appointed board that annually determines its budget and resulting tax levy. Because the library possesses the characteristics of a legally-separate government and does not service the primary government, the Library is reported as a component unit in this budget.

FINANCIAL POLICIES AND PROCEDURES

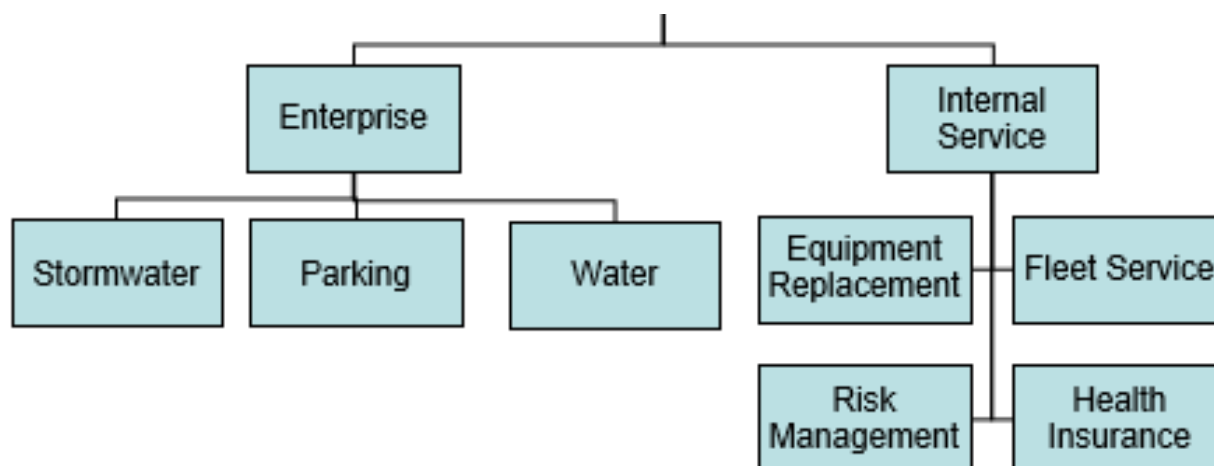
BASIS OF ACCOUNTING

All governmental funds are accounted for using a modified basis of accounting where revenues and other financial resource increments are recognized when they become susceptible to accrual; that is, when they become both “measurable” and “available to finance expenditures of the current period.” “Available” means collectible in the current period or soon enough thereafter to be used to pay the liabilities of the current period. All proprietary funds are accounted for using an accrual basis of accounting where revenues are recorded when they are earned (whether or not cash is received at the time), and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not). Agency and trust funds are accounted for using the accrual basis of accounting where transactions are recognized only when cash is increased or decreased. Budgets are prepared on a cash basis. For the purpose of interim reporting and budgetary control on a monthly and quarterly basis, the Village generally reports on a cash basis, consistent with its budgetary basis. See Diagrams.

Modified Accrual Basis of Budgeting

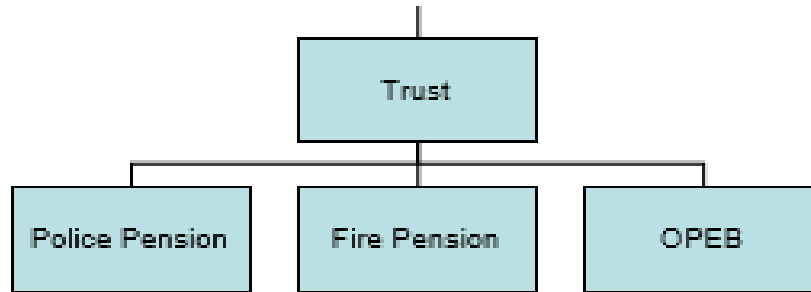


Accrual Basis of Budgeting



FINANCIAL POLICIES AND PROCEDURES

Accrual Basis of Accounting



	General Fund	Capital Fund	Stormwater Fund	Water Fund	Nonmajor Funds
General Government	x	x		x	x
Public Works	x	x	x	x	x
Community Development	x				x
Public Safety	x				x
Community Services	x				x

LONG RANGE PLAN

This years' Long Range Planning process obtained effective policy direction from the Village Council by combining key elements of the Long Range Financial Plan and the Strategic Plan to create an outcome -driven plan that also addresses financial issues and concerns. The Long Range Plan (LRP) has the following elements:

- Financially focused and outcome driven
- Identifies trends and issues affecting Downers Grove
- Determines Overall Priorities
- Identifies potential strategies and solutions
- Updated with each Village Council (2 years)
- Guides budget preparation and daily actions
- Includes action items

Refer to pages 19-63 in this document for more information on the Village's LRP.

BALANCED BUDGET

The Village considers the budget, at the fund level, to be balanced if the budgeted expenditures, plus expected reserve drawdown, are matched by budgeted new revenues and available beginning fund balances. Strategies for balancing the budget include improving efficiency within the organization, identifying alternative revenue sources, eliminating programs or services, and increasing current revenues. If expenditures exceed revenues in any fund, operating reserves are used to meet the shortfalls.

OPERATING BUDGET POLICIES

All budgetary expenditures are incorporated into a budget ordinance, and appropriations lapse at year end. The budget ordinance shall be adopted at the legal level of budgetary control, which is the Fund level. The Village maintains a budgetary control system, which enables the municipality to adhere to the adopted budget. This includes decentralized purchasing, but a centralized requisition, purchase order and accounts payable system to be adhered to by all programs and activities receiving annual Village Council appropriations.

FINANCIAL POLICIES AND PROCEDURES

The Village prepares monthly financial reports comparing actual revenues and expenditures to budgeted amounts and historical amounts. These reports are [available online](#). Additionally, staff provides the Village Council and public with quarterly budget updates comparing actual versus budgeted revenue and expenditure activities. These updates include changes or revisions in requested budget authority, estimated outlays and estimated receipts for the current fiscal year.

GENERAL FUND - CASH BALANCE/RESERVE POLICIES

The Village's current reserve policy refers to cash balance. Cash balance refers to the targeted amount of cash anticipated for the last month of the fiscal year. A General Fund year-end cash balance is maintained between *2 months* of annual operating expenses and *4 months* of annual operating expenses where the term "operating expenses" refers to the total amount of budgeted expenses used for regular operations, less the amounts budgeted for:

- Controlled assets
- Capital assets, and
- Pension expense that is specifically supported with a tax levy, (i.e. the Police and Fire Pension contributions).

REVENUE POLICIES

The Village maintains a broad-based, well-diversified portfolio of revenues with a balance of property taxes, excise taxes and user fees. The Village re-evaluates all user charges and fees to ensure that they remain at a rate that directly correlates to the cost of providing such services. Tax and revenue burdens are to be appropriately distributed through the imposition of property taxes; excise taxes, such as sales and hotel taxes; and user fees.

CAPITAL ASSETS

The Village maintains capital asset records to comply with governmental financial reporting standards, to provide a basis for determining appropriate insurable values and establish responsibility for property control. Capital assets are defined as having a useful life greater than one year with an initial, individual cost of \$25,000 or more. Capital Assets include property, plant, equipment and infrastructure assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Years
Infrastructure	20-50
Buildings	50-65
Improvements other than buildings	50-65
Capital Equipment	5-15
Intangibles	5-10

CAPITAL BUDGET POLICIES

A five-year Community Investment Plan (CIP) is updated annually and adopted as part of the budget process. The Village funds a portion of the CIP on a "pay-as-you-go basis" and a portion on a "pay-as-you-use" basis. The Village has dedicated sources of revenue to fund capital.

A capital plan for Water was developed using the 2010 Water Rate Study. In 2012 there was a \$10 million debt issuance for water projects. Also per the Plan, \$5 million was issued in 2015 for water projects, and from 2016-2019, the Village utilized low interest IEPA loans to continue to fund water projects. The IEPA loans were halted in 2020 due to the pandemic. In 2021 the Village created a project plan to pursue additional IEPA loans from 2022 through 2026. However, in 2023 the Village was notified that due to high demand, it will not receive Illinois EPA funding for these projects. The Village will reapply for IEPA loan funding in 2024 and will also update the Water Rate Study.

Stormwater Projects were completed in 2021 with the \$7 million 2019 debt issuance. Additional stormwater projects will be completed from 2022 through 2024 with a \$5.5 million 2022 debt issuance.

In 2022 \$36 million in debt was issued for the construction of the Civic Center Project. The construction of infrastructure is outlined in the Village's Capital Improvement Plan and the Village is aware that new infrastructure will result in ongoing maintenance costs to the Village.

FINANCIAL POLICIES AND PROCEDURES

Revenue Sources for Capital Projects

Fund	Infrastrucutre or Facility	Current Revenue Source
102- Motor Fuel Tax	Streets - Roadway Maintenance	Motor Fuel Tax
220 - Capital	Streets	Home Rule Sales Tax Property Tax Telecom Tax
	Bikeways	
	Facilities Maintenance	
	Debt Service - Fire Station #2	
	Debt Service - Road Reconstruction	
	Sidewalks	
	Traffic Projects	
223 - Major Buildings	Streetlights	Local Gasoline Tax
	Village Hall	
	Police Station	
443 - Stormwater	Stormwater and Draining	Stormwater Fees
	Debt Service - Stormwater	
471 - Parking	Parking Projects	Parking Fees
481 - Water	Watermains and Water System	Water Fees
	Sidewalks	
110- Ogden TIF	Redevelopments	TIF Increment
	Traffic Projects	

***Grant Revenue or intergovernmental revenue is not included as a source of revenue.**

TAX INCREMENT FINANCING POLICIES

The Village will consider TIF districts, where viable, as a funding mechanism to encourage additional development in the Village. The Village has created the following TIF districts:

1997 – Central Business District (expired)

2001 – Along the Ogden Avenue Corridor (original expiration 2024 but being extended)

2023 – Washington & Curtiss for the Civic Center Project

INVESTMENT POLICIES

The Village maintains a cash management and investment policy which is reviewed on a regular basis. Cash reserves and temporarily idle funds are invested in accordance with this policy. The primary objectives of Village investment activities shall be: legality, safety, liquidity, and yield. The intent of the Village Investment Policy is to outline a plan for ensuring prudent investments of the Village funds and maximizing the efficiency of the Village's cash management procedures. The goal is to invest public funds in a manner that will provide the maximum security and the highest investment return while meeting both the daily cash flow demands of the Village and conforming to all state and local statutes governing the investment of public funds, in particular, Statute 30 ILCS 235, the Public Funds Investing Act.

FINANCIAL POLICIES AND PROCEDURES

All participants in the Village's investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall investment program shall be designed and managed with a degree of professionalism that is worthy of public trust.

The Village's policy authorizes investments in a restricted selection of the State authorized investments. The financial institutions with whom the Village does business are all selected through a qualified process. The policy identifies parameters for diversification as it relates to types of investments, number of institutions invested in and length of maturity for investment. Village funds on deposit in excess of FDIC limits must be secured by collateral. All security transactions entered into by the Village are conducted on a delivery versus payment basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities are held by a third-party custodian. The Finance Director provides an investment report to the Village Council on a monthly basis.

DEBT POLICIES

The Village of Downers Grove faces continuing capital infrastructure requirements to meet the increasing needs of the community. The costs of these requirements will be partially met through the issuance of debt. The Village has a debt management policy which was developed to help ensure the Village's credit worthiness and to provide a functional tool for debt management and capital planning. In accordance with this policy, the Village shall pursue the following goals:

- Maintain at least an AA credit rating for each general obligation debt issue;
- Take all practical precautions to avoid any financial decision which will negatively impact current credit ratings on existing or future debt issues;
- Consider market timing;
- Determine the amortization (maturity) schedule which will best fit with the overall debt structure of the Village's general obligation debt and related tax levy at the time the new debt is issued. Consideration will be given to coordinating the length of the issue with the lives of assets, whenever practicable;
- Consider the impact of new debt on overlapping debt and the financing plan of local governments which overlap or underlie the Village;
- Assess financial alternatives to include new and innovative financing approaches including, whenever feasible: categorical grants, revolving loans or other state/federal aid;
- Minimize debt interest costs.

The Village is a "home-rule" community and is presently not subject to any debt limitations. If, however, the Village were a non-home rule municipality, according to Illinois statutes, its available debt could not exceed 8.625% of the community's equalized assessed valuation (EAV). The Village's EAV for the 2022 calendar year was \$2,961,321,416. Using the current debt limit restriction for non home-rule municipalities, 8.625% of the Village's EAV would yield a maximum debt limit amount of \$255,413,972. As of December 31, 2022, the Village had 90,728,000 in outstanding debt and a debt to EAV ratio of 3.06%.

The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes.

FINANCIAL POLICIES AND PROCEDURES

The Village's bond rating was reaffirmed AAA by Standard & Poor's with the 2022 bond offering. The rating agency cited

- Very strong economy, with access to a broad and diverse metropolitan statistical area;
- Very strong management, with strong financial policies and practices under our financial management assessment methodology;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2021 of 42% of operating expenditures
- Very strong liquidity, the village had about \$77 million in total cash and investments available for liquidity purposes.
- Strong institutional framework score

This high bond rating improves the marketability of future debt issuances and provides lower interest rate costs to the Village. Also, the low overall debt burden allows the Village to issue debt in the future as capital needs arise.

All outstanding debt has a revenue pledged to pay for the debt service as outlined in the figure on page 115.

The Village's policies for the issuance of debt are:

- (1) To attempt to keep a level of debt service which falls at or below what is considered a "moderate" debt level by the bond rating institute. Maintaining lower or moderate debt levels provides for greater flexibility in issuing additional bonds should the need arise.
- (2) The duration of a debt issue shall not exceed the economic or useful life of the improvement or asset that is being financed.
- (3) The Village may issue short-term debt (three years or less) to finance the purchase of non-capital equipment having a life exceeding one year or provide increased flexibility in financing programs. The Village will have no more than 10% of its outstanding general obligation debt in short-term debt.
- (4) The Village may issue long-term debt which may include, but is not limited to, general obligation bonds, certificates of participation, capital appreciation bonds, special assessment bonds, self-liquidating bonds, and double-barreled bonds. The Village may also enter into long-term leases for public facilities, property and equipment with a useful life greater than one year.
- (5) The use of debt is subject to review and approval by the Village Council.

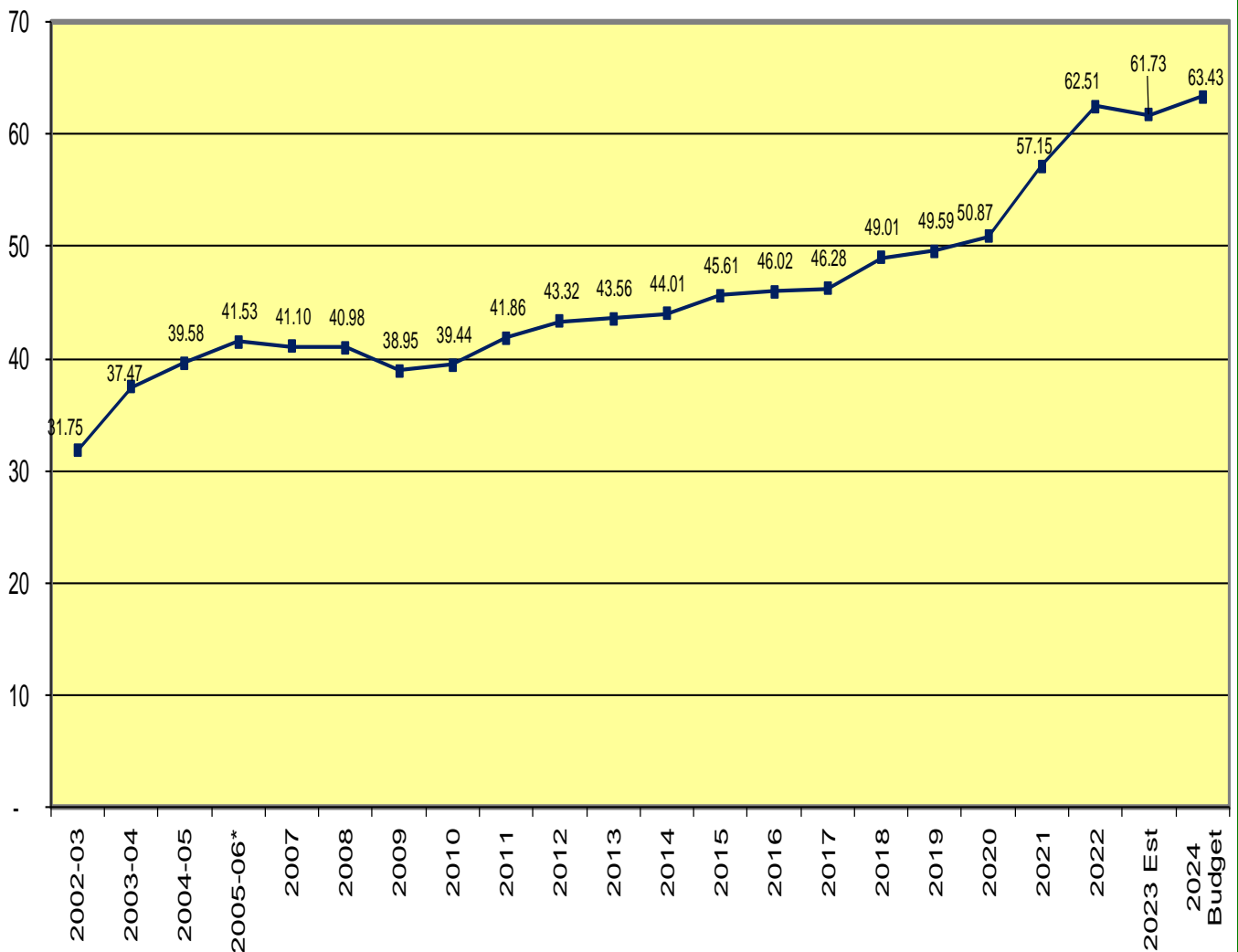


REVENUE ASSUMPTIONS

In developing the revenue estimates for the Village, each department provides data that is then reviewed by the finance department and manager's office. Historical trends over many years are used with the current economic climate to generate conservative realistic amounts. No set percentages are used to forecast the out years for each line item; an analysis is completed for each revenue with known facts and reasonable expectations. This process includes ongoing scrutiny of the Village's current financial position; changes and modifications in assumptions; and variations in the economic climate affecting the community.

Total General Fund Revenues

This chart presents a history of all General Fund Revenues in the Village of Downers Grove. It shows the estimated collection for FY23 and budgeted collection for FY24. The Village implemented a 1.0% Food and Beverage Tax in 2018 to compensate for flat and declining Sales Taxes and Income Taxes. That tax was increased to 1.5% effective March 1, 2021.



Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

REVENUE ASSUMPTIONS

Enterprise Fund Revenues

The Village's three enterprise funds—Water Fund, Stormwater Fund and Parking Fund—derive their revenue directly from the users of the services provided through water fees, stormwater fees and parking fees.

Water Fund- In 2010, the Village conducted a water rate study with the assistance of a consultant. Through the study, the Village determined that water rates as of 2010 were not generating adequate revenues to cover the costs of operating and maintaining the water system in 2011 or during subsequent years. The study concluded that the Village should restructure the water rates to include a fixed rate fee based on meter size, increase water rates over a five-year period, make needed improvements to the water system and issue bonds at regular intervals to pay for water system improvements. The Village changed the water billing structure in 2011. In 2012, the model had to be adjusted to cover the increased cost of purchasing water from the DuPage Water Commission (DWC) triggered by unexpected rate increases by the City of Chicago.

In recent years, the Village had been passing along rate increases from the DWC but has not increased rates for the cost of maintaining the Village infrastructure, since the Village had reduced the cost of replacing water mains by financing the work with the IEPA low-interest loans instead of traditional bond issuances. In order to prepare for another five year plan with the IEPA, in FY19 the Village conducted an update to the water rate study. The findings from the study were:

- The Village has made significant strides in addressing the needs of the water system with annual investments in infrastructure
- The Village has been effective at leveraging low interest loans from the IEPA
- The total costs of operating the water system are largely fixed at approximately 50% and the current rate structure gets 12% of revenues from a fixed charge
- The Village has experienced an overall annual reduction in water sales for the last five years

The study recommended that water revenues should be increased in FY2020 and subsequent years by 4.6%. The adjustment to the fixed charges would bring the revenue collection from the fixed charge to approximately 15% of the total rate revenue in five years. This is to continue proactive management of the water system through infrastructure investment, ensure the opportunity to utilize low interest rate loans from the IEPA, maintain minimum cash balance and offset the decline in usage.

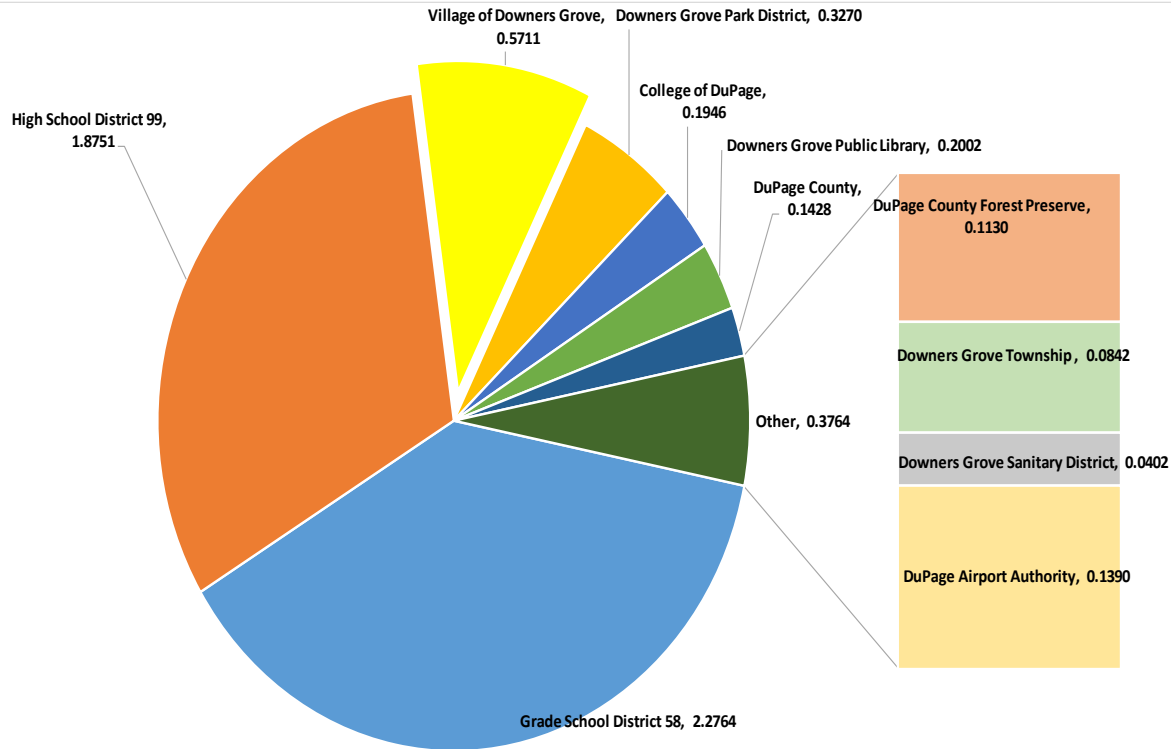
In 2023 the Village was notified that due to high demand, it did not receive Illinois EPA funding for approximately \$18 million of planned capital projects in years 2024–2028. This included funding for Lead Service Line Replacements throughout the Village, which is expected to cost approximately \$2.0 million per year for the next 20 years starting in 2028. The Village is planning to reapply for IEPA loan funding in 2024 and will also be performing an updated water rate study to continue proactive management of the water system.

Stormwater Fund- During the LRP process in 2012, a maintenance gap in infrastructure was identified. The LRP recommended considering the creation of a stormwater utility to address the infrastructure maintenance gap. In 2012, the Village Council authorized the creation of a stormwater utility system. Revenues from this system cover maintenance and operating costs of the stormwater infrastructure. Beginning in 2013, all property owners in the Village began to pay a monthly fee based on a property's impervious area. Prior to this time, these monies came from property taxes. The current plan is to increase the fees each year for 15 years to fund the stormwater system in a manner consistent with the Stormwater Master Plan. In 2014, the Village Council voted to exempt all Property Tax Exempt parcels from the stormwater utility fee, which became effective January 1, 2015. In 2015, the Council voted to suspend the increase in the Stormwater Utility, using a \$300,000 transfer from the Capital Fund to continue to maintain the system, and discuss the merits of the fee system. After discussion in 2016 based on feedback received in an advisory referendum, it was decided to continue to bill stormwater through fees in the Stormwater Utility, and not return to the property tax model. Since then, the plan has been followed with fee increases of 8.7% per year, excluding FY21 due to the COVID-19 Financial Response plan. The 8.7% fee increases have resumed since 2022.

Parking Fund- In 2011 the Village authorized a downtown parking study. The Parking Fund, which is the repository for all commuter and downtown parking activities, has benefited from this study. The purpose of the study was to manage available parking in a manner that best serves downtown Downers Grove. Revenues in this fund have been dramatically impacted by the pandemic. Metra ridership declined to about 25% of pre-pandemic levels during 2021 and commuter lots were sparse. Although ridership has been increasing since then, for FY2024 Metra is budgeting ridership at about 54% of pre-pandemic levels.

PROPERTY TAXES

Downers Grove Property Tax Rates 2022



Distribution of 2022 Tax Levy

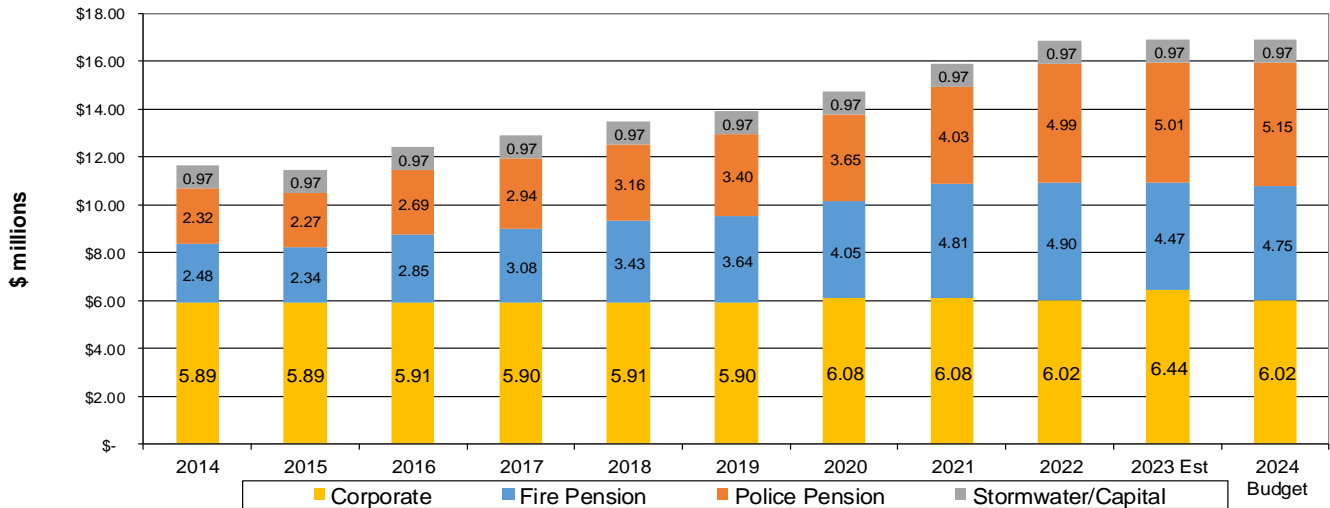
Taxing Unit	2022 Tax Rate*	% of Tax Bill
Grade School District 58	2.2764	40.84%
High School District 99	1.8751	33.64%
Village of Downers Grove	0.5711	10.25%
Downers Grove Park District	0.3270	5.87%
College of DuPage	0.1946	3.49%
Downers Grove Public Library	0.2002	3.59%
DuPage County	0.1428	2.56%
DuPage County Forest Preserve	0.1130	2.03%
Downers Grove Township	0.0842	1.51%
Downers Grove Sanitary District	0.0402	0.72%
DuPage Airport Authority	0.1390	2.49%
Total	5.9636	
* Levied in 2023		

MAJOR REVENUE TRENDS

Property Tax Levy History

The Village's property tax rate has been historically one of the lowest rates for DuPage County municipalities. Since 2009, the Village has abated all of its debt service; revenues from other sources have been used to pay debt service obligations. In 2013, the property tax levy decreased due to the creation of the stormwater utility and shift from property taxes to stormwater fees. 2020 was the first time for an increase in the operations levy after eight consecutive years of a flat or decreasing levy for operations (\$175,000 increase). The 2024 tax levy is the same as 2023. The levy for required contributions to the public safety pension will increase by \$415,106 and the operations levy will decrease by that same amount. This flat levy approach was directed by the Village Council.

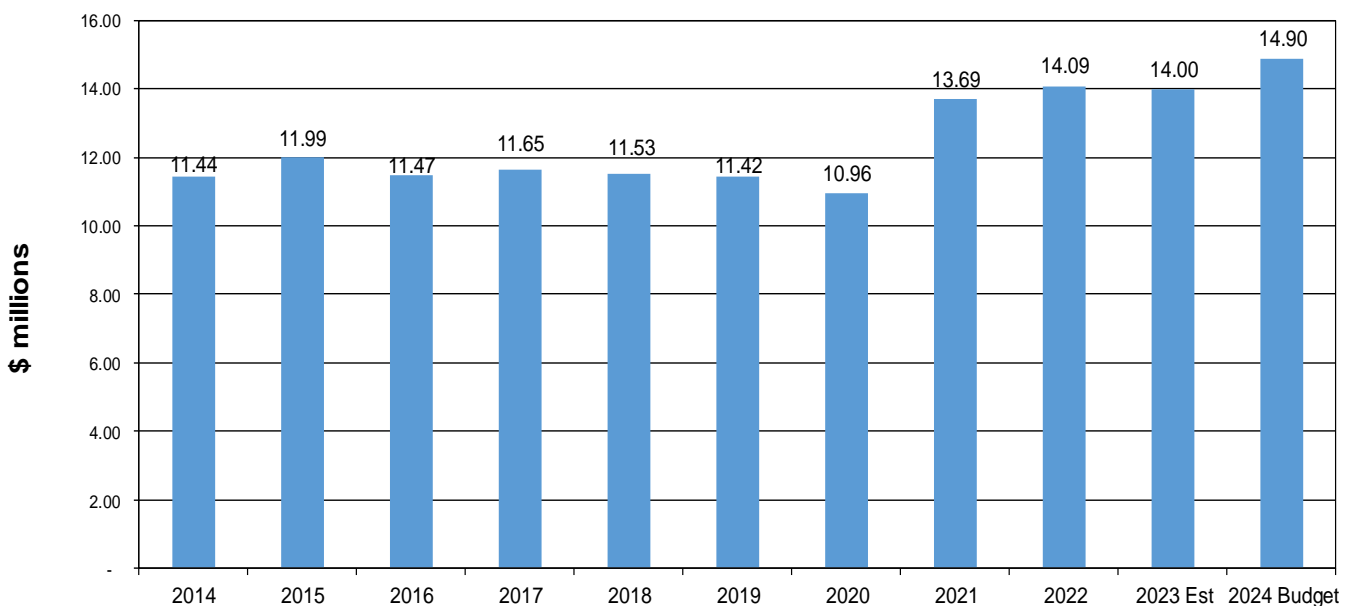
Property Tax Levy



Sales Tax Revenue History

This chart presents a complete ten year history of the 1% Municipal sales tax collection for the Village of Downers Grove and also shows the estimated collection for FY23 and budgeted collection for FY24. The Village relies on sales taxes to provide quality services to the residents of the Village of Downers Grove. Sales taxes are paid by both Village residents and non-residents. After a big bump in 2015, Sales Taxes have tapered off due to competition from on-line sales. 2020 was negatively impacted by the pandemic. After a large decline in 2020, Sales Taxes rebounded in 2021 due to businesses opening back up. Additionally, the change in law for on-line sales has increased revenues for the Village.

General Fund Sales Taxes

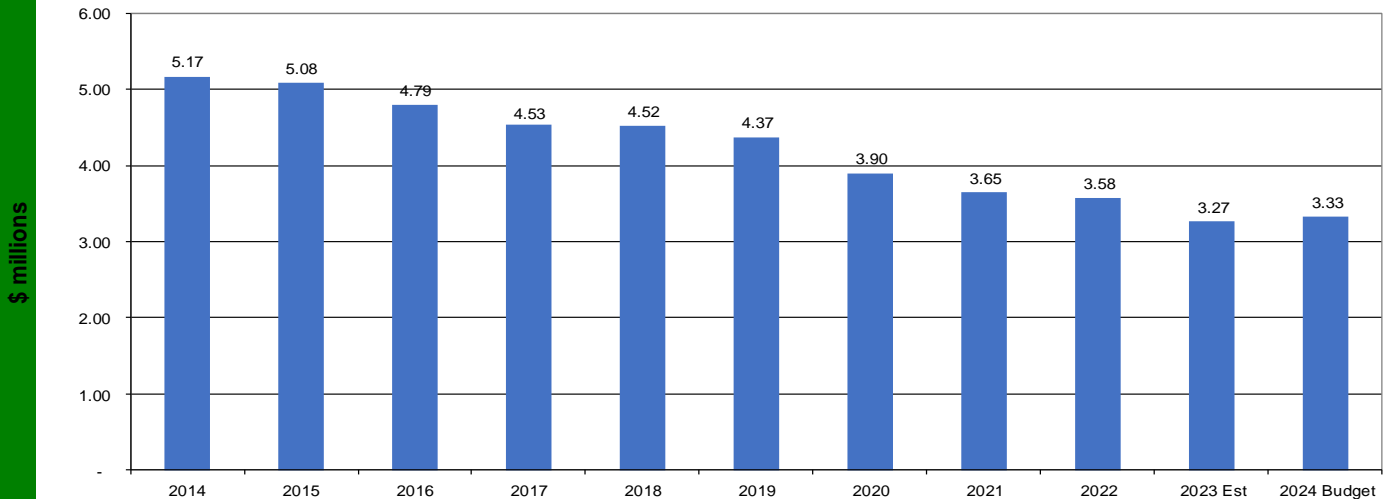


MAJOR REVENUE TRENDS

Utility Tax History

These include Natural Gas Use Tax, the Electricity Tax and the Telecommunications Tax. Electricity and Natural Gas taxes vary relative to the weather. The Telecommunications Tax has been declining due to a number of factors: The elimination of land lines, businesses moving to Voice over Internet Protocol (VoIP), bundling of telecom services resulting in lower rates and call centers leaving the Village.

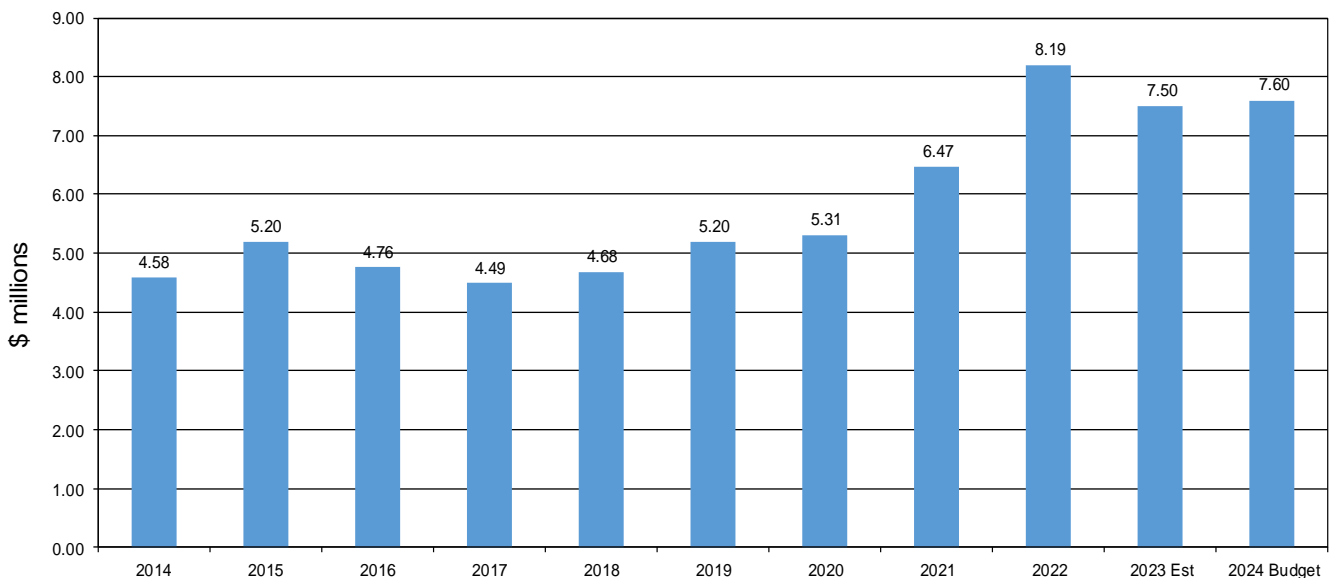
General Fund Utility Taxes



State Income Tax History

The Village of Downers Grove receives a percentage of the income tax received by the state based on the Village's population. Income taxes are impacted by the economic climate and any changes in state funding formula. Up until 2011, 10% of total income tax collections were dedicated to distribution to municipalities. Since 2011, the distributions from the State of Illinois to municipalities have trended downward to help balance the state budget. In SFY24 the local government distribution will be 6.47% of individual income tax collections and 6.85% of corporate income tax collections.

GENERAL FUND INCOME TAXES

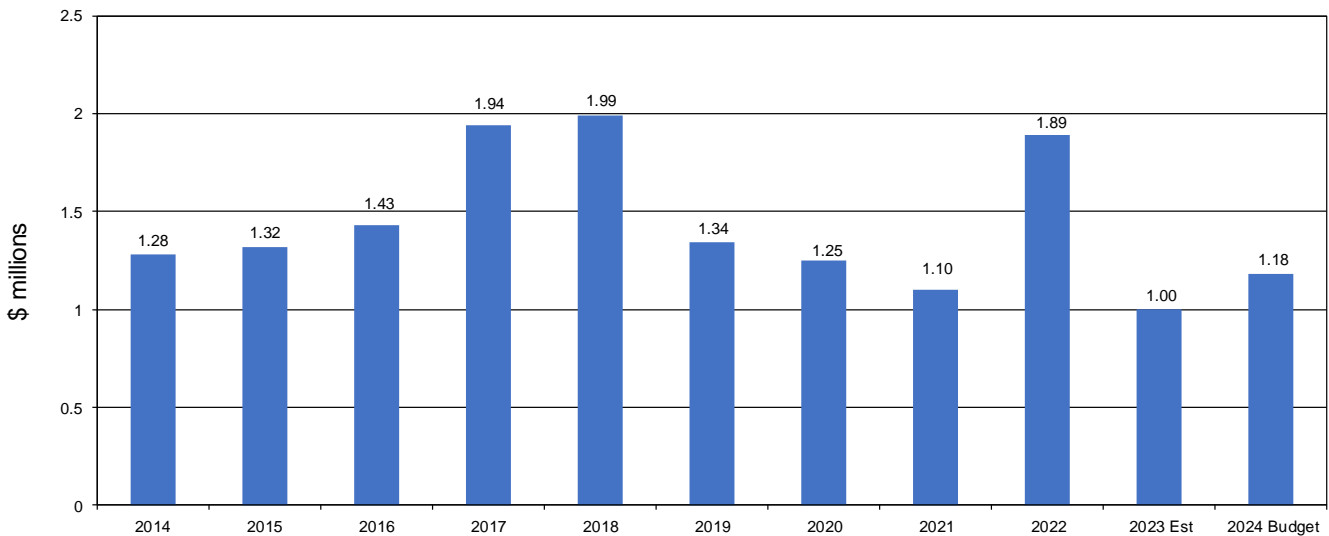


MAJOR REVENUE TRENDS

Building Related Permits

There were large commercial developments in 2017, 2018 and 2022. Other permit activity has remained relatively flat.

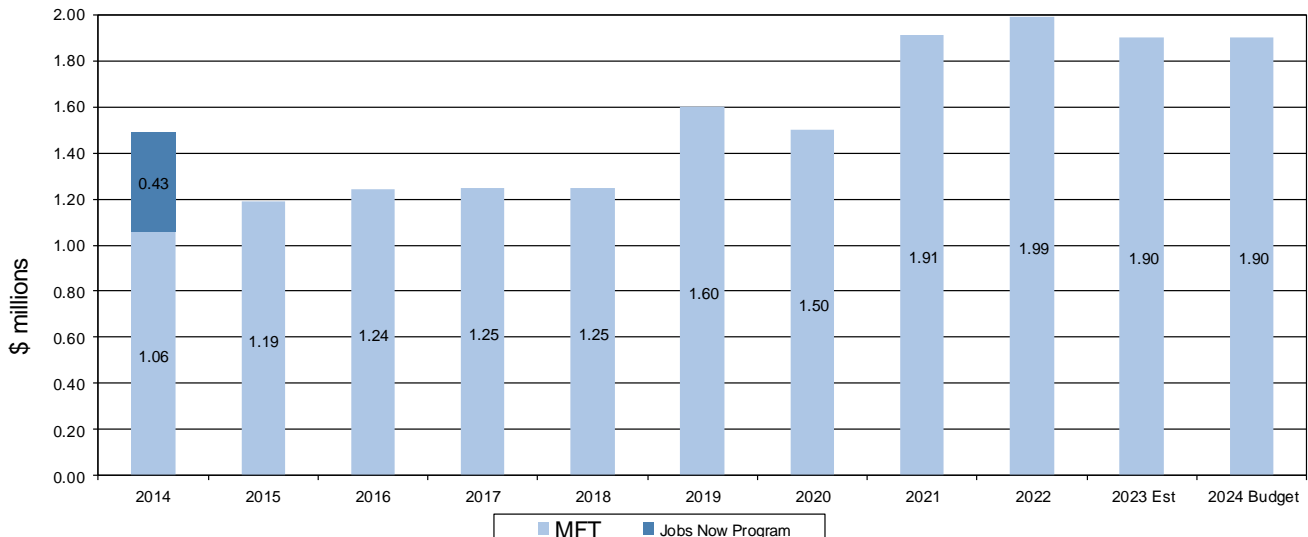
Building Related Permits



Motor Fuel Tax (MFT)

The Village of Downers Grove receives a percentage of the motor fuel tax received by the state based on the Village's population. These funds are used for roadway maintenance. MFT revenues had been stagnant in earlier years due to a decrease in total miles driven and improvements in the average fuel economy of vehicles. Offsetting this decline were additional distributions from the state for the Illinois Jobs Now Program. The Village received \$214,000 per year from 2010-2014 from this program. In addition, the Village received an additional \$200,000 payment from the State of Illinois through the 2014 Capital Bill Program in 2014. In 2019 the state increased MFT by 19 cents per gallon on gasoline. Between 2020 and 2022 the Village received \$3.2 million from the state in *Rebuild Illinois* funds which were used primarily on Roadway Maintenance projects. In 2023, the Village received \$103,000 from the High Growth Cities program, which is also anticipated in 2024.

Motor Fuel Tax Revenues

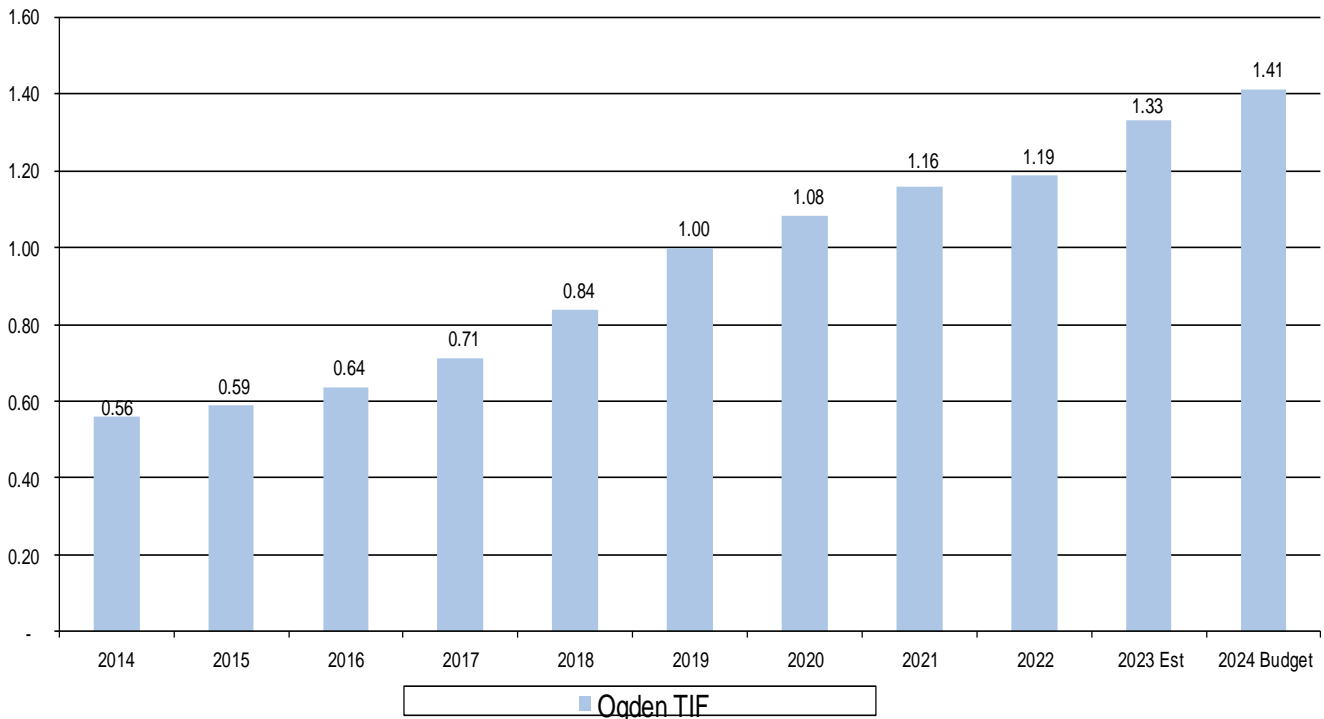


MAJOR REVENUE TRENDS

Ogden Avenue Tax Increment

The Ogden TIF was created in 2001. The value of the properties located within the district increased from \$29.3 million (2000 EAV) to \$50.4 million (2022 EAV). The Ogden TIF ends in 2024 with final tax dollars received in 2025. The Long-Range Plan includes a priority action item to extend this TIF up to 12 years to allow the fund balance that exists at the time of original expiration to be invested in redevelopment projects. The surplus of all increment generated during the extension period will be distributed to the taxing bodies.

OGDEN TIF DISTRICTS

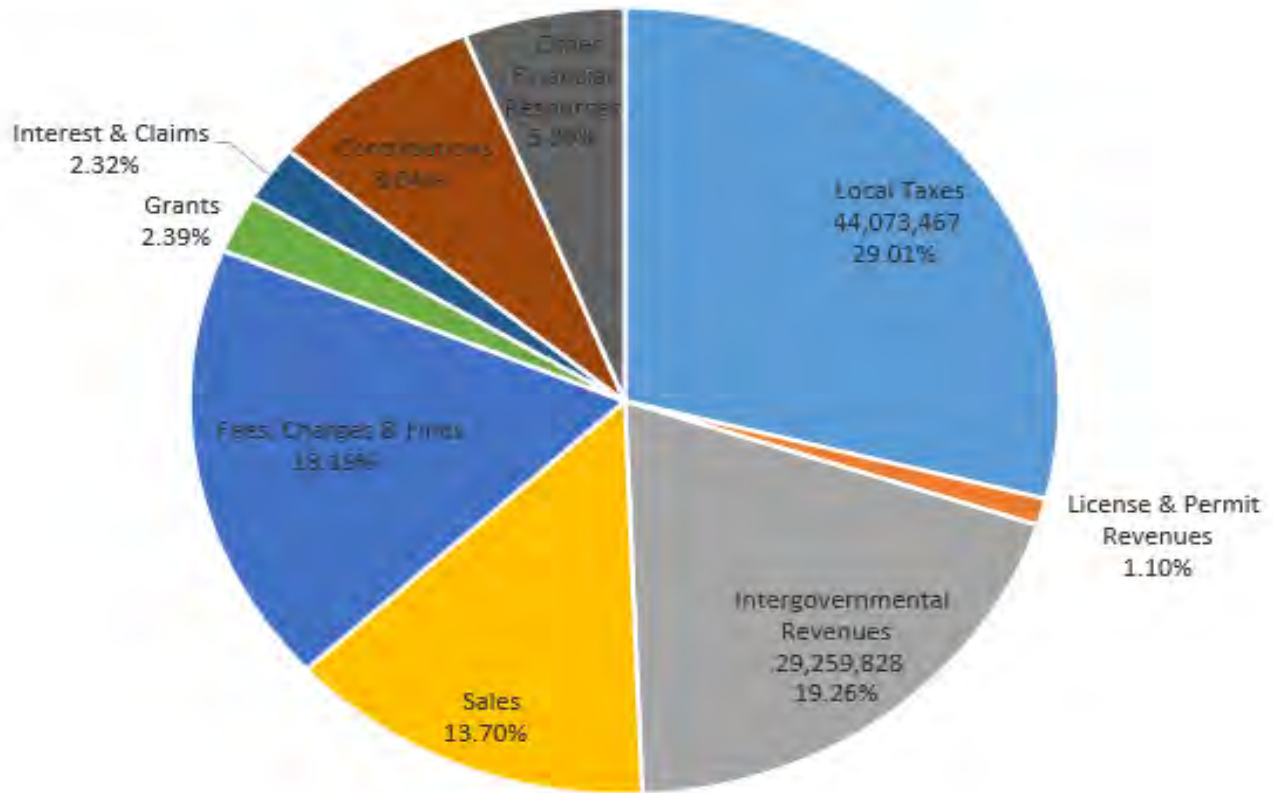


Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

REVENUE BY SOURCE

Revenues by Source - All Funds
2024 Budget



Top Ten Revenues

Revenue Source		% of Total Revenue	% of General Fund Revenue
1	SALE OF WATER	9.93%	N/A
2	SALES TAX	9.81%	23.49%
3	STATE INCOME TAX	5.00%	11.98%
4	HOME RULE SALES TAX	4.94%	N/A
5	STORMWATER UTILITY FEE	4.41%	N/A
6	LIBRARY CURRENT PROPERTY TAXES	4.07%	N/A
7	GENERAL FUND CURRENT PROPERTY TAXES	3.96%	9.49%
8	CONTRIBUTIONS BY VILLAGE, MEDICAL INS	3.82%	N/A
9	CURRENT PROPERTY TAXES-POLICE PENSION	3.39%	8.12%
10	EMPLOYER CONTRIBUTIONS-FIRE PENSION FUND	3.25%	N/A
TOTAL		52.57%	53.08%

CONSOLIDATED BUDGET SUMMARY

	General Fund	Enterprise Fund	Internal Service Fund	Special Revenue Fund	Capital Fund	Debt Service Fund	Trust Fund	Library Fund	Grand Total
Beginning Fund Balances	24,506,757	11,131,005	15,108,211	10,018,738	26,397,507	3,621,628	140,556,881	1,522,770	232,863,498
Revenues									
Local Taxes	27,422,312	-	-	1,560,000	8,711,524	200,000	-	6,179,631	44,073,467
Licenses & Permits	1,666,000	2,000	-	-	-	-	-	-	1,668,000
Intergovt. Revenue	26,010,000	46,875	-	3,002,953	-	-	-	200,000	29,259,828
Sales Revenue	-	18,435,691	2,382,500	-	-	-	-	2,000	20,820,191
Fees & Charges	7,530,000	7,122,683	12,933,551	-	8,640	-	-	45,000	27,639,874
Grants	100,000	1,986,687	-	-	1,471,932	-	-	74,114	3,632,733
Interest & Claims	700,000	185,000	155,000	200,000	300,000	-	1,945,000	40,000	3,525,000
Misc. & Contributions	-	75,000	-	-	20,000	-	12,116,922	5,000	12,216,922
TOTAL REVENUES	63,428,312	27,853,936	15,471,051	4,762,953	10,512,096	200,000	14,061,922	6,545,745	142,836,015
Other Financing Sources	-	-	20,000	-	1,250,000	5,159,683	2,300,000	374,850	9,104,533
TOTAL AVAILABLE RESOURCES	63,428,312	27,853,936	15,491,051	4,762,953	11,762,096	5,359,683	16,361,922	6,920,595	151,940,548
Expenditures									
Personnel Expenses	45,516,280	3,806,140	919,807	-	525,917	-	-	4,771,517	55,539,661
Supplies	1,072,228	10,596,666	1,061,220	352,250	50,000	-	100	148,025	13,280,488
Professional & Tech Services	4,845,582	1,206,420	727,490	43,800	237,580	-	323,715	368,926	7,753,513
Other Contractual Services	2,714,029	2,009,038	2,978,270	9,800	154,000	-	-	358,416	8,223,554
Claims, Grants, & Debt	7,305,536	4,221,240	9,163,414	2,776,000	82,490	3,434,683	14,705,000	6,700	41,695,063
Controlled Assets	307,766	1,120,300	633,750	1,940,000	5,130,000	-	-	70,000	9,201,816
Capital Assets	4,000	8,145,000	3,900,030	2,734,600	22,303,770	-	-	1,147,901	38,235,301
TOTAL EXPENDITURES	61,765,421	31,104,804	19,383,981	7,856,450	28,483,757	3,434,683	15,028,815	6,871,486	173,929,397
Other Financing Uses	1,250,000	1,071,440	497,229	84,413	2,609,683	-	-	374,850	5,887,615
TOTAL EXPENDITURES & OTHER USES	63,015,421	32,176,244	19,881,210	7,940,863	31,093,440	3,434,683	15,028,815	7,246,336	179,817,012
Ending Fund Balances	24,919,647	6,808,698	10,718,052	6,840,828	7,066,163	5,546,628	141,889,988	1,197,030	204,987,034

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

DEPARTMENT/FUND RELATIONSHIP

The following table lists the funds and the village departments used within each fund.

Percent of Expenditures Associated with Funds

DEPARTMENT	MAJOR FUNDS						NON MAJOR FUNDS		
	General Fund	Capital Fund	Major Buildings Fund	Water Fund	Stormwater Fund	Parking Fund	MFT Fund	Ogden TIF Fund	Washington & Curtiss TIF Fund
Village Clerk	100%								
Village Manager's Office	100%								
Legal	87%								
Building Services	5%	4%	91%						
Human Resources	3%								
Information Technology	60%								
Finance	11%	9%		7%	6%				
Public Works	14%	21%		34%	21%	1%	4%		
Community Development	70%							30%	
Police	89%					1%			
Fire	86%								
Taxi Fare/Social Services	100%								
Communications	100%								
Emergency Management	87%								
Library									

All Funds shown on pages 86 -87 except for the Washington & Curtiss TIF Fund are audited and included in our Annual Comprehensive Financial Report for 2023

DEPARTMENT/FUND RELATIONSHIP

Percent of Expenditures Associated with Funds

NON MAJOR FUNDS						INTERNAL SERVICE FUNDS				COMPONENT UNIT	
Foreign Fire Fund	Sales Tax Rebate Fund	Asset Forfeiture Fund	Debt Service Fund	Police Pension Fund	Fire Pension Fund	Equipment Replacement Fund	Fleet Fund	Risk Management Fund	Health Insurance Fund	Library Fund	Library Capital Fund
								13%			
								28%	69%		
						40%					
	3%		12%	26%	25%						
						1%	5%				
		10%									
1%						13%					
						13%					
										97%	3%

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

SOURCES AND USES BY FUND

The chart below shows the FY24 budgeted revenues and expenses by category and fund.

Sources By Fund, FY2024 Adopted Budget

		41	42	43	44
Fund #	Fund Description	41-Local Taxes	42-Licenses & Permits	43-Intergov'tal Revenues	44-Sales Revenues
100	General Fund	27,422,312	1,666,000	26,010,000	-
102	Motor Fuel Tax	-	-	2,002,953	-
109	Foreign Fire Insurance	150,000	-	-	-
110	Ogden TIF	1,410,000	-	-	-
111	Tax Rebate	-	-	1,000,000	-
112	Washington and Curtiss TIF	-	-	-	-
114	Asset Forfeiture	-	-	-	-
220	Capital Projects	8,711,524	-	-	-
223	Major Buildings	-	-	-	-
339	Capital Debt	200,000	-	-	-
443	Stormwater Utility	-	-	-	-
471	Parking	-	-	46,875	735,000
481	Water	-	2,000	-	17,700,691
530	Equipment Replacement	-	-	-	-
531	Fleet Services	-	-	-	56,500
562	Risk Management	-	-	-	-
563	Health Insurance	-	-	-	2,326,000
651	Police Pension	-	-	-	-
652	Fire Pension	-	-	-	-
653	OPEB Trust	-	-	-	-
805	Library	6,179,631	-	200,000	2,000
821	Library Bldg & Equip Replacement	-	-	-	-
	TOTAL	44,073,467	1,668,000	29,259,828	20,820,191

Uses by Fund, FY2024 Adopted Budget

		51	52	53	54
Fund #	Fund Description	51-Personnel Expenses	52-Supplies	53-Professional & Tech Services	54-Other Contr Srcvs
100	General Fund	45,516,280	1,072,228	4,845,582	2,714,029
102	Motor Fuel Tax	-	300,000	-	-
109	Foreign Fire Insurance	-	52,250	42,350	9,800
110	Ogden TIF	-	-	1,450	-
111	Tax Rebate	-	-	-	-
112	Washington and Curtiss TIF	-	-	-	-
114	Asset Forfeiture	-	-	-	-
220	Capital Projects	525,917	50,000	237,580	154,000
223	Major Buildings	-	-	-	-
339	Capital Debt	-	-	-	-
443	Stormwater Utility	1,333,586	105,250	123,005	925,850
471	Parking	223,261	10,513	71,550	170,590
481	Water	2,249,293	10,480,903	1,011,865	912,598
530	Equipment Replacement	-	-	-	-
531	Fleet Services	743,839	1,059,020	101,330	337,440
562	Risk Management	130,456	1,200	104,450	1,400,000
563	Health Insurance	45,512	1,000	521,710	1,240,830
651	Police Pension	-	100	146,070	-
652	Fire Pension	-	-	177,645	-
653	OPEB Trust	-	-	-	-
805	Library	4,771,517	148,025	368,926	358,416
821	Library Bldg & Equip Replacement	-	-	-	-
	TOTAL	55,539,661	13,280,488	7,753,513	8,223,554

The chart below shows the FY24 budgeted revenues and expenses by category and fund.

45	46	47	48	49		
45-Fees & Charges	46-Grants	47-Interest & Claims	48-Misc. & Contributions	49-Other Fin. Resources	TOTAL	Fund #
7,530,000	100,000	700,000	-	-	63,428,312	100
-	-	100,000	-	-	2,102,953	102
-	-	-	-	-	150,000	109
-	-	100,000	-	-	1,510,000	110
-	-	-	-	-	1,000,000	111
-	-	-	-	-	-	112
-	-	-	-	-	-	114
8,640	1,471,932	100,000	20,000	1,250,000	11,562,096	220
-	-	200,000	-	-	200,000	223
-	-	-	-	5,159,683	5,359,683	339
6,743,183	1,986,687	75,000	75,000	-	8,879,870	443
107,500	-	10,000	-	-	899,375	471
272,000	-	100,000	-	-	18,074,691	481
2,312,350	-	25,000	-	20,000	2,357,350	530
2,355,329	-	5,000	-	-	2,416,829	531
1,961,000	-	50,000	-	-	2,011,000	562
6,304,872	-	75,000	-	-	8,705,872	563
-	-	1,000,000	6,067,886	1,000,000	8,067,886	651
-	-	900,000	5,749,036	1,200,000	7,849,036	652
-	-	45,000	300,000	100,000	445,000	653
45,000	74,114	25,000	5,000	-	6,530,745	805
-	-	15,000	-	374,850	389,850	821
27,639,874	3,632,733	3,525,000	12,216,922	9,104,533	151,940,548	

56	57	58	59			
56-Claims, Grants, & Debt	57-Controlled Assets	58-Capital Assets	59-Other Financial Uses	TOTAL	Fund #	
7,305,536	307,766	4,000	1,250,000	63,015,421	100	
-	1,850,000	-	-	2,150,000	102	
26,000	-	219,600	-	350,000	109	
1,750,000	-	200,000	84,413	2,035,863	110	
1,000,000	-	-	-	1,000,000	111	
-	-	-	-	-	112	
-	90,000	2,315,000	-	2,405,000	114	
82,490	5,130,000	4,955,761	2,609,683	13,745,431	220	
-	-	17,348,009	-	17,348,009	223	
3,434,683	-	-	-	3,434,683	339	
2,287,653	400,700	7,070,000	-	12,246,044	443	
40,945	340,000	-	-	856,859	471	
1,892,642	379,600	1,075,000	1,071,440	19,073,341	481	
-	590,700	3,900,030	-	4,490,730	530	
45,746	43,050	-	116,826	2,447,251	531	
2,150,000	-	-	-	3,786,106	562	
6,967,668	-	-	380,403	9,157,123	563	
7,530,000	-	-	-	7,676,170	651	
7,175,000	-	-	-	7,352,645	652	
-	-	-	-	-	653	
6,700	70,000	964,000	374,850	7,062,435	805	
-	-	183,901	-	183,901	821	
41,695,063	9,201,816	38,235,301	5,887,615	179,817,012		

SOURCES AND USES BY FUND

Revenue Sources by Fund, FY2024 Adopted Budget

Fund #	Fund Description	FY 2022 Actual Total	FY 2023 Budget Total	FY 2023 Est. Actual Total	FY 2024 Budget Total
100	General Fund	62,505,833	58,384,095	61,728,982	63,428,312
102	Motor Fuel Tax	3,128,775	1,908,000	2,191,869	2,102,953
107	CBD-TIF	-	-	-	-
109	Foreign Fire Insurance	152,139	140,000	140,000	150,000
110	Ogden TIF	1,195,923	1,340,000	1,455,000	1,510,000
111	Tax Rebate	1,125,884	1,325,500	1,325,500	1,000,000
112	Washington and Curtiss TIF	-	-	-	-
114	Asset Forfeiture	408,659	-	171,000	-
220	Capital Projects	9,568,925	8,040,164	13,039,683	11,562,096
223	Major Buildings	47,303,404	565,000	1,250,000	200,000
226	Real Estate	-	-	-	-
338	CBD-TIF Debt Service	-	-	-	-
339	Stormwater/Facilities Debt	2,331,230	4,486,053	6,236,053	5,359,683
443	Stormwater Utility	5,670,369	6,335,167	6,570,167	8,879,870
471	Parking	928,914	828,403	894,722	899,375
481	Water	16,269,874	19,240,073	17,306,073	18,074,691
530	Equipment Replacement	4,735,515	2,290,000	2,290,000	2,357,350
531	Fleet Services	2,900,565	2,343,428	2,368,228	2,416,829
553	OPEB Trust	-	-	-	-
562	Risk Management	3,711,040	1,865,000	1,900,000	2,011,000
563	Health Insurance	7,913,050	8,788,493	8,750,618	8,705,872
651	Police Pension	(478,906)	7,736,830	10,902,216	8,067,886
652	Fire Pension	(5,434,946)	7,092,226	11,152,807	7,849,036
653	OPEB Trust	14,728	445,000	445,000	445,000
805	Library	6,336,453	6,161,277	6,274,477	6,530,745
821	Library Bldg & Equip Replacement	509,932	377,500	382,500	389,850
	Total	170,797,359	139,692,209	156,774,895	151,940,548

Uses by Fund, FY2023 Adopted Budget

Fund #	Fund Description	FY 2022 Actual Total	FY 2023 Budget Total	FY 2023 Est. Actual Total	FY 2024 Budget Total
100	General Fund	60,644,482	57,968,989	60,656,410	63,015,421
102	Motor Fuel Tax	2,565,355	3,478,836	3,538,420	2,150,000
107	CBD-TIF	-	-	-	-
109	Foreign Fire Insurance	85,131	300,000	297,050	350,000
110	Ogden TIF	943,408	2,617,913	227,649	2,035,863
111	Tax Rebate	1,125,884	1,325,500	1,325,500	1,000,000
112	Washington and Curtiss TIF	-	-	-	-
114	Asset Forfeiture	345,458	2,300,000	125,000	2,405,000
220	Capital Projects	15,442,295	12,464,253	10,169,702	13,745,431
223	Major Buildings	7,795,040	43,687,800	35,873,012	17,348,009
226	Real Estate	-	-	-	-
338	CBD-TIF Debt Service	-	-	-	-
339	Capital Debt	1,831,230	3,114,425	3,114,425	3,434,683
443	Stormwater Utility	3,937,169	8,449,398	8,442,357	12,246,044
471	Parking	1,148,293	526,441	520,122	856,859
481	Water	15,688,728	22,942,061	22,135,451	19,073,341
530	Equipment Replacement	1,899,074	4,644,521	2,772,568	4,490,730
531	Fleet Services	1,886,152	2,406,564	2,354,988	2,447,251
553	OPEB Trust	-	-	-	-
562	Risk Management	2,189,216	3,393,394	2,719,896	3,786,106
563	Health Insurance	7,845,275	9,050,683	8,491,599	9,157,123
651	Police Pension	6,471,731	7,217,400	6,997,958	7,676,170
652	Fire Pension	5,997,164	6,649,000	6,602,117	7,352,645
653	OPEB Trust	-	-	-	-
805	Library	6,495,453	6,758,310	6,503,396	7,062,435
821	Library Bldg & Equip Replacement	384,071	611,900	611,900	183,901
	Total	144,720,608	199,907,388	183,479,520	179,817,012

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

ALL FUNDS SUMMARY

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<u>Revenue</u>				
Local Taxes	42,858,448	42,125,994	43,127,994	44,073,467
License & Permit Revenues	2,431,622	1,456,550	1,474,000	1,668,000
Intergovernmental Revenues	29,381,926	26,302,375	28,683,328	29,259,828
Sales	19,383,750	20,121,601	20,048,534	20,820,191
Fees, Charges & Fines	30,646,825	26,402,079	26,691,877	27,639,874
Grants	2,886,526	150,301	215,801	3,632,733
Interest & Claims	2,529,311	3,030,700	4,979,416	3,525,000
Contributions	11,880,375	11,329,056	11,630,873	12,216,922
Other Financial Resources	28,798,577	8,773,553	19,923,072	9,104,533
TOTAL REVENUES	170,797,359	139,692,209	156,774,895	151,940,548
<u>Expenses</u>				
Personnel	48,853,668	51,882,861	52,683,782	55,539,661
Supplies	11,615,647	12,729,797	12,617,544	13,280,488
Professional Services	4,741,175	6,187,034	6,005,624	7,753,513
Other Contractual Services	5,884,123	7,377,138	7,440,831	8,223,554
Claims, Grants, & Debt	36,620,022	40,752,394	36,733,319	41,695,063
Controlled Assets	7,389,905	7,776,156	7,507,271	9,201,816
Capital Assets	13,912,195	66,895,374	48,034,995	38,235,301
Other Financial Uses	15,703,872	6,306,635	12,456,154	5,887,615
TOTAL EXPENDITURES	144,720,608	199,907,388	183,479,520	179,817,012
CHANGE IN FUND BALANCE	26,076,751	(60,215,179)	(26,704,625)	(27,876,464)

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

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FUND SUMMARIES

OVERVIEW

The Village of Downers Grove uses fund accounting, which means that the budget and all related revenues and expenditures are organized in funds that appropriately reflect the purpose and use. Each fund is considered a separate accounting entity. The Village Council adopts an annual budget for each fund, which means that there is a separate allocation in each fund for assets, liabilities, fund equity, revenues and expenditures (expenses).

Funds are classified in the following way:

- General: The main operating fund of the Village
- Special Revenue: A fund used to account for the proceeds of specific revenue that are legally restricted for expenditures for specific uses
- Capital: Funds used to account for the acquisition or addition of fixed assets with an estimated useful life of greater than one year
- Debt Service: A fund established to account for the accumulation of funds and payment of principal and interest on long-term debt
- Enterprise: A fund that is used to account for operations that are financed and operated in a manner similar to private business enterprises
- Internal Service: A fund used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis
- Trust and Agency: A fund used to account for assets held by the Village in a trustee capacity
- Component Unit: Legally separate organization for which the elected officials of the primary government are financially accountable

The budget for all funds listed below is found in this section.

Fund Name	Type
General Fund	General
Motor Fuel Tax	Special Revenue
Foreign Fire Insurance	Special Revenue
Ogden Ave TIF	Special Revenue
Tax Rebate	Special Revenue
Washington and Curtiss TIF	Special Revenue
Asset Forfeiture	Special Revenue
Capital Projects	Capital
Major Buildings	Capital
Debt Service	Debt Service
Stormwater	Enterprise
Parking	Enterprise
Water	Enterprise
Equipment Replacement	Internal Service
Fleet Services	Internal Service
Risk Management	Internal Service
Health Insurance	Internal Service
Police Pension	Trust & Agency
Fire Pension	Trust & Agency
OPEB Trust	Trust & Agency
Library	Component Unit
Library Capital Replacement	Component Unit

GENERAL FUND

Fund Type: Governmental
Fund Number: 100

The principal operating fund of the Village, accounting for most of the services provided by the Village

Description- The General Fund is the main operating fund for the Village, accounting for most Village services including Police, Fire, Public Works, Community Development, and other administrative and community service departments. The fund is also the repository for most general tax revenues including Property, Sales, Utility, Village distribution of the State Income Tax, as well as some other fees and charges.

Recent History and Trends- The FY24 Budget is prepared pursuant to the Long-Range Plan. The development of the Long-Range Plan took place during multiple public meetings during the summer of 2023. The Village Council, staff and the public participated in these meetings.

Total revenues and expenses are projected to be aligned in FY23 and FY24.

Long-Range Plan Solutions and Strategies:

- Continue to implement cost-control measures.
- Monitor state budget actions that could impact the Village and work to protect municipal revenues.
- Continue to reduce reliance on state-shared revenues.
- Maintain reserve balances at the recommended level.
- Create a Public Safety Pension Stabilization Reserve to help smooth the impact on property tax payers of the cost of required annual contributions to the Police and Fire Pension Funds.
- Continue to pay for increases in the required contributions to public safety pensions through a combination of increasing the property tax levy for pensions and increasing contributions to the Public Safety Pension Stabilization Reserve.
- Consider increasing the property tax levy for operations as necessary.

FY24 Budget Considerations-

- The General Fund is budgeted to be sustainable with revenues of \$63.4 million and expenses of \$63.0 million. The ending fund balance is budgeted to increase by just over \$400,000 to \$24.9 million, approximately 40% of annual expenses, an amount consistent with S&P's guidelines to maintain the Village's AAA bond rating. This budgeted increase in fund balance reflects a \$300,000 addition to the Public Safety Pension Stabilization assignment with the remainder left in the General Fund to maintain the required fund balance percentage.
- There is no increase in the property tax levy in the proposed FY24 budget to fund Village operations.
- The Budget includes a \$608,000 increase in contributions for police and fire safety pensions. This increase is shown as a \$415,000 increase in the levy for police and fire pensions and the use of \$193,000 from the Public Safety Pension Stabilization assignment created in 2023.
- The proposed budget includes \$595,000 in funding for the Downers Grove Economic Development Corporation and \$416,000 in funding for Downtown Management Corporation. These amounts are consistent with the budgets that were prepared by the organizations. Both of these partner organizations will be requesting funding from the Village to support their operations.
- The budget includes \$1.0 million for consulting fees related to the Priority Action items identified in the Long-Range Plan for 2023 - 2025.
- The budget includes funding in the General Fund for the following additional positions:
 - 1 FTE — Administrative Specialist in the Clerk's Office
 - 1 FTE — Environmental Sustainability Coordinator
 - 1 FTE — Administrative position in the Fire Department
 - 1 FTE — Engineering Technician in Public Works
 - 0.25 FTE — increase in Building Services Manager from 0.75 FTE to full-time

The Village's total staffing is 309.5 FTE.

GENERAL FUND

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Fund Balance	21,572,834	23,434,185	23,434,185	24,506,757	24,919,647	26,375,920
3	Revenue						
4	Local Taxes	27,314,996	26,573,307	27,125,307	27,422,312	28,061,674	28,498,360
5	License & Permit Revenues	2,431,499	1,456,050	1,470,000	1,666,000	1,576,050	1,711,050
6	Intergovernmental Revenues	25,996,084	22,900,000	25,108,000	26,010,000	25,920,000	26,020,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	7,270,388	7,145,238	7,200,525	7,530,000	7,771,800	8,027,425
9	Grants	96,516	59,500	125,000	100,000	100,000	100,000
10	Interest & Claims	586,536	250,000	700,000	700,000	600,000	500,000
11	Contributions	-	-	150	-	-	-
12	Other Financial Resources	(1,190,185)	-	-	-	-	-
13	Total Revenue	62,505,833	58,384,095	61,728,982	63,428,312	64,029,524	64,856,835
14	Expenses						
15	Personnel	41,473,972	42,448,245	43,422,215	45,516,280	46,886,647	48,292,594
16	Supplies	752,968	990,094	1,023,608	1,072,228	1,085,826	1,098,360
17	Professional Services	2,684,952	3,565,807	3,355,258	4,845,582	4,064,894	4,057,850
18	Other Contractual Services	1,895,332	2,408,838	2,396,835	2,714,029	2,708,187	2,888,974
19	Claims, Grants, & Debt	11,660,194	6,979,177	6,919,162	7,305,536	7,574,883	7,609,798
20	Controlled Assets	85,963	201,200	181,740	307,766	248,816	231,025
21	Capital Assets	-	4,000	4,000	4,000	4,000	4,000
22	Other Financial Uses	2,091,102	1,371,628	3,353,592	1,250,000	-	200,000
23	Total Expenses	60,644,482	57,968,989	60,656,410	63,015,421	62,573,252	64,382,601
25	Net Change	1,861,351	415,106	1,072,572	412,891	1,456,272	474,234
26	Ending Fund Balance	23,434,185	23,849,291	24,506,757	24,919,647	26,375,920	26,850,153

Noteworthy Changes from 2023 and Other Explanations

- Overall, 2023 Revenues performed better than budget due to continued growth in the economy.
- Local Taxes (row 4) includes Property Taxes, Home Rule Sales Tax and Food & Beverage Tax.
- Licenses & Permits (row 5) are cyclical.
- Intergovernmental Revenues (row 6) includes Sales Tax and Income Tax which are expected to increase about 3.5% in 2024.
- Fees, Charges & Fines (row 8) include ambulance billing.
- Other Financial Resources (row 12) in 2022 is due to mark to market adjustments on investments.
- Personnel (row 15) accounts for 72% of General Fund expenses.
- Supplies (row 16) are about 5% higher than the prior year as due to increasing inflation.
- Professional Services (row 17) includes costs related to Du-Comm, Crossing Guard services, body worn cameras and the automated license plate reader camera system. In 2024 \$1.0 M is budgeted for consulting fees related to the Comprehensive Plan Update and the Priority Action Items identified in the Long-Range Plan.
- Contractual Services (row 18) includes costs for street sweeping, tree planting, removal and pruning; pest eradication, debris hauling, computer maintenance, utility costs, traffic signal maintenance and snow removal. In 2024 \$200k was budgeted for cleaning & maintenance for the Downtown area.
- Claims, Grants & Debt (row 19) reflects costs for equipment, fleet maintenance and risk.
- Other Financial Uses (row 22) in 2023 is for transfers to the Debt Service Fund (\$1.6M) for future debt payments (\$1.4M was budgeted and an additional \$232k will be transferred due to strong revenue performance) and transfers to the Capital Fund (\$1.8). In 2024 this amount (\$1.3M) is a transfer to the Capital Fund for increased capital spending in the Downtown area per the Long-Range Plan. In 2026 this amount reflect transfers to the debt service fund for identified funding sources for the Civic Center Facility.
- Net Change (row 25) reflects a \$300k addition to the Public Safety Pension Stabilization Reserve with the remainder left in the General Fund to maintain the required fund balance percentage.
- Ending Fund Balance (row 26) includes \$607,240 budgeted to be assigned for Public Safety Pension Stabilization.

See the following pages for additional information on revenues.

GENERAL FUND REVENUE SOURCES

The table below shows the top sources of revenue for the General Fund. In FY24, these sources account for about 88% of all revenue budgeted in the General Fund.

RANK	SOURCE	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2023 Estimate	FY 2024 Adopted
1	Sales Tax	\$ 13,692,120	\$ 14,094,782	\$ 13,000,000	\$ 14,000,000	\$ 14,900,000
2	Property Taxes - Pensions	\$ 8,843,974	\$ 9,891,608	\$ 9,479,056	\$ 9,479,056	\$ 9,894,162
3	State Income Tax	\$ 6,465,423	\$ 8,187,613	\$ 6,800,000	\$ 7,500,000	\$ 7,600,000
4	Property Taxes - Operations	\$ 6,082,116	\$ 6,043,596	\$ 6,437,251	\$ 6,437,251	\$ 6,022,145
5	Ambulance Fees	\$ 3,728,131	\$ 3,807,339	\$ 3,700,000	\$ 4,100,000	\$ 4,250,000
6	Food & Beverage Tax	\$ 3,031,616	\$ 3,555,282	\$ 3,400,000	\$ 3,700,000	\$ 3,800,000
7	Utility Taxes	\$ 3,649,728	\$ 3,578,246	\$ 3,345,000	\$ 3,266,000	\$ 3,330,000
8	Home Rule Sales Tax	\$ 2,189,456	\$ 2,291,178	\$ 2,250,000	\$ 2,400,000	\$ 2,500,000
9	State Shared Local Use Tax	\$ 1,893,831	\$ 2,036,418	\$ 1,600,000	\$ 2,100,000	\$ 2,200,000
10	Building Related Permits	\$ 1,104,156	\$ 1,892,567	\$ 1,000,100	\$ 1,000,000	\$ 1,175,000
SUB-TOTAL		\$ 50,680,551	\$ 55,378,629	\$ 51,011,407	\$ 53,982,307	\$ 55,671,307
ALL OTHER TOTAL		\$ 6,473,517	\$ 7,127,204	\$ 7,372,688	\$ 7,746,675	\$ 7,757,005
TOTAL GENERAL FUND REVENUES		\$ 57,154,068	\$ 62,505,833	\$ 58,384,095	\$ 61,728,982	\$ 63,428,312

Sales Tax- Imposed on a seller's receipts for the sale of tangible personal property for use or consumption. Sales tax on general merchandise is 8.00%, broken down as follows:

State of Illinois	5.00%
Village of Downers Grove	1.00%
DuPage County	0.25%
Regional Trans. Authority	0.75%
Downers Grove Home Rule*	1.00%
Total Current Tax Rate	8.00%

* Downers Grove Home Rule Sales Tax Distribution = 0.75% to Capital Projects, and 0.25% to the General Fund

Qualifying food, drugs and medical appliance sales tax is 1.75%. The Village receives 1% of this amount. These revenues are typically earmarked for the funding of the day-to-day operations of the Village. Sales tax was impacted in 2020 due to the economic impact of the coronavirus pandemic and has since recovered. In addition the Village the State of Illinois enacted the "Leveling the Playing Field for Illinois Retailers Act" effective January 1, 2021 which increased the Villages sales tax revenue from on-line purchases made by Village residents.

Property Tax- Taxes that an owner of real estate or other property pays on the value of their own property. The local townships (Downers Grove, Lisle, York and Milton) perform an appraisal of the monetary value of the property, and a tax is assessed in proportion to that value. The Village's property tax revenue is divided into the following categories: general property taxes (operations) and police and fire pensions for a total of \$15,916,000 in 2023. The budget for FY2024 is the same as 2023.

State Income Tax- Taxes imposed on the privilege of earning or receiving income as a resident of the state of Illinois. Local government entities receive a portion of the net collections of all income tax received. The amount that each municipality receives is based on its population in proportion to the population of the entire state of Illinois. In 2023, the Village of Downers Grove will receive approximately \$7.5 million in revenue from state income taxes. In 2024 the Village forecasts a revenue stream of approximately \$7.6 million to be generated from state income taxes.

Utility Tax- Utility taxes are comprised of the Natural Gas Use Tax, the Electricity Tax and the Telecommunications Tax. The Natural Gas Use Tax is a fee charged to residents and businesses for the purchase of natural gas. The Electricity Tax is paid by incorporated residents for the use of electricity on their properties. The Telecommunications Tax is imposed on gross charges for all intra-state and interstate messages. This tax includes charges for land line phones, cellular phones, internet and pagers. It is anticipated the Village will receive approximately \$3.3 million in utility taxes in FY23 and in 2024.

Food & Beverage Tax- The tax was implemented in 2018 originally for 1% and was increased to 1.5% in 2021. This tax applies to the purchase price of prepared foods and non-alcoholic and alcoholic beverages for immediate consumption, as well as packaged alcohol sales. This tax was implemented in 2018. It is anticipated the Village will receive approximately \$3.7 million in food & beverage taxes in FY23 and \$3.8 million in 2024.

GENERAL FUND REVENUE SUMMARY

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2023 Estimate	FY 2024 Adopted
Property Taxes	6,082,116	6,043,596	6,437,251	6,437,251	6,022,145
Property Taxes - Police & Fire Pension	8,843,974	9,891,608	9,479,056	9,479,056	9,894,162
Property Taxes - Downtown SSA	238,935	400,029	400,000	400,000	416,005
Property Taxes - Fairview Fire SSA	108,342	120,608	112,000	112,000	120,000
Property Taxes - Twp Road & Bridge	500,181	526,037	500,000	500,000	510,000
Home Rule Sales Tax	2,189,456	2,291,178	2,250,000	2,400,000	2,500,000
Hotel Use Tax	627,230	830,904	600,000	756,000	755,000
Municipal Gas Use Tax	458,109	484,313	475,000	450,000	480,000
Electricity Tax	1,709,045	1,695,759	1,670,000	1,616,000	1,700,000
Telecommunications Tax	1,482,574	1,398,174	1,200,000	1,200,000	1,150,000
Food and Beverage Tax	3,031,616	3,555,282	3,400,000	3,700,000	3,800,000
Other Local Taxes	72,555	77,507	50,000	75,000	75,000
41 Subtotal Local Taxes	25,344,133	27,314,995	26,573,307	27,125,307	27,422,312
Building Related Permits	1,104,156	1,892,567	1,000,100	1,000,000	1,175,000
Alcohol Beverage License	336,041	360,694	320,000	320,000	330,000
Professional & Occupational Licenses	13,593	13,330	11,050	10,000	11,000
Other Licenses and Permits	132,861	164,910	124,900	140,000	150,000
42 Subtotal Licenses & Permits	1,586,651	2,431,501	1,456,050	1,470,000	1,666,000
Sales Tax ⁽¹⁾	13,692,120	14,094,782	13,000,000	14,000,000	14,900,000
State Income Tax	6,465,423	8,187,613	6,800,000	7,500,000	7,600,000
Personal Property Replacement Tax	781,112	1,582,949	1,400,000	1,400,000	1,200,000
State Shared Local Use Tax	1,893,831	2,036,418	1,600,000	2,100,000	2,200,000
Other State Shared Revenues	88,764	94,322	100,000	108,000	110,000
43 Subtotal Intergovernmental Revenues	22,921,250	25,996,084	22,900,000	25,108,000	26,010,000
44 All Sales Revenue	-	-	-	-	-
Ambulance Fees - Residents	2,759,455	2,766,172	2,700,000	3,100,000	3,200,000
Ambulance Fees - Non-Residents	968,676	1,041,167	1,000,000	1,000,000	1,050,000
Plan Review & Inspection Fees	283,327	349,776	300,000	250,000	300,000
Administrative Fees	56,000	78,200	60,000	100,000	100,000
Fines	176,779	165,706	95,000	175,000	180,000
Cable Franchise Fees	865,708	876,945	865,000	865,000	900,000
Cellular Equipment Rental Fees	1,210,554	977,153	1,339,713	925,000	950,000
Other Fees, Charges & Fines	958,611	1,014,969	785,525	785,525	850,000
45 Subtotal Fees, Charges & Fines	7,279,110	7,270,088	7,145,238	7,200,525	7,530,000
46 All Grants	102,199	96,516	59,500	125,000	100,000
47 All Interest and Claims	272,436	586,536	250,000	700,000	700,000
48 All Donations and Contributions	-	-	-	150	-
49 Other Financial Resources	(351,711)	(1,189,887)	-	-	-
Total General Fund Revenues	57,154,068	62,505,833	58,384,095	61,728,982	63,428,312

(1) Does not include sales tax revenue that is expended as a result of sales tax reimbursement agreements

MOTOR FUEL TAX FUND

Fund Type: Special Revenue Fund
Fund Number: 102

*Accounts for all financial activity
related to the Motor Fuel Tax (MFT)
received from the state*

Description- The Motor Fuel Tax (MFT) Fund is a state-required funding mechanism for the receipt and use of state revenues for roadway maintenance and construction purposes. MFT revenues are distributed by the State of Illinois from state-wide taxes on gas and diesel fuel. These revenues are distributed to municipalities based on the ratio of the municipality's population to the population of the state. Revenue projections are based on information provided by the Illinois Municipal League. Expense projections are based on planned roadway maintenance activities that meet the requirements of Motor Fuel Tax receipts as defined by state statutes.

Recent History and Trends- In 2019 the state passed legislation to increase the state's MFT by 19 cents per gallon on gasoline. The Village received \$3.2 million between 2020 and 2022 in Rebuild Illinois funds. Final spending of these funds were in 2023 with the primary focus on the Roadway Maintenance projects. In 2023 the Village received \$103,000 from the High Growth Cities program, which is anticipated in 2024 also.

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Fund Balance	3,307,171	3,870,591	3,870,591	2,524,040	2,476,993	2,201,993
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	1,986,969	1,900,000	2,002,953	2,002,953	1,900,000	1,900,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	1,073,509	-	-	-	-	-
10	Interest & Claims	68,297	8,000	188,916	100,000	75,000	75,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	3,128,775	1,908,000	2,191,869	2,102,953	1,975,000	1,975,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	301,613	300,000	300,000	300,000	300,000	300,000
17	Professional Services	15,966	65,000	65,000	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	2,247,776	3,113,836	3,173,420	1,850,000	1,950,000	1,800,000
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	2,565,355	3,478,836	3,538,420	2,150,000	2,250,000	2,100,000
24	Net Change	563,420	(1,570,836)	(1,346,551)	(47,047)	(275,000)	(125,000)
25	Ending Fund Balance	3,870,591	2,299,755	2,524,040	2,476,993	2,201,993	2,076,993

Noteworthy Changes from 2023 and Other Explanations

- Intergovernmental Revenues (row 6) are MFT receipts from the state and the High Growth Cities funding.
- Grants (row 9) are funds from the Rebuild Illinois Capital Plan which will be spent by the end of 2023.
- Supplies (line 16) is for salt.
- Controlled Assets (row 20) are expenditures on Roadway Maintenance.

MOTOR FUEL TAX FUND

FUND 102 - Motor Fuel Tax Fund		
ST-004	Roadway Maintenance Program	1,850,000
Sub Totals:		1,850,000



FOREIGN FIRE INSURANCE FUND

Fund Type: Special Revenue Fund
Fund Number: 109

*Accounts for all financial activity
related to funds provided by the state
of Illinois for Foreign Fire Insurance*

Description- This fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department see fit to compensate for what is not provided for by the municipality. The Village Council is required to adopt this budget and appropriate these funds. Additionally, these expenditures must be audited as part of the Municipal Audit.

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Fund Balance	303,191	370,199	370,199	213,149	13,149	18,849
3	Revenue						
4	Local Taxes	152,139	140,000	140,000	150,000	150,000	150,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	152,139	140,000	140,000	150,000	150,000	150,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	12,696	52,250	32,250	52,250	54,000	55,000
17	Professional Services	19,087	42,350	15,000	42,350	44,500	44,500
18	Other Contractual Services	7,088	9,800	9,800	9,800	9,800	9,800
19	Claims, Grants, & Debt	17,291	26,000	-	26,000	26,000	26,000
20	Controlled Assets	28,968	-	80,000	-	-	-
21	Capital Assets	-	169,600	160,000	219,600	10,000	10,000
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	85,131	300,000	297,050	350,000	144,300	145,300
24	Net Change	67,008	(160,000)	(157,050)	(200,000)	5,700	4,700
25	Ending Fund Balance	370,199	210,199	213,149	13,149	18,849	23,549

Noteworthy Changes from 2023 and Other Explanations

- Local Taxes (row 4) reflects the cash received from the state.
- Supplies (row 16) reflects expenditures for supplies for all four fire stations.
- Professional Services (row 17) primarily includes education costs and wellness expenses for firefighters.
- Claims, Grants & Debt (row 19) is for equipment for fire department, training aids, gear washers, and physical fitness equipment.
- Capital Assets (row 21) in 2023 is for a roof training prop for the training station at Fire Station #1. The kitchen remodel at Fire Station #3, originally budgeted in 2023 was moved to 2024.



OGDEN AVENUE TIF FUND

Fund Type: Special Revenue Fund

Fund Number: 110

*Accounts for all financial activity
related to the Ogden TIF*

Description- The Ogden Avenue TIF Fund exists to account for all financial activity related to the Ogden Avenue Tax Increment Financing District, which is defined by a designated boundary along Ogden Avenue from Stonewall Avenue on the west to Cumnor Avenue on the East. TIF revenues are provided through the collection of property taxes, or TIF increment, created from the increasing value of property within the district. The revenues are used to facilitate redevelopment along the corridor in accordance with applicable Illinois TIF statutes. The TIF was created in 2001. and ends in 2024 with final tax dollars received in 2025.

Recent History and Trends- The value of all of the properties located within the district has increased from \$29.3 million (2000 EAV) to \$50.4 million (2022 EAV).

In 2016, the Village entered into an agreement with 1815 Ogden LLC to develop a Packey Webb Ford dealership on the south side of Ogden between Lee and Stonewall. Under this agreement the Village reimbursed the Developer \$5 million for extraordinary redevelopment expenses from Ogden TIF increment.

In 2017, the Village entered into an agreement with Vequity Downers Ogden GP to develop the corner of Main Street and Ogden Avenue with three retail /commercial buildings. Under this agreement the Village reimbursed the Developer \$850,000.

In 2019, the Village entered into an agreement with the Downers Grove Township to reimburse them \$275,000 for costs to redevelop the vacant property at the northeast corner of Saratoga Avenue and Sherman Street, immediately west of the building at 4340 Prince Street with a 6,000 square foot building housing a food pantry and other Township functions.

In 2020, the Village entered into an agreement with the Developer 1111 Ogden, LLC to construct a 9,000 square foot multi-tenant retail building at 1111 Ogden Avenue to reimburse the Developer in an amount not to exceed \$850,000. This project was completed in 2022.

In 2023, the Long-Range Plan includes a Priority Action Item to extend this TIF for up to 12 years to allow the fund balance that exists at the time of original expiration to be invested in redevelopment projects. Targeted projects include attraction of new auto dealerships, expansion of existing auto dealerships and attraction of new restaurants and retailers.

Updated Ogden Avenue TIF Closeout Plan

The Ogden Avenue TIF ends in 2024 with final tax dollars received in 2025. The Long-Range Plan includes a Priority Action Item to extend this TIF for up to 12 years to allow the fund balance that exists at the time of original expiration to be invested in redevelopment projects. The following goals have been identified in closing out this TIF:

- Maximize the use of TIF revenue
- Complete the Planned Pedestrian Safety Improvements (Downers Grove North High School)
- Facilitate Redevelopment that Generates Sales Tax and Food & Beverage Tax by Reimbursing Developers for TIF Eligible Expenses:
 - > Budget \$1.75M for Reimbursement Payments
 - > Use a Combination of Fund Balance (Cash on Hand) and On-Going Tax Increment Revenue
 - > Facilitate these Redevelopment Agreements
 - > Prioritize Potential Redevelopment Sites
 - > Connect Potential Developments/Developers to Redevelopment Sites
- Review Status and Performance Quarterly
- Declare surplus of all increment generated during the extension period and distribute funds to taxing bodies

OGDEN AVENUE TIF FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	3,229,523	3,482,038	3,482,038	4,709,389	4,183,526	3,912,553
3	Revenue						
4	Local Taxes	1,185,990	1,330,000	1,330,000	1,410,000	1,490,000	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	41,074	10,000	125,000	100,000	75,000	10,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	(31,142)	-	-	-	-	-
13	Total Revenue	1,195,923	1,340,000	1,455,000	1,510,000	1,565,000	10,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	1,500	1,500	3,500	1,450	1,560	1,560
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	850,000	2,410,000	-	1,750,000	1,750,000	1,750,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	7,500	122,000	139,736	200,000	-	-
22	Other Financial Uses	84,408	84,413	84,413	84,413	84,413	84,413
23	Total Expenses	943,408	2,617,913	227,649	2,035,863	1,835,973	1,835,973
24	Net Change	252,515	(1,277,913)	1,227,351	(525,863)	(270,973)	(1,825,973)
25	Ending Fund Balance	3,482,038	2,204,125	4,709,389	4,183,526	3,912,553	2,086,580

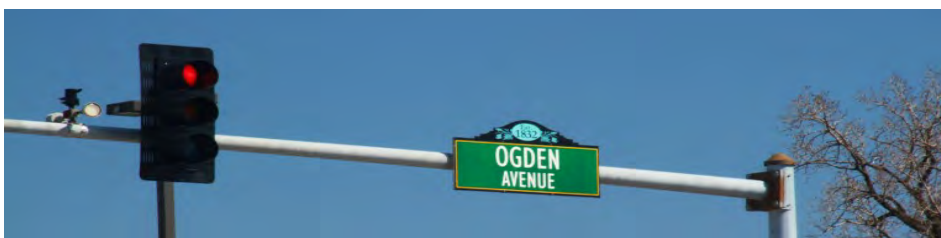
Noteworthy Changes from 2023 and Other Explanations

- Local Taxes (row 4) reflects TIF increment.
- Professional Services (row 17) includes audit fees.
- Claims, Grants, & Debt (row 19) includes economic development incentives for current and future redevelopment agreements.
- Capital Assets (row 21) reflects costs for CIP.

FUND 110 OGDEN AVENUE TIF

TR-033	Pedestrian Safety Enhancements	200,000
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- Other Financial Uses (row 22) is primarily for economic development costs related to the Ogden TIF.



TAX REBATE FUND

Fund Type: Special Revenue Fund
Fund Number: 111

Accounts for all financial activity
related to the Village's tax rebate
agreements

Description- As part of the Village's economic development efforts, the Village has entered into tax rebate agreements with local businesses. These agreements assist in the attraction and retention of retail businesses. Each of the agreements includes performance standards that must be met prior to the payment of any tax rebate.

Recent History and Trends- Current Tax Rebate Agreements include: Castle: Mazda, Hyundai, Volkswagen and Genesis, Zeigler Auto Group, Packey Webb Ford and Steinhafels.

TAX REBATE FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	-	-	-	-	-	-
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	1,125,884	1,325,500	1,325,500	1,000,000	1,100,000	1,200,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	1,125,884	1,325,500	1,325,500	1,000,000	1,100,000	1,200,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	1,125,884	1,325,500	1,325,500	1,000,000	1,100,000	1,200,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	1,125,884	1,325,500	1,325,500	1,000,000	1,100,000	1,200,000
24	Net Change	-	-	-	-	-	-

Noteworthy Changes from 2023 and Other Explanations

- Intergovernmental Revenues (row 6) reflects a transfer from the General Fund and Capital fund for taxes to be rebated.
- Claims, Grants, & Debt (row 19) reflects payments to businesses receiving rebates.

WASHINGTON AND CURTISS TIF FUND

Fund Type: Special Revenue Fund
Fund Number: 112

Accounts for all financial activity
related to the Washington and
Curtiss TIF

Description– The financing plan for the new Civic Center Project includes the sale of approximately 1.3 acres of the existing Civic Center property to be used for the construction of multi-family residential development. Property taxes from the new development will be collected and used to support the Civic Center Project. The establishment of the Washington and Curtiss TIF with boundaries that encompass the Civic Center property provides the mechanism for the collection of this property tax revenue.

Recent History and Trends– The Washington and Curtiss TIF was created in 2022. It is anticipated that TIF revenue will start being received in 2025.

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	-	-	-	-	-	-
3	Revenue						
4	Local Taxes	-	-	-	-	15,000	15,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	-	-	-	-	15,000	15,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	15,000	15,000
23	Total Expenses	-	-	-	-	15,000	15,000
24	Net Change	-	-	-	-	-	-
25	Ending Fund Balance	-	-	-	-	-	-

ASSET FORFEITURE FUND

Fund Type: Special Revenue Fund
Fund Number: 114

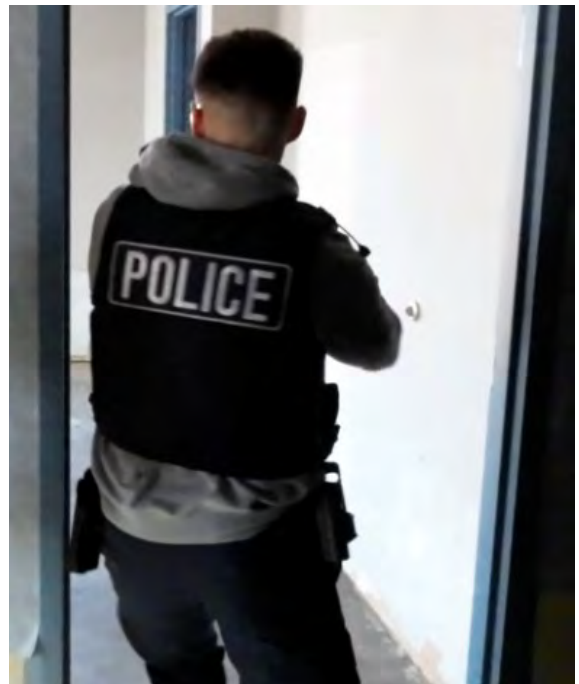
*Accounts for all financial activity
related to asset seizures from criminal
activity*

Description- This fund was established in 2012 to account for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items. Also in this fund are proceeds from state asset seizures, Department of Treasury Homeland Security investigations, DUI circuit court fees and money laundering asset seizures.

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	2,462,960	2,526,161	2,526,161	2,572,161	167,161	167,161
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	397,145	-	130,500	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	11,514	-	40,500	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	408,659	-	171,000	-	-	-
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	3,164	-	-	-	-	-
17	Professional Services	13,262	40,000	25,000	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	12,559	-	-	90,000	-	-
21	Capital Assets	316,473	2,260,000	100,000	2,315,000	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	345,458	2,300,000	125,000	2,405,000	-	-
24	Net Change	63,201	(2,300,000)	46,000	(2,405,000)	-	-
25	Ending Fund Balance	2,526,161	226,161	2,572,161	167,161	167,161	167,161

Noteworthy Changes from 2023 and Other Explanations

- Fees, Charges & Fines (row 8) reflects the cash received from asset seizures.
- All expenditures in the fund are spent following each guidelines for each agency.
- Controlled Assets (row 20) is for the purchase of 2 vehicles for investigations.
- Capital Assets (row 21) in 2022 is for the purchase of Body Worn Cameras and a License Plate Recognition System. The \$2.3 million that was budgeted in 2023 for the new Police station, as part of the Civic Center Project, is being re-budgeted in 2024 to align spending with construction



CAPITAL PROJECTS FUND

Fund Type: Capital Fund
Fund Number: 220

Accounts for financial activity for general construction and capital improvement activity of several capital related programs

Description - The Capital Fund accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Community Investment Program (CIP) document within this budget document provides detailed information regarding all capital projects proposed over the next five years. (See Section 6)

Primary revenue sources in this fund are Home Rule Sales Tax, Property Tax and Telecom Tax. The Village also aggressively pursues grant opportunities whenever they are available.

Recent History and Trends - On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. ARPA provides funds to support State, local, and Tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses. The Village of Downers Grove received approximately \$4.9 million provided in two equal installments in 2021 and 2022 that were able to be used for expenses incurred between March 2021 and December 31, 2024. In 2021 and 2022, the Village began using ARPA funds to pay for street maintenance activities from the Capital Fund. The Village expects to spend all ARPA funds by the end of 2023.

FY24 Budget Considerations - The Village continues to invest in infrastructure improvements using dedicated funding sources. The improvements are designed to reduce the total life cycle cost of owning and operating the infrastructure systems. The budget for 2024 includes \$10.1 million in projects in the Capital Fund dedicated to sidewalks, streets and traffic improvements.



CAPITAL PROJECTS FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	12,252,887	6,379,517	6,379,517	9,249,498	7,066,163	3,264,088
3	Revenue						
4	Local Taxes	8,124,693	7,961,524	8,411,524	8,711,524	8,851,524	8,841,524
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	8,640	8,640	8,640	8,640	57,340	57,340
9	Grants	1,596,667	-	-	1,471,932	905,548	-
10	Interest & Claims	96,749	50,000	200,000	100,000	75,000	50,000
11	Contributions	49,123	20,000	20,000	20,000	20,000	20,000
12	Other Financial Resources	(306,947)	-	4,399,519	1,250,000	-	-
13	Total Revenue	9,568,925	8,040,164	13,039,683	11,562,096	9,909,412	8,968,864
14	Expenses						
15	Personnel	400,641	512,452	510,945	525,917	541,544	557,641
16	Supplies	3,100	50,000	50,000	50,000	50,000	50,000
17	Professional Services	213,480	98,080	102,580	237,580	287,580	762,580
18	Other Contractual Services	107,890	104,000	104,000	154,000	128,000	116,000
19	Claims, Grants, & Debt	59,388	65,136	65,136	82,490	88,205	94,349
20	Controlled Assets	3,775,033	2,694,580	2,694,580	5,130,000	6,315,000	5,410,000
21	Capital Assets	1,076,532	6,025,580	2,210,000	4,955,761	3,578,640	1,555,000
22	Other Financial Uses	9,806,230	2,914,425	4,432,461	2,609,683	2,722,518	2,725,950
23	Total Expenses	15,442,295	12,464,253	10,169,702	13,745,431	13,711,487	11,271,520
24	Net Change	(5,873,370)	(4,424,089)	2,869,981	(2,183,335)	(3,802,075)	(2,302,656)
25	Ending Fund Balance	6,379,517	1,955,428	9,249,498	7,066,163	3,264,088	961,432

Noteworthy Changes from 2023 and Other Explanations

- Local Taxes (row 4) includes Home Rule Sales Tax, Property Tax and Telecom tax. Home Rule Sales Tax has been positively impacted due to on line sales from the change in the state sales tax law effective January 1, 2021, resulting in an increased revenue stream.
- Fees, Charges & Fines (row 8) reflects lease payments that were previously recorded in the Real Estate Fund. As of FY2022, the Real Estate Fund is no longer being used. Starting in 2025 lease payments from District 58 are included in this line item, per the Civic Center Project financial plan,.
- Grants (row 9) in 2022 is from the American Rescue Plan Act (ARPA) which was used for street maintenance. In 2024 and 2025 this represents Pedestrian Safety Enhancement grants.
- Contributions (row 11) is Developer Contributions for sidewalks.
- In 2023, Other Financial Resources (row 12) represents transfers from the General Fund (\$1.8M) and the Major Buildings Fund (\$2.6M), In 2024 this is a transfer from the General Fund. These transfers are to increase funding for capital projects in the Downtown area.
- Personnel (row 15): There are 5.5 employees: .25 GIS Specialist, .5 Administrative Assistant, 1 PW Technician-Engineering, 2 Staff Engineer II, .3 Management Analyst and 1.5 PW Seasonal Employees.
- Rows 16 through 21 are primarily for CIP projects, details on following page. In years 2024 - 2026 spending is increased for sidewalk replacement/rehabilitation, roadway maintenance and several projects identified for the Downtown area.
- Other Contractual Services (row 18) is for Emerald Ash Borer
- Other Financial Uses (row 22) in 2022 includes a transfer of \$8.0 million to the Major Buildings Fund for the new Civic Center Project. Debt service payments began in 2023 for the Civic Center Project debt.

CAPITAL FUND

Project Description		FY 2024 Projected
FUND 220 - Capital Projects Fund		
FL-002	Fleet Fuel System Replacement	50,000
FO-001	Emerald Ash Borer (EAB) Eradication	76,000
MB-043	Facility Improvements/Maintenance - Fire Stations	145,000
MB-052	Facility Improvements/Maintenance - Public Works	170,000
MB-054	Facility Improvements/Maintenance - Train Stations	80,000
MB-056	Facility Improvements/Maintenance - Fleet Services	40,000
MB-100	Emergency Repair Project Contingency	50,000
S-006	Replacement/Rehabilitation Sidewalk Program	1,000,000
S-007	DBD Crosswalk & Accessibility Upgrades	550,000
S-008	Right of Way Accessibility Improvements	400,000
S-009	Replacement/Rehabilitation Block Retaining Walls	200,000
SL-003	Streetlight Replacement Program	50,000
ST-004	Roadway Maintenance Program	1,840,000
ST-005	Roadway Maintenance Program - Brick Street Maintenance	250,000
ST-045	IDOT Bridge Compliance Improvements	120,000
ST-058	Roadway Reconstruction Program	1,000,000
TR-023	Pavement Striping Maintenance	225,000
TR-024	Neighborhood Traffic Management	1,200,000
TR-030	Traffic Signal Modernization, Annual Element	500,000
TR-033	Pedestrian Safety Enhancements	2,175,761
Sub Totals:		10,121,761
<u>Grants Approved</u>		
TR-033	Pedestrian Safety Enhancements	(1,471,932)
Totals:		8,649,829



MAJOR BUILDINGS FUND

Fund Type: Capital Fund
Fund Number: 223

*Accounts for all financial activity
related to municipal building projects*

Description– Since FY2022, this fund has been used to track the activities of the revenues and expenses related to the Civic Center Project. In previous years, this fund tracked planned, project-oriented maintenance activities related to the Village's facilities. Beginning in FY2022, these building maintenance projects have been reflected in the Capital Projects Fund (220).

The Village is constructing a combined Civic Center facility, which will be the new home of Village Hall, the Police Department and the administrative offices of Downers Grove Grade School District 58. Located on the west side of the Civic Center property, this combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and with customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers.

Exterior features will include public plazas, pedestrian walkways and native landscaping. Visitor parking will be onsite, as well as areas designated for employees and official Village vehicles. The proposed plan for the Washington Street intersection will eliminate the eastern leg of the intersection, streamlining the traffic flow and improving pedestrian walkways. A variety of environmentally sustainable features are proposed for the new building.

With a total project budget of \$60.4 million, the new facility is expected to be complete by Fall 2024. It will be paid for with \$24.1 million in cash and a bond issuance of \$36.3 million. Funding sources for the bond payments include the sale of land, plus property taxes generated by development, Capital Project Fund revenue, gasoline taxes, and property taxes currently supporting Fire Station #2 debt service. [Additional information about the Civic Center Project is available here.](#)



MAJOR BUILDINGS FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	12,262,657	51,771,021	51,771,021	17,148,009	(0)	(0)
3	Revenue						
4	Local Taxes	211,687	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	179,048	565,000	1,250,000	200,000	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	46,912,669	-	-	-	-	-
13	Total Revenue	47,303,404	565,000	1,250,000	200,000	-	-
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	1,314	-	500	-	-	-
18	Other Contractual Services	719	-	45,000	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	7,548,233	43,687,800	33,177,993	17,348,009	-	-
22	Other Financial Uses	244,774	-	2,649,519	-	-	-
23	Total Expenses	7,795,040	43,687,800	35,873,012	17,348,009	-	-
24	Net Change	39,508,364	(43,122,800)	(34,623,012)	(17,148,009)	-	-
25	Ending Fund Balance	51,771,021	8,648,221	17,148,009	(0)	(0)	(0)

Noteworthy Changes from 2023 and Other Explanations

- Local Taxes (row 4) reflects gasoline tax. Beginning in FY2023, it will be reflected as revenue in the Debt Service Fund (row 4), since it represents a funding source for ongoing debt service payments.
- Other Financial Resources (row 12) reflects all of the funding for the project except \$2.3 million that is being accounted for in the Asset Forfeiture Fund. That funding source is being tracked separately in order to comply with Department of Justice requirements for the use of those funds.
- Other Contractual Services (row 18) in FY2023 is for costs of getting electricity on the facility site during construction. Upon relocation to the new facility, these utilities will be captured in the General Fund with all other utilities for the Village.
- Capital Assets (row 21) reflect expenditures for the Civic Center Project between FY2022 and 2024. \$46,958 related to the project was expended in FY2021.

FUND 223 - Major Buildings Fund

MB-101	Civic Center Project	17,348,009
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- Other Financial Uses (row 22) in 2022 is for issuance costs for the debt. In FY2023 this includes a transfer back to the Capital Fund (\$1.1 million) and a transfer to the Debt Service Fund (\$1.5 million) for future debt service payments.

DEBT SERVICE FUND CAPITAL

Fund Type: Debt Service Fund
Fund Number 339

*To account for the financial activity of
Capital Debt Service*

Description- The Capital Debt Service Fund is used to account for the principal and interest payments associated with all of the Village's outstanding debt related to Fire Station 2, roadway improvements and the new Civic Center project.

Recent History and Trends- In FY13, the Village was upgraded to a AAA bond rating with a stable outlook. This rating was reaffirmed in FY22.

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Fund Balance	-	500,000	500,000	3,621,628	5,546,628	4,931,628
3	Revenue						
4	Local Taxes	-	200,000	200,000	200,000	200,000	200,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	2,331,230	4,286,053	6,036,053	5,159,683	2,737,518	2,940,950
13	Total Revenue	2,331,230	4,486,053	6,236,053	5,359,683	2,937,518	3,140,950
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	1,831,230	3,114,425	3,114,425	3,434,683	3,552,518	3,808,950
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	1,831,230	3,114,425	3,114,425	3,434,683	3,552,518	3,808,950
24	Net Change	500,000	1,371,628	3,121,628	1,925,000	(615,000)	(668,000)
25	Ending Fund Balance	500,000	1,871,628	3,621,628	5,546,628	4,931,628	4,263,628

Noteworthy Changes from 2023 and Other Explanations

- Local Taxes (row 4) reflects gasoline tax. Prior to FY2023 this revenue was recorded in the Major Buildings Fund, however beginning in FY2023 it will be recorded here since it represents a funding source for ongoing debt service payments for the Civic Center Project.
- Other Financial Resources (row 12) reflects transfers from the Capital Fund for debt payments (\$2.9 million) FY2023 also includes the budgeted transfer from the General Fund (\$1.4 million) and the additional transfer from the Major Buildings Fund (\$1.8 million). In 2024 it includes \$2.6 million for the sale of Lot 2 as identified as a funding source for the Civic Center Project.
- Claims, Grants, & Debt (row 19) reflects the debt payments. Debt Service increases beginning in FY2023 due to the Civic Center Project.
- This fund now has an ending fund balance due to the transfers from the General Fund and the gasoline tax revenue. This balance will be used toward future debt payments for the Civic Center Project, as needed, to avoid an increase in the property tax levy.

DEBT SERVICE SUMMARY

All Village of Downers Grove debt is rated AAA by Standard & Poor's.

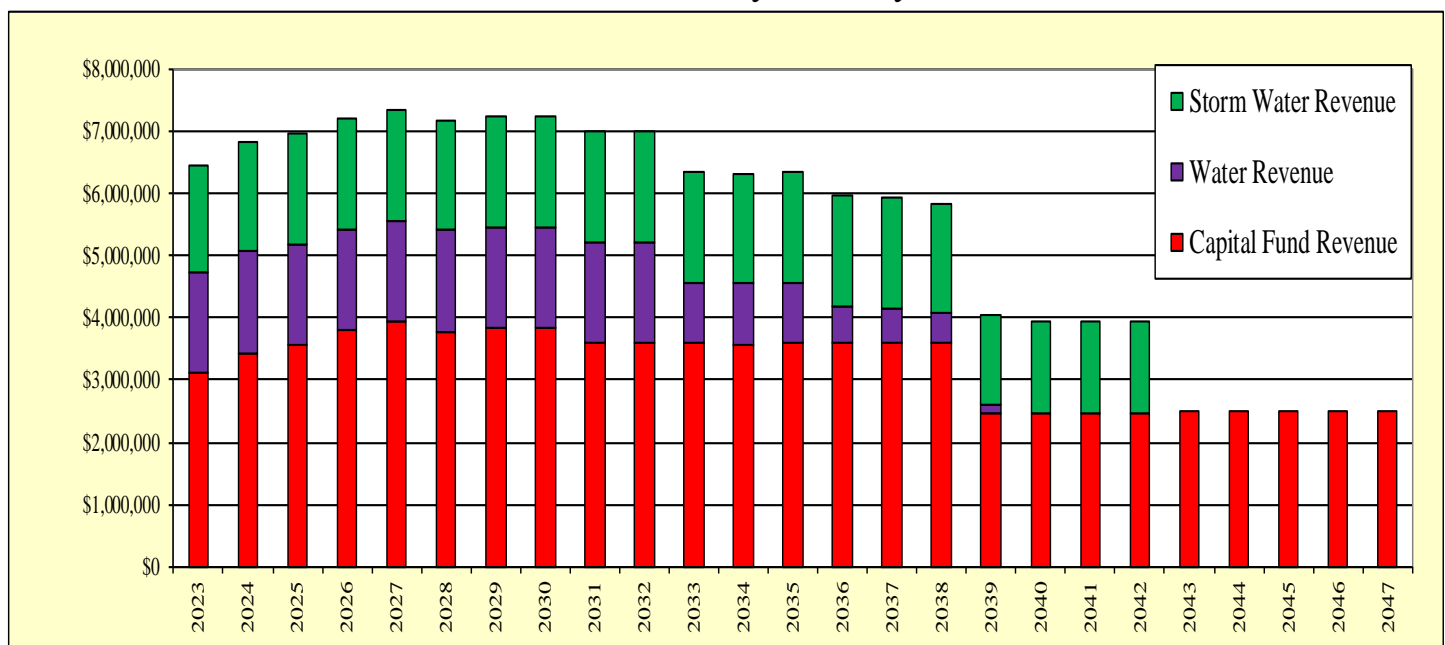
	Series 2014A	Series 2014B	Series 2015A	Series 2015B		Series 2016	Series 2017	Series 2018	Series 2019
Type	G.O.	G.O.	G.O.	G.O.		IEPA LOAN	IEPA LOAN	IEPA LOAN	IEPA LOAN
Auth. Issue	6,725,000	2,935,000	5,000,000	4,535,000		1,257,357	1,609,341	3,439,718	4,327,738
Outstanding Principal	3,060,000	2,690,000	3,290,000	4,320,000		859,817	1,202,450	2,733,265	3,583,000
Purpose	Refund Portion Series '07 Bonds	Refund Portion Series	Water Improvements	Refund Portion Series '08A		Water Improvements	Water Improvements	Water Improvements	Water Improvements
Funding Source	Capital Proj. Fund Revenues	Stormwater Utility	Water Fund Revenues	Stormwater Utility Revenues		Water Fund Revenues	Water Fund Revenues	Water Fund Revenues	Water Fund Revenues
Remaining Debt Service Payments (Principal & Interest):									
FY 2024	663,000	116,200	336,900	175,325		77,409	96,476	208,124	266,744
FY 2025	665,450	691,525	334,925	174,575		77,410	96,476	208,123	266,744
FY 2026	662,375	687,850	337,725	173,825		77,410	96,478	208,124	266,744
FY 2027	662,988	687,837	335,300	173,075		77,409	96,476	208,124	266,744
FY 2028	661,375	680,638	337,000	172,263		77,409	96,476	208,124	266,744
FY 2029	-	102,000	332,813	755,975		77,410	96,476	208,124	266,744
FY 2030	-	-	333,362	871,825		77,408	96,478	208,124	266,744
FY 2031	-	-	333,563	874,700		77,409	96,477	208,124	266,744
FY 3032	-	-	333,412	876,525		77,410	96,476	208,124	266,745
FY 2033-2037	-	-	1,000,750	1,238,687		270,933	482,383	1,040,617	1,333,722
FY 2038-2042	-	-	-	-		-	-	208,124	400,116
FY 2043-2047	-	-	-	-		-	-	-	-
Totals	3,315,188	2,966,050	4,015,750	5,486,775	-	967,617	1,350,672	3,121,856	4,134,535
	Series 2016	Series 2019	Series 2020A	Series 2020B		Series 2022A	Series 2022B	Total	
Type	G.O.	G.O.	G.O.	G.O.		G.O.	G.O.		
Auth. Issue	7,585,000	7,000,000	5,985,000	15,785,000		34,390,000	5,315,000		
Outstanding Principal	4,990,000	6,140,000	5,325,000	14,665,000		34,390,000	5,315,000	92,563,532	
Purpose	Refund Portion Series '08A Bonds	Stormwater Improvements	Refund Portion Series '12 Bonds	Refund Portion Series '12Bonds		New Facilities Project	Stormwater Improvements		
Funding Source	Stormwater Utility	Stormwater Utility	Water Fund Revenues	Capital Proj. Fund Revenues		Capital Proj. Fund Revenues	Stormwater Utility		
Remaining Debt Service Payments (Principal & Interest):									
FY 2024	733,700	484,625	649,246	1,170,033		1,601,650	268,700	6,848,132	
FY 2025	177,800	485,325	650,884	1,167,043		1,720,025	247,200	6,963,505	
FY 2026	177,800	480,800	646,913	1,173,050		1,973,525	255,950	7,218,569	
FY 2027	177,800	481,050	647,176	1,167,811		2,111,150	259,325	7,352,265	
FY 2028	177,800	481,000	646,593	1,166,303		1,952,900	267,325	7,191,950	
FY 2029	177,800	485,575	640,340	1,173,591		2,673,775	255,325	7,245,948	
FY 2030	177,800	484,775	643,443	1,164,836		2,678,900	243,825	7,247,520	
FY 2031	177,800	483,675	645,633	1,164,817		2,431,900	242,575	7,003,417	
FY 2032	177,800	482,275	641,998	1,168,442		2,432,775	241,325	7,003,307	
FY 2033-2037	4,048,000	2,417,625	-	5,690,028		12,247,500	1,176,625	30,946,870	
FY 2038-2042	1,065,900	963,275	-	1,134,549		12,363,700	5,581,475	21,717,139	
FY 2043-2047	-	-	-	-		12,490,600	-	12,490,600	
Totals	7,270,000	7,730,000	5,812,226	17,340,503		56,678,400	9,039,650	-	129,229,222

DEBT SERVICE PAYMENTS

Debt service payments are summarized below by Governmental and Business-type Activities.

	Governmental Activities		Business-type Activities		
	Principal	Interest	Principal	Interest	Total
2024	\$ 1,510,000	\$ 1,924,683	\$ 2,231,236	\$ 1,182,213	\$ 6,848,132
2025	\$ 1,665,000	\$ 1,887,518	\$ 2,285,228	\$ 1,125,759	\$ 6,963,505
2026	\$ 1,970,000	\$ 1,838,950	\$ 2,339,384	\$ 1,070,235	\$ 7,218,569
2027	\$ 2,165,000	\$ 1,776,949	\$ 2,398,701	\$ 1,011,615	\$ 7,352,265
2028	\$ 2,070,000	\$ 1,710,578	\$ 2,463,187	\$ 948,185	\$ 7,191,950
2029	\$ 2,210,000	\$ 1,637,366	\$ 2,517,843	\$ 880,739	\$ 7,245,948
2030	\$ 2,290,000	\$ 1,553,736	\$ 2,592,673	\$ 811,111	\$ 7,247,520
2031	\$ 2,125,000	\$ 1,471,717	\$ 2,667,680	\$ 739,020	\$ 7,003,417
2032	\$ 2,210,000	\$ 1,391,217	\$ 2,737,867	\$ 664,223	\$ 7,003,307
2033	\$ 2,280,000	\$ 1,306,202	\$ 2,163,235	\$ 594,192	\$ 6,343,629
2034	\$ 2,365,000	\$ 1,216,784	\$ 2,228,792	\$ 527,799	\$ 6,338,375
2035	\$ 2,465,000	\$ 1,122,860	\$ 2,304,538	\$ 456,915	\$ 6,349,313
2036	\$ 2,565,000	\$ 1,023,400	\$ 1,996,774	\$ 388,726	\$ 5,973,900
2037	\$ 2,675,000	\$ 918,282	\$ 2,023,121	\$ 325,250	\$ 5,941,653
2038	\$ 2,780,000	\$ 816,749	\$ 1,991,117	\$ 260,351	\$ 5,848,217
2039	\$ 1,735,000	\$ 734,300	\$ 1,387,156	\$ 201,891	\$ 4,058,347
2040	\$ 1,820,000	\$ 654,100	\$ 1,315,000	\$ 145,075	\$ 3,934,175
2041	\$ 1,905,000	\$ 570,500	\$ 1,375,000	\$ 84,700	\$ 3,935,200
2042	\$ 1,990,000	\$ 492,600	\$ 1,430,000	\$ 28,600	\$ 3,941,200
2043	\$ 2,075,000	\$ 411,300	\$ -	\$ -	\$ 2,486,300
2044	\$ 2,165,000	\$ 326,500	\$ -	\$ -	\$ 2,491,500
2045	\$ 2,260,000	\$ 238,000	\$ -	\$ -	\$ 2,498,000
2046	\$ 2,360,000	\$ 145,600	\$ -	\$ -	\$ 2,505,600
2047	\$ 2,460,000	\$ 49,200	\$ -	\$ -	\$ 2,509,200

Debt Service Future Payments By Source



DEBT SERVICE PAYMENTS

Future debt service payments are summarized below by Fund.

	Governmental Activities			Business-type Activities					
	Capital Fund			Stormwater Fund			Water Fund		
Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	1,510,000	1,924,683	3,434,683	945,000	833,550	1,778,550	1,286,236	348,663	1,634,899
2025	1,665,000	1,887,518	3,552,518	975,000	801,425	1,776,425	1,310,228	324,334	1,634,562
2026	1,970,000	1,838,950	3,808,950	1,005,000	771,225	1,776,225	1,334,384	299,010	1,633,394
2027	2,165,000	1,776,949	3,941,949	1,040,000	739,087	1,779,087	1,358,701	272,528	1,631,229
2028	2,070,000	1,710,578	3,780,578	1,075,000	704,026	1,779,026	1,388,187	244,159	1,632,346
2029	2,210,000	1,637,366	3,847,366	1,110,000	666,675	1,776,675	1,407,843	214,064	1,621,907
2030	2,290,000	1,553,736	3,843,736	1,150,000	628,225	1,778,225	1,442,673	182,886	1,625,559
2031	2,125,000	1,471,717	3,596,717	1,190,000	588,750	1,778,750	1,477,680	150,270	1,627,950
2032	2,210,000	1,391,217	3,601,217	1,230,000	547,925	1,777,925	1,507,867	116,298	1,624,165
2033	2,280,000	1,306,202	3,586,202	1,270,000	505,762	1,775,762	893,235	88,430	981,665
2034	2,365,000	1,216,784	3,581,784	1,315,000	460,775	1,775,775	913,792	67,024	980,816
2035	2,465,000	1,122,860	3,587,860	1,365,000	411,925	1,776,925	939,538	44,990	984,528
2036	2,565,000	1,023,400	3,588,400	1,415,000	360,450	1,775,450	581,774	28,276	610,050
2037	2,675,000	918,282	3,593,282	1,470,000	307,025	1,777,025	553,121	18,225	571,346
2038	2,780,000	816,749	3,596,749	1,525,000	251,600	1,776,600	466,117	8,751	474,868
2039	1,735,000	734,300	2,469,300	1,255,000	200,675	1,455,675	132,156	1,216	133,372
2040	1,820,000	654,100	2,474,100	1,315,000	145,075	1,460,075	-	-	-
2041	1,905,000	570,500	2,475,500	1,375,000	84,700	1,459,700	-	-	-
2042	1,990,000	492,600	2,482,600	1,430,000	28,600	1,458,600	-	-	-
2043	2,075,000	411,300	2,486,300	-	-	-	-	-	-
2044	2,165,000	326,500	2,491,500	-	-	-	-	-	-
2045	2,260,000	238,000	2,498,000	-	-	-	-	-	-
2046	2,360,000	145,600	2,505,600	-	-	-	-	-	-
2047	2,460,000	49,200	2,509,200	-	-	-	-	-	-
	52,115,000	25,219,091	77,334,091	23,455,000	9,037,475	32,492,475	16,993,532	2,409,124	19,402,656



STORMWATER FUND

Fund Type: Enterprise Fund

Fund Number: 443

To account for revenues and expenses associated with operating the Village's stormwater system

Description- The Stormwater Fund accounts for all stormwater related revenues and expenses including the maintenance of stormwater infrastructure and personnel expenses. Since 2013 the Stormwater Fund has been supported nearly exclusively through fees with revenues generated through utility bills. These revenues are used for capital improvements as well as the maintenance and operating costs of the stormwater infrastructure system which consists of approximately:

- 7,000 drainage structures
- 315 stormwater detention facilities
- 130 miles of storm sewer pipes
- 12 miles of streams
- 140 miles of roadway ditches
- 47,000 feet of culverts

Recent History and Trends - The Stormwater Fund was created in 2008 as a capital fund to address stormwater infrastructure needs. Since 2013 the fund has been supported nearly exclusively by fees with revenue generated from utility bills. In 2015, the Village established a recommended level of service - to create and maintain a stormwater management system that will safely convey and store runoff from 95% of rainfall events experienced in any given year.

Pursuant to the plan established in the 2016 Stormwater Utility Report, the Village would need to gradually increase its annual revenues from \$3.7 million in 2016 to more than \$11 million in order to meet the recommended level of service by 2029. The stormwater utility fee is expected to increase by 8.7% annually. Since 2008, the Village has invested over \$50 million to construct 90 stormwater infrastructure projects.

To finance the capital projects, the Village issued \$5.5 million of bonds in FY22. This bond issuance was combined with the bond issuance for facilities to reduce issuance costs.

FY24 Budget Considerations - This budget includes revenue and expenses for capital projects and operations and maintenance. Capital projects include new stormwater storage, streambank stabilization, storm sewer expansion and replacement, major refurbishment or repairs to existing assets, and debt service payments. Operations and maintenance includes in-house operations (such as engineering and customer service) street sweeping, ditch maintenance, stream cleaning and maintenance, storm sewer inspection and cleaning and detention basin cleaning and vegetation management.

Capital Projects - The proposed stormwater capital projects plan includes the construction of 11 projects in three years (2023 through 2025) at an estimated cost of \$9.2 million. In addition to these projects, annually recurring programs such as the drainage cost-share program, green streets/ sustainable stormwater program, downtown water quality improvements, minor stream corridor maintenance and storm sewer replacement will account for an additional approximately \$1 million per year.

STORMWATER FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Cash Balance	5,305,312	9,538,337	9,538,337	7,666,147	4,299,973	183,637
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	5,608,418	6,203,480	6,203,480	6,743,183	7,329,840	7,967,536
9	Grants	10,000	16,687	16,687	1,986,687	16,687	16,687
10	Interest & Claims	(49,920)	40,000	200,000	75,000	50,000	40,000
11	Contributions	101,871	75,000	150,000	75,000	75,000	75,000
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	5,670,369	6,335,167	6,570,167	8,879,870	7,471,527	8,099,223
14	Expenses						
15	Personnel	883,351	1,418,833	1,393,194	1,333,586	1,375,283	1,418,207
16	Supplies	88,076	95,750	96,583	105,250	105,250	105,250
17	Professional Services	125,276	82,955	96,955	123,005	123,390	123,885
18	Other Contractual Services	412,909	885,320	885,320	925,850	933,550	938,550
19	Claims, Grants, & Debt	1,132,333	2,225,527	2,225,527	2,287,653	2,303,890	2,322,855
20	Controlled Assets	511,358	380,700	384,466	400,700	386,500	411,500
21	Capital Assets	496,032	3,360,313	3,360,313	7,070,000	6,360,000	4,360,000
22	Other Financial Uses	287,833	-	-	-	-	-
23	Total Expenses	3,937,169	8,449,398	8,442,357	12,246,044	11,587,863	9,680,247
24	Net Change		(2,114,231)	(1,872,190)	(3,366,174)	(4,116,336)	(1,581,024)
25	Ending Cash Balance	9,538,337	7,424,106	7,666,147	4,299,973	183,637	(1,397,387)

Noteworthy Changes from 2023 and Other Explanations

- Fees, Charges & Fines (row 8) are stormwater fees of \$6.7 million in 2024.
- Grants (row 9) is for Water Quality Improvements. In 2024 a FEMA grant of \$2.0 million is budgeted.
- Contributions (row 11) are Developer Contributions for Site Run-off.
- Personnel (row 15): There are 12.8 employees in this fund – 5 Maintenance Worker I, 2 Maintenance Worker II, .50 Engineering Manager, 1.0 PW Manager, 1.5 PW Technician, 1.0 Stormwater Administrator, 1 Staff Engineer II, .50 GIS Technician and .3 Management Analyst.
- Supplies (row 16) includes costs of drainage inlets, drainage structures, backfill material, pipes, restoration material.
- Professional Services (row 17) is primarily for engineering services.
- Other Contractual Services (row 18) includes roadway ditch cleaning, street sweeping, catch basin restoration and hauling,
- Claims, Grants & Debt (row 19) includes \$1.8 million for stormwater debt plus transfers for fleet maintenance and equipment.
- Controlled Assets (row 20) and Capital Assets (row 21) are primarily for capital projects in the Community Investment Plan.
- Other Financial Uses in 2022 (row 22) is for a transfer to the Municipal Buildings Fund for Stormwater infrastructure for the new facility and bond issue costs related to the 2022 Stormwater bonds.

STORMWATER FUND

Project Description	FY 2024 Projected
FUND 443 - Stormwater Fund	
SW-051 Neighborhood Drainage Improvements Cost-Share Program	90,000
SW-069 Green Streets/Sustainable Storm Water Program	50,000
SW-070 Storm Sewer Replacement & Maintenance Annual Element	750,000
SW-073 Downtown Water Quality Improvements	50,000
SW-091 Prentiss Creek Stream Corridor Improvements	100,000
SW-092 Streambank Improvements, St Joseph Creek, Main Branch	75,000
SW-093 Stormwater Capital Improvements - Fairview at BNSF Railroad Tracks	115,000
SW-098 Stormwater Capital Improvements - Curtiss St & Glenview Ave	1,500,000
SW-100 Stormwater Capital Improvements - 6th St & Fairview Ave	800,000
SW-101 Stormwater Capital Improvements - Blodgett Ave; Summit St to Randall St	1,000,000
SW-102 Stormwater Capital Improvements - Washington Street	750,000
SW-103 Stormwater Capital Improvements - St. Joseph Creek, Hill St to 55th St	100,000
SW-104 Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	1,970,000
Sub Totals:	7,350,000
<u>Grants Approved</u>	
SW-104 Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	(1,970,000)
Totals:	5,380,000





PARKING FUND

Fund Type: Enterprise Fund
Fund Number: 471

To account for revenues and expenses associated with maintaining the parking deck and all on/off-street parking facilities

Description - The Parking Fund accounts for all parking-related revenues and expenses including parking enforcement, utilities for the parking deck, maintenance costs and infrastructure.

As an Enterprise Fund, the Parking Fund is supported through fees for parking and parking tickets. The Main Street, Belmont and Fairview train stations provide Metra rail service from Aurora to Chicago. Parking is available at all three stations through a combination of permits and daily parking.

Recent History and Trends - The following actions have been taken to maintain and enhance the Village's parking system:

- In 2015, the Village prepared a parking deck maintenance plan, to provide detailed recommendations for work to be performed to maintain the Village parking deck, which was constructed in 2004. Maintenance activities as recommended by the plan have been completed since 2016.
- In 2017, the Village launched a pay-by-phone reservation system for Downtown commuter parking spaces.
- In 2019, the Village initiated a parking study to review the operations of the parking system, particularly in light of recent redevelopment and changing retail patterns within the Downtown.
- Since 2020 the Village has seen a decrease in commuter parking usage which has led to decreased Parking Fund revenues from daily parking fees and commuter parking permits. The Parking Fund maintains a positive fund balance due to the temporary elimination of administrative transfers to the General Fund and temporary expense reductions.

FY24 Budget Considerations –

To address the decrease in Parking Fund revenue the following strategies and solutions were identified:

- Increase commuter parking rates which has not been done since 2016
- Continue to reduce expenses in the Parking Fund by lowering the scheduled administrative transfers between the Parking Fund and the General Fund (this will increase expense in the General Fund)
- Continue to perform scheduled maintenance of the parking deck, pursuant to the maintenance plan
- Continue to monitor parking system demand and usage



PARKING FUND

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Cash Balance	1,028,596	724,438	724,438	1,099,038	1,141,555	1,013,937
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	46,875	46,875	46,875	46,875	46,875	46,875
7	Sales	809,231	720,028	723,808	735,000	773,000	802,000
8	Fees, Charges & Fines	92,182	56,500	104,039	107,500	107,500	107,500
9	Grants	-	-	-	-	-	-
10	Interest & Claims	(19,375)	5,000	20,000	10,000	10,000	10,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	928,914	828,403	894,722	899,375	937,375	966,375
14	Expenses						
15	Personnel	157,901	210,964	223,733	223,261	229,780	236,491
16	Supplies	7,089	7,513	7,063	10,513	10,513	10,513
17	Professional Services	66,587	39,800	47,400	71,550	86,550	71,550
18	Other Contractual Services	147,694	120,590	119,352	170,590	145,590	146,500
19	Claims, Grants, & Debt	33,828	37,574	37,574	40,945	42,560	44,253
20	Controlled Assets	134,880	110,000	85,000	340,000	550,000	545,000
21	Capital Assets	57,325	-	-	-	-	-
22	Other Financial Uses	542,988	-	-	-	-	-
23	Total Expenses	1,148,293	526,441	520,122	856,859	1,064,993	1,054,307
24	Net Change		301,963	374,600	42,517	(127,618)	(87,932)
25	Ending Cash Balance	724,438	1,026,401	1,099,038	1,141,555	1,013,937	926,006

Noteworthy Changes from 2023 and Other Explanations

- Sales (row 7) reflects parking fees.
- Fees, Charges & Fines (row 8) reflects revenues from parking fines.
- Personnel (row 15): There are 2.4 employees in this fund, 1 CSO I, and 1.4 CSO II.
- Professional Services (row 17) primarily includes charges for phone lines and credit card processing fees.
- Other Contractual Services (row 18) includes utilities in the Parking Deck, plus maintenance services (security cameras, pay stations, parking fare terminals, deck).
- Claims, Grants, & Debt (row 19) includes transfers for fleet, equipment, and risk.
- Controlled Assets (row 20) is for capital projects in the CIP (\$270,000) and other required maintenance at the train stations.

FUND 471 - Parking Fund

P-010	Parking Lot Improvements, Annual Element	60,000
P-013	Parking Deck Maintenance	210,000
Totals:		270,000

- Other Financial Uses (row 22) includes Administrative Transfers for the Parking Deck. Beginning in 2023, the Administrative Transfers have been suspended due to lower than normal revenues.

WATER FUND

A fund to account for all revenues and expenses associated with delivering water to customers

Fund Type: Enterprise

Fund Number: 481

Description- The Water Fund accounts for all water-related revenues and expenses including the purchase of water, maintenance of water distribution infrastructure and personnel expenses. As an Enterprise Fund, the Water Fund is supported solely through fees for water sales and services. Revenues are generated through bi-monthly utility bills. The Village purchases water from the DuPage Water Commission (DWC), an independent unit of government responsible for providing Lake Michigan water to municipalities and other customers in DuPage County. The Village, along with 23 other municipalities, entered into a wholesale water purchase agreement with the Water Commission in 1986.

Recent History and Trends- In 2010 the Village conducted a water rate study with the assistance of the consultant Municipal & Financial Services Group (M&FSG). Through the study, the Village determined that water rates as of 2010 were not generating adequate revenues to cover the costs of operating and maintaining the water system in 2011 or during subsequent years. The study concluded that the Village should restructure the water rates to include a fixed-rate fee based on meter size, increase water rates, make needed improvements to the water system, and issue bonds at regular intervals to pay for water system improvements.

The Village changed the water billing structure in 2011 and increased rates in subsequent years. To continue to construct replacement watermain throughout the system, the Village issued \$10 million in bonds in 2012 and \$5 million in 2015. In 2016 the Village entered into an agreement with the IEPA for low interest water loans from 2016-2020. The debt service payments on these borrowings are funded by the revenue from water rates. Since the cost of these borrowings are below market rates and are less than projected in the M&FSG model the Village has been able to defer rate increases since the cost of maintaining the infrastructure has decreased.

In FY2019 the Village conducted an update to the water rate study. The study recommended that water revenues be increased in FY2020 and subsequent years by 4.6%. The adjustment to the fixed charges would bring the revenue collection from the fixed charge to approximately 15% of the revenue in five years. This is to continue proactive management of the water system through infrastructure investment, ensure the opportunity to utilize low interest rate loans from the IEPA, maintain minimum cash balance and offset the decline in usage.

In FY2023 the Village was notified that due to high demand, it did not receive Illinois EPA funding for approximately \$18 million of planned capital projects in years 2024 – 2028. This included funding for Lead Service Line Replacements throughout the Village, which is expected to cost approximately \$2.0 million per year for the next 20 years starting in 2028. The Village will reapply for IEPA loan funding in 2024.

FY24 Budget Considerations- The following strategies were implemented to adjust for the lack of IEPA funding:

- Perform \$1.5 million in cash funded projects
- Temporarily delay the \$6.0 million IEPA funded projects scheduled for 2024
- Work with a consultant to perform a Water Rate Study to analyze options for funding capital projects in lieu of IEPA loans

FUND 481 Water Fund

WA-028	Watermain Replacement, Annual Element	1,000,000
WA-041	Lead Service Line Replacement	200,000
WP-010	Water Facility Maintenance, Annual Element	125,000
WP-018	SCADA System Maintenance	120,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	75,000
Totals:		1,520,000

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Cash Balance	7,477,790	7,195,198	7,195,198	2,365,820	1,367,170	926,396
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	123	500	4,000	2,000	2,000	2,000
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	16,224,664	16,943,073	16,955,073	17,700,691	18,491,239	19,323,130
8	Fees, Charges & Fines	320,682	221,500	247,000	272,000	297,000	322,000
9	Grants	-	-	-	-	-	-
10	Interest & Claims	(275,595)	75,000	100,000	100,000	100,000	100,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	2,000,000	-	-	5,075,000	5,400,000
13	Total Revenue	16,269,874	19,240,073	17,306,073	18,074,691	23,965,239	25,147,130
14	Expenses						
15	Personnel	1,264,081	1,851,086	1,903,126	2,249,293	2,312,744	2,378,101
16	Supplies	9,387,594	10,028,555	10,028,555	10,480,903	10,871,384	11,286,740
17	Professional Services	506,484	979,735	985,247	1,011,865	959,070	983,425
18	Other Contractual Services	574,582	872,598	867,598	912,598	873,756	873,756
19	Claims, Grants, & Debt	618,176	1,858,047	1,858,047	1,892,642	1,905,019	2,290,784
20	Controlled Assets	275,693	355,600	287,438	379,600	237,600	237,600
21	Capital Assets	1,737,814	5,925,000	5,134,000	1,075,000	6,175,000	6,600,000
22	Other Financial Uses	1,324,305	1,071,440	1,071,440	1,071,440	1,071,440	1,071,440
23	Total Expenses	15,688,728	22,942,061	22,135,451	19,073,341	24,406,013	25,721,846
24	Net Change		(3,701,988)	(4,829,378)	(998,650)	(440,774)	(574,716)
25	Ending Cash Balance	7,195,198	3,493,210	2,365,820	1,367,170	926,396	351,680

Noteworthy Changes from 2023 and Other Explanations

- Sales (row 7) is from the sale of water. The budget includes a rate increase of 4.6% effective 7/1/2024 as recommended in the water rate study.
- Fees Charges & fines (row 8) is from commercial water permit activity.
- Other Financial Resources (row 12) reflects proceeds from IEPA loans in 2025 and 2026.
- Personnel (row 15): There are 19.33 employees in this fund 1 Water Billing Specialist, .5 Admin Secretary II, .25 Finance Manager, .25 GIS Coordinator, 6 Maintenance Worker I, 2 Maintenance Worker II, 1 Manager, 1 Water Supervisor, 2.5 PW Technician, 2 Staff Engineers, 1 Water Supply Specialist, .5 GIS Technician, .3 Management Analyst and 1 FTE Seasonal employees.
- Supplies (row 16) is the purchase of water from the DuPage Water Commission.
- Professional Services (row 17) includes water tower inspections, backflow/cross connections control, water samples and leak detection. In 2024 it also includes \$50k for a Water Rate Study.
- Other Contractual Services (row 18) includes large meter testing, water valve assessment, hydrant inspection and painting, and street/parkway restoration.
- Claims, Grant, & Debt (row 19) reflects debt payments, plus transfers for costs for fleet maintenance, equipment, and risk.
- Controlled Assets (row 20) and Capital Assets (row 21) are primarily for capital projects in the CIP.
- Other Financial Uses (row 22) is for Administrative Transfers. 2022 included a transfer of \$250,000 to the Municipal Buildings Fund to cover Water infrastructure for the new facility.

EQUIPMENT REPLACEMENT

Fund Type: Internal Service Fund
Fund Number: 530

Provides a systematic method of replacing equipment and leveling the costs of replacing such equipment

Description- This fund provides a dedicated funding source for equipment that is replaced on a routine basis. It allows for items to be replaced when warranted versus when funds are available. Village departments “pre-fund” for equipment purchases by making payments to this fund for equipment that they use. This fund is used to purchase vehicles, computer equipment and fire equipment.

Each year, the schedule of equipment to be replaced is assessed to determine if an item should be replaced or deferred to a future year. Vehicles and equipment budgeted to be purchased in FY 2024 total 4,490,730, which includes the purchase of the ladder truck for the Fire Department for \$2.0 million.

Recent History and Trends- The Village identified strategies to maximize the impact of equipment replacement. The Village has identified operating efficiencies and continues to improve by replacing equipment at the optimum point in its lifecycle to avoid unplanned down time of equipment that is being repaired and prevent maintenance costs from increasing due to labor and replacement parts.

The Village currently owns 9 Compressed Natural Gas (CNG) vehicles including two 5-ton snow plows and two 1-ton snow plows. The Village also owns 27 hybrid vehicles, with 2 of them being plug-in hybrids. These types of vehicles have a longer useful life than vehicles that run on conventional fuels alone, since they run cleaner and more efficiently. This also results in savings on maintenance. The Village uses B20 Biodiesel, another alternative fuel, in all of its diesel vehicles.

Moving forward, the Village will continue to purchase alternative fuel/electric vehicles wherever practicable, monitor trends in computer hardware to find other opportunities for cost savings, and explore new avenues to increase efficiencies.



EQUIPMENT REPLACEMENT FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Cash Balance	3,495,278	6,047,122	6,047,122	5,564,554	3,431,174	2,138,045
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	4,569,407	2,245,000	2,245,000	2,312,350	2,381,721	2,453,175
9	Grants	-	-	-	-	-	-
10	Interest & Claims	25,140	25,000	25,000	25,000	25,000	25,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	140,968	20,000	20,000	20,000	20,000	20,000
13	Total Revenue	4,735,515	2,290,000	2,290,000	2,357,350	2,426,721	2,498,175
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	211,852	829,690	530,996	590,700	425,850	644,000
21	Capital Assets	1,362,221	3,814,831	2,241,572	3,900,030	3,294,000	1,586,500
22	Other Financial Uses	325,000	-	-	-	-	-
23	Total Expenses	1,899,074	4,644,521	2,772,568	4,490,730	3,719,850	2,230,500
24	Net Change		(2,354,521)	(482,568)	(2,133,380)	(1,293,129)	267,675
25	Ending Cash Balance	6,047,122	3,692,601	5,564,554	3,431,174	2,138,045	2,405,720

2022 represents the audited year end numbers determined on an accrual basis and consistent with the 2022 Annual Comprehensive Financial Report. Figures in every other fiscal year are presented on a cash basis.

Noteworthy Changes from 2023 and Other Explanations

- Fees, Charges & Fines (row 8) reflects charges to Village departments for their costs of equipment.
- Other Financial Resources (row 12) in 2022 reflects a transfer from the General Fund due to better than expected revenue performance.
- Controlled Assets (row 20) and Capital Assets (row 21) reflects the equipment purchases. The budget for 2024 includes the purchase of a ladder truck for the Fire Department for \$2.0 million.
- Other Financial Uses (row 22) in 2022 is for a transfer of PEG fees to the Major Buildings Fund.



FLEET SERVICES FUND

Fund Type: Internal Service Fund

Fund Number: 531

Accounts for the costs of maintaining and operating the Village's fleet

Description- The Village provides services that require the use of vehicles and equipment. From fire and police to watermain repairs, services cannot be provided without a well-maintained and efficient fleet. To ensure this occurs, Public Works operates a garage for vehicle and equipment maintenance and repair. The Public Works facility also has a fueling station with pumps for Bio-Diesel, unleaded gas, and Compressed Natural Gas (CNG).

The Village has a fleet of 184 vehicles and equipment. There are 7 employees in this fund (6.25 FTEs), a Fleet Services Manager, 5 Fleet Maintenance Technicians, and costs for an Administrative Secretary.

The primary revenue to this fund is from charges to Village departments for maintenance performed on their vehicles and equipment. The revenue budget is based on anticipated service requirements based on historical analysis.

Recent History and Trends- Past long-range planning processes identified several strategies for the Fleet Services fund.

Strategies identified:

- Increase Operating Efficiencies
- Continuous Improvement
- Culture of Lean
- Increase Use of Technology
- Capture Economy of Scale
- Enhance Revenues
- Reduce Net Operating Expenses

In FY15, the Village outsourced its fleet parts management and inventory program to the NAPA vendor-managed inventory program, reducing headcount by .60 FTE and improving efficiencies in the Fleet Department.



FLEET SERVICES FUND

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Cash Balance	840,154	1,721,284	1,721,284	1,734,524	1,704,102	1,736,889
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	81,163	56,500	66,500	56,500	61,500	66,500
8	Fees, Charges & Fines	2,818,996	2,286,728	2,286,728	2,355,329	2,425,989	2,498,769
9	Grants	-	-	-	-	-	-
10	Interest & Claims	406	200	15,000	5,000	5,000	5,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	2,900,565	2,343,428	2,368,228	2,416,829	2,492,489	2,570,269
14	Expenses						
15	Personnel	467,155	711,975	809,651	743,839	763,602	783,962
16	Supplies	917,446	1,054,960	942,460	1,059,020	1,059,020	1,059,020
17	Professional Services	65,395	101,330	101,330	101,330	101,360	101,330
18	Other Contractual Services	213,445	337,440	300,240	337,440	337,440	337,440
19	Claims, Grants, & Debt	45,355	51,483	51,932	45,746	48,904	52,302
20	Controlled Assets	39,291	32,550	32,550	43,050	32,550	32,550
21	Capital Assets	21,233	-	-	-	-	-
22	Other Financial Uses	116,832	116,826	116,826	116,826	116,826	116,826
23	Total Expenses	1,886,152	2,406,564	2,354,988	2,447,251	2,459,702	2,483,430
24	Net Change		(63,136)	13,240	(30,422)	32,787	86,839
25	Ending Cash Balance	1,721,284	1,658,148	1,734,524	1,704,102	1,736,889	1,823,728

Noteworthy Changes from 2023 and Other Explanations

- Sales (row 7) reflects monies received from other government agencies for the joint purchasing of fuel.
- Fees, Charges & Fines (row 8) reflects charges to Village departments for their costs of vehicle maintenance
- Personnel Costs (row 15) There are 6.5 employees in this fund: 1 Fleet Manager, 5 Fleet Maintenance Technicians and .5 Administrative Secretary II.
- Supplies (row 16) includes the cost of fuel.
- Professional Services (row 17) includes a management fee for the vendor managed inventory contract.
- Other Contractual Services (row 18) includes costs for outside labor for vehicle repair and operational costs for the vendor managed inventory contract.
- Claims, Grants, & Debt (row 19) includes workers compensation costs.
- Controlled Assets (row 20) includes costs for maintenance of the fuel island.

RISK MANAGEMENT FUND

Fund Type: Internal Service Fund
Fund Number: 562

Accounts for all financial activity related to the Village's Risk Management program

Description– The Risk Management Fund accounts for financial activity related to the Village's workers' compensation and liability insurance program, management of all Village liability claims, and employee safety training programs.

The Village is self-insured for health insurance and risk. This means that it pays for claims (healthcare costs, workers compensation claims and other liabilities) on a cash basis, rather than by paying premiums to an insurance company. The Village sets aside money each year to pay for claims.

Recent History and Trends– The Village has taken steps to enhance employee safety and training while simultaneously reducing the cost of claims. These actions include:

- The creation of a risk-reduction program as a strategy for reducing personnel expenses
- Reduced claims frequency which led to a reduction in the annual service fee from claims processor
- Conducted a loss-control audit of Village departments
- Created an employee safety plan & program
- Implemented a variety of training programs
- Developed Village-wide risk management plan
- Established the Internal Risk Management Strategy team
- Established an On-Base Risk Management Filing Database
- Drafted Public Works Safety Manual

Long Range Plan– To develop and implement enterprise risk management strategies to enhance our existing risk and safety programs which will reduce the cost of risks.



RISK MANAGEMENT FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Cash Balance	3,243,742	5,070,498	5,070,498	4,250,602	2,475,496	1,128,158
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	3,800,004	1,850,000	1,850,000	1,961,000	2,117,880	2,287,311
9	Grants	-	-	-	-	-	-
10	Interest & Claims	(88,964)	15,000	50,000	50,000	40,000	40,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	3,711,040	1,865,000	1,900,000	2,011,000	2,157,880	2,327,311
14	Expenses						
15	Personnel	8,526	127,744	-	130,456	134,368	138,401
16	Supplies	-	1,200	-	1,200	1,200	1,200
17	Professional Services	56,728	104,450	74,700	104,450	104,650	104,850
18	Other Contractual Services	878,993	1,000,000	1,145,196	1,400,000	1,500,000	1,600,000
19	Claims, Grants, & Debt	1,244,969	2,160,000	1,500,000	2,150,000	1,765,000	1,515,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	2,189,216	3,393,394	2,719,896	3,786,106	3,505,218	3,359,451
24	Net Change		(1,528,394)	(819,896)	(1,775,106)	(1,347,338)	(1,032,140)
25	Ending Cash Balance	5,070,498	3,542,104	4,250,602	2,475,496	1,128,158	96,018

Noteworthy Changes from 2023 and Other Explanations

- Fees, Charges and Fines (row 8) reflects charges to Village departments which can fluctuate due to workers compensation claims. In 2022 \$1.9 million was transferred from the General Fund in anticipation of higher claims in upcoming years.
- Personnel Expenses (row 15) A Risk Manager has been budgeted in 2024. This position was vacant in 2023.
- Professional Services (row 17) includes fees for the risk broker, third party claims administrator, and costs for appraisals and assessments.
- Other Contractual Services (row 18) in the 2024 Budget includes premiums for insurance coverage (\$1.3 million), DriveCam monitoring fee (\$70,000) and funds to be used by the Executive Safety Team for safety (\$30,000).
- Claims, Grants & Debt (row 19) Since the Village is self-insured, claims fluctuate based on accident history.

HEALTH INSURANCE FUND

Fund Type: Internal Service Fund

Fund Number: 563

Accounts for all financial activity related to the Village-administered health plan for employees and participating partner agencies

Description- The Health Insurance Fund accounts for financial activity related to the Village's self-insured medical, dental, vision and life insurance plans. Claims and program administration is managed through a combination of internal staff and contractual support. The Village provides coverage for the following entities in addition to eligible Village employees and retirees:

- Downers Grove Public Library
- Downers Grove Park District
- Economic Development Corporation

Recent History & Trends-

Health insurance costs represent a significant personnel expense which, if not effectively managed, will continue to grow at the industry trend of 6-7% per year.

The Village continues to initiate and maintain an interdepartmental and inter-agency focus on improving employee well-being to drive down costs related to health insurance expenses. These include:

- Converted to Blue Cross Blue Shield (BCBS) as the Village's health provider network in 2011
- Renewed BCBS as the Village's Health Provider Network
- Created employee wellness initiative in 2012
- Implemented a fully insured program for retirees over 65 in 2014 which reduced GASB 45 liability by 40%
- Created employee tiered premium structure in 2014
- Implemented BCBS Benefits Value Advisor program which assists employees and their family with health care decision-making to help improve quality of care and achieve cost savings
- Added Virtual Visits to the plan, as a low cost option for simple non-emergency medical and behavioral conditions that can be addressed via telephone, online video or mobile app
- Created an OPEB Trust
- Offered an International Brand Medication Program to promote savings on prescription medications

FY 2024 Budget Considerations -

- Continue to work with the Village's health insurance consultants on plan design and wellness initiatives to alleviate soaring inflation
- Partner with the Village's health insurance consultants and vendors to monitor and comply with changing healthcare industry reporting mandates
- Continue to educate employees on healthcare consumerism and utilization

Health Plan Increase Over the Past 10 Years:
Price Waterhouse Coopers Medical Trend Survey - 96.90%
Village of Downers Grove - **30.21%**



HEALTH INSURANCE FUND

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Cash Balance	3,429,122	3,299,512	3,299,512	3,558,531	3,107,280	2,653,860
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	2,263,799	2,400,000	2,300,253	2,326,000	2,395,780	2,467,653
8	Fees, Charges & Fines	5,686,405	6,356,493	6,375,365	6,304,872	6,494,016	6,688,845
9	Grants	-	-	-	-	-	-
10	Interest & Claims	(37,154)	32,000	75,000	75,000	77,250	79,568
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	7,913,050	8,788,493	8,750,618	8,705,872	8,967,046	9,236,066
14	Expenses						
15	Personnel	(11,357)	42,256	43,044	45,512	46,878	48,285
16	Supplies	-	500	500	1,000	1,000	1,000
17	Professional Services	431,401	528,127	442,995	521,710	537,301	553,361
18	Other Contractual Services	1,298,371	1,306,572	1,260,137	1,240,830	1,278,055	1,316,397
19	Claims, Grants, & Debt	5,746,460	6,792,825	6,364,520	6,967,668	7,176,829	7,392,058
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	380,400	380,403	380,403	380,403	380,403	380,403
23	Total Expenses	7,845,275	9,050,683	8,491,599	9,157,123	9,420,466	9,691,504
24	Net Change		(262,190)	259,019	(451,251)	(453,420)	(455,438)
25	Ending Cash Balance	3,299,512	3,037,322	3,558,531	3,107,280	2,653,860	2,198,422

Noteworthy Changes from 2023 and Other Explanations

- Sales (row 7) reflects employee portion of premium plus payments from the Library, Park District, and EDC.
- Fees, Charges & Fines (row 8) reflects employer (the Village of Downers Grove) contribution for employee health premiums.
- Personnel (row 15): This fund includes .5 of the HR Generalist in the Human Resources Department.
- Professional Services (row 17) primarily includes costs for the plan administration, the health insurance consultant, Employee Assistance Program (EAP), and the wellness initiative.
- Other Contractual Services (row 18) is for premiums for stop-loss coverage, Life, LTD and AD&D and Vision.
- Claims, Grants, & Debt (row 19) reflects claims paid by the Village's self-insured plan through the Blue Cross Blue Shield network and for dental claims through Delta Dental.
- Other Financial Uses (line 22) include Administrative Transfers and contributions to the OPEB Trust for \$300,000.

POLICE PENSION FUND

Fund Type: Trust & Agency Fund
Fund Number: 651

A designated trust fund for the safe-keeping and operations of the local Police Pension system

Description- Sworn police officers participate in the Police Pension Plan. The plan provides retirement benefits as well as death and disability benefits. It is a single-employer defined benefit plan whose benefits and employee and employer contribution levels are mandated by the State of Illinois.

As of the 2022 audit, the Police Pension Plan has \$64.2 million in net assets and was 51.2% funded. Pensions are funded by employees contributions of 9.91% of pay, earnings on fund investments, and the Village contribution based upon actuarial tax levy estimates from an independent actuary through a property tax levy. The Village contributes 100% of the required contribution each year.

The fund is administered by a separate Police pension board, composed of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer of the Village is an ex-officio member.

Recent History and Trends- In December of 2019, Governor Pritzker signed a bill to consolidate the assets of the state's public safety pension funds into two consolidated investment funds, one for police officers, and one for firefighters with the goal of improving investment returns, and eliminating unnecessary and redundant administrative costs. The transfer of assets for the Police Pension fund into these new funds took place on September 1, 2022.

The Village is unable to adjust the benefit levels of this plan, as levels are mandated by the state.

The Village is committed to making the required contributions to the public safety pension funds as determined by actuarial reports. Beginning in FY23, the Village began smoothing the total property levy by levying more than the required public safety pension contributions, holding this amount in the General Fund in FY23 and using it for the FY24 and future required pension contributions. In FY23, \$500,000 of the General Fund balance is planned to be used for future public safety pension contributions. This practice of smoothing will continue in FY24 and beyond and is formalized with the creation of a Public Safety Pension Stabilization Assignment. A portion of the General Fund balance will be noted as *assigned to be used for future contributions to the Public Safety Pension Funds*.



POLICE PENSION FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	71,136,682	64,186,044	64,186,044	68,090,302	68,482,018	68,902,829
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	1,435,176	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
11	Contributions	5,755,436	5,736,830	5,902,216	6,067,886	6,249,923	6,437,420
12	Other Financial Resources	(7,669,519)	1,000,000	4,000,000	1,000,000	1,300,000	1,500,000
13	Total Revenue	(478,906)	7,736,830	10,902,216	8,067,886	8,549,923	8,937,420
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	100	100	100	100	100
17	Professional Services	154,866	87,300	169,836	146,070	149,012	152,246
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	6,316,865	7,130,000	6,828,022	7,530,000	7,980,000	8,450,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	6,471,731	7,217,400	6,997,958	7,676,170	8,129,112	8,602,346
24	Net Change	(6,950,638)	519,430	3,904,258	391,716	420,811	335,074
25	Ending Fund Balance	64,186,044	64,705,474	68,090,302	68,482,018	68,902,829	69,237,903

Noteworthy Changes from 2023 and Other Explanations

- Interest & Claims (row 10) reflects earnings of the pension fund.
- Contributions (row 11) reflects contributions of employees (\$920,000 in 2024) and the Village (\$5,148,000 in 2024).
- Other Financial Resources (row 12) reflects investment performance on plan assets. Anticipated ongoing market volatility, inflation and fears of economic recession are negatively impacting investment returns.
- Professional Services (row 17) is for the fund's actuary, attorney, accountants, and bank fees for plan assets. Due to the state consolidation, starting in 2023 investment manager fees are eliminated.
- Claims Grants & Debt (row 19) is pension payments to retirees.

FIRE PENSION FUND

Fund Type: Trust & Agency Fund
Fund Number: 652

A designated trust fund for the safe-keeping and operations of the local Fire Pension system

Description- Sworn fire personnel participate in the Fire Pension Plan. The plan provides retirement benefits as well as death and disability benefits. It is a single-employer defined benefit plan whose benefits and employee and employer contribution levels are mandated by the State of Illinois.

As of the 2022 audit, the Fire Pension Plan has \$66.0 million in assets and was 54.2% funded. Pensions are funded by employee contributions of 9.46% of pay, earnings on fund investments, and the Village contribution based upon actuarial tax levy estimates from an independent actuary through a property tax levy. The Village contributes 100% of the required contribution each year.

The fund is administered by a separate Fire pension board, composed of two active members, one retired member, two appointees of the Mayor, and the Treasurer of the Village is an ex-officio member.

Recent History and Trends- In December of 2019, Governor Pritzker signed a bill to consolidate the assets of the state's public safety pension funds into two consolidated investment funds, one for police officers, and one for firefighters with the goal of improving investment returns, and eliminating unnecessary and redundant administrative costs. The transfer of assets for the Fire Pension fund into these new funds took place on January 2, 2022.

The Village is unable to adjust the benefit levels of this plan, as levels are mandated by the state.

The Village is committed to making the required contributions to the public safety pension funds as determined by actuarial reports. Beginning in FY23, the Village began smoothing the total property levy by levying more than the required public safety pension contributions, holding this amount in the General Fund in FY23 and using it for the FY24 and future required pension contributions. In FY23, \$500,000 of the General Fund balance is planned to be used for future public safety pension contributions. This practice of smoothing will continue in FY24 and beyond and is formalized with the creation of a Public Safety Pension Stabilization Assignment. A portion of the General Fund balance will be noted as *assigned to be used for future contributions to the Public Safety Pension Funds*.



FIRE PENSION FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	77,411,034	65,978,925	65,978,925	70,529,615	71,026,006	71,443,208
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	467,223	900,000	900,000	900,000	900,000	900,000
11	Contributions	5,651,776	5,192,226	5,252,807	5,749,036	5,921,507	6,099,152
12	Other Financial Resources	(11,553,945)	1,000,000	5,000,000	1,200,000	1,500,000	1,900,000
13	Total Revenue	(5,434,946)	7,092,226	11,152,807	7,849,036	8,321,507	8,899,152
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	78,332	79,000	162,390	177,645	179,305	182,471
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	5,918,831	6,570,000	6,439,727	7,175,000	7,725,000	8,275,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	5,997,164	6,649,000	6,602,117	7,352,645	7,904,305	8,457,471
24	Net Change	(11,432,109)	443,226	4,550,690	496,391	417,202	441,681
25	Ending Fund Balance	65,978,925	66,422,151	70,529,615	71,026,006	71,443,208	71,884,889

Noteworthy Changes from 2023 and Other Explanations

- Interest & Claims (row 10) reflects earnings of the pension fund.
- Contributions (row 11) reflects contributions of employees (\$810,000 in 2024) and the Village (\$4,939,000 in 2024).
- Other Financial Resources (row 12) reflects investment performance on plan assets. Anticipated ongoing market volatility, inflation and fears of economic recession are negatively impacting investment returns.
- Professional Services (row 17) is for the fund's actuary, attorney, accountants, and bank fees for plan assets. Due to the state consolidation, in 2022 investment manager fees were reduced and eliminated by 2023.
- Claims Grants & Debt (row 19) is pension payments to retirees.

OPEB TRUST FUND

Fund Type: Trust & Agency Fund
Fund Number: 653

A designated trust fund for the safe-keeping and administration of OPEB assets

Description– An OPEB (Other Post Employment Benefits) Trust was set up in 2019. The purpose of the trust is to prefund the Village's obligations for postemployment benefits for health insurance. The benefits of a trust fund are:

- Prefunding should reduce the long term costs of the benefits by harnessing investment returns to help pay for benefits
- Trust funds are viewed favorably by ratings agencies

Recent History– The Village's OPEB liability was discussed during long range planning in 2017 and was a Priority Action Item for 2018, with \$300,000 earmarked in the 2018 budget for this purpose. An OPEB Internal Service Fund was created in 2018 and the Trust was created in 2019. This fund will be used to cover the costs of providing required health benefits to retirees including the accrued unfunded liability. The \$300,000 contribution is coming from the Health Fund.

The plan to address the OPEB unfunded liability consists of three key components:

- **Benefits Design** - The Village should design and maintain a retiree health benefit program which reduces the Village's cost of providing the benefits.
- **Funding** - The Village should provide annual funding to reduce the unfunded liability over time.
- **Asset Management** - The Village should invest the money in the OPEB fund to maximize the long term return on these assets, reducing the Village's annual contributions.



OPEB TRUST FUND

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	1,477,236	1,491,964	1,491,964	1,936,964	2,381,964	2,826,964
3	<u>Revenue</u>						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	49,282	45,000	45,000	45,000	45,000	-
11	Contributions	300,000	300,000	300,000	300,000	300,000	300,000
12	Other Financial Resources	(334,554)	100,000	100,000	100,000	100,000	100,000
13	Total Revenue	14,728	445,000	445,000	445,000	445,000	400,000
14	<u>Expenses</u>						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	-	-	-	-	-	-
24	Net Change	14,728	445,000	445,000	445,000	445,000	400,000
25	Ending Fund Balance	1,491,964	1,936,964	1,936,964	2,381,964	2,826,964	3,226,964

Noteworthy Changes from 2023 and Other Explanations

- The Trust was created in 2019 and the \$300,000 contribution (row 11) comes from the Health Fund.
- Other Financial Resources (row 12) reflects investment performance on plan assets. Anticipated ongoing market volatility, inflation and fears of economic recession are negatively impacting investment returns.

LIBRARY

Fund Type: Component Unit
Fund Number 805



*To account for the financial activity of
the Downers Grove Public Library*

Description: This fund accounts for all of the revenue and expenditures related to the operation of the Downers Grove Public Library. The fund is approved by the Board of Library Trustees and incorporated into the overall Village Budget, even though the Village Council has no statutory authority to direct the use of the resources of this fund.

Recent History and Trends: In 2023, the library tax rate decreased for the seventh straight year. State and Federal grants helped with the recovery from the COVID-19 pandemic. Downers Grove continues to be one of the busiest public libraries in the Chicago area, with use of the library climbing above pre-pandemic levels in areas such as circulation, study rooms, visits, and Summer Reading Club participation. Reliant on property taxes for 94.6% of its operating revenue, meeting demand for service, with a primary revenue source that is not tied to use, challenges the Board of Library Trustees and staff. Wage and salary expenses comprise over 55.6% of the library's budget. The increase in minimum wage continues to impact staffing costs in 2024. The library received recognition and awards, including a five-star rating in *Library Journal's* America's Star Libraries and Youth Outlook's Community Business Partner award.

Long Range Plans: A strategic planning process was completed in 2023 with the approval of Strategic Plan 2023-2028. The projects included in the Capital Needs Assessment 2017-2027 were reordered to align with the Strategic Plan. All are available at dglibrary.org/transparency

		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
1							
2	Beginning Fund Balance	1,399,279	1,240,279	1,240,279	1,011,360	479,671	66,395
3	Revenue						
4	Local Taxes	5,868,942	5,921,163	5,921,163	6,179,631	6,488,613	6,813,043
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	226,115	130,000	200,000	200,000	210,000	220,500
7	Sales	4,893	2,000	2,900	2,000	2,100	2,205
8	Fees, Charges & Fines	74,558	28,500	40,600	45,000	47,250	49,613
9	Grants	109,834	74,114	74,114	74,114	77,820	81,711
10	Interest & Claims	29,943	500	30,000	25,000	26,250	27,563
11	Contributions	22,168	5,000	5,700	5,000	5,250	5,513
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	6,336,453	6,161,277	6,274,477	6,530,745	6,857,283	7,200,148
14	Expenses						
15	Personnel	4,209,398	4,559,305	4,377,875	4,771,517	4,914,663	5,062,103
16	Supplies	141,900	148,875	136,426	148,025	152,466	157,040
17	Professional Services	306,545	371,600	357,933	368,926	379,994	391,394
18	Other Contractual Services	347,099	331,980	307,353	358,416	369,169	380,244
19	Claims, Grants, & Debt	19,218	6,700	3,747	6,700	6,901	7,108
20	Controlled Assets	66,532	58,000	57,081	70,000	72,100	74,263
21	Capital Assets	904,760	914,350	895,482	964,000	992,920	1,022,708
22	Other Financial Uses	500,000	367,500	367,500	374,850	382,347	389,994
23	Total Expenses	6,495,453	6,758,310	6,503,396	7,062,435	7,270,559	7,484,852
24	Net Change	(159,000)	(597,033)	(228,919)	(531,690)	(413,276)	(284,704)
25	Ending Fund Balance	1,240,279	643,246	1,011,360	479,671	66,395	(218,310)

Noteworthy Changes: The annual transfer from the Library Fund to Library Capital Replacement Fund, in support of future capital needs identified in the Capital Assessment Report and based on the Financial Management Plan, increased 2% to \$374,850.

LIBRARY CAPITAL REPLACEMENT FUND

Fund Type: Component Unit
Fund Number 821

*To provide for the financial needs of
the Library's Capital Projects*

Description: This fund is established under 75 ILCS 5/5-8 for the purpose of setting apart and providing monies for a library's capital needs or emergency expenditures. It is funded by transfers from the Library Fund. The fund is approved by the Board of Library Trustees and incorporated into the overall Village Budget, even though the Village Board has no statutory authority to direct the use of the resources of this fund.

Recent History and Trends: The Board of Library Trustees has a precedent of long range planning for capital needs without incurring debt, as demonstrated by projects addressing capital needs completed 2018 to present. The Capital Needs Assessment 2017-2027 identified and prioritized the library's replacement and capital needs for 10 years. Renovation of Access, Children's, and Maintenance staff workrooms not listed in the Capital Needs Assessment 2017-2027, was completed in 2023, while maintaining the target fund balance to complete all planned capital projects.

Long Range Plans: The Capital Needs Assessment 2017-2027 and Financial Management Plan 2018 are the basis of the spending plan for this Fund. They provide a framework by which the Board of Library Trustees sets aside funds to reinvest in its facility to meet long-term capital needs without incurring debt. The projects contained in Capital Needs Assessment 2017-2027 have been reordered to align with the library's new Strategic Plan 2023-2028. All are available at dglibrary.org/transparency.

1		FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
2	Beginning Fund Balance	614,948	740,810	740,810	511,410	717,359	401,694
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	9,932	10,000	15,000	15,000	15,000	15,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	500,000	367,500	367,500	374,850	382,347	389,994
13	Total Revenue	509,932	377,500	382,500	389,850	397,347	404,994
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	384,071	611,900	611,900	183,901	713,012	69,100
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	384,071	611,900	611,900	183,901	713,012	69,100
24	Net Change	125,862	(234,400)	(229,400)	205,949	(315,665)	335,894
25	Ending Fund Balance	740,810	506,410	511,410	717,359	401,694	737,588

Noteworthy Changes: The carpet replacement project previously slated for 2024-2025 has been pushed back to 2025 while the feasibility of capital projects contemplated in Strategic Plan 2023-2028 are assessed.

DEPARTMENT SUMMARIES

GENERAL FUND DEPARTMENTS:

BUILDING SERVICES DIVISION

COMMUNICATIONS DEPARTMENT

COMMUNITY DEVELOPMENT DEPARTMENT

FINANCE DEPARTMENT

FIRE DEPARTMENT

HUMAN RESOURCES DEPARTMENT

INFORMATION TECHNOLOGY DEPARTMENT

LEGAL DEPARTMENT

OTHER GENERAL FUND EXPENSES

POLICE DEPARTMENT

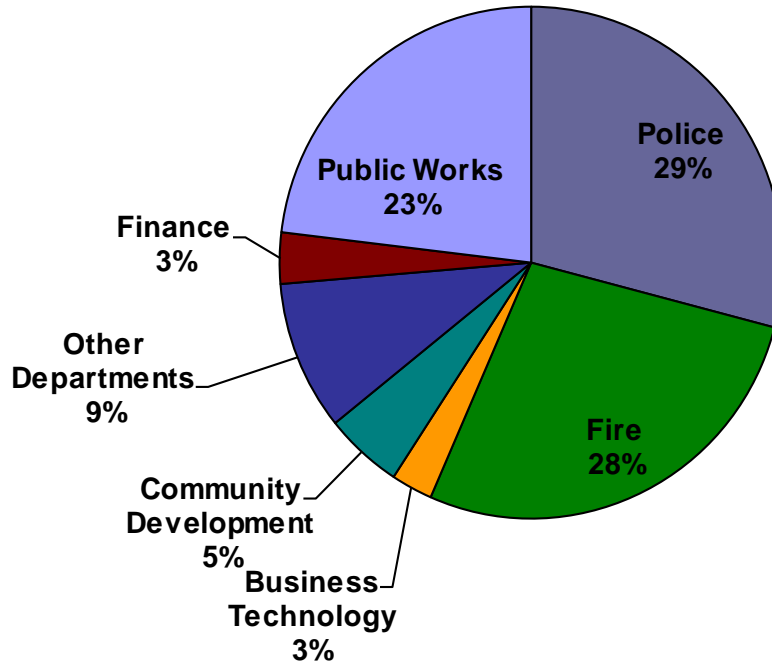
PUBLIC WORKS DEPARTMENT

VILLAGE CLERK'S OFFICE

VILLAGE MANAGER'S OFFICE

PERSONNEL SUMMARY

2024 Village Staffing by Department



Departmental Staffing Summary - FY2022 to FY2024

Full-Time Equivalent (FTE)

Position Title	2022	2023	2024	Change
Clerk's Office (Clerk)	2.00	2.00	3.00	1.00
Manager's Office (VMO)	6.00	7.00	8.00	1.00
Legal Department	4.50	4.00	4.00	-
Building Services Division	7.00	7.00	7.25	0.25
Human Resources Dept	3.50	3.00	3.00	-
Information Technology Dept	8.25	8.25	8.25	-
Finance Dept	9.00	10.00	10.00	-
Public Works Dept	68.50	70.50	71.50	1.00
Community Development Dept	15.50	15.50	15.50	-
Police Dept	92.60	90.00	90.00	-
Fire Dept	83.50	84.00	85.00	1.00
Communications Dept	4.00	4.00	4.00	-
Total	304.35	305.25	309.50	4.25

PERSONNEL SUMMARY

Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Department	Position Title	2022	2023	2024	Change
Clerk's Office	Village Clerk	1.00	1.00	1.00	-
	Deputy Village Clerk	1.00	1.00	1.00	-
	Clerk	-	-	1.00	1.00
	Total: Clerk's Office	2.00	2.00	3.00	1.00
Manager's Office	Village Manager	1.00	1.00	1.00	-
	Deputy Village Manager	1.00	1.00	1.00	-
	Emergency Management Coordinator	1.00	1.00	1.00	-
	Environmental Sustainability Coordinator	-	-	1.00	1.00
	Management Analyst	2.00	2.00	2.00	-
	Social Worker	1.00	1.00	1.00	-
	Business Systems Administrator	-	1.00	1.00	-
	Total: Manager's Office	6.00	7.00	8.00	1.00
Legal	Village Attorney	1.00	1.00	1.00	-
	Asst Village Attorney	1.00	1.00	1.00	-
	Risk Manager	1.00	1.00	1.00	-
	Management Analyst - HR/Risk	0.50	-	-	-
	Legal Secretary	1.00	1.00	1.00	-
	Total: Legal Department	4.50	4.00	4.00	-
Building Services	Building Services Manager	0.75	0.75	1.00	0.25
	Building Maintenance Technician II	1.00	1.00	2.00	1.00
	Building Maintenance Technician I	1.00	1.00	-	(1.00)
	Building Maintenance Worker II	1.00	1.00	1.00	-
	Building Maintenance Worker I	3.00	3.00	3.00	-
	Seasonal - Maintenance	0.25	0.25	0.25	-
	Total: Building Services	7.00	7.00	7.25	0.25
Human Resources	Human Resources Director	1.00	1.00	1.00	-
	Payroll/Benefits Coordinator	1.00	-	-	-
	Management Analyst - HR/Risk	0.50	-	-	-
	HR Generalist	-	1.00	1.00	-
	HR Specialist	-	-	1.00	1.00
	Administrative Secretary II	1.00	1.00	-	(1.00)
	Total: Human Resources	3.50	3.00	3.00	-
Information Technology	Information Technology Director	1.00	1.00	1.00	-
	Asst. Information Technology Dir.	1.00	1.00	1.00	-
	Systems Administrator	1.00	1.00	1.00	-
	Public Safety Systems Administrator II	1.00	1.00	1.00	-
	IT Innovation Manager	1.00	1.00	1.00	-
	GIS Coordinator	-	-	1.00	1.00
	GIS Specialist	1.00	1.00	-	(1.00)
	GIS Technician	2.00	2.00	2.00	-
	IT Intern	0.25	0.25	0.25	-
	Total: Information Technology	8.25	8.25	8.25	-

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

PERSONNEL SUMMARY

Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Department	Position Title	2022	2023	2024	Change
Finance	Finance Director	1.00	1.00	1.00	-
	Assistant Finance Director	1.00	1.00	1.00	-
	Finance Manager	1.00	1.00	1.00	-
	Grants Coordinator	1.00	1.00	1.00	-
	Accountant	1.00	1.00	1.00	-
	Payroll Coordinator	-	-	1.00	1.00
	Payroll Specialist	-	1.00	-	(1.00)
	Water Billing Specialist	1.00	1.00	1.00	-
	Accounting Specialist I	2.00	2.00	2.00	-
	Cashier	1.00	1.00	1.00	-
	Total: Finance	9.00	10.00	10.00	-
Public Works	Public Works Director	1.00	1.00	1.00	-
	Director of Engineering	-	1.00	1.00	-
	Assistant Public Works Director	2.00	2.00	2.00	-
	Streets Superintendent	1.00	1.00	1.00	-
	Transportation Manager	1.00	1.00	1.00	-
	Engineering Manager	2.00	2.00	2.00	-
	Stormwater Administrator	1.00	1.00	1.00	-
	Fleet Services Manager	1.00	1.00	1.00	-
	Village Forester	1.00	1.00	1.00	-
	Street Manager	1.00	1.00	1.00	-
	Water Manager	1.00	1.00	1.00	-
	Water Supervisor	1.00	1.00	1.00	-
	Staff Engineer II	3.00	3.00	3.00	-
	Staff Engineer I	2.00	2.00	2.00	-
	Pavement Supervisor	1.00	1.00	1.00	-
	Administrative Assistant	1.00	1.00	1.00	-
	Administrative Secretary II	2.00	2.00	2.00	-
	Seasonal - Engineering	1.00	1.00	1.00	-
	Seasonal - Field	2.00	2.00	2.00	-
	Public Works Technician	4.00	4.00	4.00	-
	Maintenance Worker II	8.00	8.00	8.00	-
	CAD Technician	1.00	1.00	1.00	-
	Assistant Village Forester	1.00	1.00	1.00	-
	Fleet Maintenance Technician	5.00	5.00	5.00	-
	PW Technician II	-	-	1.00	1.00
	Maintenance Worker I	19.00	19.00	19.00	-
	Water Production Specialist	1.00	1.00	1.00	-
	Materials Coordinator	1.00	1.00	1.00	-
	Public Works Technician - AMR	1.00	1.00	1.00	-
	Public Service Specialist	2.50	2.50	2.50	-
	Management Analyst	-	1.00	1.00	-
	Total: Public Works	68.50	70.50	71.50	1.00

Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

PERSONNEL SUMMARY

Staffing Plan: Full-Time Equivalent (FTE) Positions for All Funds

Department	Position Title	2022	2023	2024	Change
Fire	Fire Chief	1.00	1.00	1.00	-
	Deputy Fire Chief - Operations	1.00	1.00	1.00	-
	Deputy Fire Chief - Administration	1.00	1.00	1.00	-
	Battalion Chief	3.00	3.00	3.00	-
	Battalion Chief-Training	1.00	1.00	1.00	-
	Division Chief-Fire Prevention	1.00	1.00	1.00	-
	Public education specialist-FD	1.00	1.00	1.00	-
	Fire Inspector/Plan Reviewer	1.00	1.00	1.00	-
	Fire Inspector	0.50	1.00	1.00	-
	Administrative Secretary II	3.00	3.00	3.00	-
	Administrator	-	-	1.00	1.00
	Fire Lieutenant	12.00	12.00	12.00	-
	Firefighter-Paramedic	58.00	58.00	58.00	-
	Total: Fire	83.50	84.00	85.00	1.00
Communications	Communications Director	1.00	1.00	1.00	-
	Media production supervisor	1.00	1.00	1.00	-
	Production coordinator - video	1.00	1.00	1.00	
	Media public relations specialist	1.00	1.00	1.00	-
	Total: Communications	4.00	4.00	4.00	-
	Total Village Staffing	304.35	305.25	309.50	4.25

PERSONNEL SUMMARY

Staffing Plan: Full-Time Equivalent (FTE) Positions (Other than General Fund)

Fund	Position	2022	2023	2024
Capital	GIS Specialist	0.25	0.25	0.25
Projects	Administrative Assistant	0.50	0.50	0.50
Fund (220)	Engineering Manager	0.25	0.25	-
	PW Technician-Engineering	1.00	1.00	1.00
	PW Seasonal - Engineering	0.33	0.33	1.50
	Staff Engineer II	1.50	1.50	2.00
	PW Management Analyst	-	0.33	0.33
	Subtotal	3.83	4.16	5.58
Stormwater	Maint. Wkr. I	5.00	5.00	5.00
Fund (443)	Maint. Wkr. II	2.00	2.00	2.00
	PW Technician	1.00	1.00	0.50
	GIS Technician	0.50	0.50	0.50
	Engineering Manager	0.50	0.50	-
	Stormwater Administrator	1.00	1.00	1.00
	Street Division Manager	1.00	1.00	1.00
	PW Seasonal - Engineering	0.28	0.28	-
	Staff Engineer I	2.00	2.00	1.00
	Staff Engineer II	-	-	0.50
	PW Technician II	-	-	1.00
	PW Management Analyst	-	0.33	0.33
	Subtotal	13.28	13.61	12.83
Parking	CSO I	1.00	1.00	1.00
Fund (471)	CSO II	1.50	1.50	1.40
	Subtotal	2.50	2.50	2.40
Water	Water Billing Specialist	1.00	1.00	1.00
Fund (481)	Admin Secretary II	0.75	0.75	0.50
	Finance Manager	0.25	0.25	0.25
	GIS Technician	0.50	0.50	0.50
	GIS Coordinator	0.25	0.25	0.25
	Engineering Manager	0.50	0.50	-
	PW Technician	1.00	1.00	1.50
	Maint. Wkr. I	5.00	5.00	6.00
	Maint. Wkr. II	2.00	2.00	2.00
	Manager, PW Water Supply	1.00	1.00	1.00
	Water Supervisor	1.00	1.00	1.00
	PW Seasonal	0.83	0.83	1.00
	PW Tech - Water, AMR	1.00	1.00	1.00
	Engineering Manager	0.25	0.25	-
	Staff Engineer I	-	-	1.00
	Staff Engineer II	0.50	0.50	1.00
	Water Supply Spec	1.00	1.00	1.00
	PW Management Analyst	-	0.33	0.33
	Subtotal	16.83	17.16	19.33
Fleet	Fleet Services Manager	1.00	1.00	1.00
Services	Fleet Maintenance Technician	5.00	5.00	5.00
Fund (531)	Admin Secretary II	0.25	0.25	0.50
	Subtotal	6.25	6.25	6.50
Risk Mgmt	Risk Manager	1.00	1.00	1.00
Fund (562)	Management Analyst HR/Risk	0.50	-	-
	Subtotal	1.50	1.00	1.00
Health Ins.	Asst. Human Resources Director	-	-	-
Fund (563)	Payroll Benefits Coordinator	0.50	-	-
	HR Generalist	-	0.50	0.50
	Subtotal	0.50	0.50	0.50
	Total	44.69	45.18	48.14

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

2023 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

Adopted December 20, 2022, Salary ranges effective first full pay period of May 2023

Grade		Minimum	Control	Maximum	FLSA		Minimum	Control	Maximum	FLSA
3	Hourly: OPEN	17.991	21.588	24.737		Annual:	37,420	44,903	51,453	
4	Hourly: Shop Assistant Administrative Secretary I	20.189	24.227	27.760	N N	Annual: CSO I	41,993	50,392	57,739	N
5	Hourly: Accounting Specialist Cashier	22.386	26.863	30.781	N N	Annual: Document Management Tech Records Specialist	46,564	55,877	64,025	N N
6	Hourly: Administrative Secretary II CSO II Data Technician	24.585	29.501	33.805	N N N	Annual: Deputy Village Clerk Investigative Aide Utility Billing Specialist	51,136	61,364	70,312	N N N
7	Hourly: Administrative Assistant Case Records Specialist Court/Property Control Officer	26.781	32.138	36.825	N N N	Annual: Legal Secretary Management Fellow	55,706	66,846	76,595	N N
8	Hourly: Accountant Administrative Specialist GIS Technician Public Education Specialist Management Analyst	28.981	34.777	39.849	N N N N E	Annual: Payroll Coordinator Police Services Technician Production Coordinator Records Management Analyst HR Generalist	60,280	72,336	82,885	N N N N NE
9	Hourly: Biweekly: Assistant to the Village Manager Code Compliance Officer CSO Supervisor	31.178 2,494.22	37.414 2,993.06	42.869 3,429.55	E N N	Annual: Fire Inspector Public Education Specialist/PIO Public Relations Specialist	64,850	77,819	89,169	N E E
10	Hourly: Biweekly: Building Inspector Fire Inspector/Plan Reviewer Grants Coordinator Plumbing Inspector	33.376 2,670.09	40.051 3,204.11	45.892 3,671.37	N N E N	Annual: Social Worker Staff Engineer I Systems Technician Training Coordinator	69,422	83,307	95,456	E E E N
11	Biweekly: Planner Pavement Supervisor	2,845.88	3,415.05	3,913.08	E E	Annual: Water Supervisor	73,992	88,791	101,740	E
12	Biweekly: GIS Specialist Records Supervisor	3,021.75	3,626.10	4,154.90	E E	Annual: Project Manager	78,565	94,279	108,027	E
13	Biweekly: Development Engineer IT Innovation Manager Senior Planner Staff Engineer II Street Manager Senior Project Manager GIS Coordinator	3,197.53	3,837.04	4,396.61	E E E E E E E	Annual: Support Services Manager Systems Administrator Village Forester Water Manager	83,136	99,763	114,312	E E E E
14	Biweekly: Assistant Human Resources Director Building Services Manager Finance Manager	3,373.32	4,047.98	4,638.31	E E E	Annual: Fleet Services Manager Risk Manager Records Manager	87,707	105,248	120,596	E E E

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

2023 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

Grade		Minimum	Control	Maximum	FLSA		Minimum	Control	Maximum	FLSA
15	Hourly: Biweekly: Assistant Information Technology Director Building Division Manager Emergency Management Coordinator Planning Manager	44,365 3,549.19	53,238 4,259.03	61,002 4,880.14		Annual: Engineer Manager Staff Attorney Stormwater Administrator Transportation Manager	92,279 110,735	126,884		E E E E
16	Biweekly: Assistant Finance Director Division Chief - Fire Prevention	3,724.98	4,469.97	5,121.84	E E	Annual: Street Superintendent	96,850 116,219	133,167		E
17	Biweekly: Assistant Village Attorney Battalion Chief	3,900.85	4,681.02	5,363.67	E E	Annual: Village Clerk	101,422 121,706	139,455		E
18	Biweekly: Police Lieutenant	4,076.63	4,891.96	5,605.37	E	Annual:	105,992 127,191	145,740		
19	Biweekly: Assistant Public Works Director Deputy Fire Chief	4,252.51	5,103.01	5,847.20	E E	Annual: Deputy Police Chief	110,565 132,678	152,027		E
20	Biweekly: Communications Director Human Resources Director	4,428.29	5,313.95	6,088.90	E E	Annual: Information Technology Director	115,135 138,163	158,312		E
21	Biweekly: OPEN	4,604.16	5,525.00	6,330.73		Annual:	119,709 143,650	164,599		
22	Biweekly: Community Development Director Finance Director Fire Chief	4,779.95	5,735.94	6,572.43	E E E	Annual: Police Chief Public Works Director	124,279 149,134	170,883		E E
23	Biweekly: Deputy Village Manager	4,955.82	5,946.98	6,814.25	E	Annual:	128,852 154,622	177,170		
Contractual Wages for Police Officers (contract expires April 30, 2024)										
	Step:		Starting	1	2	3	4	5	6	7
	Effective May 1, 2022		73,984	78,199	83,172	88,231	93,422	98,802	104,394	110,845
	Effective May 1, 2023		75,834	80,154	85,251	90,437	95,757	101,272	107,004	113,616
Contractual Wages for Police Sergeants (contract expires April 30, 2025)										
	Step:		Starting	1	2					
	Effective May 1, 2022		122,893	124,824	126,754					
	Effective May 1, 2023		126,272	128,257	130,240					
	Effective May 1, 2024		129,429	131,463	133,496					
Contractual Wages for Fire Department Union Personnel (contract expires April 30, 2026)										
	Step:		Starting	1	2	3	4	5	6	
	Effective May 1, 2022									
	Firefighter		72,077	77,816	83,554	89,292	95,030	100,664		
	Firefighter-Paramedic		76,404	80,778	85,403	90,293	95,461	100,926	106,705	
	Fire Lieutenant		112,744	115,765	119,789					
	Effective May 1, 2023									
	Firefighter		74,960	80,929	86,896	92,864	98,831	104,691		
	Firefighter-Paramedic		79,460	84,009	88,819	93,905	99,279	104,963	110,973	
	Fire Lieutenant		117,254	120,396	124,581					
	Effective May 1, 2024									
	Firefighter		77,209	83,356	89,503	96,650	101,796	107,831		
	Firefighter-Paramedic		81,844	86,529	91,484	96,722	102,258	108,112	114,302	
	Fire Lieutenant		120,771	124,007	128,318					
	Effective May 1, 2025									
	Firefighter		79,525	85,857	92,188	98,519	104,850	111,066		
	Firefighter-Paramedic		84,299	89,125	94,228	99,624	105,326	111,355	117,731	
	Fire Lieutenant		124,395	127,728	132,168					

2023 VILLAGE OF DOWNERS GROVE CLASSIFICATION & COMPENSATION PLAN

Contractual Wages for Public Works Union Personnel (contract expires April 30, 2024)								
Step:		1	2	3	4	5	6	7
Effective May 1, 2022	Group 1	37,896	40,602	43,309	46,016	48,722	51,430	54,136
	Group 2	46,019	49,307	52,593	55,881	59,168	62,455	65,742
	Group 3	50,091	53,669	57,247	60,826	64,403	67,981	71,559
	Group 4	54,171	58,040	61,910	65,779	69,649	73,518	77,387
	Group 5	58,258	62,419	66,580	70,742	74,903	79,064	83,225
	Group 6	62,331	66,784	71,235	75,687	80,140	84,592	89,044
	Group 7	66,189	70,914	75,642	80,370	85,098	89,824	94,552
Effective May 1, 2023	Group 1	38,653	41,414	44,176	46,936	49,697	52,458	55,219
	Group 2	46,940	50,293	53,645	56,999	60,351	63,704	67,057
	Group 3	51,093	54,742	58,392	62,042	65,691	69,341	72,990
	Group 4	55,255	59,201	63,148	67,095	71,042	74,988	78,935
	Group 5	59,423	63,668	67,912	72,156	76,401	80,645	84,890
	Group 6	63,578	68,119	72,659	77,201	81,742	86,284	90,825
	Group 7	67,510	72,333	77,155	81,977	86,800	91,621	96,443
Public Works Union Positions								
	Group 1:	Building Maintenance Worker I		Group 6:	Materials Coordinator			
	Group 2:	Building Maintenance Worker II			Public Works Specialist			
	Group 3:	Maintenance Worker I			Public Works Technician - Water AMR			
		Building Maintenance Technician I			Public Works Technician II			
		Public Works Technician I		Group 7:	Assistant Village Forester			
	Group 4:	Public Services Specialist						
	Group 5:	Maintenance Worker II						
		Fleet Maintenance Technician						
		Building Maintenance Technician II						
		Water Production Specialist						

Part-Time Wages: The Village of Downers Grove may establish certain part-time positions, such as seasonal hires, with hourly rates of pay ranging from a minimum of \$10.50/hour to a maximum of \$18.00/hour.
Calculation of Minimum and Maximum Control points are established by conducting external market analysis of comparable municipal organizations. The minimum of the range is calculated at 20% below the control point (control amount / 1.2). The maximum of the range is calculated at 37.5% above the minimum (minimum amount * 1.375).

BUILDING SERVICES DIVISION

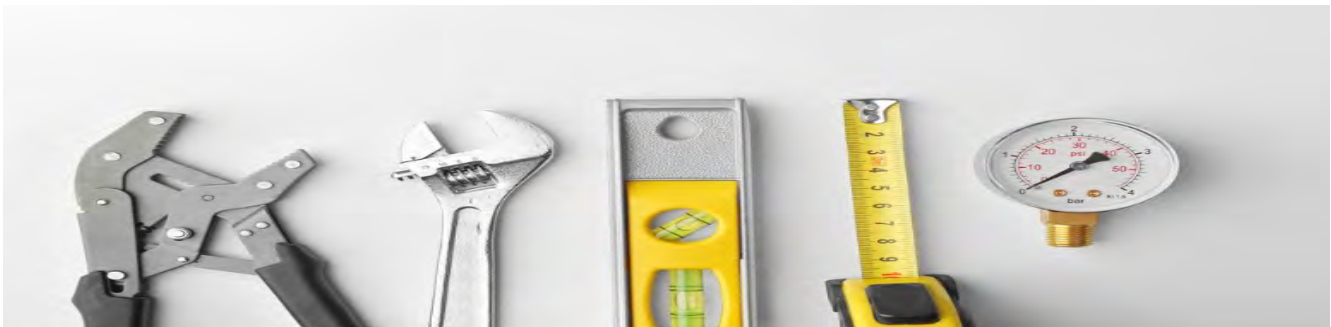
Dann Fitzpatrick, Building Services Manager

Department Overview

Description of Responsibilities and Services

Building Services is responsible for building maintenance and remodeling for all Village facilities, including Village Hall, Police Station, Public Works Facilities, the fire stations, the parking deck, train stations, well houses and towers, and rental properties.

Many of the renovation projects are completed by in-house building maintenance staff, reducing the cost of these projects and allowing flexibility in scheduling and prioritization. The in-house custodial staff provides cleaning services and several added benefits, including room preparations and cleaning after meetings, as well as snow and ice removal.



Budget Year Highlights and Objectives

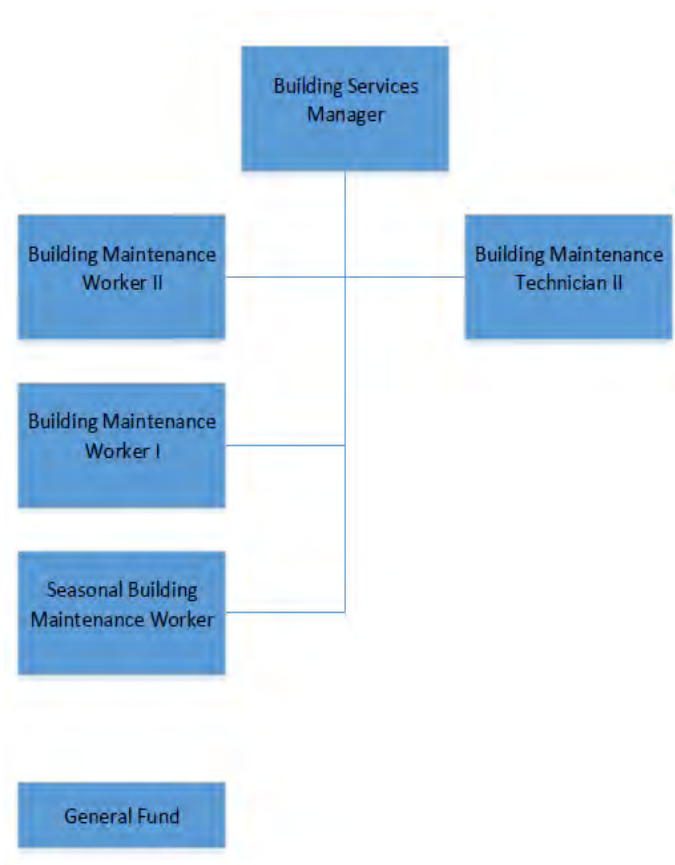
2023 Highlights

- Public Works epoxy floor installation
- Fleet area storage facility roof replacement
- Fire Station #1 roof replacement
- Main Street Station tuckpointing

2024 Objectives

- Support transition of employees and operations into new Civic Center facility
- Coordinate planned maintenance projects

Organization Chart



BUILDING SERVICES DIVISION

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	496,877	545,458	596,939	687,639	708,624	730,239
Supplies	63,213	80,000	80,000	80,000	80,600	80,700
Professional Services	4,516	8,000	8,000	8,000	7,500	8,000
Other Services	133,504	111,000	111,000	111,000	119,000	127,000
Claims, Grants, & Debt	44,352	101,048	101,048	60,198	63,295	66,588
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	742,462	845,506	896,987	946,837	979,019	1,012,527

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Other Services includes utilities.
- Claims, Grants & Debt decreased in 2024 due to decreased Workers Compensation costs.

Staffing Plan

Position Title	2022	2023	2024	Change
Building Services Manager	0.75	0.75	1.00	0.25
Building Maintenance Technician II	1.00	1.00	2.00	1.00
Building Maintenance Technician I	1.00	1.00	-	(1.00)
Building Maintenance Worker II	1.00	1.00	1.00	-
Building Maintenance Worker I	3.00	3.00	3.00	-
Seasonal - Maintenance	0.25	0.25	0.25	-
Total: Building Services	7.00	7.00	7.25	0.25

Performance Measures

Building Services	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Municipal & Public Buildings Maintained	11	11	11	11		X			

COMMUNICATIONS DEPARTMENT

Douglas Kozlowski, Communications Director

Department Overview

Description of Responsibilities and Services

The Communications Department is responsible for providing communication with residents, businesses and stakeholders through a variety of Village owned communication outlets and other media. The Communications Department responds to daily news media inquiries and proactively develops and disseminates information regarding Village issues, services, events and programs.

The Communications Department is responsible for the Village website content, Facebook, Twitter and Nextdoor Social Media accounts, weekly E-Newsletter, inside DG quarterly magazine, all Village print materials, DGTv programming, Council meeting broadcasts, Annual Village Report and the administration of the Community Wide Notification System.

Budget Year Highlights and Objectives

2023 Highlights

The Village launched a new website designed with qualities and features deserving of Home Page status for our Village. Here's what to expect when visiting the new website:

- A comprehensive source of Village information.
- The ability to quickly find what you need aka "What do you want to do today?"
- Easily find and conduct business transactions (pay utility bills, obtain parking permits, submit applications for building permits).
- Easy page navigation and scroll-through on the device you choose.
- Popular content on the home page in one click.
- Enhanced use of photos and graphics to tell the story.

The Village received national recognition for outstanding achievements in communications and public-sector marketing from the City-County Communications & Marketing Association (3CMA) for the work entitled: *"Water Leakage" - A promotional Video on Digital Portal for Water Customers.*

Created awareness of Top Priority Action Items and Village activities using short form video, social media/ website postings, and print on these topics:

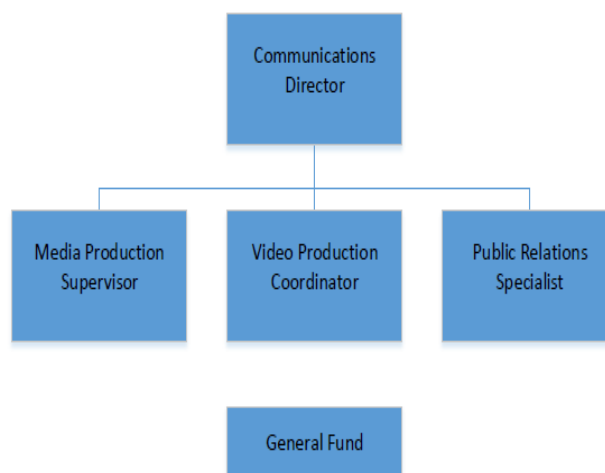
- Civic Center Groundbreaking
- Ride to School with the Fire Department
- Knotweed
- Bike Repair Station
- New Permit and Request For Service Portal
- Monarchs, Migration and Milkweed
- Amnesty Clean Up Day
- Night At The Firehouse Promo
- Kid's Muster Promo
- Board and Commissions Superheroes
- Natural Areas

Since 2018 there has been a 63% increase in followers on Village social media platforms (FB, Twitter and Next Door - combined).

2024 Objectives

- Maintain Awareness of New Civic Center Project
- Coordinate and Promote Grand Opening of New Civic Center
- Refine and Maintain New Website

Organization Chart



Click below to view, follow



COMMUNICATIONS DEPARTMENT

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	513,756	509,120	560,147	544,332	560,877	577,920
Supplies	3,250	8,100	8,100	8,100	8,100	8,100
Professional Services	44,895	61,658	61,658	67,803	59,803	59,803
Other Services	23,377	22,170	22,170	30,202	29,793	30,202
Claims, Grants, & Debt	17,520	20,819	20,819	24,630	26,222	27,932
Controlled Assets	-	-	-	20,000	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	602,798	621,867	672,894	695,067	684,795	703,957

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services includes costs for the community wide notification system and funding for website modifications.
- Other Services contains costs for the Village wide magazine "inside DG" and the Constant Contact E-News Letter.
- Controlled Assets in 2024 is for a Playback System for the new Civic Center Facility.

Staffing Plan

Position Title	2022	2023	2024	Change
Communications Director	1.00	1.00	1.00	-
Media Production Supervisor	1.00	1.00	1.00	-
Production Coordinator - Video	1.00	1.00	1.00	-
Media Public Relations Specialist	1.00	1.00	1.00	-
Total: Communications	4.00	4.00	4.00	-

Performance Measures

Communications	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Live Meetings Taped	42	45	52	41		X			
Studio and Remote Tapings	2	2	1	2		X			
Live Meeting Hours	69	74	55	65		X			
On Air Programming Hours	2,271	2,228	2,193	2,190		X			
YouTube Uploads	91	72	87	65		X			
YouTube Views	46,420	31,843	34,622	41,000		X			
Public Service Announcement	23	38	37	22		X			
Print Publications	55	156	137	58		X			
Nextdoor Members	19,044	20,668	21,962	23,420		X			
Facebook Page Followers	9,404	9,984	11,000	12,000		X			
X Followers	6,763	6,839	6,977	6,994		X			

COMMUNITY DEVELOPMENT DEPARTMENT

Stan Popovich, Community Development Director

Department Overview

Description of Responsibilities and Services

The Community Development Department is comprised of the Building Division and the Planning Division. The Planning Division is responsible for providing land use assistance and guidance to Downers Grove businesses, developers and residents. The Division acts as liaison to the Plan Commission, Zoning Board of Appeals and Architectural Design Review Board by providing information, planning expertise and recommendations regarding issues of land development. The Planning Division is charged with implementing the Village's Comprehensive Plan through the administration and enforcement of the Village's Zoning, Subdivision and Historic Preservation Ordinances. The Division strives to ensure that development within the Village is efficient, aesthetic and in conformance with sound planning practices.

The Building Division is responsible for coordinating most building plan review and development-related inspection services among several Departments. Services include code enforcement; plan review; and electrical, mechanical, plumbing and building inspections. The Division conducts inspections of existing buildings and infrastructure to ensure the safety of building inhabitants and those dependent upon the infrastructure. The Division works closely with anyone who builds a new structure or structurally modifies an existing one. The Department also contracts for elevator inspections and assistance with storm water/wetland reviews. Two code enforcement officers in the Department work closely with both Divisions on matters of securing compliance with zoning, building, property maintenance and other codes.

Budget Year Highlights and Objectives

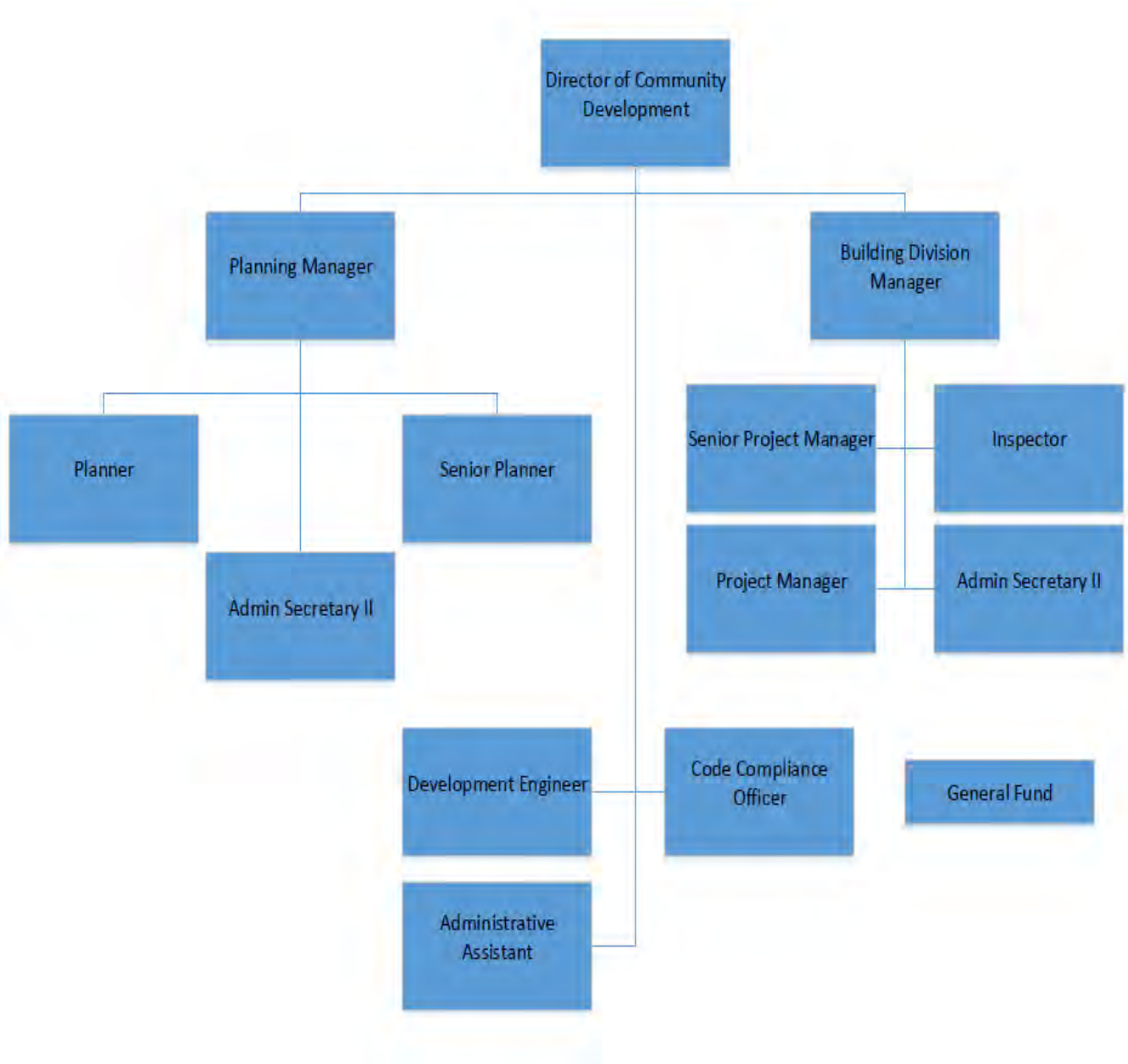
2023 Highlights

- Held a variety of roles in the Civic Center Project
- Adopted 2021 ICC Family of Building Codes
- Processed over 2,200 building permits and zoning entitlement applications
- Averaged 8 days on first permit reviews
- Continued effective enforcement of zoning, building and property related codes
- Facilitated entitlement cases for District 58, Mid-western University, and Wendy's
- Facilitated TIF creation and entitlements for Meadowbrook Shopping Center
- Completed Butterfield Road Corridor Study with CMAP and other municipalities
- Completed Zoning Ordinance text amendments
- Continued digitization of old permit files
- Continued implementation of new ERP permit software

2024 Objectives

- Complete high priority action items as directed by Village Council
- Complete work on the Facility Replacement and Sustainability Plan project
- Entitle and permit redevelopment of Lot 2 of the Civic Center property
- Continue effective enforcement of zoning, building and property related codes
- Continue effective processing of building permits and zoning entitlement applications
- Continue digitization of old permit files

Community Development



COMMUNITY DEVELOPMENT DEPARTMENT

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	1,915,963	1,952,781	2,067,514	2,067,218	2,129,941	2,193,645
Supplies	10,980	11,700	9,450	11,450	11,950	12,250
Professional Services	171,991	348,000	192,100	929,997	486,000	387,800
Other Services	107,038	175,296	201,000	189,429	196,851	204,310
Claims, Grants, & Debt	237,169	249,133	204,133	298,426	305,058	322,159
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	2,443,142	2,736,910	2,674,197	3,496,520	3,129,800	3,120,164

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services include costs for Consulting Fees for Priority Action items from the Long-Range Plan (\$375,000), costs for a Comprehensive Plan rewrite (\$250,000), outside services for plan review of contracts and building inspections (\$160,000) and costs for a scanning project (\$60,000).
- Other Services includes the annual SaaS fees for the Community Development ERP software system (\$185,000).
- Claims, Grants, & Debt includes dollars for Recoverable Engineering Fees. This amount is offset in revenues.

Staffing Plan

Position Title	2022	2023	2024	Change
Community Development Director	1.00	1.00	1.00	-
Building Division Manager	1.00	1.00	1.00	-
Planning Manager	1.00	1.00	1.00	-
Senior Project Manager	1.00	1.00	1.00	-
Project Manager	1.00	1.00	1.00	-
Development Engineer	2.00	2.00	2.00	-
Senior Planner	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	-
Inspector	1.50	1.50	1.50	-
Code Compliance Officer	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	-
Administrative Secretary II	2.00	2.00	2.00	-
Intern	-	-	-	-
Total: Community Development	15.50	15.50	15.50	-

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

COMMUNITY DEVELOPMENT DEPARTMENT



Performance Measures

Community Development	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Average time in days to process first-review permit (goal is 10 days)	8.18	8.01	7.40	8.25		X	X	X	X
Permit Applications Received	2,161	2,451	2,278	2,300		X	X	X	
Permits Issued	1,979	2,278	2,118	2,000		X	X	X	
Inspections Conducted	3,974	3,913	4,361	5,900		X	X	X	
Code Enforcement Site Visits	3,195	2,816	2,490	3,600		X	X	X	
ZBA Case Applications	5	3	3	2		X	X	X	X
Plan Commission Case Applications	23	29	36	29		X	X	X	X
Historic Preservation Applications	2	2	2	4		X	X	X	X

FINANCE DEPARTMENT

Robin Lahey, Finance Director

Department Overview

Description of Responsibilities and Services

The Finance Department is responsible for collaborating with other departments in order to: ensure the budgetary integrity of the Village, coordinate use of the Village-wide enterprise resource planning system, prepare financial statements, coordinate year-end financial audits, and assist with grant administration for the Village. The Finance Department also provides services concerning investment and treasury, accounts payable, accounts receivable, utility billing, cash receipts, collections, pensions, payroll, and procurement services.

Budget Year Highlights and Objectives

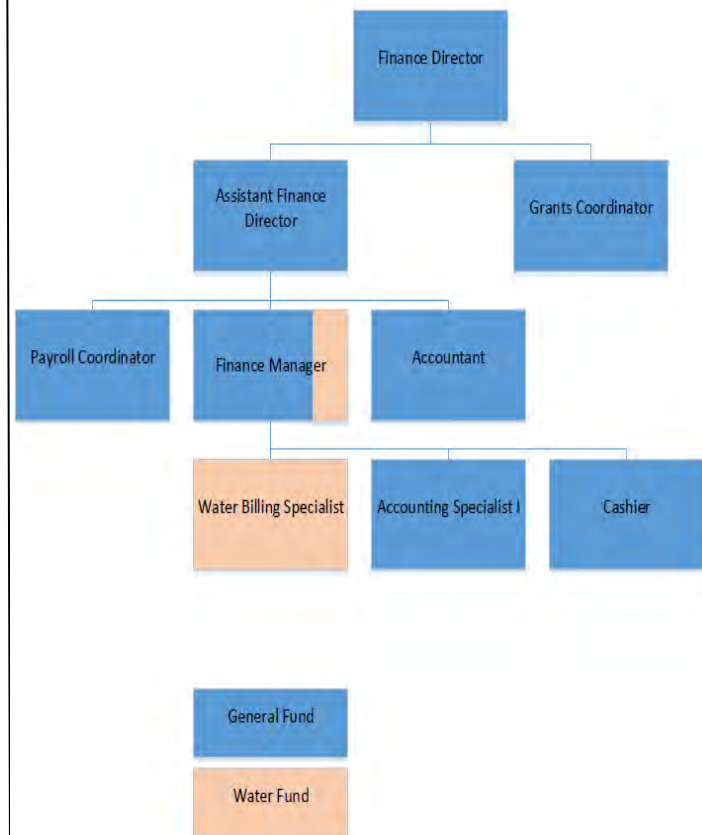
2023 Highlights

- Completed implementation of the Munis ERP software system. This included going live in the following modules: Payroll, Utility Billing, Fixed Assets, and Business Licenses.
- Assisted with the position creation and recruitment of a Business Systems Administrator to maintain and enhance the functionality of the new ERP system.
- Received the Distinguished Budget Award and the Certificate of Achievement for Excellence in Financial Reporting for the 2022 Annual Comprehensive Financial Report (ACFR) awarded by the GFOA.
- Received a Management Letter from the auditors with no comments from the 2022 audit.
- Participated in Long Range Planning sessions.

2024 Objectives

- Participate in Long Range Planning
- Pursue awards from the GFOA for excellence in financial reporting and budgeting
- Aggressively pursue grant opportunities

Organization Chart



Performance Measures

Finance	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Taxi Coupons Purchased	15,156	9,853	3,346	6,028	X	X			
Purchase Orders Processed	211	260	420	425	X	X			
Customers - Utility Billing (Stormwater Utility effective 1/1/13)	17,449	17,877	17,434	17,400	X	X		X	
Utility Customers - Billed via Email	1,077	1,319	1,529	1,900	X	X			
% of Employees on Direct Deposit for Payroll	100%	100%	100%	100%	X	X			
Consecutive Years the Department has received the GFOA Distinguished Budget Award	11	12	13	14	X	X			X
Consecutive Years the Department has received the GFOA Certificate of Achievement for Excellence in Financial Reporting	30	31	32	33	X	X			
Monthly Closeouts within 5 Working Days	100%	100%	100%	100%	X	X			
Taxi Coupons Redeemed	15,039	5,933	6,516	5,379	X	X			
Quarterly Statements Prepared by the Third Week After Quarter End	100.00%	100.00%	100.00%	100.00%	X	X			
General Fund - Actual Revenues as a % of the Budget	102.40%	116.25%	114.94%	105.73%	X	X			
Actual Expenditures as a % of Budget	100.00%	100.00%	100.00%	100.00%					

FINANCE DEPARTMENT

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	801,438	796,552	858,857	894,055	922,462	951,281
Supplies	3,961	4,000	4,000	4,500	4,635	4,774
Professional Services	113,077	117,940	176,045	156,050	159,567	162,746
Other Services	100,646	137,280	137,280	138,000	138,000	138,000
Claims, Grants, & Debt	19,044	21,978	21,958	28,003	30,091	32,342
Controlled Assets	-	800	800	1,000	1,000	1,000
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	200,000
Total Expenses	1,038,167	1,078,550	1,198,940	1,221,608	1,255,755	1,490,143

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services contains costs for the annual financial audit, credit card processing fees, safekeeping fees and banking fees. In 2023 audit fees were higher than budgeted due to the implementation of GASB 87 for Leases and increased rates for auditing services. In 2024 data lines are budgeted in the Information Technology Department instead of here in the Finance Department.
- Other Services includes annual SaaS fees for the Village's financial ERP software system.

Staffing Plan

Position Title	2022	2023	2024	Change
Finance Director	1.00	1.00	1.00	-
Assistant Finance Director	1.00	1.00	1.00	-
Finance Manager	1.00	1.00	1.00	-
Grants Coordinator	1.00	1.00	1.00	-
Accountant	1.00	1.00	1.00	-
Payroll Coordinator	-	1.00	1.00	-
Payroll Specialist	-	-	-	-
Water Billing Specialist	1.00	1.00	1.00	-
Accounting Specialist I	2.00	2.00	2.00	-
Cashier	1.00	1.00	1.00	-
Total: Finance	9.00	10.00	10.00	-



FIRE DEPARTMENT

Scott Spinazola, Fire Chief

Department Overview

Description of Responsibilities and Services

The Fire Department provides 24-hour Fire Suppression; Rescue, and Emergency Medical Services; and overall Village Emergency Management Coordination to the community. The Fire Department also provides specialized services such as hazardous materials response which also includes domestic terrorism response capabilities. Specialized rescue capabilities such as high-angle rescue, trench rescue, structural collapse, and confined space rescue services are also provided by the Fire Department.

The Fire Department provides Fire Prevention, Fire Inspection and Fire/Arson Investigation services to the community. The Fire Prevention Bureau performs regular inspections of commercial and institutional occupancies as well as the common areas of multi-family occupancies. The Fire Prevention Bureau works with the Community Development Department to complete fire plan reviews, occupancy approvals, fire pump and sprinkler system testing.

The Fire Department Public Education Division delivers award-winning and nationally recognized fire and life safety education to pre-school, grade school, and high school students. The Public Education Division also delivers Fire and Life Safety Education programs to businesses, civic groups and senior citizens. The Public Education Division also performs educational facility and high rise evacuation drills. Many of Downers Grove's programs have received national awards or recognition and are often copied by Fire Departments across the country.

Budget Year Highlights and Objectives

2023 Highlights

- Promoted 2 new Lieutenants
- Hired 4 new firefighter/paramedics to replace retired and promoted members
- Continue to review, revise, and update Fire Prevention and Life Safety codes, ordinances, and policies
- Continued Behavioral Health Awareness programs such as the Peer Support Network
- Continue to implement cancer prevention initiatives
- Continue Fire Department Public Safety Education initiatives
- Conduct smoke alarm installation for identified high-risk areas
- Continue to support professional development for Fire Department personnel
- Partnership in a pilot program for a new 2 phase cardiac care a protocol with the Good Samaritan Emergency Medical Services System
- Developed new Firefighter Eligibility list for 2022, 2023, and 2024
- Replaced 15 sets of Firefighter Personal Protective Equipment
- Developed specifications for purchase of a new ladder truck and fire engine.
- Acquire new mobile and portable radio equipment through ETSB
- Purchase of a new pool vehicle
- Continued to provide assistance with Social Services through the Community Care Program (CCP)
- Continued professional development for Fire Department personnel through mentoring, outside classes along with conferences and seminars
- Reviewed/Revised Standard Operating Guidelines
- Hired an additional part time fire inspector

2024 Objectives

- Approval of a new cardiac care a protocol by the Good Samaritan Emergency Medical Services System following a two year pilot program
- Continue to implement cancer prevention initiatives
- Conduct smoke alarm installation for identified high-risk areas
- Continue to support professional development of Fire Department personnel
- Purchase of new AEDs through the EMS equipment replacement plan
- Upgrade to EMS cots and related equipment
- Replace fire fighting foam containing per- and polyfluoroalkyl substances (PFAS) with PFAS free foam
- Take delivery of new Tower Ladder
- Take delivery of new pool vehicle
- Take receipt of new ambulances (2)

FIRE DEPARTMENT

General Fund Budget Summary

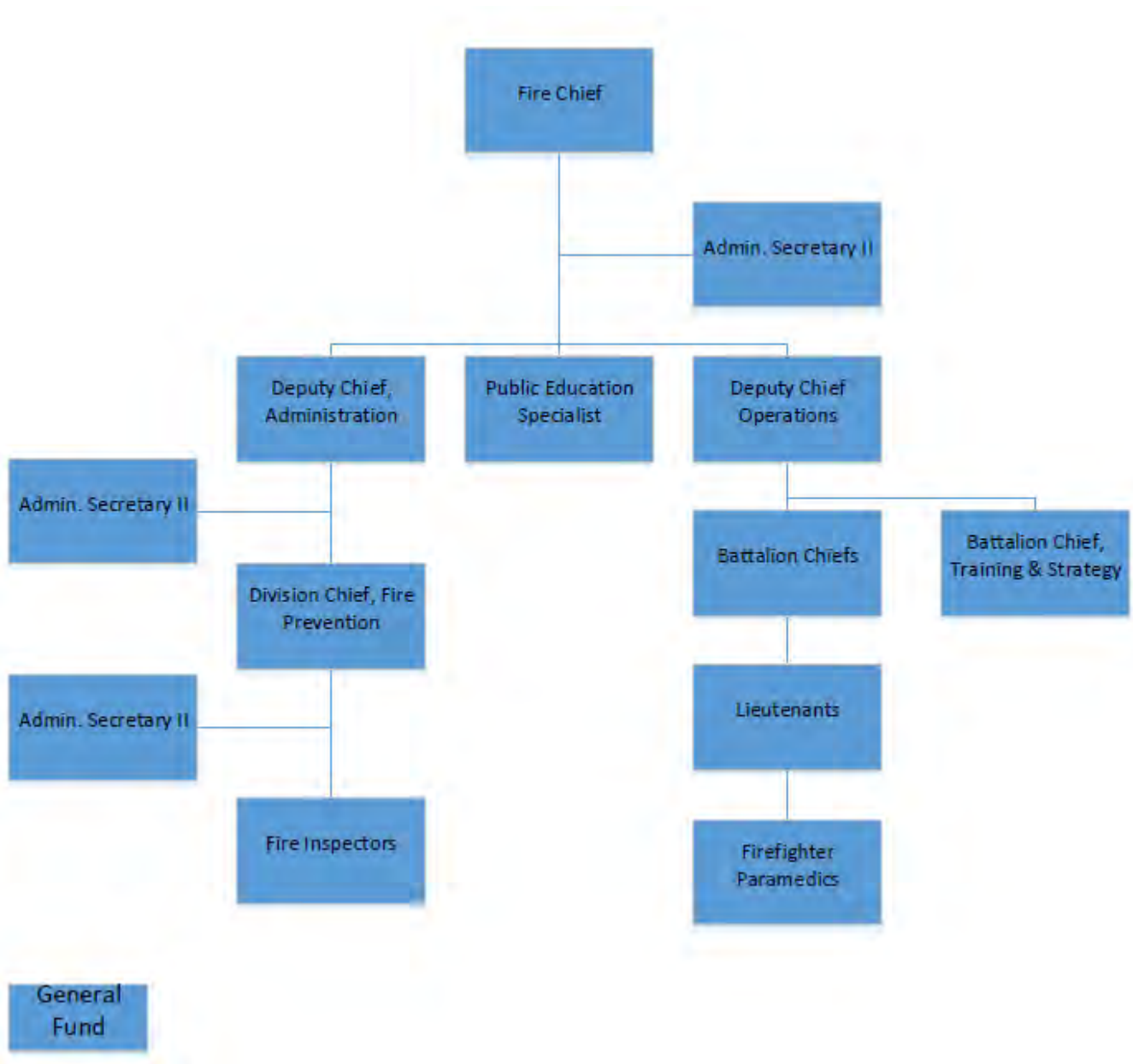
	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	16,475,993	16,410,618	16,895,022	17,263,764	17,787,816	18,328,602
Supplies	185,375	230,332	222,835	298,448	307,087	317,835
Professional Services	687,224	821,880	808,670	861,037	865,299	895,584
Other Services	113,148	127,920	128,000	147,757	152,929	158,281
Claims, Grants, & Debt	1,999,118	2,470,837	2,470,842	2,261,666	2,366,598	2,477,614
Controlled Assets	28,127	92,500	100,200	130,000	134,550	139,259
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	19,488,984	20,154,087	20,625,569	20,962,672	21,614,278	22,317,176

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Personnel includes the pension which increased by \$472,000 in 2024.
- Supplies includes uniforms, tools and equipment such as AEDs, cardiac monitors and Glidescopes.
- Professional Services includes payments to Du-Comm for dispatch services. In addition, this line item includes costs for the alarm boards, fees for ambulance billing, training and phone costs.
- Other Services includes costs for scheduling software, ground ladder/tower testing and thermal imaging cameras.
- Claims, Grants, & Debt decreased in 2024 due to lower transfers to the internal service funds.
- Controlled Assets includes purchases of dive, TRT and hazmat equipment.



Organization Chart



FIRE DEPARTMENT

PROGRAM INFORMATION

The Fire Department annual operating budget is divided into eight different cost centers, referred to as program budgets. The programs are as follows:

- **Fire Services Management:** Responsible for coordination and management of the Fire Department Fire Suppression operations. Provides all personnel and support costs necessary to maintain the Village's emergency response and fire suppression operations.
- **Facilities Maintenance:** Resources to maintain the operational integrity of Fire Department facilities in addition to presenting an appearance appropriate to Downers Grove community standards.
- **Fire Training:** The Fire Training program provides support to the Department's training system. The Training Officer's salary and benefits are a part of the program, but most of this program provides for quality education and hands-on practical experience to line personnel.
- **Fire Prevention:** Ensures that all buildings in the Village are safe for their occupants, visitors and owners. The Fire Prevention Bureau achieves this through reviewing and monitoring building engineering components and fire and life safety codes in both existing buildings and in new construction; and participating in educational activities and enforcing building.
- **Special Operations:** Response to specialized incidents such as high-angle rescue, trench collapse rescue, confined space, structural collapse rescue, hazardous materials, environmental issues, and domestic terrorism response.
- **Fire Education:** Addresses fire safety and injury prevention concerns for all ages and demographic areas of the Village. The programs provide timely and necessary information for young children through high school students, businesses, senior citizens, civic organizations, schools, religious groups, and parent groups in an effort to prevent fires, injuries and unsafe behaviors before they occur.
- **Emergency Medical Services:** Supports all non-personnel aspects of the Department's Emergency Medical Services (EMS) program, including all equipment required for EMS and associated services. The program provides for the purchase of the necessary Basic Life Support (BLS) and Advanced Life Support (ALS) supplies and equipment used on the Department's engines and ambulances.



FIRE DEPARTMENT

Staffing Plan

Position Title	2022	2023	2024	Change
Fire Chief	1.00	1.00	1.00	-
Deputy Fire Chief-Operations	1.00	1.00	1.00	-
Deputy Fire Chief-Administration	1.00	1.00	1.00	-
Battalion Chief	3.00	3.00	3.00	-
Battalion Chief-Safety	1.00	1.00	1.00	-
Division Chief-Fire Prevention	1.00	1.00	1.00	-
Public Education Specialist	1.00	1.00	1.00	-
Fire Inspector/Plan Reviewer	1.00	1.00	1.00	-
Fire Inspector	0.50	1.00	1.00	-
Administrative Secretary II	3.00	3.00	3.00	-
Administrator	-	-	1.00	1.00
Fire Lieutenant	12.00	12.00	12.00	-
Firefighter/Paramedic	58.00	58.00	58.00	-
Total: Fire	83.50	84.00	85.00	1.00



Performance Measures

Fire	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Fires						X			
Structure	15	6	18	18		X			
Vehicle	5	6	5	15		X			
Other	40	52	60	17		X			
Civilian Fire Deaths	1	0	1	1		X			
EMS Calls	3,759	4,148	4,800	4,772		X			
Number of Existing Building Fire Inspections	1,483	1,437	2,033	2,439		X			
Number of New Construction Plan Reviews and Inspections	713	571	672	790		X			
Fire Alarm System Trouble Follow-Ups	185	224	280	295		X			
Complaint Investigations	232	279	142	133		X			
Fire Protection System Inspection Reviews	2,707	2,891	2,647	2,648		X			
Total Public Education Contacts	64,000*	98,673	121,342	130,906		X			
Pre and post test scores from third grade LNTB program - Total Score Knowledge Improvement	20%	20%	20%	20%		X			

*Virtual Night at the Firehouse video campaign

HUMAN RESOURCES DEPARTMENT

Lauren Linares, Human Resources Director

Department Overview

Description of Responsibilities and Services

The Human Resources Department is responsible for providing human resource services to all employees in order to improve and increase the quality of work-life, productivity, work satisfaction, and development, with a constant vigilance for change. The department focuses on nine special functions:

- Human Resource Planning
- Selection and Staffing
- HR Information Systems
- Compensation & Benefits
- Union-Labor Relations
- Organizational Job Design
- Training & Development
- Organizational Development
- Employee Assistance

Budget Year Highlights and Objectives

2023 Highlights

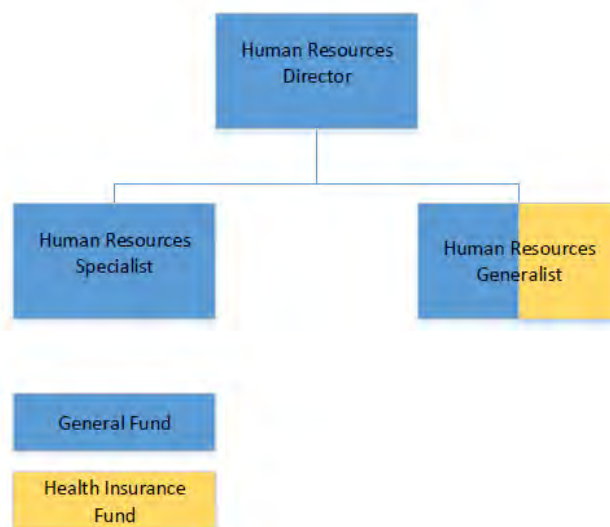
- Partnered with the Finance department for a smooth “Go Live” implementation of the *Human Capital Management* module within the new ERP system. Accommodated the demands of the project to true fruition.
- With the support of the Village Manager’s Office and Finance department, we recruited a Business Systems Administrator to further build upon the core functions of the ERP system.
- Entirely replaced the previous applicant tracking system by implementing the *Recruiting* module within the ERP system.
- Implemented 834 Reporting within the ERP system to communicate employee benefit elections electronically, via a data file, biweekly to medical, dental and vision vendors.
- Prioritized attracting top talent by building a positive candidate experience and emphasizing the key components of the Village’s culture during the interview process.
- Created new Eligibility Lists for Police Officer, Firefighter/ Paramedic, and Fire Lieutenant.
- In preparation of relocating to a new building, focused on record destruction with the State.
- Played a crucial role in promoting diversity, ensuring equitable practices, and fostering an inclusive culture.



2024 Objectives

- Continue to learn and troubleshoot modules within the ERP system to streamline processes.
- Continue to focus on record destruction with the State to ease the move into the new building.
- Continue to expand recruitment efforts, highlighting equity and prioritizing diversity.
- Continue to strategize with our health insurance broker to maintain healthcare costs.
- Recreate the Wellness Program to help employees realize work/life balance, provide opportunities for employee growth/development, and create a more positive culture.
- Create new eligibility lists for Police Officers and Firefighter/Paramedics, once exhausted.
- Offer training opportunities to departmental staff.

Organization Chart



HUMAN RESOURCES DEPARTMENT

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	284,203	250,858	281,240	279,130	288,630	298,311
Supplies	1,499	1,700	1,700	2,000	2,000	2,400
Professional Services	55,905	91,150	91,150	104,000	109,600	115,200
Other Services	333	300	150	300	300	300
Claims, Grants, & Debt	4,908	20,609	5,609	21,998	23,495	25,031
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	346,847	364,617	379,849	407,428	424,025	441,242

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services includes tuition reimbursement for Village employees, training, and recruiting costs.
- Claims, Grants, & Debt includes costs for unemployment compensation, which vary from year to year.

Staffing Plan

Position Title	2022	2023	2024	Change
Human Resources Director	1.00	1.00	1.00	-
Payroll Benefits Coordinator	1.00	-	-	-
Management Analyst-HR/Risk	0.50	-	-	-
HR Generalist	-	1.00	1.00	-
HR Specialist	-	-	1.00	1.00
Administrative Secretary II	1.00	1.00	-	(1.00)
Total: Human Resources	3.50	3.00	3.00	-

Performance Measures

Human Resources	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Positions Filled	20	42	40	40		X			
Turnover Rate	8.83%	12.17%	8.50%	12.30%		X			

INFORMATION TECHNOLOGY DEPARTMENT

Dave Kenny, Information Technology Director

Department Overview

Description of Responsibilities and Services

The Information Technology Department's primary responsibility is overseeing, maintaining, and supporting all computerized systems used by the Village. Other responsibilities include development and maintenance of the Village internet and intranet sites, Geographic Information Systems (GIS) and document management systems. This is all in support of the Strategic Plan Goal of providing *Exceptional Municipal Services*.

Additionally, the Information Technology Department also plays a role in support of the Strategic Plan Goal of *Continual Innovation* by continuously evaluating and introducing new information technologies to help improve Village services and work processes.

Budget Year Highlights and Objectives

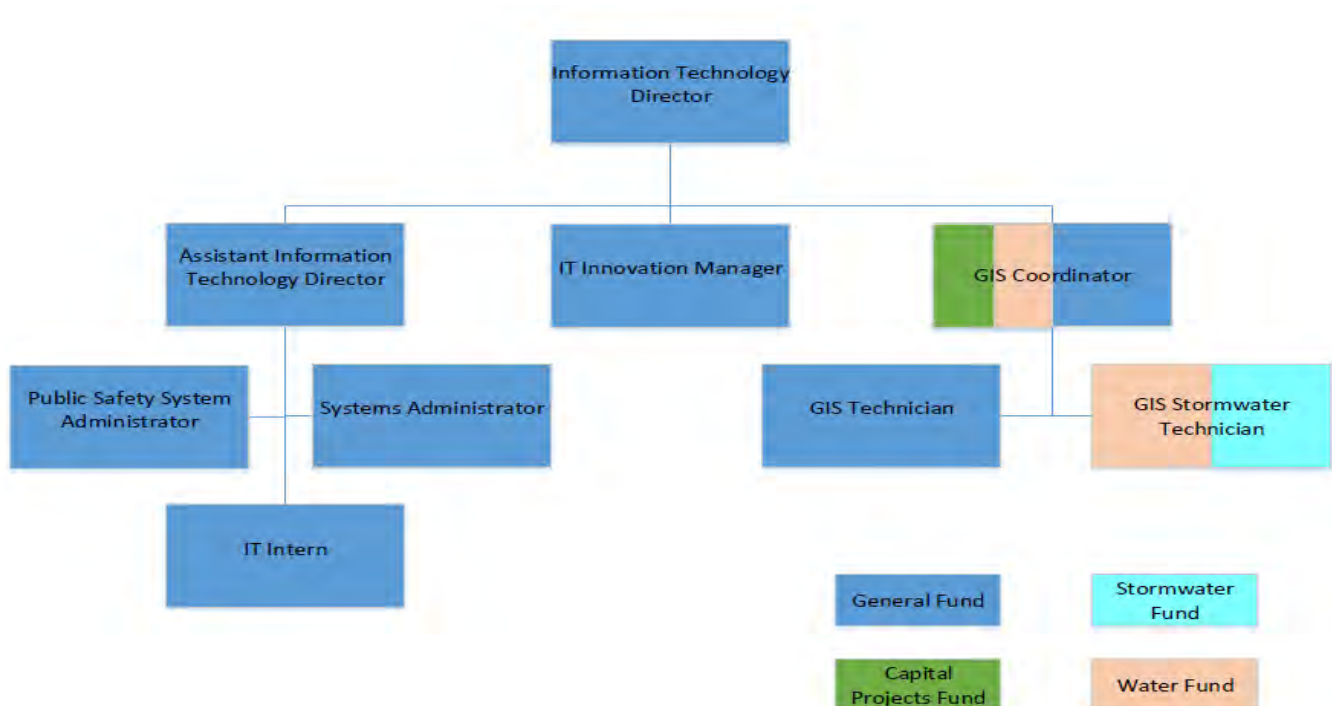
2023 Highlights

- Continued the ERP project with completing the Utility Billing module.
- Implemented a new website content management system.
- Migrated the Village's VoIP telephone system from PRI circuits to SIP trunking.
- Worked on the Civic Center Project.
- Upgraded the Lucity asset management software.
- Upgraded public safety laptop computers

2024 Objectives

- Complete the Civic Center Project.
- Upgrade Village Hall and Police Department desktop computers.
- Develop GIS applications for internal and external use.

Organization Chart



INFORMATION TECHNOLOGY DEPARTMENT

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	835,652	834,924	906,192	905,515	934,834	965,035
Supplies	19,974	19,700	19,600	19,900	19,950	20,275
Professional Services	62,835	85,450	72,535	119,450	114,050	117,400
Other Services	212,522	334,350	291,000	328,600	342,300	495,300
Claims, Grants, & Debt	195,732	193,140	193,140	187,362	193,942	200,797
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	1,326,715	1,467,564	1,482,466	1,560,827	1,605,076	1,798,807

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services includes phone costs. In 2024, it also includes the costs for data lines (which previously was budgeted in the Finance Department).
- Other Services includes hardware and software maintenance.
- Claims, Grants, & Debt includes transfers to the Equipment Replacement Fund for computer equipment and software.

Staffing Plan

Position Title	2022	2023	2024	Change
Information Technology Director	1.00	1.00	1.00	-
Asst.Information Technology Dir.	1.00	1.00	1.00	-
Systems Administrator	1.00	1.00	1.00	-
Public Safety Systems Admin	1.00	1.00	1.00	-
IT Innovation Manager	1.00	1.00	1.00	-
GIS Coordinator	-	-	1.00	1.00
GIS Specialist	1.00	1.00	-	(1.00)
GIS Technician	2.00	2.00	2.00	-
IT Intern	0.25	0.25	0.25	-
Total: Information Technology	8.25	8.25	8.25	-

Performance Measures

Information Technology	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Visits to Village Website	200,000	242,652	208,703	307,839		X			
Visits to DGTv Page	1,200	1,011	1,119	466		X			
Visits to Fire Public Education Page	700	823	550	250		X			
Visits to Tourism Website	4,500	9,874	11,741	1,398		X			
Visits to Parcel Navigator	25,857	26,248	24,419	23,400		X			
GPS Operations # of Structures Collected	1,500	1,409	2,935	2,600		X			X

LEGAL DEPARTMENT

Enza Petrarca, Village Attorney

Department Overview

Description of Responsibilities and Services

The Legal Department supports the Strategic Plan Goal of being an *Exceptional Municipal Organization* by providing in-house legal services to the Village as a municipal corporation as well as advising and representing officers and employees in their official capacity. Legal services include acting as general legal counsel to Village Council, staff and the various boards and commissions.

The Department drafts ordinances, resolutions and motions for Council action, reviews legal documents involving the Village and provides legal advice to public officials and employees. The Legal Department handles labor related negotiations, agreements for use of public property, development agreements, contracts, and all personnel issues. In addition, the Legal Department is responsible for litigation involving the Village. This involves either direct representation by Department attorneys, or by outside counsel selected and monitored by the Village Attorney. The Legal Department strives to provide exceptional municipal services.

The Alcohol Awareness Program and the Risk Management Program are administered under the Legal Department.

Budget Year Highlights and Objectives

2023 Highlights

- Assisted in several areas of the Civic Center Project including legal responsibilities and project management duties.
- ERP Contract Implementation
- Harassment/Discrimination/DEI Training
- Review, revise and update codes, ordinances and policies
- Defend and monitor litigation involving the Village (*Exceptional Services & Communication*)
- FD Labor Agreement Negotiations

2024 Objectives

- Continue to assist in several areas of the Civic Center Project including legal responsibilities and project management duties.
- PW Labor Agreement Negotiations
- Police Patrol Labor Agreement Negotiations
- Continue to review, revise and update codes, ordinance and policies (*Exceptional Services & Communication*)
- Defend and monitor litigation involving the Village (*Exceptional Services & Communication*)

Organization Chart



LEGAL DEPARTMENT

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	447,558	450,982	486,010	444,618	459,728	475,294
Supplies	7,916	8,400	8,400	8,400	8,550	8,700
Professional Services	75,690	135,050	135,050	414,050	145,275	150,500
Other Services	-	350	350	350	350	350
Claims, Grants, & Debt	6,612	7,513	7,513	9,398	10,071	10,796
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	4,000	4,000	4,000	4,000	4,000
Other Financial Uses	-	-	-	-	-	-
Total Expenses	537,776	606,295	641,323	880,816	627,974	649,640

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services is primarily for outside counsel, which fluctuates from year to year. In 2024 it also includes \$275,000 for outside counsel for various Priority Action Items identified in the Long-Range plan.
- Capital Assets is for the annual license fee for the Municipal Code software.

Staffing Plan

Position Title	2022	2023	2024	Change
Village Attorney	1.00	1.00	1.00	-
Asst Village Attorney	1.00	1.00	1.00	-
Risk Manager	1.00	1.00	1.00	-
Management Analyst-HR/Risk	0.50	-	-	-
Legal Secretary	1.00	1.00	1.00	-
Total: Legal Department	4.50	4.00	4.00	-

Performance Measures

Legal/Risk	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Liquor License Applications Received	13	12	10	11		X	X		
DUI Cases	75	50	50	65		X			
Workers Compensation Claims Filed	49	15	10	18		X			X
General/Auto Liability Claims Filed	3	5	5	0		X			X

OTHER GENERAL FUND EXPENSES

This page identifies General Fund programs and expenses that are not appropriately classified with any of the department-based operational expenses that appear on previous pages in this section. Explanation on this page allows departmental expenses to be more accurately stated while also identifying the impact of these unique Village expenses:

243 - Central Services - Provides funding management and procurement for centralized office supplies and services such as telephone contracts and maintenance, photocopy equipment and supplies, postal machines and services, fax machines, office coffee services and other mutually shared expenses that support interoffice functions.

421 - Economic Development - Includes \$595,000 to support the not-for-profit Economic Development Corporation, partially offset by an allocation to the Ogden TIF Fund to reflect redevelopment efforts in that corridor.

495 - Downtown Management - Includes expenses paid directly to the Downtown Management Corporation.

496 - Intergovernmental Support - Includes expenses to be paid to District 58.

821 - Social Services - Includes expenses for support of the Meals on Wheels program.

823 - Alcohol & Tobacco - Includes expenses for the support of the Village's alcohol and tobacco awareness and enforcement programs, which is administered by Legal and Police Department personnel.

833 - Transportation Assistance - Also known as the taxi-coupon subsidy program, these expenses provide 50% subsidies for eligible seniors in Downers Grove to use local taxi services.

863 - Emergency Management - Includes operational expenses related to Emergency Management.

864 - Community Events - The Village sponsors many events and also assists other organizations in planning events.

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
20.243 - Central Services	29,985	42,100	41,117	19,455	19,909	20,374
40.421 - Economic Development	345,592	455,587	455,587	510,587	510,587	510,587
20.495 - Downtown Management	400,000	400,000	400,000	416,005	420,000	425,000
20.496 - Intergovernmental Support	210,767	220,000	220,000	250,000	255,000	-
20.821 - Social Services	30,000	30,850	30,850	30,900	30,900	30,900
13.823 - Alcohol & Tobacco	25,938	11,304	41,929	29,678	29,601	30,549
81.833 - Transportation Assistance	6,517	30,450	30,450	31,000	31,000	31,000
86.863 - Emergency Management	14,654	24,200	24,200	24,200	25,300	25,300
86.864 - Community Events	94,008	97,300	143,368	110,300	111,300	112,300
20.998 - Transfers	2,091,102	1,371,628	3,353,592	1,250,000	-	-
Total Expenses	3,248,563	2,683,419	4,741,092	2,672,125	1,433,597	1,186,010

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Beginning in 2022, funding for the Economic Development Corporation and Downtown Management is based on requests submitted by them to the Village.
- Transportation Assistance decreased in 2022 due to lower ridership as a result of the pandemic.
- Emergency Management includes costs for siren repairs.
- Community Events includes overtime and costs for festivals and events. FY2023 and 2024 include increased costs for fireworks.
- The transfers reflect the following:
 - In 2022 - \$1.6 million to the Major Buildings fund for the Civic Center Project (budgeted) and \$500,000 to the Debt Service Fund for future debt service payments for the Civic Center.

In 2023 - \$1.4 million to the Debt Service Fund for future debt service payments (budgeted) and \$1.75 million to the Capital Fund for additional projects in the Downtown area.

In 2024 - \$1.25 million to the Capital Fund for additional projects in the Downtown area.

POLICE DEPARTMENT

Michael DeVries, Police Chief

Department Overview

Description of Responsibilities and Services

The Police Department is responsible for maintaining civil order and public safety, enforcing the laws, and investigating crime. The police department is broken down into various divisions that allow for effective service delivery to the community. These divisions include:

- **Police Services Management** - responsible for departmental oversight and maintaining CALEA accreditation (nationally accepted policy and procedures)
- **Patrol/Parking Enforcement** - responsible for promoting and enforcing public compliance with ordinances, criminal laws, traffic laws, and parking related issues and enforcement.
- **Investigations/Community Response Team (CRT)** - plainclothes officers that are assigned to investigate crimes reported to the police department and partner with citizens to solve community problems together. Responsibilities include domestic violence prevention and addressing issues that affect the quality of life for residents.
- **Metropolitan Emergency Response and Investigation Team (MERIT)** - made up of (3) Officers that are assigned to the countywide MERIT SWAT team. The Officers assigned to this unit fulfill their full-time duties with the police department and are on-call 24 hours a day to respond to emergency, high-risk calls throughout DuPage County. We also participate in MERIT Major Crimes and MERIT Major Crash Unit (MCU).
- **Training** - responsible for the training of recruit police officers and scheduling in service training for all employees of the department.
- **Community Support/Property Control** - responsible for crime prevention and safety education programs with a special emphasis on children's programs. Property Control is responsible for the security and storage of all evidence obtained from crime scenes. In addition, Property Control is responsible for the return and disposal of all property found that may not be criminal in nature.
- **Police Records** - responsible for efficiently processing all police reports generated, handling citizen requests for information, maintaining CAD computer systems and databases, FOIA requests, and preparing statistics and crime reports needed by State and Federal agencies.

Budget Year Highlights and Objectives

2023 Highlights

- Hired and on-boarded a new Property Control Officer to manage the department's evidence rooms.
- Two Police Department Community Service Officers became certified Alert Lockdown Counter and Evacuate, (ALICE) instructors to help facilitate school safety drills.
- The Police Department Honor Guard team assisted with the Richard Barth Flag Raising ceremony during National Police Week and assisted with posting the colors at a Suburban Law Enforcement Academy graduation ceremony.
- Hosted a community-wide document shredding event to educate residents on identity theft prevention.
- Completed and passed the Commission on Accreditation for Law Enforcement Agencies, (CALEA) Compliance Service Member review.
- Conducted state-certified High-Risk Traffic Stop training to complete the 30-hour training requirement set forth by Illinois Law Enforcement Training and Standards Board.
- Hired, trained, and on-boarded four new Police Officers.
- Sent three Police Officers to Crisis Intervention Team training to enhance verbal de-escalation skills and response to individuals in crisis.
- Drone Team was able to add, train and certify five additional pilots to fly and operate drones during large-scale events and emergency calls.
- Sent four Police Officers to the 40-Hour Basic Evidence Technician School to help process crime scenes and gather evidence.
- Attend monthly Law Enforcement Records Managers of Illinois (LERMI) meetings that allow Records staff to exchange ideas, processes, and techniques with surrounding agencies to enhance knowledge of changes in laws.
- Selected two officers to attend Standardized Field Sobriety Training at an instructor level providing subject matter expertise to department personnel for driving under the influence investi-

2024 Objectives

- One sergeant will attend Northwestern University's School of Police Staff and Command, a 10-week leadership development training course.
- Two Community Service Officers will be certified at Child Seat Technician Proxys, which allows the Police Department to internally recertify child safety seat technicians.
- Will attend School District 99 Wellness Day to educate approximately 2000 high school students about the dangers of impairment and impaired driving.
- Will train all officers on topics related to Ethics and Bias-Based Policing.
- Will send at least two officers to Crisis Intervention Team training to enhance verbal de-escalation skills and response to individuals in crisis.
- Continue to be an active and participating member of the DuPage County Crisis Intervention Team Association.
- Hire, train, and onboard at least three Police Officers.
- Prepare evidence to be moved to the new police department by working with evidence software provider Porter Lee to help plan the transition of the property from one location to another.
- Help increase school safety by working with School District 99 in allowing Student Resource Officers access to additional equipment that provides security, and tools, needed in emergency situations.
- Add one additional Police Officer to the Metropolitan Emergency Response and Investigations Team (MERIT) Forensic Investigations Unit.
- Procure a forensic drying cabinet for the new police facility to aid in evidence collection.

POLICE DEPARTMENT

General Fund Budget Summary

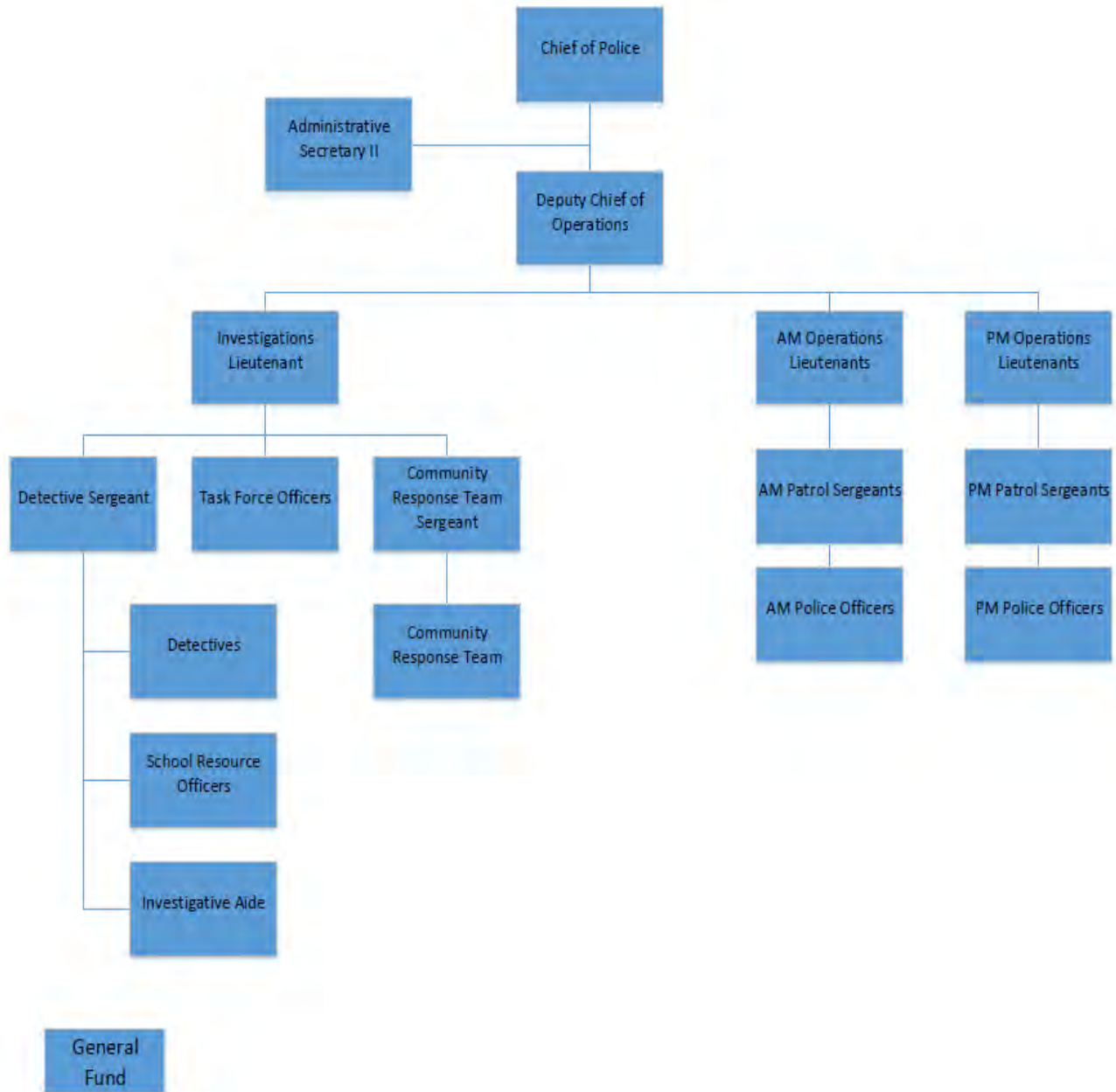
	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	15,609,206	16,075,812	15,944,756	17,393,973	17,893,994	18,402,862
Supplies	189,917	206,053	204,039	216,505	221,412	221,412
Professional Services	1,276,061	1,653,064	1,561,056	1,845,165	1,885,340	1,926,507
Other Services	174,058	193,812	172,000	173,551	181,977	186,691
Claims, Grants, & Debt	910,896	1,476,941	1,476,941	1,595,118	1,667,888	1,744,834
Controlled Assets	48,474	53,700	25,700	99,226	85,226	75,226
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	18,208,611	19,659,381	19,384,492	21,323,538	21,935,837	22,557,532

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Personnel includes pension costs which increased by \$136,000 in 2024.
- Supplies includes uniforms, bullet proof vests, ammunition and range supplies.
- Professional Services includes payments to Du-Comm for Dispatch services (\$980,000), Andy Frain Crossing guards (\$256,000) and Axon for body worn camera software maintenance (\$248,000). It also includes training, phone costs, promotional testing and CAD use charges.
- Other Services includes maintenance on various department equipment such as dispatch system, alarm boards, breathalyzers, cameras, fingerprint system, radar units and subscriptions to law enforcement/crime databases.
- Claims, Grants, & Debt fluctuate from year to year due to police department workers compensation costs.
- Controlled assets include \$26,000 for the Motorola ETSB contract.



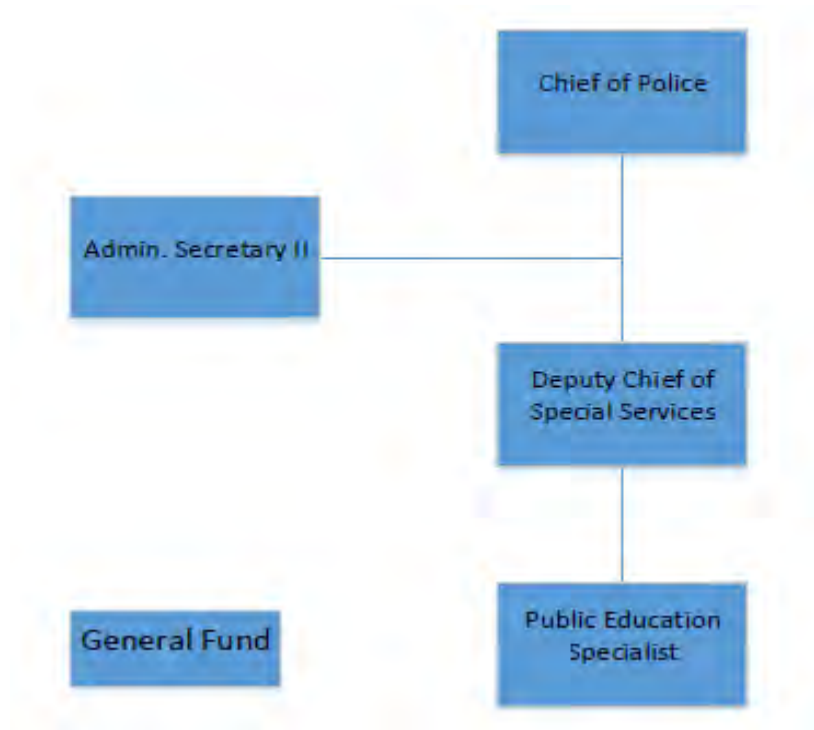
Police Department: Operations



Police Department: Support Services



Police Department: Special Services



POLICE DEPARTMENT

Staffing Plan

Position Title	2022	2023	2024	Change
Police Chief	1.00	1.00	1.00	-
Deputy Police Chief - Operations	1.00	1.00	1.00	-
Deputy Police Chief - Support Services	1.00	1.00	1.00	-
Deputy Police Chief - Special Services	-	1.00	1.00	-
Police Lieutenant	3.00	3.00	3.00	-
Police Sergeant	10.00	10.00	10.00	-
Records Manager	1.00	1.00	1.00	-
Support Services Manager	1.00	1.00	1.00	-
Police Services Technician	1.00	1.00	1.00	-
Training Coordinator	1.00	1.00	1.00	-
Admin Spec/Purchasing Supervisor	1.00	1.00	1.00	-
Management Analyst-Records	1.00	1.00	1.00	-
Public Education Specialist	1.00	1.00	1.00	-
CSO Supervisor	1.00	1.00	1.00	-
Case Records Specialist	1.00	1.00	1.00	-
Court/Property Control Officer	1.00	1.00	1.00	-
Administrative Secretary II	1.00	1.00	1.00	-
Community Service Officer II	2.00	2.00	2.00	-
Investigative Aide	1.00	1.00	1.00	-
Records Specialist	3.00	3.00	3.00	-
Community Service Officer I	1.00	1.00	1.00	-
Crossing Guard	3.60	-	-	-
Police Officer	55.00	55.00	55.00	-
Total: Police	92.60	90.00	90.00	-

Performance Measures

Police	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Calls for Service	18,214	23,113	23,833	22,495		X			
Accidents	903	1,163	1,050	1,261		X			
Vacation House Checks	819	1,407	1,020	1,163		X			
Premise Checks	8,615	10,357	10,269	16,408		X			
Traffic Citations	839	866	1,329	2,175		X			
Traffic Warning Citations	1,625	1,725	2,777	4,816		X			
Child Safety Seat Checks	3	23	48	87		X			
Overnight Parking Citations	270	485	768	986		X			
FOIA Requests	528	582	691	614		X			
Participants in Public Education Program	2,185*	2,574	2,801	7,661		X			

*Virtual Night at the Firehouse video campaign

PUBLIC WORKS DEPARTMENT

David Moody, Public Works Director

Scott Vasko, Director of Engineering

Department Overview

Description of Responsibilities and Services

The Public Works Department provides core services that are fundamental to the daily lives of Downers Grove residents and businesses, such as maintenance and management of the water system, traffic signals and signage, streetlights, roads, parking facilities, stormwater and drainage system, trees in the parkways, and the Central Business District.

Additionally, the Public Works Department is responsible for the management and maintenance of the Village's fleet and fuel supply, as well as for administration of the Village's stormwater ordinance, and permitting and inspections of work in the public rights of way.

The Public Works Department is responsible for:

- 233 miles of water main
- 2,800 fire hydrants
- 22,790 parkway trees
- 184 vehicles and other Fleet equipment
- 1,518 streetlights
- 130 miles of storm sewers
- 167 miles of streets

Public Works is budgeted in the General Fund, Capital Fund, Stormwater Fund, Parking Fund, Water Fund, and Fleet Maintenance Fund.

Budget Year Highlights and Objectives

2023 Highlights

- Completed \$2.1 million in stormwater and drainage improvements.
- Completed \$5 million in water system improvements.
- Completed \$4.6 million in street maintenance improvements.
- Completed \$2.1 million in sidewalk improvements.
- Continued development of the Department safety training calendar and conducted safety training for personnel.
- Completed maintenance activities of Village owned stormwater facilities and natural areas.
- Partnered with the Conservation Foundation on the community rain barrel and native tree/shrub sale.
- Partnered with the Conservation Foundation and DuPage County for the DuPage River Sweep.
- Planted seven (7) new bioswales.
- Planted 350 new and replacement parkway trees
- Pruned 2,828 parkway trees as part of a five-year pruning cycle
- Designated as Tree City USA for the 39th year
- Completed inspection and cleaning of 131,105 linear feet of storm sewer pipe
- Cleaned & repaired 657 inlets and 810 catch basins
- Completed twelve cycles of street sweeping
- Continued crosswalks at various locations within the DBD and completed signal upgrades in the DBD
- Continued outdoor dining areas within the downtown
- Completed meter testing ahead of Village-wide water meter replacement program
- Prepared Neighborhood Traffic Study #9
- Performed over 11,000 utility locates
- Completed rehabilitation of the Downers Drive

2024 Objectives

- Complete \$5.3 million in stormwater and drainage improvements.
- Complete \$1.5 million in water system improvements
- Complete \$5.2 million in street maintenance improvements
- Complete \$2.2 million in sidewalk improvements
- Complete \$4.3 million in traffic signal improvements
- Continue parking deck maintenance activities with available funding
- Continued implementation of pedestrian safety enhancements
- Continue to improve accessibility throughout the Village
- Continue environmental efforts including enhancing natural areas, installing bioswales, rain barrel sales and native plant sale.
- Continue crosswalk replacements in the DBD
- Implement recommended improvements from Neighborhood Traffic Study #9, including any updated signage, intersection control, or traffic calming items
- Perform Neighborhood Traffic Study #10

PUBLIC WORKS DEPARTMENT

General Fund Budget Summary

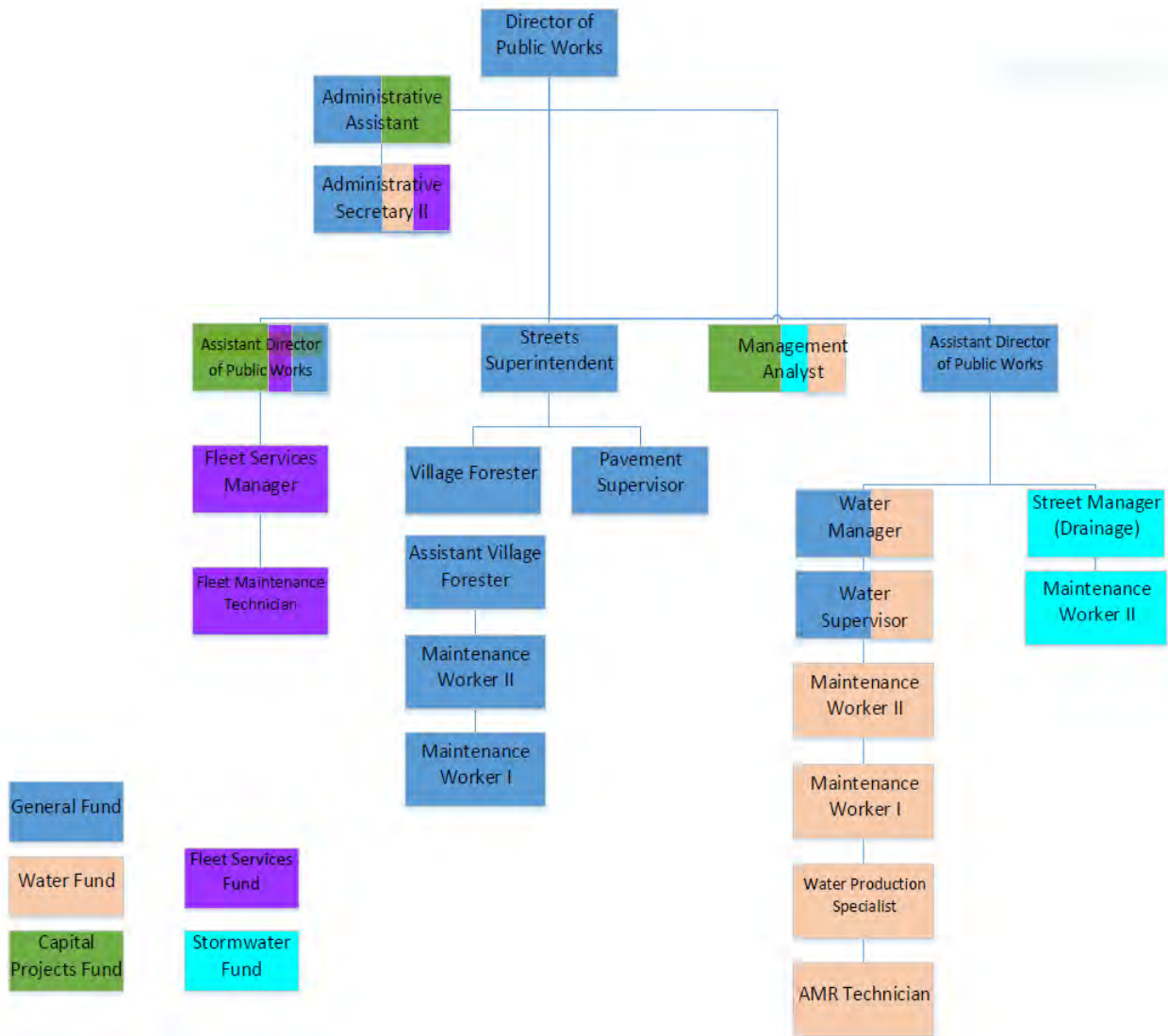
	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	3,053,599	3,484,425	3,492,395	3,548,777	3,663,010	3,781,742
Supplies	258,497	403,650	449,161	404,480	404,530	404,630
Professional Services	81,803	73,665	82,845	81,080	81,510	81,510
Other Services	988,434	1,251,470	1,264,491	1,526,380	1,477,980	1,479,580
Claims, Grants, & Debt	7,126,932	1,198,256	1,198,256	1,491,455	1,549,329	1,609,994
Controlled Assets	9,362	54,200	55,040	57,540	28,040	15,540
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	11,518,627	6,465,666	6,542,188	7,109,712	7,204,399	7,372,996

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

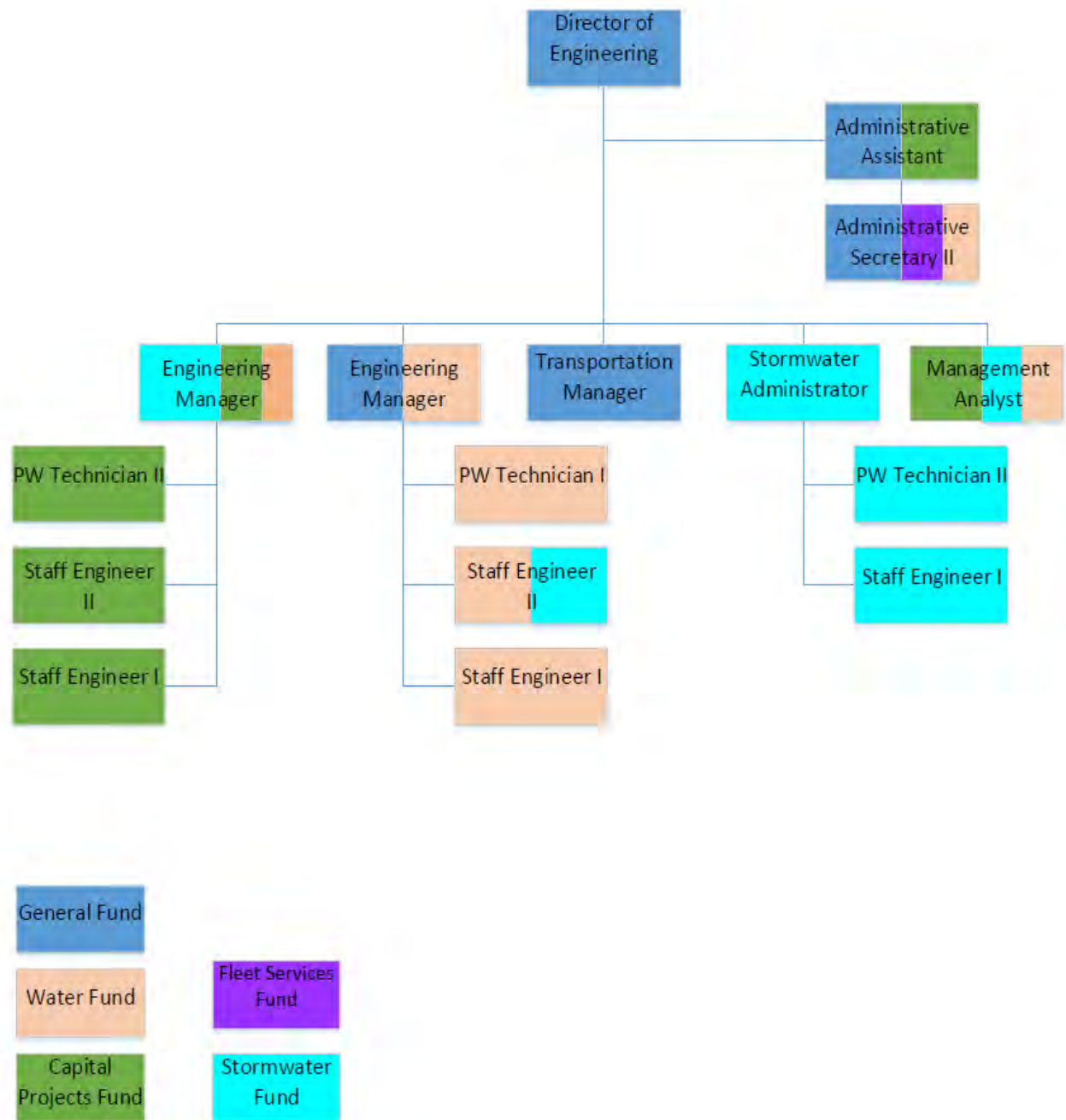
- Supplies includes expenditures for salt and de-icers (usage varies with the winter weather), materials for landscaping, street repairs and traffic, maintenance supplies, electrical supplies, tools and uniforms.
- Professional Services includes the costs for professional training, dues & memberships, telephone and Lucity annual maintenance.
- Other Services includes Utilities and Contracted services such as: maintenance for street lights and traffic signals; tree pruning, removal and planting; downtown snow removal, and street sweeping and debris hauling.
- Controlled Assets in 2024 includes the purchase of some equipment required for street & sidewalk maintenance such as utility locators and sidewalk planer.



Public Works: Operations



Public Works: Engineering



PUBLIC WORKS DEPARTMENT

Staffing Plan

Position Title	2022	2023	2024	Change
Public Works Director	1.00	1.00	1.00	-
Director of Engineering	-	1.00	1.00	-
Assistant Public Works Director	2.00	2.00	2.00	-
Street Superintendent	1.00	1.00	1.00	-
Transportation Manager	1.00	1.00	1.00	-
Engineering Manager	2.00	2.00	2.00	-
Stormwater Administrator	1.00	1.00	1.00	-
Fleet Services Manager	1.00	1.00	1.00	-
Village Forester	1.00	1.00	1.00	-
Street Manager	1.00	1.00	1.00	-
Water Manager	1.00	1.00	1.00	-
Staff Engineer II	3.00	3.00	3.00	-
Staff Engineer I	2.00	2.00	2.00	-
Water Supervisor	1.00	1.00	1.00	-
Pavement Supervisor	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	-
Administrative Secretary II	2.00	2.00	2.00	-
Seasonal - Engineering	1.00	1.00	1.00	-
Seasonal - Field	2.00	2.00	2.00	-
Public Works Technician	4.00	4.00	4.00	-
Maintenance Worker II	8.00	8.00	8.00	-
CAD Technician	1.00	1.00	1.00	-
Assistant Village Forester	1.00	1.00	1.00	-
Fleet Maintenance Technician	5.00	5.00	5.00	-
PW Technician II	-	-	1.00	1.00
Maintenance Worker I	19.00	19.00	19.00	-
Water Production Specialist	1.00	1.00	1.00	-
Materials Coordinator	1.00	1.00	1.00	-
Public Works Technician - AMR	1.00	1.00	1.00	-
Public Service Specialist	2.50	2.50	2.50	-
Management Analyst	-	1.00	1.00	-
Total: Public Works	68.50	70.50	71.50	1.00

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

PUBLIC WORKS DEPARTMENT

PROGRAM INFORMATION

The Department of Public Works' General Fund annual operating budget is divided into 10 different cost centers, referred to as program budgets. The program are as follows:

- **Public Works Administration:** Provides leadership and management for the Public Works Department
- **Construction Engineering:** Professional engineering support for all Village operations and for CIP projects
- **Design Engineering:** Design for capital projects and technical support for the Transportation Divisions
- **Public Works Training:** All expenses related to training for Public Works employees
- **Supplies and Inventory:** Purchase and maintenance of all tools and small equipment
- **Public Service Response Team:** Response to community-related public service needs, such as animal control services and street light maintenance
- **Forestry and Grounds:** Professional management and maintenance of 23,000 parkway trees and municipal landscaping located on the public right-of-way
- **Street Construction:** Street sweeping and maintenance of Village pavement surfaces, including asphalt, concrete and bricks
- **Traffic:** Responsible for the oversight and coordination of vehicular and pedestrian movements within the Village
- **Snow and Ice Removal:** Funding for equipment, supplies and overtime for snow removal and ice control

Performance Measures

Public Works	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Catch Basins Cleaned	576	665	1270	1728		X		X	
Flooding Calls	161	94	44	38		X		X	
Feet of Storm Sewers									
Cleaned	49,855	56,740	131,105	125,248		X		X	
Televised	49,855	56,740	131,105	125,248		X		X	
Roadside Ditches Under Construction (feet)	0	7,000	7,000	7,385		X		X	
Drainage Structures									
Repaired	54	136	152	132		X		X	
Installed	11	38	49	36		X		X	
JULIE Locate Requests	11,153	12,115	11,273	12,044		X		X	
Salt Used (tons)	3,387	4,000	4250	3,046		X		X	
Asphalt Paving (tons)	360	340	320	401		X		X	
Concrete Repairs (yards)	55	80	85	92		X		X	
Snow Removal Call Outs	26	25	23	20		X		X	
Snow Plowing (Events When Service Level Met/Total Events)	12 of 12	25 of 25	23 of 23	20 of 20		X			
Parkway Trees									
Planted	303	630	397	411		X		X	
Pruned	4,670	4,858	3,492	4,803		X		X	
Removed	498	420	378	371		X		X	
Mosquito Abatement Tablets	4,180	4,180	5,320	5,320		X		X	
Special Events Assistance (hours)	0	515	507	581		X	X	X	
Calls to Public Service Response Team	2,942	2,710	2,245	2,342		X		X	
Domestic Animals Handled	210	204	145	171		X			
Wildlife Inquiries Handled	498	576	545	456		X			
Traffic Signs Fabricated and Installed	320	468	349	586		X	X	X	X
Traffic Posts Installed	90	151	130	213		X	X	X	X
Water Service Calls	1,394	1,600	1,590	1,544		X			
Water Main Breaks	65	75	80	70				X	
Total Water Pumpage (gallons)	1,703,845,000	1,709,483,000	1,663,188,000	1,596,514,000	X				

VILLAGE CLERK'S OFFICE

Rosa Berardi, Village Clerk

Department Overview

Description of Responsibilities and Services

The Village Clerk's Office is responsible for maintaining the official records of the Village and all Village Council legislative actions. Responsibilities are to establish and maintain the Village's records management system including ordinances, resolution and plats; publish proceeding of Council meetings; keep an index of all Council proceedings; notice all Village meetings; issue Village licenses and administer the provisions of the Freedom of Information Act to respond to all requests for public information.

The Clerk's Office serves a record management function for the Council and provides information to the public. Through administration of the Open Meetings Act and Freedom of Information Act, the Clerk's Office helps attain a more transparent Village government. The Clerk's office also provides general administrative support to the Village Council, such as training and professional memberships.

Budget Year Highlights and Objectives

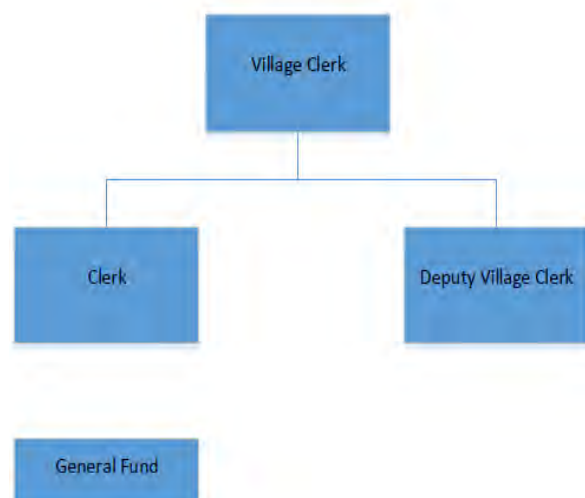
2023 Highlights

- Served as the local election official for the 2023 Consolidated Election.
- Maintained and archived all official records of the Village.
- Records Management – 1.) Continued to work with Village Departments in an effort to digitize and/or dispose of records as approved by the State of IL. 2.) Employed the assistance of staff members that are on light duty work restrictions to assist with the digitization of records within the Village Clerk's Office.
- Maintained and archived all official records of the Village
- Processed and maintained all documents and plats recorded with the DuPage County Recorder and Clerk.
- Processed and issued all licenses pertaining to taxicabs, tree removal, raffle, going-out-of-business, amusement devices, and scavengers.
- Processed and issued solicitation permits.
- Processed and issued raffle licensing.
- Oversaw agenda management for Village Council meetings.
- Processed post-Village Council meeting tasks including the preparation of the meeting minutes; obtained the required signatures and certificates of insurance on approved contracts, distributed executed contracts/agreements internally and externally.
- Complied with the Open Meetings Act by posting all agendas and meeting minutes for Village Council meetings and Village Boards and Commissions.
- Maintained Council policies.

2024 Objectives

- Continue to work toward the Village's strategic goals of Exceptional Municipal Services and becoming a Steward of Financial & Environmental Sustainability through continued electronic records management and maintenance and evaluating opportunities for the efficient use of resources.

Organization Chart



VILLAGE CLERK'S OFFICE

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	237,216	243,458	246,566	347,431	357,990	368,868
Supplies	1,000	1,250	2,250	3,800	2,050	2,100
Professional Services	68,376	86,250	84,050	96,300	88,050	89,750
Other Services	368	600	1,800	600	600	600
Claims, Grants, & Debt	4,572	5,277	5,277	6,668	7,157	7,683
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	311,533	336,835	339,943	454,799	455,847	469,001

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services includes costs for dues for DuPage Mayors & Managers, National Civic League, National League of Cities and Illinois Municipal League. It also includes costs for seminars and conferences, transcription of Council meetings and printing services for legal notices and recording fees.
- Claims, Grants & Debt includes Workers Compensation costs.

Staffing Plan

Position Title	2022	2023	2024	Change
Village Clerk	1.00	1.00	1.00	-
Deputy Village Clerk	1.00	1.00	1.00	-
Clerk	-	-	1.00	1.00
Total: Clerk's Office	2.00	2.00	3.00	1.00



Performance Measures

Clerk's Office	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
FOIA Requests	615	585	550	571		X			
Total Licenses Processed	47	47	77	75		X			

VILLAGE MANAGER'S OFFICE

David Fieldman, Village Manager

Department Overview

Description of Responsibilities and Services

The Village Manager's Office is responsible for directing the operations of all Village Departments to meet the vision, strategies and policies of the Village Council, including oversight of the completion of annual High Priority Action Items. The Village Manager, with the assistance of department staff, follows the direction of the seven-member Village Council, which sets policy that guides operations.

In addition, the Village Manager's Office staff oversees or participates in special projects and conducts research and analysis regarding issues affecting the Village.

The Village Manager's Office is the primary liaison to other governmental and quasi-governmental agencies, including the Park District, School Districts, Economic Development Corporation, and Chamber of Commerce.

Budget Year Highlights and Objectives

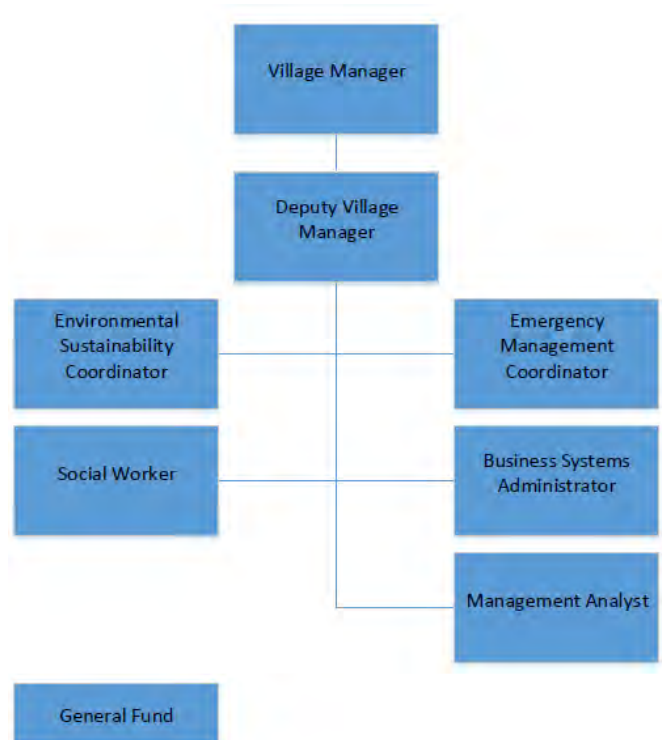
2023 Highlights

- Construction of the Civic Center Project proceeded on schedule and under budget
- Released request for proposal (RFP) for sale and redevelopment of Lot 2 of the Civic Center property
- Completed the 2023-25 Long Range Plan
- Implemented Social Services Gap Report Recommendations
- Supported implementation of the new enterprise resource planning (ERP) system
- Negotiated Collective Bargaining Agreement with Firefighters Union Local 3234

2024 Objectives

- Complete construction of the Civic Center Project
- Transition operations and employees into the new Civic Center Facility

Organization Chart



VILLAGE MANAGER'S OFFICE

General Fund Budget Summary

	FY2022 Actual	FY2023 Budget	FY2023 Estimate	2024 Adopted	FY2025 Projection	FY2026 Projection
Personnel	795,395	909,366	1,037,842	1,138,563	1,175,713	1,213,979
Supplies	494	1,000	1,000	1,000	1,100	1,100
Professional Services	11,328	13,700	13,200	113,700	13,700	13,700
Other Services	465	600	800	600	600	600
Claims, Grants, & Debt	22,572	23,626	23,626	29,609	31,737	34,028
Controlled Assets	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Other Financial Uses	-	-	-	-	-	-
Total Expenses	830,255	948,292	1,076,468	1,283,472	1,222,850	1,263,407

NOTEWORTHY CHANGES FROM FY23 AND OTHER EXPLANATIONS

- Professional Services includes \$100,000 for consulting fees related to the Priority Action Items identified in the Long-Range plan .
- Claims, Grants & Debt includes Workers Compensation costs.

Staffing Plan

Position Title	2022	2023	2024	Change
Village Manager	1.00	1.00	1.00	-
Deputy Village Manager	1.00	1.00	1.00	-
Emergency Management Coordinator	1.00	1.00	1.00	-
Environmental Sustainability Coordinator	-	-	1.00	1.00
Management Analyst	2.00	2.00	2.00	-
Social Worker	1.00	1.00	1.00	-
Business Systems Administrator	-	1.00	1.00	-
Total: Manager's Office	6.00	7.00	8.00	1.00

Performance Measures

Village Manager's Office	FY20	FY21	FY22	FY 23 Projected	Steward of Financial and Environmental Sustainability	Exceptional Municipal Services	Strong, Diverse Local Economy	Top Quality Infrastructure	Continual Innovation
Meetings of Council	30	32	33	29	X	X	X	X	X

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

COMMUNITY INVESTMENT PROGRAM (CIP)

OVERVIEW

The Village is responsible for the construction and maintenance of important infrastructure such as: roads, watermain and stormwater facilities; as well as the maintenance of Village buildings, machinery and equipment. The programs to construct and maintain these types of assets are known as capital programs. This document is the Village's plan for capital improvements for the five-year period between FY24 and FY28. The CIP includes a summary of all major capital improvements planned over the next five years, including a specific description and cost summary of each project and a summary of the funding sources for each of the projects.

The first year of the Community Investment Program will serve as the Capital Budget for FY24. The remaining four years are for planning purposes and will be reviewed and adjusted in scope and priority to meet the community's needs. Development and approval of the Annual Budget assures adequate review of capital needs and proper investment to the Village's infrastructure. The long-range view serves to eliminate surprises and helps provide time for proper planning to stabilize funding of necessary capital projects.

The CIP identifies projects for the next five years and beyond that total \$181.8 million. Projects in FY24 amount to \$40,909,770. (These amounts reflect total expenditures before any grant funding received and includes \$19.6 million for the Civic Center project.)

CIP Criteria

Projects included in the CIP meet the following criteria:

- The project has a minimum value of \$25,000.
- The project has useful life of longer than two years.
- The project results in a fixed asset.
- If the project is an engineering study, it leads to a capital program.

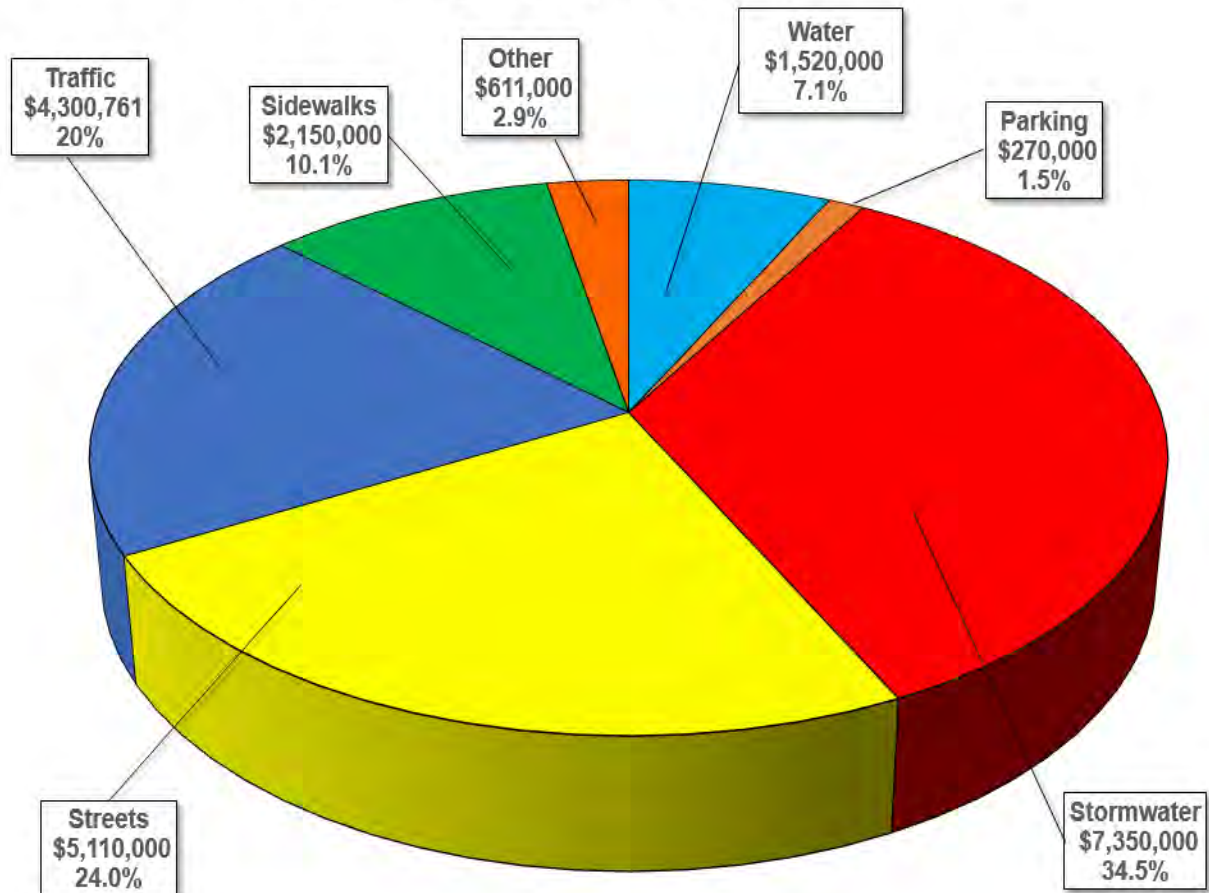
Capital projects include costs in six main categories which include:

- Professional Services
- Land Acquisition
- Infrastructure Improvements
- Building Improvements
- Machinery and Equipment
- Other/Miscellaneous

COMMUNITY INVESTMENT PROGRAM (CIP)

The FY24 Capital Budget is categorized by program and fund. Capital projects in the Capital Fund, Municipal Buildings Fund, and Ogden Avenue TIF funds are broken down by programs. Capital Projects for the Enterprise Funds (Stormwater, Water and Parking) are contained in program 394. The chart below shows the percentage investment in each category for FY24.

FY24 Capital Budget by Major Program Type \$21.31 Million



NOTE: The chart above does not include the \$19.6 million for the Civic Center project.

COMMUNITY INVESTMENT PROGRAM (CIP)

Description of Programs

Program 142 – Major Buildings

This program provides for the improvement of the Village's larger buildings such as Village Hall, the Police Department, Public Works Facility and Fire Stations. Large component replacements (over \$25,000) and repairs are also included in this program.

Program 261 – Finance

This program provides for the purchase of the Village's enterprise software.

Program 335 – Forestry

This program involves the removal and replacement of ash trees infested with EAB, and the preventative treatment of healthy ash trees.

Program 341 – Sidewalks

This program serves to fund the annual removal and replacement of existing sidewalk and rehabilitation of sidewalk tripping hazards as well as sidewalk which has cracked into more than three pieces or is otherwise beyond its useful life. The Village maintains over 5 million square feet (SF) of sidewalk which has a life expectancy of 50 to 100 years. This program also funds any new sidewalk segments, accessibility improvements, and crosswalk maintenance. Some funds for this program are placed into the Capital Projects Fund by developers and builders who pay a fee in lieu of installing required sidewalk.

Program 342 – Streets

Much of funding for this program comes from the Motor Fuel Tax Fund. The primary project in this fund is the Annual Roadway Maintenance Program, which encompasses resurfacing, crack sealing and preventative (slurry) seal of existing pavement. This program also includes an average of one or two complete reconstruction projects and resurfacing.

Program 344 – Traffic

Traffic continues to be one of the concerns foremost in the community's mind. Improvements, which reduce congestion and improve safety, are contained within this program. The most common type of project is a traffic signal replacement, which, owing to modern technology, generally fulfills these goals.

Program 345 – Bikeways

Implementation of the Village's Bikeway Plan is the focus of this program.

Program 361 – Fleet Services

This program contains expenditures for Fleet Management Software .

Program 394 – Capital Projects-Enterprise Funds

This program contains all capital projects in the Village's Enterprise Funds-Stormwater, Water and Parking.

Program 665 – Parking Enforcement

This program contains expenditures for the camera system in the parking deck.

COMMUNITY INVESTMENT PROGRAM (CIP)

Funding Source Summary

Listed below is a summary of the funding sources available for the projects included in the Community Investment Program.

Fund 102 – Motor Fuel Tax Fund

Income to this fund comes from the Village's share of the excise tax on motor fuel. In addition, the Village received \$3.2 million in Rebuild Illinois funds between 2020 and 2022 which will be used on Roadway projects over the next four years

Fund 110 – Ogden Avenue Tax Increment Financing (TIF) Fund

The Ogden Avenue TIF District Fund was established to provide a means to revitalize the properties on Ogden Avenue within the district boundaries. Tax assessments were frozen with the expectation that investment in the area would spur redevelopment thereby raising property values. The difference between the increased assessment and that figure when frozen is called the increment.

Fund 220 – Capital Projects Fund

This fund derives its revenue from multiple sources including the home rule sales tax, property tax, telecommunications tax and developer contributions for sidewalks.

Fund 223 – Municipal Buildings Fund

This fund will be used to specifically track the expenditures associated with the Civic Center Project. With a total project budget of \$60.4 million, the new facility will be paid for with \$24.0 million cash and a bond issuance of \$36.0 million plus bond issuance costs. Funding sources for the bond payments include the sale of land, plus property taxes generated by development, Capital Project Fund revenue, gasoline taxes, and property taxes currently supporting Fire Station #2 debt service.

Fund 443 – Stormwater Fund

This fund has been established to track expenditures associated with the maintenance and expansion of the stormwater collection, storage and conveyance system. Revenues come from a stormwater fee, billed to all property owners in Downers Grove on the total amount (in square footage) of impervious area on each parcel.

Fund 471 – Parking Fund

Daily and Monthly parking fees are the main sources of income for this fund for maintenance and improvement of the parking lots.

Fund 481 – Water Fund

Revenues in this fund come from the sale of water, and a fixed fee, which is based on the size of the meter. In addition to paying for water from the DuPage Water Commission, revenues are used to maintain the water infrastructure.

Grants/Other Sources

The Village is constantly reviewing all available grant monies. Generally a formal application, review, and award process is followed with each grantor following their (frequently legislatively-mandated) evaluation and ranking process. The DuPage Mayor's and Manager's Conference is one such grantor. They distribute the regional share of Federal Highway Trust Funds. Other agencies include FEMA and the Environmental Protection Agency.

COMMUNITY INVESTMENT PROGRAM (CIP)

FY 2024 Community Investment Program Project List sorted by Program

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

Project Description		FY 2024 Projected
Program 142 - Major Buildings		
MB-043	Facility Improvements/Maintenance - Fire Stations	145,000
MB-052	Facility Improvements/Maintenance - Public Works	170,000
MB-054	Facility Improvements/Maintenance - Train Stations	80,000
MB-056	Facility Improvements/Maintenance - Fleet Services	40,000
MB-100	Emergency Repair Project Contingency	50,000
MB-101	Facility Replacement & Sustainability Plan	19,598,009
Totals:		20,083,009
Program 335 - Forestry		
FO-001	Emerald Ash Borer (EAB) Eradication	76,000
Totals:		76,000
Program 341 - Sidewalks		
S-006	Replacement/Rehabilitation Sidewalk Program	1,000,000
S-007	DBD Crosswalk & Accessibility Upgrades	550,000
S-008	Right-of-Way Accessibility Improvements	400,000
S-009	Replacement/Rehabilitation Block Retaining Walls	200,000
S-013	Linda Kunze Plaza / Main Street Train Station	-
Totals:		2,150,000
Program 342 - Streets		
ST-004	Roadway Maintenance Program	3,690,000
ST-005	Roadway Maintenance Program - Brick Street Maintenance	250,000
ST-045	IDOT Bridge Compliance Improvements	120,000
ST-058	Roadway Reconstruction Program	1,000,000
ST-060	Roadway Resurfacing (LAFO) 71st St; W Village Limit to Dunham Rd	-
ST-062	Fairview Business District Street and Lighting Improvements	-
Totals:		5,060,000
Program 344 - Traffic		
TR-023	Pavement Striping Maintenance	225,000
TR-024	Neighborhood Traffic Management	1,200,000
TR-030	Traffic Signal Modernization, Annual Element	500,000
TR-033	Pedestrian Safety Enhancements	2,375,761
TR-034	DBD Traffic Signal & Streetlight Painting	-
Sub Totals:		4,300,761
Grants Approved		
TR-033	Pedestrian Safety Enhancements	(1,471,932)
Totals:		2,828,829
Program 345 - Bikeways		
BW-005	31st Street Bike Path	-
Totals:		-

COMMUNITY INVESTMENT PROGRAM (CIP)

FY 2024 Community Investment Program Project List sorted by Program

Project Description		FY 2024 Projected
Program 361 - Fleet Services		
FL-002	Fleet Fuel System Replacement	50,000
	Totals:	50,000
Program 394 - Capital Projects		
P-010	Parking Lot Improvements, Annual Element	60,000
P-013	Parking Deck Maintenance	210,000
SL-003	Streetlight Replacement Program	50,000
SW-051	Neighborhood Drainage Improvements Cost-Share Program	90,000
SW-069	Green Streets/Sustainable Storm Water Program	50,000
SW-070	Storm Sewer Replacement & Maintenance, Annual Element	750,000
SW-073	Downtown Water Quality Improvements	50,000
SW-086	Future Drainage and Floodplain Improvements	-
SW-088	Streambank Improvements, St Joseph Creek, South Branch	-
SW-090	St. Joseph Creek - Downtown Pipe Improvements	-
SW-091	Prentiss Creek Stream Corridor Improvements	100,000
SW-092	Streambank Improvements, St Joseph Creek, Main Branch	75,000
SW-093	Stormwater Capital Improvements - Fairview at BNSF Railroad Tracks	115,000
SW-098	Stormwater Capital Improvements - Curtiss St & Glenview Ave	1,500,000
SW-100	Stormwater Capital Improvements - 6th St & Fairview Ave	800,000
SW-101	Stormwater Capital Improvements - Blodgett Ave; Summit St to Randall St	1,000,000
SW-102	Stormwater Capital Improvements - Washington Street	750,000
SW-103	Stormwater Capital Improvements - St. Joseph Creek; Hill St to 55th St	100,000
SW-104	Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	1,970,000
WA-028	Watermain Replacement, Annual Element	1,000,000
WA-041	Lead Service Line Replacement	200,000
WP-010	Water Facility Maintenance, Annual Element	125,000
WP-011	Existing Well Rehab	-
WP-018	SCADA System Maintenance	120,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	75,000
WP-023	Water Meter Replacement Village Wide	-
	Sub Totals:	9,190,000
Grants Approved		
SW-104	Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	(1,970,000)
	Totals:	7,220,000
	Total Project Costs	40,909,770
	Offset by Grants	(3,441,932)
	Grand Total (All Projects):	37,467,838

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

COMMUNITY INVESTMENT PROGRAM (CIP)

Community Investment Program Project List sorted by Fund

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

Project Description	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	Future Yrs Planned	TOTAL
FUND 220 - Capital Projects Fund							
FL-002 Fleet Fuel System Replacement	50,000	75,000	1,050,000	-	-	-	1,175,000
FO-001 Emerald Ash Borer (EAB) Eradication	76,000	50,000	38,000	-	-	-	164,000
MB-043 Facility Improvements/Maintenance - Fire Stations	145,000	20,000	160,000	-	-	-	325,000
MB-052 Facility Improvements/Maintenance - Public Works	170,000	50,000	-	-	-	-	220,000
MB-054 Facility Improvements/Maintenance - Train Stations	80,000	100,000	-	-	-	-	180,000
MB-056 Facility Improvements/Maintenance - Fleet Services	40,000	150,000	-	-	-	-	190,000
MB-100 Emergency Repair Project Contingency	50,000	50,000	50,000	50,000	50,000	75,000	325,000
S-006 Replacement/Rehabilitation Sidewalk Program	1,000,000	500,000	500,000	350,000	350,000	-	2,700,000
S-007 DBD Crosswalk & Accessibility Upgrades	550,000	300,000	300,000	300,000	150,000	600,000	2,200,000
S-008 Right of Way Accessibility Improvements	400,000	300,000	300,000	300,000	300,000	-	1,600,000
S-009 Replacement/Rehabilitation Block Retaining Walls	200,000	200,000	200,000	200,000	200,000	-	1,000,000
S-013 Linda Kunze Plaza / Main Street Train Station	-	50,000	525,000	-	-	-	575,000
SL-003 Streetlight Replacement Program	50,000	50,000	50,000	50,000	50,000	-	250,000
ST-004 Roadway Maintenance Program	1,840,000	2,390,000	2,390,000	2,500,000	2,600,000	-	11,720,000
ST-005 Roadway Maintenance Program - Brick Street Maintenance	250,000	275,000	300,000	325,000	350,000	380,000	1,880,000
ST-045 IDOT Bridge Compliance Improvements	120,000	120,000	-	-	-	-	240,000
ST-058 Roadway Reconstruction Program	1,000,000	1,500,000	1,000,000	1,000,000	600,000	-	5,100,000
ST-060 Village Gateway Signs	-	180,000	180,000	180,000	-	-	540,000
ST-062 Fairview Business District Street and Lighting Improvements	-	-	-	-	-	5,000,000	5,000,000
TR-023 Pavement Striping Maintenance	225,000	225,000	150,000	225,000	225,000	-	1,050,000
TR-024 Neighborhood Traffic Management	1,200,000	200,000	200,000	225,000	250,000	-	2,075,000
TR-030 Traffic Signal Modernization, Annual Element	500,000	280,000	250,000	100,000	100,000	1,000,000	2,230,000
TR-033 Pedestrian Safety Enhancements	2,175,761	1,568,640	-	-	-	-	3,744,401
TR-034 DBD Traffic Signal & Streetlight Painting	-	1,500,000	-	-	-	-	1,500,000
BW-005 31st Street Bike Path	-	-	87,500	-	-	-	87,500
Sub Totals:	10,121,761	10,133,640	7,730,500	5,805,000	5,225,000	7,055,000	46,070,901
Grants Approved							
TR-033 Pedestrian Safety Enhancements	(1,471,932)	(905,548)	-	-	-	-	(2,377,480)
Totals:	8,649,829	9,228,092	7,730,500	5,805,000	5,225,000	7,055,000	43,693,421
FUND 223 - Major Buildings Fund							
MB-101 Facility Replacement & Sustainability Plan	17,348,009	-	-	-	-	-	17,348,009
Totals:	17,348,009	-	-	-	-	-	17,348,009
FUND 114 - Asset Forfeiture Fund							
MB-101 Facility Replacement & Sustainability Plan	2,250,000	-	-	-	-	-	2,250,000
Totals:	2,250,000	-	-	-	-	-	2,250,000
FUND 443 - Stormwater Fund							
SW-051 Neighborhood Drainage Improvements Cost-Share Program	90,000	90,000	90,000	90,000	90,000	-	450,000
SW-069 Green Streets/Sustainable Storm Water Program	50,000	60,000	60,000	60,000	70,000	-	300,000
SW-070 Storm Sewer Replacement & Maintenance Annual Element	750,000	750,000	750,000	750,000	750,000	-	3,750,000
SW-073 Downtown Water Quality Improvements	50,000	50,000	50,000	50,000	50,000	-	250,000
SW-086 Future Drainage and Floodplain Improvements	-	500,000	2,500,000	2,500,000	2,500,000	-	8,000,000
SW-088 Streambank Improvements, St Joseph Creek, South Branch	-	-	-	-	-	2,000,000	2,000,000
SW-090 St. Joseph Creek - Downtown Pipe Improvements	-	3,000,000	3,000,000	3,000,000	3,000,000	-	12,000,000
SW-091 Prentiss Creek Stream Corridor Improvements	100,000	1,000,000	1,000,000	25,000	25,000	-	2,150,000
SW-092 Streambank Improvements, St Joseph Creek, Main Branch	75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000
SW-093 Stormwater Capital Improvements - Fairview at BNSF Railroad Tracks	115,000	-	-	-	-	-	115,000
SW-098 Stormwater Capital Improvements - Curtiss St & Glenview Ave	1,500,000	-	-	-	-	-	1,500,000
SW-100 Stormwater Capital Improvements - 6th St & Fairview Ave	800,000	-	-	-	-	-	800,000
SW-101 Stormwater Capital Improvements - Blodgett Ave; Summit St to Randall St	1,000,000	-	-	-	-	-	1,000,000
SW-102 Stormwater Capital Improvements - Washington Street	750,000	-	-	-	-	-	750,000
SW-103 Stormwater Capital Improvements - St. Joseph Creek, Hill St to 55th St	100,000	1,000,000	25,000	25,000	25,000	-	1,175,000
SW-104 Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	1,970,000	-	-	-	-	-	1,970,000
Sub Totals:	7,350,000	6,525,000	7,550,000	6,580,000	6,590,000	5,500,000	40,095,000
Grants Approved							
SW-104 Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	(1,970,000)	-	-	-	-	-	(1,970,000)
Totals:	5,380,000	6,525,000	7,550,000	6,580,000	6,590,000	5,500,000	38,125,000

COMMUNITY INVESTMENT PROGRAM (CIP)

Community Investment Program Project List sorted by Fund

Project Description		FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	Future Yrs Planned	TOTAL
FUND 481 Water Fund								
WA-028	Watermain Replacement, Annual Element	1,000,000	3,800,000	3,800,000	3,800,000	3,800,000	-	16,200,000
WA-041	Lead Service Line Replacement	200,000	200,000	200,000	200,000	2,000,000	32,000,000	34,800,000
WP-010	Water Facility Maintenance, Annual Element	125,000	125,000	125,000	125,000	125,000	-	625,000
WP-011	Existing Well Rehab	-	1,400,000	2,800,000	-	-	-	4,200,000
WP-018	SCADA System Maintenance	120,000	-	-	-	-	-	120,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	75,000	975,000	-	-	-	1,350,000	2,400,000
WP-023	Water Meter Replacement - Village Wide	-	-	-	-	-	6,000,000	6,000,000
	Totals:	1,520,000	6,500,000	6,925,000	4,125,000	5,925,000	39,350,000	64,345,000
FUND 471 - Parking Fund								
P-010	Parking Lot Improvements, Annual Element	60,000	100,000	250,000	60,000	250,000	-	720,000
P-013	Parking Deck Maintenance	210,000	420,000	250,000	375,000	325,000	-	1,580,000
	Totals:	270,000	520,000	500,000	435,000	575,000	-	2,300,000
FUND 102 - Motor Fuel Tax Fund								
ST-004	Roadway Maintenance Program	1,850,000	1,950,000	1,800,000	1,800,000	1,800,000	-	9,200,000
	Sub Totals:	1,850,000	1,950,000	1,800,000	1,800,000	1,800,000	-	9,200,000
	<u>Rebuild Illinois Funding</u>							
	<u>Grants Approved</u>							
	Totals:	1,850,000	1,950,000	1,800,000	1,800,000	1,800,000	-	9,200,000
FUND 110 OGDEN AVENUE TIF								
TR-033	Pedestrian Safety Enhancements	200,000	-	-	-	-	-	200,000
	Totals:	200,000	-	-	-	-	-	200,000
	Grand Total (All Projects):	37,467,838	24,723,092	24,505,500	18,745,000	20,115,000	51,905,000	177,461,430

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

COMMUNITY INVESTMENT PROGRAM (CIP)

Community Investment Program Project List sorted by Program

Project Description		FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	Future Yrs Planned	TOTAL
Program 142 - Major Buildings								
MB-043	Facility Improvements/Maintenance - Fire Stations	145,000	20,000	160,000	-	-	-	325,000
MB-052	Facility Improvements/Maintenance - Public Works	170,000	50,000	-	-	-	-	220,000
MB-054	Facility Improvements/Maintenance - Train Stations	80,000	100,000	-	-	-	-	180,000
MB-056	Facility Improvements/Maintenance - Fleet Services	40,000	150,000	-	-	-	-	190,000
MB-100	Emergency Repair Project Contingency	50,000	50,000	50,000	50,000	50,000	75,000	325,000
MB-101	Facility Replacement & Sustainability Plan	19,598,009	-	-	-	-	-	19,598,009
	Totals:	20,083,009	370,000	210,000	50,000	50,000	75,000	20,838,009
Program 335 - Forestry								
FO-001	Emerald Ash Borer (EAB) Eradication	76,000	50,000	38,000	-	-	-	164,000
	Totals:	76,000	50,000	38,000	-	-	-	164,000
Program 341 - Sidewalks								
S-006	Replacement/Rehabilitation Sidewalk Program	1,000,000	500,000	500,000	350,000	350,000	-	2,700,000
S-007	DBD Crosswalk & Accessibility Upgrades	550,000	300,000	300,000	300,000	150,000	600,000	2,200,000
S-008	Right-of-Way Accessibility Improvements	400,000	300,000	300,000	300,000	300,000	-	1,600,000
S-009	Replacement/Rehabilitation Block Retaining Walls	200,000	200,000	200,000	200,000	200,000	-	1,000,000
S-013	Linda Kunze Plaza / Main Street Train Station	-	50,000	525,000	-	-	-	575,000
	Totals:	2,150,000	1,350,000	1,825,000	1,150,000	1,000,000	600,000	8,075,000
Program 342 - Streets								
ST-004	Roadway Maintenance Program	3,690,000	4,340,000	4,190,000	4,300,000	4,400,000	-	20,920,000
ST-005	Roadway Maintenance Program - Brick Street Maintenance	250,000	275,000	300,000	325,000	350,000	380,000	1,880,000
ST-045	IDOT Bridge Compliance Improvements	120,000	120,000	-	-	-	-	240,000
ST-058	Roadway Reconstruction Program	1,000,000	1,500,000	1,000,000	1,000,000	600,000	-	5,100,000
ST-060	Roadway Resurfacing (LAFO) 71st St; W Village Limit to Dunham Rd	-	180,000	180,000	180,000	-	-	540,000
ST-062	Fairview Business District Street and Lighting Improvements	-	-	-	-	-	5,000,000	5,000,000
	Totals:	5,060,000	6,415,000	5,670,000	5,805,000	5,350,000	5,380,000	33,680,000
Program 344 - Traffic								
TR-023	Pavement Striping Maintenance	225,000	225,000	150,000	225,000	225,000	-	1,050,000
TR-024	Neighborhood Traffic Management	1,200,000	200,000	200,000	225,000	250,000	-	2,075,000
TR-030	Traffic Signal Modernization, Annual Element	500,000	280,000	250,000	100,000	100,000	1,000,000	2,230,000
TR-033	Pedestrian Safety Enhancements	2,375,761	1,568,640	-	-	-	-	3,944,401
TR-034	DBD Traffic Signal & Streetlight Painting	-	1,500,000	-	-	-	-	1,500,000
	Sub Totals:	4,300,761	3,773,640	600,000	550,000	575,000	1,000,000	10,799,401
Grants Approved								
TR-033	Pedestrian Safety Enhancements	(1,471,932)	(905,548)	-	-	-	-	(2,377,480)
	Totals:	2,828,829	2,868,092	600,000	550,000	575,000	1,000,000	8,421,921
Program 345 - Bikeways								
BW-005	31st Street Bike Path	-	-	87,500	-	-	-	87,500
	Totals:	-	-	87,500	-	-	-	87,500

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

COMMUNITY INVESTMENT PROGRAM (CIP)

Community Investment Program Project List sorted by Program

Project Description		FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	Future Yrs Planned	TOTAL
Program 361 - Fleet Services								
FL-002	Fleet Fuel System Replacement	50,000	75,000	1,050,000	-	-	-	1,175,000
	Totals:	50,000	75,000	1,050,000	-	-	-	1,175,000
Program 394 - Capital Projects								
P-010	Parking Lot Improvements, Annual Element	60,000	100,000	250,000	60,000	250,000	-	720,000
P-013	Parking Deck Maintenance	210,000	420,000	250,000	375,000	325,000	-	1,580,000
SL-003	Streetlight Replacement Program	50,000	50,000	50,000	50,000	50,000	-	250,000
SW-051	Neighborhood Drainage Improvements Cost-Share Program	90,000	90,000	90,000	90,000	90,000	-	450,000
SW-069	Green Streets/Sustainable Storm Water Program	50,000	60,000	60,000	60,000	70,000	-	300,000
SW-070	Storm Sewer Replacement & Maintenance, Annual Element	750,000	750,000	750,000	750,000	750,000	-	3,750,000
SW-073	Downtown Water Quality Improvements	50,000	50,000	50,000	50,000	50,000	-	250,000
SW-086	Future Drainage and Floodplain Improvements	-	500,000	2,500,000	2,500,000	2,500,000	-	8,000,000
SW-088	Streambank Improvements, St Joseph Creek, South Branch	-	-	-	-	-	2,000,000	2,000,000
SW-090	St. Joseph Creek - Downtown Pipe Improvements	-	3,000,000	3,000,000	3,000,000	3,000,000	-	12,000,000
SW-091	Prentiss Creek Stream Corridor Improvements	100,000	1,000,000	1,000,000	25,000	25,000	-	2,150,000
SW-092	Streambank Improvements, St Joseph Creek, Main Branch	75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000
SW-093	Stormwater Capital Improvements - Fairview at BNSF Railroad Tracks	115,000	-	-	-	-	-	115,000
SW-098	Stormwater Capital Improvements - Curtiss St & Glenview Ave	1,500,000	-	-	-	-	-	1,500,000
SW-100	Stormwater Capital Improvements - 6th St & Fairview Ave	800,000	-	-	-	-	-	800,000
SW-101	Stormwater Capital Improvements - Blodgett Ave; Summit St to Randall St	1,000,000	-	-	-	-	-	1,000,000
SW-102	Stormwater Capital Improvements - Washington Street	750,000	-	-	-	-	-	750,000
SW-103	Stormwater Capital Improvements - St. Joseph Creek; Hill St to 55th St	100,000	1,000,000	25,000	25,000	25,000	-	1,175,000
SW-104	Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	1,970,000	-	-	-	-	-	-
WA-028	Watermain Replacement, Annual Element	1,000,000	3,800,000	3,800,000	3,800,000	3,800,000	-	16,200,000
WA-041	Lead Service Line Replacement	200,000	200,000	200,000	200,000	2,000,000	32,000,000	34,800,000
WP-010	Water Facility Maintenance, Annual Element	125,000	125,000	125,000	125,000	125,000	-	625,000
WP-011	Existing Well Rehab	-	1,400,000	2,800,000	-	-	-	4,200,000
WP-018	SCADA System Maintenance	120,000	-	-	-	-	-	120,000
WP-019	Water Storage Tank Rehabilitation & Maintenance	75,000	975,000	-	-	-	1,350,000	2,400,000
WP-023	Water Meter Replacement Village Wide	-	-	-	-	-	6,000,000	6,000,000
	Sub Totals:	9,190,000	13,595,000	15,025,000	11,190,000	13,140,000	44,850,000	105,020,000
Grants Approved								
SW-104	Stormwater Capital Improvements - 405 Austin Acquisition/Demolition	(1,970,000)	-	-	-	-	-	-
	Totals:	7,220,000	13,595,000	15,025,000	11,190,000	13,140,000	44,850,000	105,020,000
	Total Project Costs	40,909,770	25,628,640	24,505,500	18,745,000	20,115,000	51,905,000	181,808,910
	Offset by Grants	(3,441,932)	(905,548)	-	-	-	-	(4,347,480)
	Grand Total (All Projects):	37,467,838	24,723,092	24,505,500	18,745,000	20,115,000	51,905,000	177,461,430

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

2024-2028 Capital Project Sheet

Project # **MB-043**

Project Description **Facility Improvements/Maintenance - Fire Stations**

Project summary, justification and alignment to Strategic Plan

This sheet identifies significant facility improvement projects for certain Village building(s) that require regular maintenance and upkeep. Minor or emergency-related repair projects are funded via operating budgets or the major buildings contingency.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building	X	X		145,000	20,000	160,000				325,000
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				145,000	20,000	160,000	-	-	-	325,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund	145,000	20,000	160,000			-	325,000
TOTAL FUNDING SOURCES	145,000	20,000	160,000	-	-	-	325,000

Impact on annual Operating Expenses

Regularly planned maintenance reduces the need for emergency and unexpected repairs along with the corresponding operating costs.

Grants (funded or applied for) related to the project.

Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Station 1 - Masonry Repairs	25,000						25,000
Station 2 - Access System Upgrade	45,000						45,000
Station 3 - Roof Replacement			160,000				160,000
Station 3 - Window Replacement		20,000					20,000
Station 5 - Roof Repairs	50,000						50,000
Station 5 - Window Replacement	25,000						25,000
							-
TOTAL	145,000	20,000	160,000	-	-	-	325,000

Priority Score **A**

Project Manager:

Mike Baker

Program: **142**

Department:

Building Services

2024-2028 Capital Project Sheet

Project # **MB-052**

Project Description

Facility Improvements/Maintenance - Public Works

Project summary, justification and alignment to Strategic Plan

This sheet identifies significant facility improvement projects for certain Village building(s) that require regular maintenance and upkeep. Minor or emergency-related repair projects are funded via operating budgets or the major buildings contingency.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building	X	X		80,000	50,000					130,000
Machinery/Equipment	X	X								-
Other/Miscellaneous			X	90,000						90,000
TOTAL COST				170,000	50,000	-	-	-	-	220,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund	170,000	50,000					220,000
							-
							-
							-
TOTAL FUNDING SOURCES	170,000	50,000	-	-	-	-	220,000

Impact on annual Operating Expenses

Regularly planned maintenance reduces the need for emergency and unexpected repairs along with the corresponding operating costs.

Grants (funded or applied for) related to the project

Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
HVAC Front End System Upgrade	65,000						65,000
Roof Replacement - Cold Storage Area	80,000						80,000
Generator Relocation (from Police Station)	25,000						25,000
Security System Enhancements		50,000					50,000
							-
							-
							-
TOTAL	170,000	50,000	-	-	-	-	220,000

Priority Score **A**

Project Manager: **Mike Baker**

Program: **142** Department: **Building Services**

2024-2028 Capital Project Sheet

Project # **MB-054**

Project Description **Facility Improvements/ Maintenance - Train Stations**

Project summary, justification and alignment to Strategic Plan

The sheet identifies significant facility improvement projects for certain Village building(s) that require regular maintenance and upkeep. Minor or emergency-related repair projects are funding through operating budgets or the major buildings contingency.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building		X		80,000	100,000					180,000
Machinery/Equipment			X							-
Other/Miscellaneous										-
TOTAL COST				80,000	100,000	-	-	-	-	180,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund ▼	80,000	100,000					180,000
▼							-
▼							-
▼							-
TOTAL FUNDING SOURCES	80,000	100,000	-	-	-	-	180,000

Impact on annual Operating Expenses

Regularly planned maintenance reduces the need for emergency and unexpected repairs along with the corresponding operating costs.

Grants (funded or applied for) related to the project.

Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Main Street - HVAC Replacement	30,000						30,000
Main Street - Roof Replacement		100,000					100,000
Fairview - Basement Repairs	20,000						20,000
Deck - Elevator Replacement	30,000						30,000
							-
							-
							-
							-
							-
							-
							-
							-
							-
TOTAL	80,000	100,000	-	-	-	-	180,000

Priority Score **A**

Project Manager:

Mike Baker

Program: **142**

Department:

Building Services

2024-2028 Capital Project Sheet

Project # **MB-056**

Project Description

Facility Improvements/Maintenance - Fleet Services

Project summary, justification and alignment to Strategic Plan

This sheet identifies significant facility improvement projects for certain Village building(s) that require regular maintenance and upkeep. Minor or emergency-related repair projects are funded via operating budgets or the major buildings contingency.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building		X	X	40,000	150,000					190,000
Machinery/Equipment			X							-
Other/Miscellaneous	X	X								-
TOTAL COST				40,000	150,000	-	-	-	-	190,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund ▼	40,000	150,000					190,000
▼							-
▼							-
▼							-
TOTAL FUNDING SOURCES	40,000	150,000	-	-	-	-	190,000

Impact on annual Operating Expenses

Grants (funded or applied for) related to the project.

Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Overhead Door Replacement	25,000						25,000
Furnace Replacement	15,000						15,000
Air Conditioning Installation		150,000					150,000
							-
							-
							-
							-
							-
							-
							-
TOTAL	40,000	150,000	-	-	-	-	190,000

Priority Score **A**

Project Manager: **Mike Baker**

Program: **142** Department: **Building Services**

2024-2028 Capital Project Sheet

Project # **MB-100**

Project Description **Emergency Repair Project Contingency**

Project summary, justification and alignment to Strategic Plan

This request is for an ongoing contingency fund for emergency maintenance or repair of the Village's facilities and equipment. This fund could be used at any Village buildings that require maintenance.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building		X	X	50,000	50,000	50,000	50,000	50,000	75,000	325,000
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				50,000	50,000	50,000	50,000	50,000	75,000	325,000
Funding Source(s)										
220-Capital Improvements Fund				50,000	50,000	50,000	50,000	50,000	75,000	325,000
										-
										-
										-
TOTAL FUNDING SOURCES				50,000	50,000	50,000	50,000	50,000	75,000	325,000

Project status and completed work

Grants (funded or applied for) related to the project

None.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce future operating expenses by eliminating the need for costly emergency repairs.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Mike Baker

Program: **142**

Department:

Building Services

204

2024-2028 Capital Project Sheet

Project # **MB-101**

Project Description **Civic Center Project**

Project summary, justification and alignment to Strategic Plan

The Village is constructing a combined Civic Center facility, which will be the new home of Village Hall, the Police Department and the administrative offices of Downers Grove Grade School District 58. Located on the west side of the Civic Center property, this combined facility will provide modern work spaces that will allow for efficient and effective interactions between employees and with customers. Plans also include shared spaces for a variety of public meetings and community activities, including a multipurpose Council Chambers. Exterior features will include public plazas, pedestrian walkways and native landscaping. The project improves pedestrian and traffic safety at the Washington Crossing and incorporates a variety of environmentally sustainable features.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building	X			19,598,009						19,598,009
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				19,598,009	-	-	-	-	-	19,598,009

Funding Source(s)

223-Major Buildings Fund	▼	17,348,009	-	-	-	-	-	-	-	17,348,009
114-Asset Forfeiture Fund	▼	2,250,000								2,250,000
	▼									-
	▼									-
TOTAL FUNDING SOURCES		19,598,009	-	-	-	-	-	-	-	19,598,009

Project status and completed work

Construction begin in August 2022

Grants (funded or applied for) related to the project

Funding provided by the state and federal government has allowed the Village to substantially reduce the impact on local sources of funding for this project.

Impact-annual operating expenses

The project will result improved energy efficiency and reduced energy consumption; improved operational efficiencies and reduced maintenance requirements.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Mike Baker

Program: **142**
205

Department:

Building Services

2024-2028 Capital Project Sheet

Project # **S-006**

Project Description Replacement/Rehabilitation Sidewalk Program

Project summary, justification and alignment to Strategic Plan

This project provides for the replacement or rehabilitation of sidewalk tripping hazards as well as sidewalk which has cracked into more than three pieces or is otherwise beyond it's useful life. The Village maintains over 5 million square feet (SF) of sidewalk which has a life expectancy of 50 to 100 years.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			1,000,000	500,000	500,000	350,000	350,000		2,700,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				1,000,000	500,000	500,000	350,000	350,000	-	2,700,000

Funding Source(s)										
220-Capital Improvements Fund	▼			1,000,000	500,000	500,000	350,000	350,000		2,700,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				1,000,000	500,000	500,000	350,000	350,000	-	2,700,000

Project status and completed work
Annual Program.

Grants (funded or applied for) related to the project
None.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Repaired sidewalk will reduce liability costs.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

341

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **S-007**

Project Description **DBD Crosswalk and Accessibility Upgrades**

Project summary, justification and alignment to Strategic Plan

This project includes the replacement of the brick crosswalks with a thermoplastic pattern and upgrades to the sidewalk ramps, tactile warnings, and curbs within the Downtown Business District.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			550,000	300,000	300,000	300,000	150,000	600,000	2,200,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				550,000	300,000	300,000	300,000	150,000	600,000	2,200,000
Funding Source(s)										
220-Capital Improvements Fund	▼			550,000	300,000	300,000	300,000	150,000	600,000	2,200,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				550,000	300,000	300,000	300,000	150,000	600,000	2,200,000

Project status and completed work

Improvements at non-signalized intersections in zoned downtown areas.

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Repaired sidewalk will reduce liability costs.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **341**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **S-008**

Project Description **Right of Way Accessibility Improvements**

Project summary, justification and alignment to Strategic Plan

This project includes improvements to public rights of way to modernize pedestrian access routes and bring them into compliance with new regulations. The requirements of the Americans with Disabilities Act were updated in 2012, and the "Public Rights Of Way Accessibility Guidelines" (PROWAG), which have been under development for several years, were finalized in late 2015. As locations that are in need of upgrades are identified throughout the Village, they will be added to this annual program.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		400,000	300,000	300,000	300,000	300,000		1,600,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				400,000	300,000	300,000	300,000	300,000	-	1,600,000

Funding Source(s)										
220-Capital Improvements Fund	▼			400,000	300,000	300,000	300,000	300,000		1,600,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				400,000	300,000	300,000	300,000	300,000	-	1,600,000

Project status and completed work

FY2024 will include projects identified in FY2021 - FY2023.

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

No significant impact to operating expense.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

341

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **S-009**

Project Description **Replacement/Rehabilitation Block Retaining Walls**

Project summary, justification and alignment to Strategic Plan

This project provides for the replacement or rehabilitation of block retaining walls throughout the Vilage. The retaining walls were installed as part of the various past sidewalk projects and stormwater projects.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		200,000	200,000	200,000	200,000	200,000		1,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				200,000	200,000	200,000	200,000	200,000	-	1,000,000
Funding Source(s)										
220-Capital Improvements Fund	▼			200,000	200,000	200,000	200,000	200,000		1,000,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				200,000	200,000	200,000	200,000	200,000	-	1,000,000

Project status and completed work

Annual Program. Work in FY2024 will consist of repairs to retaining wall at McCollum Park and various sidewalk locations.

Grants (funded or applied for) related to the project

None.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Repaired block retaining wall will reduce liability costs.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

341

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **S-013**

Project Description **Linda Kunze Plaza / Main Street Train Station**

Project summary, justification and alignment to Strategic Plan

This project will include maintenance and upgrades to the Linda Kunze Plaza at the Main Street Train Station. Improvements will be planned and designed in 2023 and 2024, and construction is planned for 2025.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X				50,000	25,000				75,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous	X					500,000				500,000
TOTAL COST				-	50,000	525,000	-	-	-	575,000
Funding Source(s)										
220-Capital Improvements Fund	▼				50,000	525,000				575,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				-	50,000	525,000	-	-	-	575,000

Project status and completed work

Work in 2024 includes planning and design.

Grants (funded or applied for) related to the project.

Staff will look for potential grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program:

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SL-003**

Project Description **Streetlight Replacement Program**

Project summary, justification and alignment to Strategic Plan

This project provides for the replacement of the Village's streetlight systems throughout town.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		50,000	50,000	50,000	50,000	50,000		250,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				50,000	50,000	50,000	50,000	50,000	-	250,000
Funding Source(s)										
220-Capital Improvements Fund	▼			50,000	50,000	50,000	50,000	50,000		250,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				50,000	50,000	50,000	50,000	50,000	-	250,000

Project status and completed work

Annual program to replace existing streetlights throughout the Village.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The project will decrease operational costs.

Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program:

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **BW-005**

Project Description **31st Street Bike Path**

Project summary, justification and alignment to Strategic Plan

This project represents the Village's portion of a DuPage County bike path project, which would extend along 31st Street, from Highland Ave. to Meyers Rd.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X					87,500				87,500
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	-	87,500	-	-	-	87,500

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund			87,500				87,500
							-
							-
							-
TOTAL FUNDING SOURCES	-	-	87,500	-	-	-	87,500

Project status and completed work

The County is currently in the design process.

Grants (funded or applied for) related to the project

Staff anticipates a partnership with DuPage County on this project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed.

Map/Pictures of Project



Priority Score **C**

Project Manager:

Scott Vasko

Program: **345**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **P-010**

Project Description **Parking Lot Improvements, Annual Element**

Project summary, justification and alignment to Strategic Plan

The amount shown establishes an annualized maintenance cost for such services as: crack sealing, striping, resurfacing, etc. Years without an amount shown on this sheet have expenses identified to specific parking facilities on separate sheets.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous				60,000	100,000	250,000	60,000	250,000		720,000
TOTAL COST				60,000	100,000	250,000	60,000	250,000	-	720,000

Funding Source(s)										
471-Parking Fund	▼			60,000	100,000	250,000	60,000	250,000		720,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				60,000	100,000	250,000	60,000	250,000	-	720,000

Project status and completed work

Work scheduled for FY24 & FY25 includes crack sealing and pavement markings. Work for FY26-FY28 includes parking lot resurfacing.

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The maintenance scheduled will increase the life of the pavement. Deferral of work will significantly increase future maintenance costs.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **P-013**

Project Description **Parking Deck Maintenance**

Project summary, justification and alignment to Strategic Plan

In 2004 the Village constructed the parking deck in the Downtown Business District. To provide a functional facility and extend the service life of the deck the proper preventative and proactive maintenance repairs are being applied to minimize more costly future repairs. FY 2024-2028 includes proactive improvements to extend the longevity of the deck.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services				25,000	40,000	25,000	75,000	25,000		190,000
Land Acquisition										-
Infrastructure										-
Building		X		185,000	380,000	225,000	300,000	300,000		1,390,000
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				210,000	420,000	250,000	375,000	325,000	-	1,580,000

Funding Source(s)										
471-Parking Fund	▼			210,000	420,000	250,000	375,000	325,000		1,580,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				210,000	420,000	250,000	375,000	325,000	-	1,580,000

Project status and completed work

Improvements scheduled for FY2024-2026 includes general maintenance and sprinkler line replacement. Deck floor resealing is anticipated for FY2025. Funding is also provided to replace the elevator in 2027.

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Proper maintenance of the deck reduces the total cost of ownership over the long-term.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **394**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **TR-023**

Project Description **Pavement Striping Maintenance**

Project summary, justification and alignment to Strategic Plan

Striping throughout the Village must be maintained. The goal is to replace striping on a 3 to 5 year basis.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		225,000	225,000	150,000	225,000	225,000		1,050,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				225,000	225,000	150,000	225,000	225,000	-	1,050,000

Funding Source(s)										
220-Capital Improvements Fund	▼			225,000	225,000	150,000	225,000	225,000		1,050,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				225,000	225,000	150,000	225,000	225,000	-	1,050,000

Project status and completed work

Annual Program

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect future operating expenses.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program:

344

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **TR-024**

Project Description **Neighborhood Traffic Management**

Project summary, justification and alignment to Strategic Plan

The purpose of a Neighborhood Traffic Study is to thoroughly study a neighborhood with the goal of mitigating issues of travel speed, cut-through traffic, pedestrian/traffic conflicts, intersection controls, street network performance, and overall neighborhood safety issues. The outcome of this study will be a set of recommendations that will improve intersection controls for this neighborhood.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X			190,000	190,000	190,000	215,000	240,000		1,025,000
Land Acquisition										-
Infrastructure	X			1,000,000						1,000,000
Building										-
Machinery/Equipment	X			10,000	10,000	10,000	10,000	10,000		50,000
Other/Miscellaneous										-
TOTAL COST				1,200,000	200,000	200,000	225,000	250,000	-	2,075,000

Funding Source(s)										
220-Capital Improvements Fund	▼			1,200,000	200,000	200,000	225,000	250,000		2,075,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				1,200,000	200,000	200,000	225,000	250,000	-	2,075,000

Project status and completed work

Area 9 was studied in 2023. Planned work in FY2024 includes Neighborhood Traffic Study (NTS) 10, improvements from NTS #9, the replacement of traffic counting equipment and speed feedback signs, and begin updates to bike & ped plan. Future areas will be identified and studied in 2025 - 2028.

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will have no significant impact on the operating budget.

Map/Pictures of Project



Priority Score **C**

Project Manager:

Scott Vasko

Program:

344

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **TR-030**

Project Description **Traffic Signal Modernization, Annual Element**

Project summary, justification and alignment to Strategic Plan

The Village owns and maintains traffic signals at 18 intersections. This equipment must be regularly maintained and updated to meet current standards and ensure continuity of operations.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services				320,000						320,000
Land Acquisition										-
Infrastructure			X		280,000	250,000	100,000	100,000	1,000,000	1,730,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous			X	180,000						180,000
TOTAL COST				500,000	280,000	250,000	100,000	100,000	1,000,000	2,230,000
Funding Source(s)										
220-Capital Improvements Fund	▼			500,000	280,000	250,000	100,000	100,000	1,000,000	2,230,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				500,000	280,000	250,000	100,000	100,000	1,000,000	2,230,000

Project status and completed work

Annual Program. Work in FY24 will include design for replacement of APS Ped buttons & posts, and network upgrades with construction in 2025. FY24 also includes IGA's with IDOT for work along Butterfield.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce operational costs by reducing potential repair costs.

Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program: 344

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **TR-033**

Project Description **Pedestrian Safety Enhancements**

Project summary, justification and alignment to Strategic Plan

Pedestrian Safety Enhancements are focused on providing services to better serve pedestrians within the Village. This annual project will identify existing issues, provide solutions and/or improvements.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X			273,000						273,000
Land Acquisition										-
Infrastructure	X			2,102,761	1,568,640					3,671,401
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				2,375,761	1,568,640	-	-	-	-	3,944,401

Funding Source(s)				FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund	▼			703,829	663,092					1,366,921
110-Ogden TIF Fund	▼			200,000						200,000
Grants/Other Sources, Approved	▼			1,471,932	905,548					2,377,480
	▼									-
TOTAL FUNDING SOURCES				2,375,761	1,568,640	-	-	-	-	3,944,401

Project status and completed work

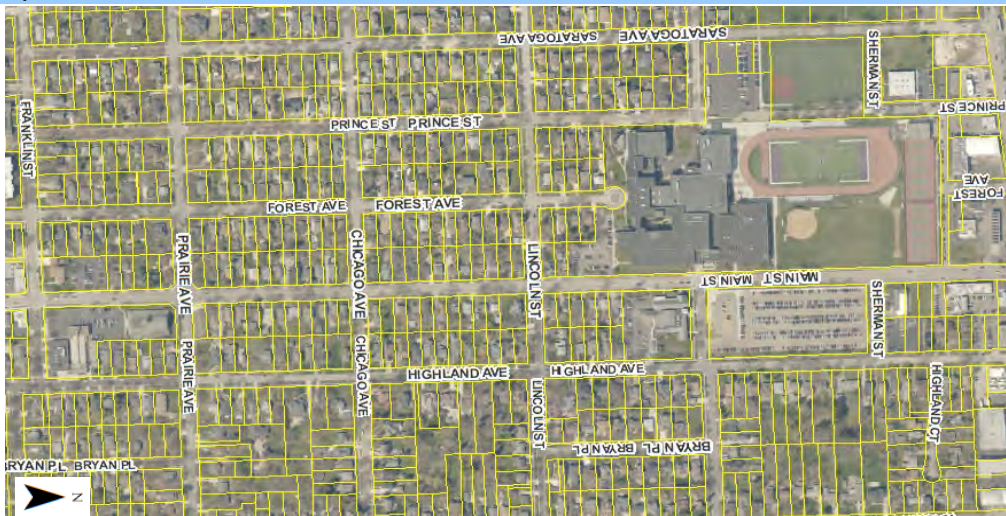
This project includes several improvements around Downers Grove North and Downers Grove South. The Sam Schwartz study was completed in 2019. Design and construction began in 2021 and will continue through 2025.

Grants (funded or applied for) related to the project.

STP grant funding has been approved for the Main Street improvement project adjacent to DGN in the amount of \$1,471,932, and for the intersection improvements at Main and Oxford in the amount of \$905,548.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program: 344

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **TR-034**

Project Description **DBD Traffic Signal & Streetlight Painting**

Project summary, justification and alignment to Strategic Plan

The project consists of the painting of all traffic signal equipment and streetlights within the downtown business district.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X			1,500,000					1,500,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	1,500,000	-	-	-	-	1,500,000

Funding Source(s)										
220-Capital Improvements Fund	▼			1,500,000						1,500,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				-	1,500,000	-	-	-	-	1,500,000

Project status and completed work

Improvements for FY24 include painting of traffic signal equipment and streetlights within the DBD.

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect future operating expenses.

Map/Pictures of Project

Priority Score **A**

Project Manager:

Scott Vasko

Program:

344

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **FL-002**

Project Description **Fleet Fuel System Replacement**

Project summary, justification and alignment to Strategic Plan

The project involves upgrades and improvements to the Fuel System at Public Works. The Fuel System stores and dispenses fuel to all Village vehicles, and is used to sell fuel to other organizations.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services		X		50,000	75,000	50,000				175,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X				1,000,000				1,000,000
TOTAL COST				50,000	75,000	1,050,000	-	-	-	1,175,000

Funding Source(s)		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund	▼	50,000	75,000	1,050,000				1,175,000
	▼							-
	▼							-
	▼							-
TOTAL FUNDING SOURCES		50,000	75,000	1,050,000	-	-	-	1,175,000

Project status and completed work

Work in FY24 wil include preliminary design and FY25/26 includes the rehab/replacement of the fuel island.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
No projected operating expense impacts.							

Map/Pictures of Project



Priority Score

Project Manager:

David Moody

Program:

361

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **FO-001**

Project Description

Emerald Ash Borer (EAB) Eradication

Project summary, justification and alignment to Strategic Plan

This project involves the removal and replacement of ash trees infested with EAB, and the preventative treatment of healthy ash trees. As of May 2022 there were 1,422 parkway ash trees representing 6.2% of the tree inventory. Based on the current level of decline, it is anticipated that approximately 140 ash trees will need to be removed over the next 3 years. The remaining ash trees would continue to receive preventative treatments as needed.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X	X	X	76,000	50,000	38,000			-	164,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				76,000	50,000	38,000	-	-	-	164,000
Funding Source(s)										
220-Capital Improvements Fund				76,000	50,000	38,000				164,000
										-
										-
										-
TOTAL FUNDING SOURCES				76,000	50,000	38,000	-	-	-	164,000

Project status and completed work

Annual Program

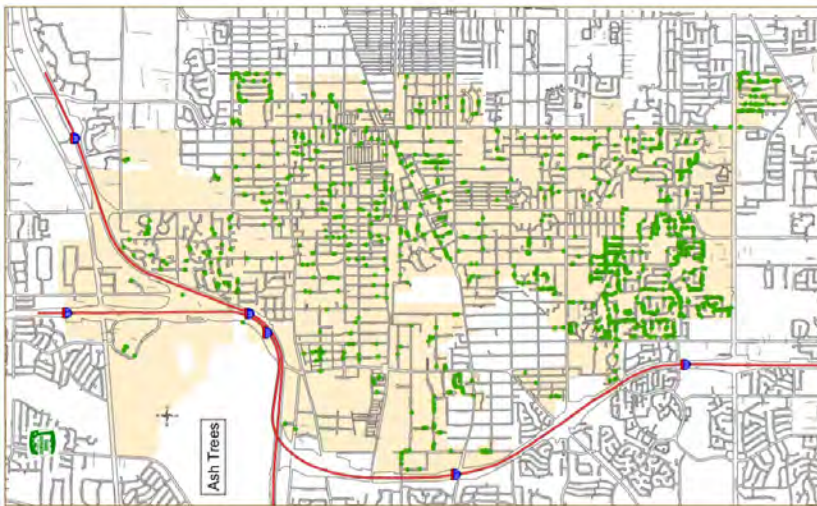
Grants (funded or applied for) related to the project

None

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Ash trees represent a significant percentage of the larger tree component of the tree inventory. Deferral of work will significantly increase future tree removal needs, will reduce the parkway tree canopy cover, and will increase the risk of tree failures associated with tree decline and breakage.

Map/Pictures of Project



Priority Score

Project Manager:

Kerstin G. von der Heide

Program: 335

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **ST-004**

Project Description **Roadway Maintenance Program**

Project summary, justification and alignment to Strategic Plan

Capital and Motor Fuel Tax funds are used for ongoing annual maintenance of the Village's 167 miles of streets. Projects are designed to utilize various processes such as crack seals, pavement seals and resurfacing with new asphalt. The funding listed as 'Other/Miscellaneous' is for asphalt, road salt and rental of equipment, such as a grinder to be used by Public Works Streets Division for various patching operations and winter operations during the year.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services		X		40,000	40,000	40,000	40,000	40,000		200,000
Land Acquisition										-
Infrastructure		X		3,300,000	3,950,000	3,800,000	3,900,000	4,000,000		18,950,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X		350,000	350,000	350,000	360,000	360,000		1,770,000
TOTAL COST				3,690,000	4,340,000	4,190,000	4,300,000	4,400,000	-	20,920,000

Funding Source(s)										
102-MFT	▼	1,850,000	1,950,000	1,800,000	1,800,000	1,800,000				9,200,000
102-MFT Rebuild Illinois	▼									-
220-Capital Improvements Fund	▼	1,840,000	2,390,000	2,390,000	2,500,000	2,600,000				11,720,000
	▼									-
TOTAL FUNDING SOURCES		3,690,000	4,340,000	4,190,000	4,300,000	4,400,000	-			20,920,000

Project status and completed work

Annual Program includes grinding and resurfacing, crack sealing, small-scale patching, and pavement preservation.

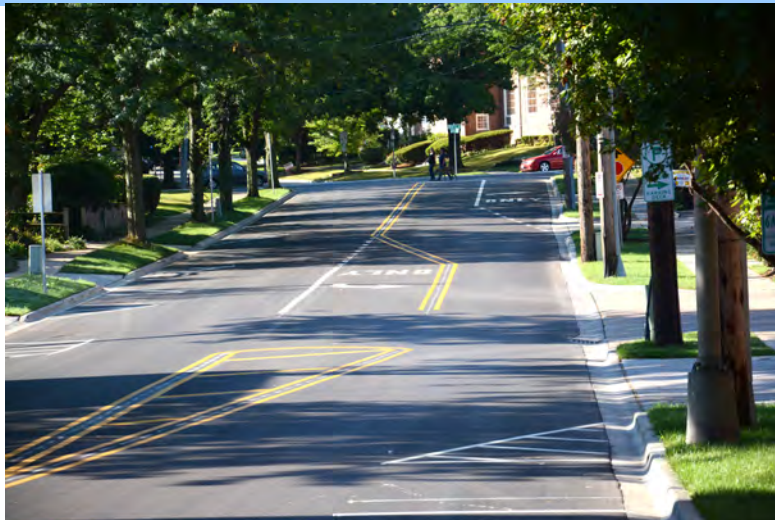
Grants (funded or applied for) related to the project.

The Maintenance Program will utilize MFT funds in 2024. MFT monies will continue to be used for roadway salt purchases.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The maintenance scheduled will increase the life of the pavement. Deferral of work will significantly increase future maintenance costs.

Map/Pictures of Project



Priority Score

A

Project Manager:

Stephanie Graves

Program:

342

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **ST-005**

Project Description **Roadway Maintenance Program - Brick Street Maintenance**

Project summary, justification and alignment to Strategic Plan

The Village has several brick streets in town, both permeable and historic brick, which currently receive minimal maintenance. These streets need to be regularly maintained for pavement condition and rideability. The scope of annual maintenance exceeds the resources that in-house Village maintenance crews can provide.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		250,000	275,000	300,000	325,000	350,000	380,000	1,880,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				250,000	275,000	300,000	325,000	350,000	380,000	1,880,000

Funding Source(s)										
220-Capital Improvements Fund	▼			250,000	275,000	300,000	325,000	350,000	380,000	1,880,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				250,000	275,000	300,000	325,000	350,000	380,000	1,880,000

Project status and completed work

Annual Program includes maintenance to existing brick streets.
Work for FY2024 includes maintenance on Grove Street.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The maintenance scheduled will increase the life of the pavement. Deferral of work will significantly increase future maintenance costs.

Map/Pictures of Project

Priority Score

A

Project Manager:

Stephanie Graves

Program:

342

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **ST-045**

Project Description **IDOT Bridge Compliance Improvements**

Project summary, justification and alignment to Strategic Plan

The Village owns and maintains five box-culvert structures that are classified by the Illinois Department of Transportation as bridges. As such, they require biennial inspections. Recent inspections have identified minor improvements and repairs that are needed to bring the structures into compliance with current standards, such as AASHTO-approved pedestrian rails. This project would include performing the recommended upgrades.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		120,000	120,000					240,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				120,000	120,000	-	-	-	-	240,000

Funding Source(s)										
220-Capital Improvements Fund	▼			120,000	120,000					240,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				120,000	120,000	-	-	-	-	240,000

Project status and completed work

Maintenance and rehabilitation work is scheduled for 2024 & 2025.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

No significant impact on operating expenses is anticipated.

Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program:

342

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **ST-058**

Project Description **Roadway Reconstruction Program**

Project summary, justification and alignment to Strategic Plan

Pavement data acquired in 2023 provided information of roadway surface condition as well as roadway base condition. Using this information, staff recommends funding an annual element for road reconstructions each year. Street segments with low base condition ratings will be vetted for reconstruction in conjunction with other infrastructure improvements.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		1,000,000	1,500,000	1,000,000	1,000,000	600,000		5,100,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				1,000,000	1,500,000	1,000,000	1,000,000	600,000	-	5,100,000

Funding Source(s)										
220-Capital Improvements Fund	▼			1,000,000	1,500,000	1,000,000	1,000,000	600,000		5,100,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				1,000,000	1,500,000	1,000,000	1,000,000	600,000	-	5,100,000

Project status and completed work

Annual program. Work scheduled in FY2024

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

The work scheduled will create a new life-cycle for the pavement.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

342

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **ST-060**

Project Description **Village Gateway Signs**

Project summary, justification and alignment to Strategic Plan

This project involves the replacemnt of Village owned gateway signs throughout the Village

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure			X		180,000	180,000	180,000			540,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	180,000	180,000	180,000	-	-	540,000

Funding Source(s)										
220-Capital Improvements Fund	▼			180,000	180,000	180,000				540,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				-	180,000	180,000	180,000	-	-	540,000

Project status and completed work

Design work will be started in 2024 and installation of replacement signs form 2024 to 2027.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project

Priority Score

Project Manager:

Scott Vasko

Program:

342

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **ST-062**

Project Description **Fairview Business District Street and Lighting Improvements**

Project summary, justification and alignment to Strategic Plan

This project involves street improvements, ADA upgrades and the replacement of the decorative street lights in the Fairview business district, on Fairview Avenue generally between Maple Avenue and 2nd Street. The existing street lights are deteriorating and replacement/repair parts are no longer available.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure			X						5,000,000	5,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	-	-	-	-	5,000,000	5,000,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
220-Capital Improvements Fund						5,000,000	5,000,000
							-
							-
							-
TOTAL FUNDING SOURCES	-	-	-	-	-	5,000,000	5,000,000

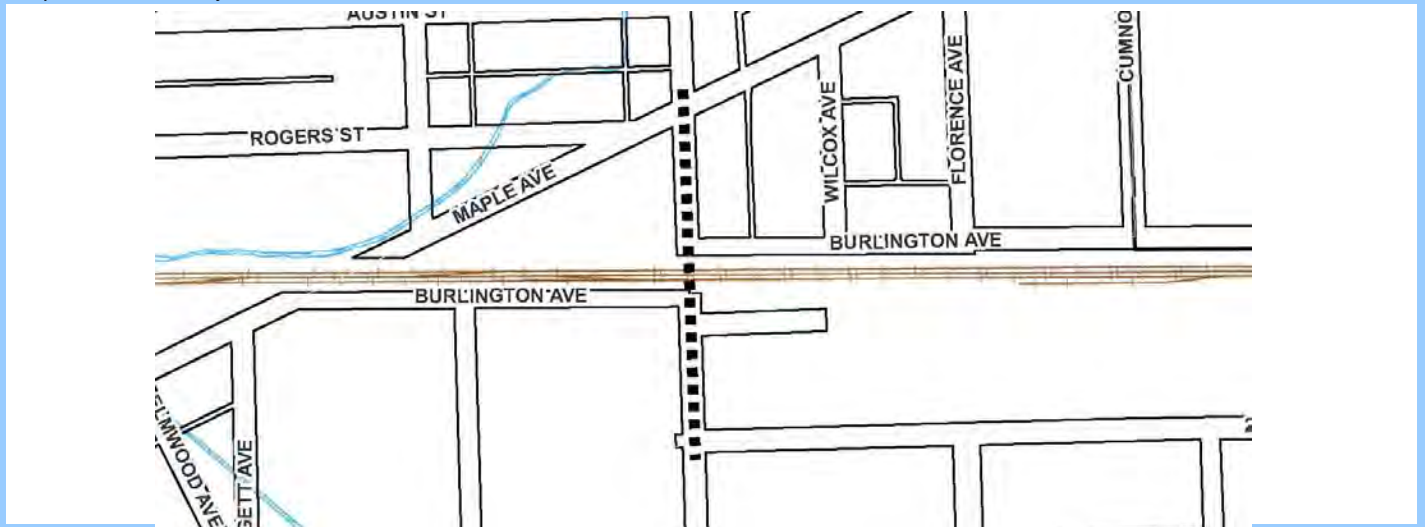
Project status and completed work

Grants (funded or applied for) related to the project

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce operational costs by reducing potential repair costs.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

342

Department:

Public Works

2024-2028 Capital Project Sheet

Project #

Project Description

Project summary, justification and alignment to Strategic Plan

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services				-	-	-	-	-		-
SW-091				100,000	-	-	-	-	-	100,000
SW-100				50,000	-	-	-	-	-	50,000
SW-103				100,000	-	-	-	-	-	100,000
				250,000	-	-	-	-	-	250,000
										-
Land Acquisition										-
SW-104				1,970,000	-	-	-	-	-	1,970,000
										-
Infrastructure										-
SW-051				90,000	90,000	90,000	90,000	90,000	-	450,000
SW-069				50,000	60,000	60,000	60,000	70,000	-	300,000
SW-070				750,000	750,000	750,000	750,000	750,000	-	3,750,000
SW-073				50,000	50,000	50,000	50,000	50,000	-	250,000
SW-086				-	500,000	2,500,000	2,500,000	2,500,000	-	8,000,000
SW-088				-	-	-	-	-	2,000,000	2,000,000
SW-090				-	3,000,000	3,000,000	3,000,000	3,000,000	-	12,000,000
SW-091				-	1,000,000	1,000,000	25,000	25,000	-	2,050,000
SW-092				75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000
SW-093				115,000	-	-	-	-	-	115,000
SW-098				1,500,000	-	-	-	-	-	1,500,000
SW-100				750,000	-	-	-	-	-	750,000
SW-101				1,000,000	-	-	-	-	-	1,000,000
SW-102				750,000	-	-	-	-	-	750,000
SW-103				-	1,000,000	25,000	25,000	25,000	-	1,075,000
Total				5,130,000	6,525,000	7,550,000	6,580,000	6,590,000	5,500,000	37,875,000
										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				7,350,000	6,525,000	7,550,000	6,580,000	6,590,000	5,500,000	40,095,000

Funding Source(s)

	▼								-
	▼								-
	▼								-
	▼								-
TOTAL FUNDING SOURCES				-	-	-	-	-	-

Project status and completed work

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project

2024-2028 Capital Project Sheet

Project # **SW-051**

Project Description **Neighborhood Drainage Improvements Cost-Share Program**

Project summary, justification and alignment to Strategic Plan

This project funds the Village Council Policy entitled "Maintenance of Stormwater Control Structures & Creek Channels" which outlines a cost-share program between private property owners and the Village. The policy has been drafted to allow Village staff to take a more proactive approach in addressing neighborhood private-property drainage problems.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		90,000	90,000	90,000	90,000	90,000		450,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				90,000	90,000	90,000	90,000	90,000	-	450,000

Funding Source(s)

443-Stormwater Fund	▼	90,000	90,000	90,000	90,000	90,000		450,000
	▼							-
	▼							-
	▼							-
TOTAL FUNDING SOURCES		90,000	90,000	90,000	90,000	90,000	-	450,000

Project status and completed work

Ongoing program.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect the future operating expenses.

Map/Pictures of Project



Priority Score

B

Project Manager:

Julie Lomax

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-069**

Project Description

Green Streets/Sustainable Storm Water Program

Project summary, justification and alignment to Strategic Plan

It is the Village's ultimate goal to provide all properties with the target level of service for stormwater drainage. For many properties, however, such an improvement is many years in the future, as additional detention storage or significant downstream storm sewer improvements are required. This program is a cost-effective and environmentally-responsible way to deal with nuisance drainage problems in areas with no drainage system, while helping the Village comply with the pollution-prevention/good housekeeping aspects of the federally-mandated NPDES requirements for MS4 communities. These improvements will likely include small diameter low-flow piping, on-site bio-retention facilities, rain gardens, etc. It is anticipated that the cost and long-term maintenance responsibilities associated with these improvements would be shared by the property owners, similar to the existing cost-share program.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X			50,000	60,000	60,000	60,000	70,000		300,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				50,000	60,000	60,000	60,000	70,000	-	300,000
Funding Source(s)										
443-Stormwater Fund	▼			50,000	60,000	60,000	60,000	70,000		300,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				50,000	60,000	60,000	60,000	70,000	-	300,000

Project status and completed work

Ongoing program.

Grants (funded or applied for) related to the project.

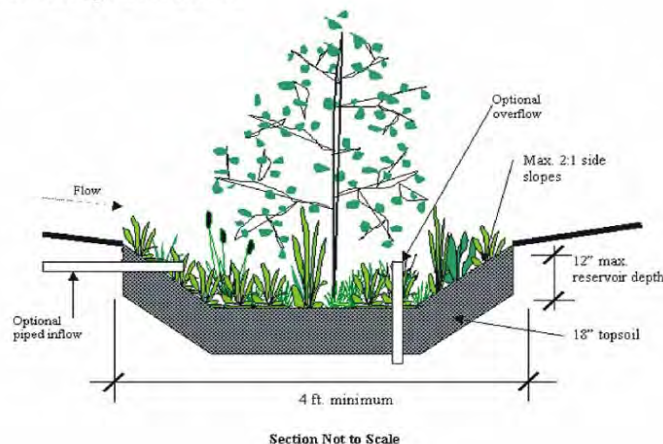
Staff will continue to investigate grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

It is estimated that the impact will be minimal, as we plan to engage residents to assist with care and maintenance of plantings, etc.

Map/Pictures of Project

Landscape Infiltration



Source: US Environmental Protection Agency

Priority Score

B

Project Manager:

Julie Lomax

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-070**

Project Description

Storm Sewer Replacement & Maintenance, Annual Element

Project summary, justification and alignment to Strategic Plan

This project accounts for future annual replacement of existing storm sewers, which have reached the end of their useful life and maintenance to existing ditches. As individual projects are identified, project sheets are created and the amounts herein are reduced accordingly.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X	X	750,000	750,000	750,000	750,000	750,000		3,750,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				750,000	750,000	750,000	750,000	750,000	-	3,750,000

Funding Source(s)		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
443-Stormwater Fund	▼	750,000	750,000	750,000	750,000	750,000		3,750,000
	▼							-
	▼							-
	▼							-
TOTAL FUNDING SOURCES		750,000	750,000	750,000	750,000	750,000	-	3,750,000

Project status and completed work

Work in 2024 will include replacement of several sections of storm sewer that have been identified as being in poor condition or in need of repairs and storm ditch maintenance.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-073**

Project Description

Downtown Water Quality Improvements

Project summary, justification and alignment to Strategic Plan

The Downtown Business District is nearly all impervious surface (pavement, roof, etc.) and drains directly into St. Joseph's Creek. Currently, pollutants, debris and sediment can get carried directly into the stream system, suspended in storm water run-off from this area. It is anticipated that this project would involve the construction of structural Best Management Practices (BMP's) to reduce the discharge of pollutants and suspended solids into St. Joseph Creek, and to facilitate sediment removal. These will also help the Village comply with the federally-mandated NPDES requirements for MS4 communities.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X									-
Land Acquisition										-
Infrastructure	X			50,000	50,000	50,000	50,000	50,000		250,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				50,000	50,000	50,000	50,000	50,000	-	250,000
Funding Source(s)										
443-Stormwater Fund				50,000	50,000	50,000	50,000	50,000		250,000
Grants/Other Sources, Approved										-
										-
										-
TOTAL FUNDING SOURCES				50,000	50,000	50,000	50,000	50,000	-	250,000

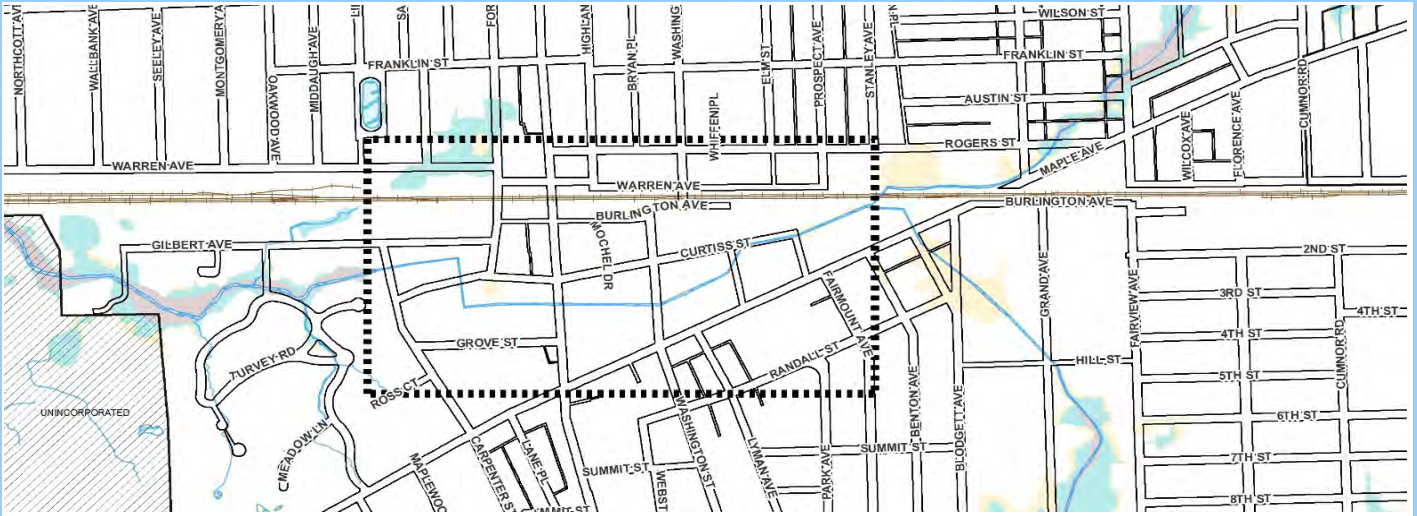
Project status and completed work

From 2024 - 2028 work will continue on design and construction of BMP's within the DBD, as facilitated by street construction, parking lot construction, grant opportunities, etc.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-
Will have minimal impact on operating expenses.							

Map/Pictures of Project



Priority Score

A

Project Manager:

Julie Lomax

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-086**

Project Description **Future Drainage and Floodplain Improvements**

Project summary, justification and alignment to Strategic Plan

This work will include the investigation and prioritization of identified areas to benefit from drainage and floodplain improvements. These may encompass upgrades to the existing system as well as new drainage facilities. Specific projects will be broken out and budgeted in the future once identified.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X	X	X		500,000	2,500,000	2,500,000	2,500,000		8,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	500,000	2,500,000	2,500,000	2,500,000	-	8,000,000

Funding Source(s)										
443-Stormwater Fund	▼			500,000	2,500,000	2,500,000	2,500,000			8,000,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				-	500,000	2,500,000	2,500,000	2,500,000	-	8,000,000

Project status and completed work

Prioritization of future stormwater infrastructure needs will be formulated in 2024, once the current 3-year plan has been executed.

Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-088**

Project Description **Streambank Improvements, St Joseph Creek, South Branch**

Project summary, justification and alignment to Strategic Plan

This project provides conveyance improvements and stabilization of the South Branch of St. Joseph Creek upstream of Barth Pond. (formerly DR-022)

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X							2,000,000	2,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	-	-	-	-	2,000,000	2,000,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
443-Stormwater Fund						2,000,000	2,000,000
							-
							-
							-
TOTAL FUNDING SOURCES	-	-	-	-	-	2,000,000	2,000,000

Project status and completed work

Improvements from Barth Pond to Main Street were completed in 2020. Future work will include those portions of the creek upstream of Main Street.

Grants (funded or applied for) related to the project.

Staff will look for grant funding opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This work will decrease future maintenance expenses by eliminating the need for barricades and temporary stabilization measures.

Map/Pictures of Project



Priority Score **B**

Project Manager:

Julie Lomax

Program: **394**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-090**

Project Description **St. Joseph Creek - Downtown Pipe Improvements**

Project summary, justification and alignment to Strategic Plan

St. Joseph Creek - Main Branch runs through an 11' diameter pipe through the downtown area. This pipe runs from approximately the east limit of Village Hall to a discharge structure on the west side of Carpenter Street. An assessment report on the condition of this pipe was completed in 2017. This pipe is a critical piece of storm water infrastructure, and this project will consist of repair and lining of the pipe.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X			3,000,000	3,000,000	3,000,000	3,000,000		12,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				-	3,000,000	3,000,000	3,000,000	3,000,000	-	12,000,000
Funding Source(s)										
443-Stormwater Fund	▼				3,000,000	3,000,000	3,000,000	3,000,000		12,000,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				-	3,000,000	3,000,000	3,000,000	3,000,000	-	12,000,000

Project status and completed work

Work projected to be complete in 2025 consists of lining and repair of the critical section of the pipe through the DBD. Additional lining and repair work will continue in future years.

Grants (funded or applied for) related to the project.

Staff will look for grant funding opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Minimal impact on future operating expenses.

Map/Pictures of Project



Priority Score

Project Manager:

Scott Vasko

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-091**

Project Description **Prentiss Creek Stream Corridor Improvements**

Project summary, justification and alignment to Strategic Plan

This project includes improvements on the Prentiss Creek Stream Corridor.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services				100,000						100,000
Land Acquisition										-
Infrastructure		X			1,000,000	1,000,000	25,000	25,000		2,050,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				100,000	1,000,000	1,000,000	25,000	25,000	-	2,150,000

Funding Source(s)										
443-Stormwater Fund	▼			100,000	1,000,000	1,000,000	25,000	25,000		2,150,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				100,000	1,000,000	1,000,000	25,000	25,000	-	2,150,000

Project status and completed work

Work in 2024 will be design, and work in 2025 and 2026 will consist of streambank stabilization through open channel portions of the creek.

Grants (funded or applied for) related to the project.

Staff will look for grant funding opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project



Priority Score

Project Manager:

Julie Lomax

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-092**

Project Description **Streambank Improvements, St Joseph Creek, Main Branch**

Project summary, justification and alignment to Strategic Plan

This project provides for the stabilization of the Main Branch of St. Joseph Creek.
Preliminary project limits are estimated to begin at Carpenter Street and continue to I-355. (Formerly DR-024)

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000
Funding Source(s)										
443-Stormwater Fund				75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000
										-
										-
										-
TOTAL FUNDING SOURCES				75,000	75,000	75,000	80,000	80,000	3,500,000	3,885,000

Project status and completed work

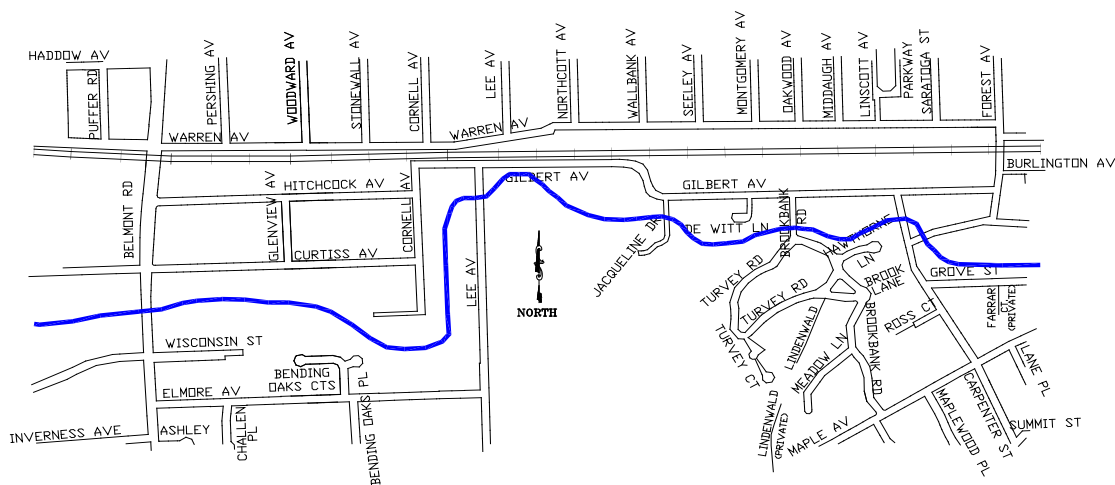
Invasive species control (Japanese Knotweed) began in 2022 and will continue in 2024.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed.

Map/Pictures of Project



Priority Score

Project Manager:

Julie Lomax

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-093**

Project Description

Stormwater Capital Improvements - Fairview at BNSF Railroad Tracks

Project summary, justification and alignment to Strategic Plan

This project is part of the Stormwater Capital Projects Plan. The storm sewer system along the north side of the railroad tracks on either side of Fairview Ave is old and no longer functions at full capacity. Due to the poor quality of the system, Village staff can no longer televise or clean it. The system surcharges after nearly every rainfall, causing ponded water to sit in the parking lots of the businesses and part of Commuter Lot I north of the tracks. Structural flooding has been reported. The proposed improvement includes installing a new storm sewer under the tracks, and replacing portions of the storm sewer system on both the north and south sides of the tracks along Fairview.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure			X	115,000						115,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				115,000	-	-	-	-	-	115,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
443-Stormwater Fund	115,000						115,000
							-
							-
							-
TOTAL FUNDING SOURCES	115,000	-	-	-	-	-	115,000

Project status and completed work

Design and construction will take place in 2023.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-098**

Project Description **Stormwater Capital Improvements - Curtiss St & Glenview Ave**

Project summary, justification and alignment to Strategic Plan

This project provides for the stabilization of the Main Branch of St. Joseph Creek.
Preliminary project limits are estimated to begin at Carpenter Street and continue to I-355. (Formerly DR-024)

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure		X		1,500,000						1,500,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				1,500,000	-	-	-	-	-	1,500,000
Funding Source(s)										
443-Stormwater Fund	▼			1,500,000						1,500,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				1,500,000	-	-	-	-	-	1,500,000

Project status and completed work

Project is expected to be designed in 2023 and constructed in 2024.

Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed, but expected to be minimal.

Map/Pictures of Project



Priority Score

Project Manager:

Julie Lomax

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-100**

Project Description **Stormwater Capital Improvements - 6th St & Fairview Ave**

Project summary, justification and alignment to Strategic Plan

This project is part of the Stormwater Capital Projects Plan.
Fairview Avenue between 6th and 8th Streets experiences frequent street flooding, as well as some structural flooding in larger storms. The existing storm sewer connects to the storm sewer on Grand with overflow to St. Joseph Creek. The proposed solution includes property acquisition to provide a new surface outlet to the creek or may require a new, larger storm sewer.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X			50,000						50,000
Land Acquisition										-
Infrastructure	X	X		750,000						750,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				800,000	-	-	-	-	-	800,000

Funding Source(s)										
443-Stormwater Fund	▼		800,000							800,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES			800,000	-	-	-	-	-	-	800,000

Project status and completed work

This project involves design in 2023 and 2024 followed by anticipated construction in 2024.

Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

Map/Pictures of Project



Priority Score

A

Project Manager:

Julie Lomax

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-101**

Project Description **Stormwater Capital Improvements - Blodgett Ave; Summit St to Randall St**

Project summary, justification and alignment to Strategic Plan

This project is part of the Stormwater Capital Projects Plan. Blodgett Avenue near Summit Street lacks storm sewers in the right-of-way and has one small storm sewer at the low point draining through private property. Several yards have drainage issues with no good connection option. The project includes new storm sewer system on Blodgett Avenue to alleviate street flooding and provide connections for future cost shares or resident drainage projects.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X	X		1,000,000						1,000,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				1,000,000	-	-	-	-	-	1,000,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
443-Stormwater Fund	1,000,000						1,000,000
							-
							-
							-
TOTAL FUNDING SOURCES	1,000,000	-	-	-	-	-	1,000,000

Project status and completed work

Design will be done in-house in 2023, with construction anticipated in 2024.

Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Andy Sikich

Program: **394**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-102**

Project Description **Stormwater Capital Improvements - Washington Street**

Project summary, justification and alignment to Strategic Plan

This project is part of the Stormwater Capital Projects Plan.
The 5800 block of Washington lacks stormwater infrastructure and runoff is conveyed through private property at the low point on Washington to the unimproved alley. Erosion and garage flooding have occurred. The project includes installation of storm sewer system to route stormwater through the ROW.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure	X		X	750,000						750,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				750,000	-	-	-	-	-	750,000

Funding Source(s)										
443-Stormwater Fund	▼			750,000						750,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				750,000	-	-	-	-	-	750,000

Project status and completed work

In-house design is expected in 2023 with construction anticipated in 2024.

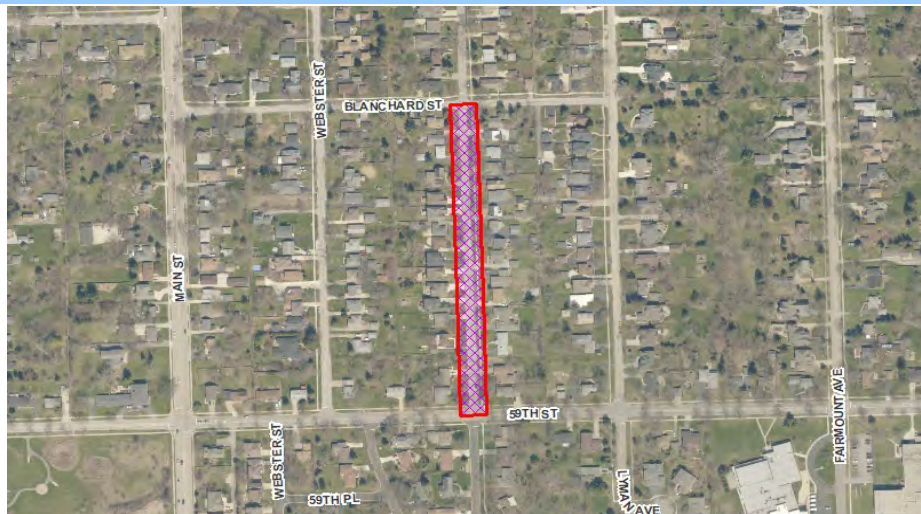
Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

Map/Pictures of Project



Priority Score **A**

Project Manager:

Scott Vasko

Program: **394**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-103**

Project Description **Stormwater Capital Improvements - St. Joseph Creek, Hill St to 55th St**

Project summary, justification and alignment to Strategic Plan

This project is part of the Stormwater Capital Projects Plan.
Streambank stabilization - several areas in need of streambank stabilization have been identified on St Joseph Creek. This stretch of St. Joseph Creek is located on private and Village-owned parcels.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services	X			100,000						100,000
Land Acquisition										-
Infrastructure	X	X			1,000,000	25,000	25,000	25,000		1,075,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				100,000	1,000,000	25,000	25,000	25,000	-	1,175,000

Funding Source(s)										
443-Stormwater Fund	▼			100,000	1,000,000	25,000	25,000	25,000		1,175,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				100,000	1,000,000	25,000	25,000	25,000	-	1,175,000

Project status and completed work

Design will likely take place in 2024 and construction is expected in 2025. Easements will be required from several property owners.

Grants (funded or applied for) related to the project.

Staff will look for possible grant opportunities.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the projects are designed, but expected to be minimal.

Map/Pictures of Project



Priority Score

A

Project Manager:

Julie Lomax

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **SW-104**

Project Description

Stormwater Capital Improvements - 405 Austin Acquisition/Demolition

Project summary, justification and alignment to Strategic Plan

This apartment building is located in the floodplain. Using grant funding from FEMA, the building will be purchased and demolished. The property will be planted with native vegetation - which will provide water quality benefits.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition	x			1,970,000						1,970,000
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				1,970,000	-	-	-	-	-	1,970,000

Funding Source(s)

Grants/Other Sources, Anticipated	▼	1,970,000							1,970,000
	▼								-
	▼								-
	▼								-
TOTAL FUNDING SOURCES		1,970,000	-	-	-	-	-	-	1,970,000

Project status and completed work

The Village received the Notice of State Award (NOSA).
Staff has been working with IEMA and the property owner as we move through the grant process.

Grants (funded or applied for) related to the project.

A FEMA Flood Mitigation Assistance (FMA) grant was applied for in 2021 and has been awarded in 2023.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Maintenance of the native vegetation will be incorporated into the existing contract. The impact on operating expenses is expected to be minimal.

Map/Pictures of Project

Priority Score **A**

Project Manager:

Julie Lomax

Program: **394**

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WA-028**

Project Description **Watermain Replacement, Annual Element**

Project summary, justification and alignment to Strategic Plan

This project accounts for annual watermain replacements.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services				50,000	50,000	50,000	50,000	50,000		250,000
Land Acquisition										-
Infrastructure		X		950,000	3,750,000	3,750,000	3,750,000	3,750,000		15,950,000
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				1,000,000	3,800,000	3,800,000	3,800,000	3,800,000	-	16,200,000

Funding Source(s)										
481-Water Fund	▼			1,000,000	3,800,000	3,800,000	3,800,000	3,800,000		16,200,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				1,000,000	3,800,000	3,800,000	3,800,000	3,800,000	-	16,200,000

Project status and completed work

Design for 2024 projects was started in 2023

Grants (funded or applied for) related to the project.

Staff will look for grant or loan funding for this work.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

This project will reduce operating expenses by eliminating the need for costly emergency repairs on the old watermain.

Map/Pictures of Project



Priority Score

A

Project Manager:

Scott Vasko

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WA-041**

Project Description **Lead Service Line Replacement**

Project summary, justification and alignment to Strategic Plan

The Lead Service Replacement and Notification Act (the Act) was enacted by the State of Illinois and became effective January 1, 2022. The law requires the Village to develop and maintain an inventory of lead service lines by 2024, and to implement a plan to replace all lead service lines from 2027 to 2044. This project will consist of developing the inventory and implementing the plan.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services		X		200,000	200,000	200,000	200,000	2,000,000	32,000,000	34,800,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous										-
TOTAL COST				200,000	200,000	200,000	200,000	2,000,000	32,000,000	34,800,000
Funding Source(s)										
481-Water Fund	▼			200,000	200,000	200,000	200,000	2,000,000	32,000,000	34,800,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				200,000	200,000	200,000	200,000	2,000,000	32,000,000	34,800,000

Project status and completed work

Work from 2024 through 2026 will consist of developing the inventory, creating the plan, and replacing lead services that become damaged or are required to be replaced. Replacing services per the plan will begin in 2027.

Grants (funded or applied for) related to the project.

Staff will look for grant or loan funding for this work.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Service replacements will not significantly affect future operating expenses.

Map/Pictures of Project



Priority Score

Project Manager:

David Moody

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WP-010**

Project Description **Water Facility Maintenance, Annual Element**

Project summary, justification and alignment to Strategic Plan

This project accounts for future annual maintenance of existing water system facilities, such as driveways and parking lots for water towers, well houses, etc.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X		125,000	125,000	125,000	125,000	125,000		625,000
TOTAL COST				125,000	125,000	125,000	125,000	125,000	-	625,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
481-Water Fund ▼	125,000	125,000	125,000	125,000	125,000		625,000
▼							-
▼							-
▼							-
TOTAL FUNDING SOURCES	125,000	125,000	125,000	125,000	125,000	-	625,000

Project status and completed work

Annual program.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Planned improvements will not significantly affect future operating expenses.

Map/Pictures of Project



Priority Score

A

Project Manager:

David Moody

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WP-011**

Project Description **Existing Well Rehab**

Project summary, justification and alignment to Strategic Plan

The Village owns three drinking water wells, which have been kept in the event that supplemental or emergency water supply were ever needed. The Illinois EPA requires that we maintain these wells at a certain level, or they must be abandoned and capped. This project includes any remedial work that may be necessary to bring them up to current standards.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services					100,000	200,000				300,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X			1,300,000	2,600,000				3,900,000
TOTAL COST				-	1,400,000	2,800,000	-	-	-	4,200,000

Funding Source(s)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
481-Water Fund ▼		1,400,000	2,800,000				4,200,000
▼							-
▼							-
▼							-
TOTAL FUNDING SOURCES	-	1,400,000	2,800,000	-	-	-	4,200,000

Project status and completed work

Engineering and design work was started in 2021. Rehab work will start in 2025.

Grants (funded or applied for) related to the project.

Staff will look for grant or loan funding for this work.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Impact on the operating budget will be determined after the project is designed.

Map/Pictures of Project

Priority Score

A

Project Manager:

David Moody

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WP-018**

Project Description **SCADA System Maintenance**

Project summary, justification and alignment to Strategic Plan

The SCADA system is used to monitor and control the Village's water system, and requires periodic maintenance and upgrades. The Village of Downers Grove has seen water usage decline for the last 10 years primarily due to conservation efforts and higher water rates. This lower demand has changed how the water system operates, and this project will update the SCADA system to operate efficiently under the changed water usage demand.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment		X		120,000						120,000
Other/Miscellaneous										-
TOTAL COST				120,000	-	-	-	-	-	120,000

Funding Source(s)		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
481-Water Fund	▼	120,000						120,000
	▼							-
	▼							-
	▼							-
TOTAL FUNDING SOURCES		120,000	-	-	-	-	-	120,000

Project status and completed work

A SCADA system assessment was completed in 2021. Recommended upgrades were started in 2022 and will be completed in 2024.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

No additional Operating expense impacts predicted.

Map/Pictures of Project

Priority Score

A

Project Manager:

David Moody

Program:

394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WP-019**

Project Description

Water Storage Tank Rehabilitation & Maintenance

Project summary, justification and alignment to Strategic Plan

This project includes the rehabilitation and maintenance of the Village's elevated water storage tanks. The water system has seven tanks with a storage capacity of eight million gallons. The final schedule and scope of work for each tank is determined by an engineering inspection. The inspection involves a review of the coating system on the tank. The project may include repairs, upgrades, and removal/replacement of the old coating system.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services				75,000	50,000				250,000	375,000
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment										-
Other/Miscellaneous		X			925,000				1,100,000	2,025,000
TOTAL COST				75,000	975,000	-	-	-	1,350,000	2,400,000

Funding Source(s)

481-Water Fund	▼	75,000	975,000					1,350,000	2,400,000
	▼								-
	▼								-
	▼								-
TOTAL FUNDING SOURCES		75,000	975,000	-	-	-	-	1,350,000	2,400,000

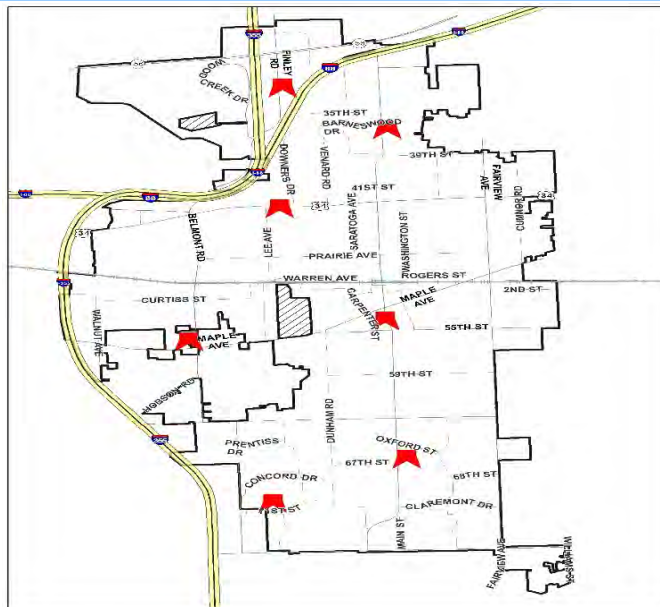
Project status and completed work

Engineering services and removal coordination for the 71st Street water tower rehabilitation will take place in 2024. Rehabilitation construction and construction oversight will take place in 2025.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project



Priority Score

Project Manager:

David Moody

Program: 394

Department:

Public Works

2024-2028 Capital Project Sheet

Project # **WP-023**

Project Description **Water Meter Replacement - Village Wide**

Project summary, justification and alignment to Strategic Plan

The Village of Downers Grove installed new water meters between 2002 and 2004. 20 years to 25 years is the generally accepted life expectancy for a water meter. As water meters age, they typically become less accurate, which results in a loss of revenue from water sales for the Village of Downers Grove.

Cost Summary	New	Maintenance	Replacement	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	TOTAL
Professional Services										-
Land Acquisition										-
Infrastructure										-
Building										-
Machinery/Equipment		x							6,000,000	6,000,000
Other/Miscellaneous										-
TOTAL COST				-	-	-	-	-	6,000,000	6,000,000

Funding Source(s)										
481-Water Fund	▼								6,000,000	6,000,000
	▼									-
	▼									-
	▼									-
TOTAL FUNDING SOURCES				-	-	-	-	-	6,000,000	6,000,000

Project status and completed work

Residential water meter testing began in 2021, and was completed in 2022. Meter replacement is scheduled for beyond 2028.

Grants (funded or applied for) related to the project.

Impact-annual operating expenses	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Yrs	TOTAL
Projected Operating Expense Impact:							-

Map/Pictures of Project

Priority Score

Project Manager:

David Moody

Program:

394

Department:

Public Works

VEHICLE AND ACCESSORY INVENTORY

Cost Center	Unit #	Description	Replace	Life	Amount
142 Building Admin	114	2017 FORD F250 SUPER DUTY PICKUP	2037	15	\$35,000
	134	2014 JOHN DEERE GATOR	2029	15	\$25,000
	214	Pending New Vehicle			
	112	2023 Mercedes Benz Sprinter Van	2038	15	\$55,000
	650 - NSR	1998 FORD RANGER PICKUP	NSR		\$0
220.342 Street Construction	130	2023 FORD F-150 XLT SUPERCREW	2023	14	\$35,000
	122	2017 FORD F150 PICKUP	2032	15	\$35,000
311 PW Admin	185	2023 HYUNDAI TUCSON HYBRID	2035	12	\$36,000
312 PW Development Engineering	121	2017 FORD F150 PICKUP	2029	12	\$30,000
	125	2022 RAM 1500 QUAD CAB	2034	12	\$37,000
	126	2022 RAM 1500 QUAD CAB	2034	12	\$37,000
	186	2023 HYUNDAI TUCSON	2035	12	\$36,000
	187	2023 HYUNDAI TUCSON	2035	12	\$36,000
313 PW Engineering	115	2011 CHEVROLET EXPRESS G2500 VAN	2026	15	\$40,000
	120	2017 FORD F150 PICKUP	2032	15	\$30,000
320 PW Supplies	31	2007 Tennant T20 Floor Scrubber	2022	14	\$65,000
	33	2006 Toyota 7FGU30 forklift CNG	2026	20	\$35,000
333 PSRT	116	2021 FORD TRANSIT VAN	2029	8	\$42,000
	236	2007 INTERNATIONAL 7400 CARRYALL	2025	19	\$225,000
335 Forestry	24	2022 John Deere 624P 4WD Wheel Loader	2042	20	\$250,000
	29	2008 Mad Vac	2023	15	\$85,000
	57	BOBCAT 4740 T4 SKID STEER LOADER	2023	13	\$7,000
	59	2008 TOWMASTER TRAILER	2028	21	\$15,000
	182	2021 FORD ESCAPE SE			
	184	2018 Ford Pickup	2031	13	\$31,000
	201	2011 Morbark Chipper	2023	11	\$150,000
	216	2019 Ford Truck	2032	13	\$55,000
	250	2012 FORD F450 SUPER DUTY PICKUP	2026	15	\$75,000
	251	2012 FORD F450 SUPER DUTY TRUCK	2026	15	\$75,000
	256	2014 FORD F550 SUPER DUTY PICKUP	2029	16	\$175,000
	283	1997 Finn hydroseeder	2023	25	\$30,000
	291	2023 VEMEER CHIPPER BC1500 130HP	2033	10	\$95,000
	292 - NSR	1999 INTERNATIONAL 4000 SERS TRUCK	NSR	0	\$0

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

VEHICLE AND ACCESSORY INVENTORY

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

	294	2018 PETERBILT CON 348 TRACTR TK	2034	17	\$200,000
Cost Center	Unit #	Description	Replace	Life	Amount
342 Pavement	22	2022 John Deere 624P 4WD Wheel Loader	2042	20	\$250,000
	56	2012 John Deere Skid Steer	2028	16	\$80,000
	58	2011 TOWMASTER TRAILER	2032	21	\$12,000
	64	2012 Falcon Hotbox Red Trailer	2032	12	\$40,000
	65	Stepp Hotbox Trailer	2028	16	\$25,000
	144	2017 FORD F150 PICKUP	2032	15	\$30,000
	150	2005 TOWMASTER T-12T TRAILER	2025	21	\$10,000
	152	2007 Diamond Concrete Saw	2037	16	\$20,000
	161	1998 JAMAR TRAILER	2025	22	\$17,000
	183	2017 FORD F150 PICKUP	2032	15	\$35,000
	203	2023 UTILITY COMPACTOR	2035	15	\$55,000
	205	2017 PETERBILT 348 STAKE/RAK	2032	16	\$220,000
	215	2017 FORD F450 SUPER DUTY PICKUP	2032	15	\$100,000
	232	2021 Peterbilt Stake/Rak	2036	16	\$210,000
	239	2012 FREIGHTLINER M2112V TRUCK	2031	20	\$250,000
	241	2013 FREIGHTLINER 114SD TRUCK	2032	20	\$250,000
	242	2014 MACK TRACTR TK	2030	16	\$250,000
	252	2012 FORD F450 SUPER DUTY TRUCK	2026	15	\$80,000
	253	2012 FORD F450 CAB CHASS	2026	15	\$80,000
	297	2017 FORD F450 SUPER DUTY PICKUP	2032	15	\$85,000
	298	2017 FORD F350 SUPER DUTY PICKUP	2034	17	\$75,000
	298T	2015 BRAVO TRAILER	NSR		
343 Drainage	21	2022 JOHN DEERE BACKHOE LOADER	2037	15	\$137,000
	23	2022 John Deere 624P 4WD Wheel Loader	2037	15	\$245,000
	193T	2006 HILBILT HI DUMP TRAILER	2026	20	\$160,000
	194	2005 Towmaster T70 DTG Trailer	2026	20	\$40,000
	197	2000 FORD E450 VAN	2025	25	\$150,000
	200	2006 STERLING LT9500 TRACTR TK	2026	20	\$0
	206	2017 PETERBILT 348 STAKE/RAK	2032	16	\$205,000
	207	2017 PETERBILT 348 STAKE/RAK	2032	16	\$205,000
	208	2021 Peterbilt Stake/Rak	2036	16	\$113,000
	212	2019 Ford F550	2032	13	\$72,000
	218	2019 Ford F450	2032	12	\$72,000
	233	2021 Peterbilt Stake/Rak	2023	16	\$113,000
	234	2007 FREIGHTLINER M2 106 HEAVY DUT REGLR CAB	2022	14	\$164,669
	235	2007 FREIGHTLINER M2 106 HEAVY DUT REGLR CAB	2023	14	\$192,000
	237	2020 Peterbilt Tractor AquaJet	2029	11	\$500,000

VEHICLE AND ACCESSORY INVENTORY

	254	2012 FORD F450 SUPER DUTY TRUCK	2025	14	\$75,000
	255	2012 FORD F450 SUPER DUTY TRUCK	2025	14	\$75,000
Cost Center	Unit #	Description	Replace	Life	Amount
344 PW Traffic	129	2023 HYUNDAI TUCSON HYBRID SUV AWD	2035	12	\$36,000
	223	2005 Solar Tech Arrow Board	2023	2025	20
	227	2004 Solar Tech arrowboard	2029	2024	20
	228	2005 Solar Tech Arrow Board	2032	2025	20
	260	instALERT 24-inch Message Board	2040	17	14000
	261	instALERT 24-inch Message Board	2040	17	14000
	198	2015 CHEVROLET EXPRESS CNVTR GER	2029	14	\$50,000
	213	2019 FORD TRUCK F-450	2032	13	\$56,000
	231	2021 Peterbilt 348 Stake/Rak	2036	16	\$113,000
391 Water Admin	100	2016 FORD TRANSIT CNVTRGER	2025	9	\$38,000
	105	2021 FORD ESCAPE SE	2033	12	\$25,000
	180	2017 FORD F150 PICKUP	2032	15	\$30,000
392 Water Pumping & Treatment	101	2016 FORD TRANSIT CNVTR GER	2025	9	\$30,000
393 Water	20	2023 JOHN DEERE 410L BACKHOE LOADER	2042	20	\$150,000
	210	2020 FORD F-450 CB	2033	14	\$100,000
	210T	2020 ALUM-LINE CARGO (TRAILER)	2033	14	\$30,000
	238	2009 FREIGHTLINER M LINE WALK-IN V TRUCK	2025	17	\$210,000
	240	2007 CHEVROLET C4500 C4E042 CARRYALL	2025	18	\$85,000
	257	2014 FORD F550 SUPER DUTY PICKUP	2029	16	\$175,000
411 CD	117	2023 HYUNDAI ELANTRA -HYBRID	2038	15	\$30,720
	123	2023 HYUNDAI TUCSON HYBRID SUV	2038	15	\$35,000
	124	2023 HYUNDAI TUCSON HYBRID SUV	2038	15	\$35,000
	127	2023 HYUNDAI ELANTRA HYBRID	2038	15	\$26,000
	128	2023 HYUNDAI ELANTRA HYBRID	2038	15	\$26,000
531.361 Fleet Maintenance	001	2017 FORD F350 PICKUP	2032	15	\$75,000
	002	2022 Ford Explorer Utility 4WD	2037	15	\$45,000
	805	2013 CHEVROLET TAHOE CARRYALL (Pool) Black	2030	16	\$25,000
	030	2014 Toyota Forklift Model #8FGU30	2023	16	\$25,000
611 Support Services	192	2005 CHEVROLET C/15 SUBURBAN STN WAGON	2023	16	\$42,645
	815	2016 FORD FUSION HYBRID SEDAN (Blue)	2026	10	\$37,000
	834	2016 FORD CARRYALL UTILITY INTERCEPTOR	2024	6	\$55,000
	855	2021 FORD ESCAPE SE	2034	13	\$45,000
	812	2014 FORD FUSION HYBRID 4DR SEDAN (Black)	2025	10	\$35,000
Cost Center	Unit #	Description	Replace	Life	Amount

Fiscal Year 2024 Adopted Budget

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VEHICLE AND ACCESSORY INVENTORY

624 Patrol

625 Investigations

801	2019 FORD TRUCK F150 4X4 (ET) Black	2025	6	\$55,000
802	2019 FORD TRUCK F150 4X4 (ET) Black	2025	6	\$55,000
803	2013 CHEVROLET TAHOE CARRYALL	2023	5	\$75,000
811	2014 CHEVROLET TAHOE CARRYALL	2023	5	\$75,000
816	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	6	\$75,000
817	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	5	\$75,000
818	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	6	\$75,000
819	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	5	\$75,000
820	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	6	\$75,000
821	2022 FORD EXPLORER POLICE AWD 4 DOOR	2028	6	\$47,000
822	2022 FORD EXPLORER POLICE AWD 4 DOOR	2028	6	\$47,000
823	2022 FORD EXPLORER POLICE AWD 4 DOOR	2028	6	\$47,000
824	2022 FORD EXPLORER POLICE AWD 4 DOOR	2028	6	\$47,000
825	2022 FORD EXPLORER POLICE AWD 4 DOOR	2028	6	\$47,000
831	2018 FORD CARRYALL UTILITY INTERCEPTOR	2024	5	\$75,000
832	2018 FORD CARRYALL UTILITY INTERCEPTOR	2027	5	\$75,000
833	2018 FORD CARRYALL UTILITY INTERCEPTOR	2027	5	\$75,000
837	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	5	\$65,600
842	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	5	\$65,600
843	2017 FORD EXPLORER POLICE AWD 4 DOOR	2023	5	\$65,600
850	2021 FORD EXPLORER AWD STERLING GREY	2026	5	\$75,000
851	2022 FORD EXPLORER AWD SILVER GREY	2022	5	\$62,061
852	2021 FORD EXPLORER AWD	2026	5	\$75,000
853	2021 FORD EXPLORER AWD	2026	5	\$75,000
870	2022 DODGE RAM	2032	10	\$41,000
881	2019 FORD FUSION HYBRID 4 DOOR (CSO)	2029	10	\$35,000
882	2019 FORD FUSION HYBRID 4 DOOR (CSO)	2029	10	\$35,000
883	2007 FORD EXPLORER CARRYALL	2023	5	\$60,000
889 - NSR	CLUB CAR GOLF CART ABANDONED PROPERTY	NSR		
830	2018 FORD CARRYALL UTILITY INTERCEPTOR	2024	5	\$75,000
854	2021 FORD ESCAPE SE	2025	5	\$75,000
862	2022 TOYOTA CAMRY			
863	2022 TOYOTA SIENNA HYBRID GREY			
864	2012 FORD FUSION HYBRID 4 DOOR (Grey)	2023	10	\$60,352
865	2012 FORD FUSION HYBRID 4 DOOR (Grey)	2023	5	\$60,352
867	2012 FORD FUSION HYBRID 4 DOOR (Black)	2022	5	\$34,899
869 - NSR	2016 RAM 1500 PICKUP (Blue)	NSR		
884	2013 FORD FUSION SE HYBRID 4 DOOR	2023	10	\$45,000
885	2013 FORD FUSION SE HYBRID 4 DOOR (Grey)	2023	10	\$45,000
890	2023 HYUNDAI TUSCON HYBRID	2029	6	\$37,000
895 - NSR	2013 DODGE CHARGER 4 DOOR (White)	NSR		

VEHICLE AND ACCESSORY INVENTORY

	899 - NSR	2008 BUICK ENCLAVE UTILITY (Gold)	NSR		
	Z101 - NSR	2006 CHEVROLET EXPRESS G2500 CNVTR GER	NSR		
	891	2023 TUSCON HYBRID BLUE AWD	2029	6	\$33,000
Cost Center	Unit #	Description	Replace	Life	Amount
633 Crime Prevention	887 - NSR	2015 FORD TRANSIT CONNECT VAN FED SEIZURE	NSR		
471.665 Parking Enforcement	888	2021 FORD ESCAPE SE	2027	6	\$75,000
711 Management Fire	910	2020 FORD EXPEDITION WAGON	2029	9	\$75,000
	949	2014 CHEVROLET TAHOE CARRYALL	2025	9	\$75,000
	951	2022 Ford Expedition XL 4x4	2037	15	\$45,000
722 Fire Suppression	900 - NSR	1946 CHEVROLET <i>ANTIQUE FIRE</i> TRUCK	NSR		
	902 - NSR	1991 FORD F350 CAB CHASS	NSR		
	907	2017 FERRARA TRUCK	2027	10	\$800,000
	908	2018 FERRAR FIRE IGNITER CHASSIS	2028	10	\$700,000
	909	2020 PIERCE IMPEL PUMPER			
	911	2018 FORD EXPEDITION XL WAGON 4 DOOR	2029	10	\$75,000
	932 - NSR	2008 PIERCE FIRE APP	NSR		
	933	2008 CHEVROLET K15 BLAZER/SUBUR CARRYALL	2029	11	\$75,000
	936	2008 FORD F350 SUPER DUTY PICKUP	2025	17	\$50,000
	944	2011 SMEAL OVER CAB FIRE APP/2010 SPARTAN	2024	13	\$1,500,000
	947	2014 PIERCE FIRE APP	2023	10	\$650,000
	946	2013 CHEVROLET TAHOE CARRYALL	2022	9	\$54,398
732 Fire Training	937	2008 CHEVROLET IMPALA POLICE 4 DOOR	2022	14	\$37,642
	946	2013 Chevrolet Tahoe	2025	12	\$54,000
	934 - NSR	2007 POLARIS ALL TERRAIN	NSR		
741 Fire Prevention	934T - NSR	20008 ALUMA LTD TRAILER	NSR		
	927	2021 FORD ESCAPE SE	2036	15	\$28,000
	955	2023 HYUNDAI TUCSON	2038	15	\$33,000
742 Hazmat	954	2023 HYUNDAI TUCSON HYBRID	2038	15	\$33,000
	935	2000 PETERBILT CONVENTIONAL 330 TRUCK	NSR		\$40,000
743 Public Education	912 - NSR	1998 SCOTTY FIRE SAFETY TRAILER	NSR		\$8,000
	930	2020 CHRYSLER PACIFICA WAGON	2032	12	\$35,000
751 Fire EMS	915	2016 FORD F550 SUPER DUTY AMBULANCE	2024	8	\$290,000
	917	2016 FORD F550 SUPER DUTY AMBULANCE	2024	8	\$290,000
	918	2019 FORD F550 SUPER DUTY AMBULANCE	2027	8	\$300,000
	939 - NSR	2010 FORD F550 INTERNATIONAL AMBULANCE	NSR		
	945 - NSR	2013 FORD F550 PIERCE TRUCK/2013 FREIGHTLINER <i>AMBULANCE</i>	NSR		
841 Cable TV	620	1998 FORD S250 VAN	2023	25	\$30,000
Total Vehicles/Units	181				

Fiscal Year 2024 Adopted Budget

Fiscal Year 2024 Adopted Budget

DOWNERS GROVE AT A GLANCE

GLOSSARY

COMMON ACRONYMS

DOWNERS GROVE AT A GLANCE

Historical Perspective

In 1832 Pierce Downer, the first settler to what was to become Downers Grove, ended his long journey from New York State, when he saw an oak grove standing alone in the middle of an open prairie. Although he was hesitant about the welcoming he would receive from the Indians, Downer built a log cabin on that site, where he lived alone for over two years until he was joined by his daughter.

Soon news spread about the incredible opportunities for a better life in "the Grove" as it was originally called. Dexter Stanley, Israel Blodgett and Horace Dodge all became famous settlers to the area who carved out lasting impressions in Downers Grove's history. Both Stanley and Blodgett built log cabins for schools, and Dodge held church services in his home.

The 1850's continued to see growth in the area not only with people migrating from New England and New York State eager to obtain land on fertile prairies but also with fugitive slaves from the south and west looking for freedom. Downers Grove became a vital link in the Underground Railroad escape route because there was a strong anti-slavery sentiment in Downers Grove as citizens offered their homes as refuge.

In 1862, the CB&Q Railroad Company made a decision to build a railroad from Aurora to Chicago, going through Downers Grove. This proved to be the single most important influence on the development of Downers Grove. News of the upcoming railroad prompted many changes such as building a railroad station, additional streets and a business section of town. Also, with a population of a little over 350, residents of Downers Grove felt they needed a village government. Therefore, in 1873 they drew up a petition, held an election and Downers Grove became incorporated.

Over the years, Downers Grove has continued to grow and develop. Its location is a center of transportation with the convergence of the interstate highways, the railroad and the proximity to national airports. This makes it a desirable location for offices, businesses and industry. Its feelings of community, friendliness and helpfulness make it a desirable location for people to call home.

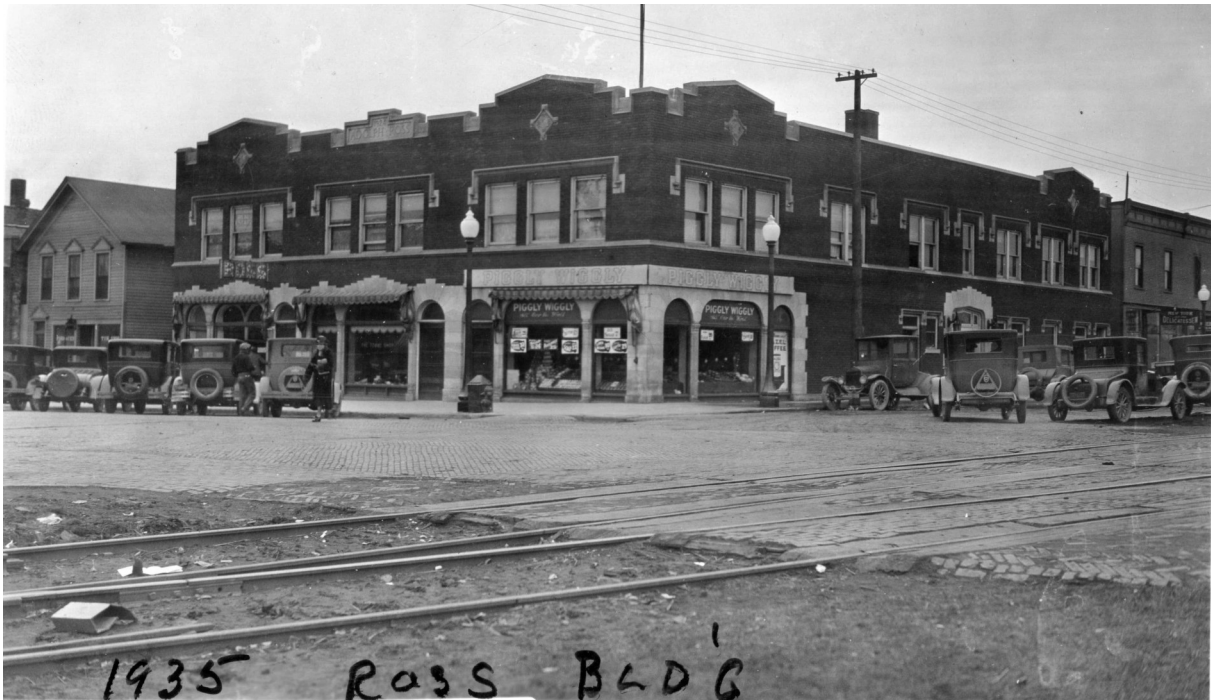


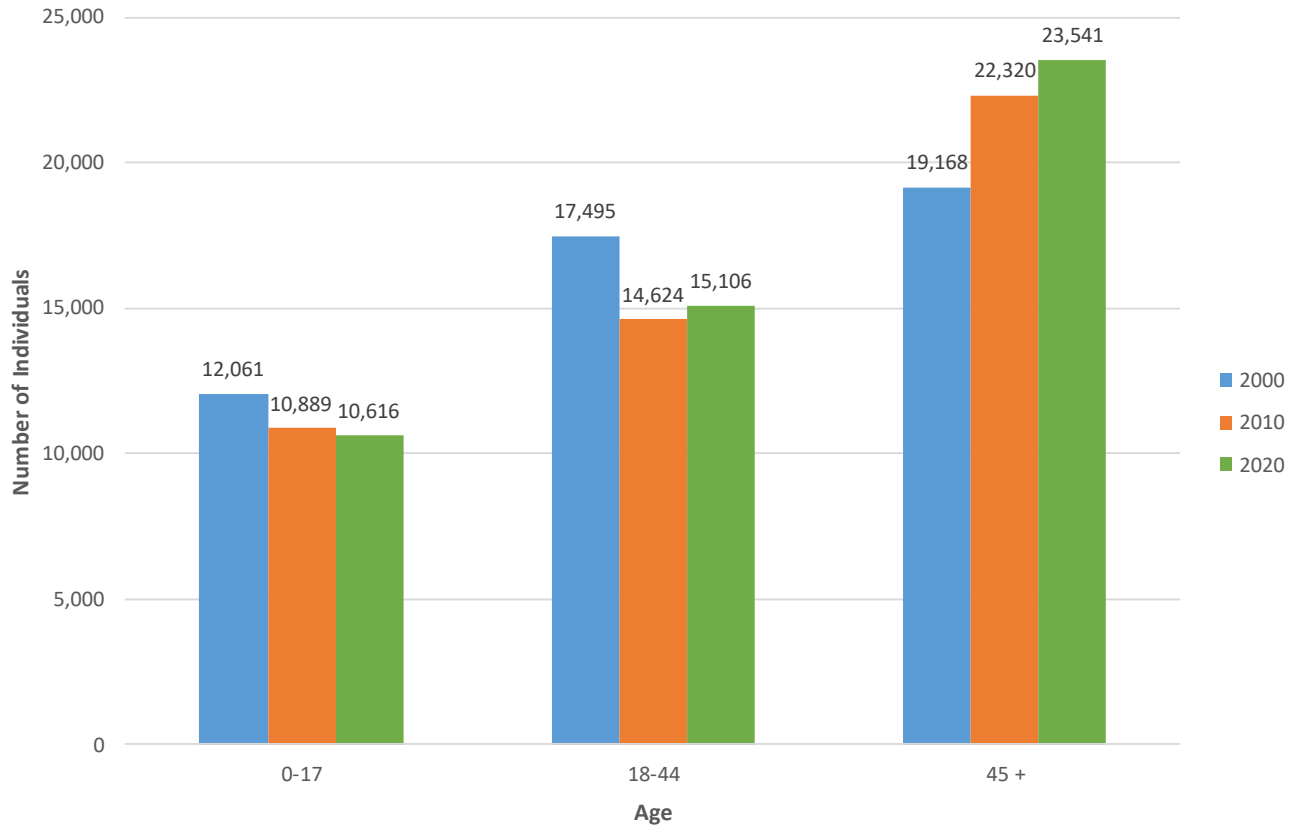
Photo courtesy of the Downers Grove Park District Museum & the Downers Grove Historical Society

DOWNERS GROVE AT A GLANCE

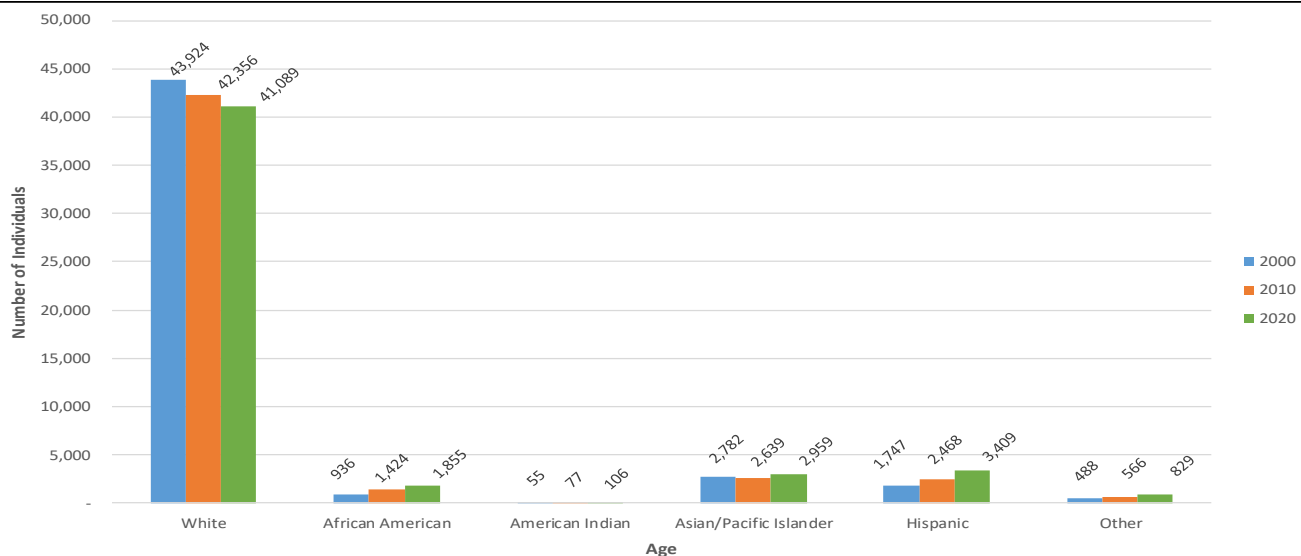
Village of Downers Grove Principal Property Taxpayers		
Taxpayer	2022 Taxable Assessed Value	% of Total Taxable Assed Value
Kore 3500 Lacey Owner LLC	25,049,991	0.85%
Executive Towers II Realty	23,907,360	0.81%
Esplandade I SPE LLC	22,690,110	0.77%
FPA6 Grove LLC	19,066,050	0.64%
Hamilton Partners Inc	17,284,537	0.58%
PBH Prentiss Creek LLC	16,775,020	0.57%
Bristol Club LP	15,605,050	0.53%
Highland Owner LLC	15,330,700	0.52%
Bridge Development Ptr	14,210,040	0.48%
Highland Landmark Prop	13,603,090	0.46%
Source Office of Dupage County Clerk		

Unemployment Rates			
Year	Village of Downers Grove	DuPage County	State of Illinois
2007	4.90%	3.80%	5.50%
2008	7.10%	5.00%	7.60%
2009	7.70%	8.40%	11.10%
2010	6.40%	8.90%	9.20%
2011	6.40%	8.80%	8.90%
2012	6.50%	8.90%	8.60%
2013	6.30%	8.30%	8.70%
2014	3.70%	4.40%	6.20%
2015	4.00%	4.40%	6.10%
2016	4.10%	4.50%	5.50%
2017	3.60%	3.90%	4.80%
2018	4.00%	2.80%	4.30%
2019	1.90%	2.80%	3.60%
2020	6.70%	7.90%	8.00%
2021	4.10%	4.50%	6.10%
2022	3.10%	3.50%	4.60%
2023 (1)	3.40%	3.60%	4.60%
(1) as of October 2023			

DOWNERS GROVE AT A GLANCE

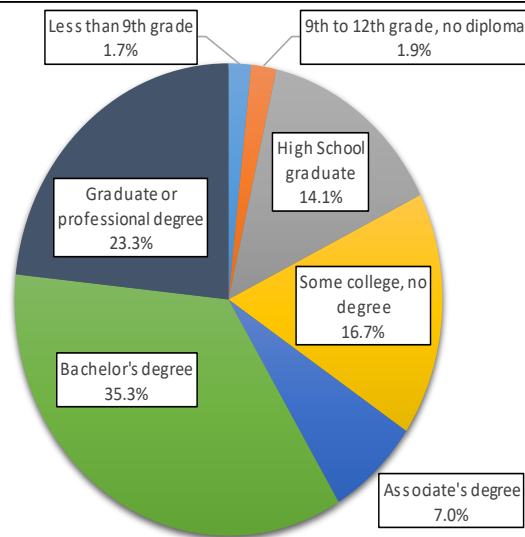


The Age Distribution graph compares the change in population for three age categories from 2000 to 2020. The number of children has remained relatively steady, however the age group 45+ has increased 23% since 2000, demonstrating a shift toward an older population in Downers Grove.

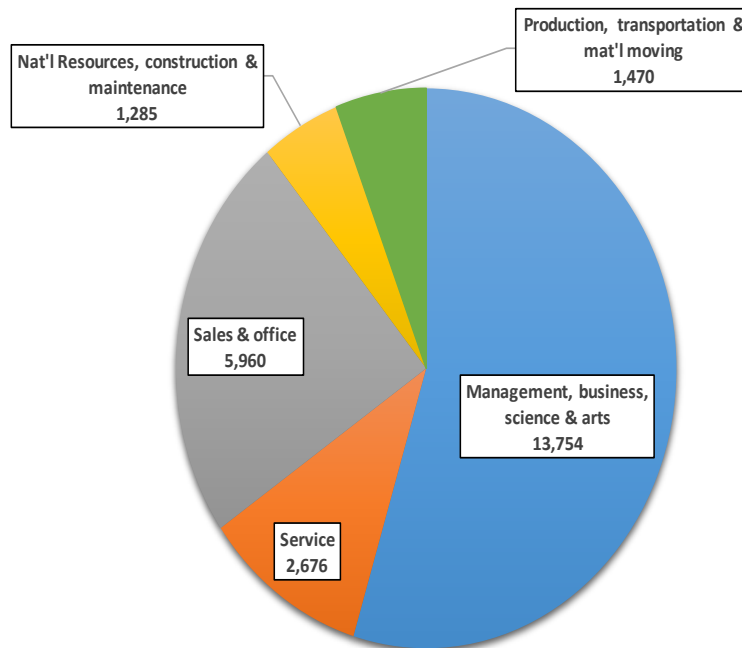


The Population Diversity graph compares the population by race from 2000 to 2020. The graph shows that White (Caucasian) makes up almost 82% of the total population. The next largest group is the Hispanic with almost 7% of the total.

DOWNERS GROVE AT A GLANCE



The Educational Attainment graph shows the education reached by level for the Downers Grove population 25 years old and over for 2020. Over 50% of the population in Downers Grove is considered at the professional level.



The Occupation Allocation graph shows the various occupations of the Downers Grove civilian employed population over 16 years old in 2020.

DOWNERS GROVE AT A GLANCE



PROFILE OF THE VILLAGE OF DOWNERS GROVE

The Village of Downers Grove, which has a land area of about 14.75 square miles, is located in DuPage County and is 22 miles west of Chicago. DuPage County is the second most populated county in Illinois, after Cook County. The median household income in the Village is \$97,197. Along with several major arterial highways, three Burlington Northern commuter train stations are located in the Village; these provide commuters about a 25-minute train ride to and from Chicago and easy access to the entire metropolitan area.

The Village is a premier location for business, a home to many corporate and regional headquarters. Advocate Good Samaritan Hospital, the only Level One trauma center in DuPage County, is also located in Downers Grove. The resident population is 50,247; however, the Village's corporate business parks and shopping districts raise the daytime population and economic activity, providing the Village the benefit of a significant level of sales tax revenue. A review of the retail expenditure information suggests that the Village attracts residents from surrounding communities to support the sales tax income. The property tax base is 77 percent residential, 20 percent commercial, and 3 percent industrial. The ten leading commercial property tax payers are from a diverse economic base and account for approximately 6.6 percent of the total tax base.

The Village of Downers Grove was originally settled in 1832 and was incorporated on March 31, 1873. Today, the Village operates under the Manager form of government. As defined by Illinois statutes, the Village is a home-rule community and provides a full range of municipal services to its residential and commercial customers. These services include police and fire protection; building code and fire prevention inspection services; paramedic services; water services; a commuter and residential parking system; community development services; and the construction and maintenance of streets, stormwater, and other municipal infrastructure.

Downers Grove Demographics	
Median Age	42.6
Household Median Income	\$115,461
Total Housing Units	21,388
Median Home Value	\$425,000
Source: US Census Bureau	

DOWNERS GROVE AT A GLANCE

Public Schools

District 58 serves students in grades K-8 living in Downers Grove and portions of Darien, Oak Brook, Westmont, and Woodridge with 11 elementary schools and 2 middle schools

Enrollment: 4,843

Website: www.dg58.org

District 99 has two high schools serving students in Downers Grove, Woodridge, and parts of Bolingbrook, Darien, Lisle, Oak Brook, Westmont, and unincorporated portions of DuPage County.

Enrollment: 4,701

Average SAT score 1058

Website: www.csd99.org

Utilities

Electricity: ComEd www.comed.com

Natural Gas: Nicor www.nicor.com

Water Source: DuPage Water Commission www.dpwc.org (Lake Michigan) and some private wells for unincorporated areas

Stormwater: Village of Downers Grove www.downers.us

Refuse/Recycling: Republic Services www.republicservices.com

Cable TV: Comcast www.xfinity.com

AT&T att.com

Sanitary Sewers: Downers Grove Sanitary District www.dgsd.org

Transportation

Airports: O'Hare International - 22 miles, Midway International - 18 miles, DuPage Airport - 25 miles

Driving: Downers Grove is located close to several interstates, offering convenient access to Chicago and other popular destinations: I-88, I-355, (5 interchanges), I-294, I-55, I-290, and Illinois Routes 34, 56, 53, and 83.

Parking Deck: A 787-space parking deck located at 945 Curtiss offers parking for shoppers and commuters in the heart of downtown, easing on-street parking congestion.

Transportation-continued

Public Rail: METRA rail service connects Downers Grove to Chicago and the far western suburbs with three stations located at Belmont Road, Main Street, and Fairview Avenue with commuter parking available. www.metrarail.com

Bus Service: The Pace Commuter Shuttle operates Monday through Friday, providing service to the Main Street Train and Belmont Stations during the morning and evening rush hours.

www.pacebus.com

Library

Circulation over 1.0 million

Collection 246,850

Website: www.dglibrary.org

Parks and Recreation

Downers Grove Park District is the third largest Park District in DuPage County with 49 park sites or facilities with over 600 acres of land.

Notable facilities include the approximately 90-acre Downers Grove Golf course, the first 18-hole golf course in the United States, currently a 9-hole course. Lincoln Community Center, Downers Grove's oldest standing school building, was remodeled and now contains facilities for leisure programs and activities for all ages. The Recreation and Fitness Center offers services and programs to promote healthy lifestyles and enhance body and mind. Amenities include open gyms, multipurpose rooms for classes, free weights and cardio equipment, and an indoor track.

The Lyman Woods Interpretive Center acts as a gateway to 135 acres of natural area. After a visit to the Center, explore the beauty of Lyman Woods, home to an oak forest, savanna, frogs, deer, insects, and other natural wonders. Belmont Prairie, a 10-acre site, was the first dedicated Illinois Nature Preserve in DuPage County. The District also operates a Historical Museum Campus with a collection of more than 15,000 artifacts. McCollum Park Miniature Golf & Concessions has recreational equipment, 18-hole miniature golf course, horseshoes and general recreation. The district also provides tennis and pickleball courts, baseball fields, picnic areas, skating areas, fishing ponds, a pavilion and walking/jogging trails.

Website: www.dgparks.org

DOWNERS GROVE AT A GLANCE

Business

Downers Grove has 12 business districts with distinct characteristics, including 2 industrial areas.

Competitive Initiatives: Yes

Industrial Revenue Bonds: Yes

Tax Increment Financing Districts: 1

Special Service Areas: 10

Village Facilities

- Village Hall
- Fleet Garage
- Police Station
- Public Works
- 4 Fire Stations
- Library

Infrastructure:

329 lane miles of Local, Collector and Arterial Roadways

- 60% with Curb and Gutter
- 40% with Ditches
- 240 miles of Sidewalks

Water System:

- 7 Elevated Storage Tanks
- 6 Rate Control Stations
- 230 miles of Water Distribution Main
- 2,685 Fire Hydrants
- 2,727 Main Line Distribution Valves
- 3 Backup Wells
- Supervisory Control and Data Acquisition System

Stormwater System:

- Approximately 7,000 drainage structures
- 315 stormwater detention facilities
- 130 miles of storm sewer pipes
- 11 miles of streams
- 140 miles of roadway ditches
- 47,000 feet of culverts

Economic Development

Downers Grove Economic Development is a public-private 501c6 partnership supported by the Village and private sector companies

Website: www.dgedc.com

Community Events

February: Ice Sculpture Festival

Summer : Downtown Downers Grove Market (Saturdays)

June: Grove Fest

July: Independence Day Parade

September: Fine Arts Festival and Oktoberfest

October: Fireworks

November: Tree Lighting

Awards and Recognition

- GFOA Certificate of Achievement for Excellence in Financial Reporting
- GFOA Distinguished Budget Award
- Gold Standard Accreditation with Excellence through the Commission on Accreditation for Law Enforcement Agencies (CALEA) for the Police Department. The Department also received the Meritorious Award for achieving 15 or more consecutive years of accreditation; a new milestone for the Village.
- ISO Class 1 Public Protection Classification for the Fire Department
- American Heart Association Gold Status for the Fire Department for collaboration with local hospitals in the treatment of cardiac emergencies and strokes
- Tree City USA by the National Arbor Foundation

Downers Grove Demographics

Median Age	42.6
Household Median Income	\$115,461
Total Housing Units	21,388
Median Home Value	\$425,000

Source: US Census Bureau

DOWNERS GROVE AT A GLANCE

Downers Grove Taxable Sales by Category (\$000s)			
Taxpayer	2020	2021	2022
General Merchandise	\$27,865	\$40,060	\$40,699
Food	130,709	133,821	141,945
Drinking and Eating Places	125,327	163,887	185,517
Apparel	19,250	28,268	28,221
Furniture and HH and Radio	114,839	133,868	119,863
Lumber, building Hardware	71,768	78,140	80,879
Automobile and Filling Stations	368,417	460,828	449,608
Drugs and Miscellaneous Retail	238,456	356,157	340,910
Agriculture and all others	102,850	92,766	117,658
Manufacturers	9,389	14,331	16,762
Total	\$1,208,870	\$1,502,126	\$1,522,062
Source: Illinois Department of Revenue			

Downers Grove Large Employers		
Name	Product or Service	Number of Employees
Duly Health and Care	Hospital and Health Care Services	4,549
Hearthside Food Solutions LLC	Food manufacturer	2,517
Advocate Good Samaritan Hospital	Hospital and Health Care Services	2,500
Midwestern University	Higher education	1,000
Ambitech Engineering Corp.	Engineering	700
Havi Global Solutions, LLC	Logistics	700
Cooper's Hawk Winery & Restaurants	Restaurant & Winery Chain	660
First Health Corporation/Coventry Health Care	Health Insurance	500
FTD Inc.	Flower Delivery	500
Advocate Aurora Health	Hospital and Health Care Services	450
SAP America Inc.	Technology	425
HMOS of Blue Cross Blue Shield of IL	Health Insurance	420

GLOSSARY

AAA: The highest possible rating assigned to the bonds of an issuer by credit rating agencies.

Accrual Basis: The basis of accounting under which revenue is recorded when earned and expenses when the liability is incurred.

Amortization: A method that is used to prorate the cost of a specific type of asset to the asset's life.

Appropriation: An authorization for a specific time period granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Audit: A formal examination of an organization's accounts or financial situation, by an independent body.

Balanced Budget: The Village considers the budget, at the fund level, to be balanced if the budgeted expenditures, plus expected reserve drawdown, are matched by budgeted new revenues and available beginning fund balances

Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.

Bonded Debt: That portion of indebtedness represented by outstanding bonds.

Budget: A fiscal plan showing estimated expenditures; revenue and service levels for a specific fiscal year.

Budget Calendar: The schedule of key dates or milestones which the Village follows in the preparation, adoption and administration of the budget.

Budget Message: The opening section of the budget which provides the Village Council and the public with a general summary of the most important aspects of the budget and the views and recommendations of the Village Manager.

Budgetary Control: The level at which management must seek government body approval to amend the budget once it has been approved. The Village has a few layers of budgetary control. There is this level, but also the levels that the Manager imposes on his Directors and Departments.

Capital Assets/ Improvements: An acquisition or addition to fixed assets that has an estimated useful life of greater than one year. General categories commonly used included: land, buildings, building improvements, machinery and equipment and construction in progress. The capitalization limit varies by category of asset. The current capitalization limits by asset category are: Land, no limit all land purchases are capitalized; Buildings, \$25,000; Machinery & Equipment, Capital Computerized Equipment, Motorized Vehicles & Intangible Assets, \$25,000; Infrastructure, \$25,000.

Capital Projects Budget: A Community Investment Program (CIP) budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of the government assets and are included in the first year in the five-year Community Investment Program.

Capital Projects Fund: A fund created to account for financial resources to be used for projects in the Capital Projects Budget. It is used to account for general construction and capital improvements not included in other, more specific, capital funds.

Community Investment Program (CIP): A plan for capital expenditures to provide long-term physical improvements to be incurred over the next five years. The plan is reviewed and amended annually.

Construction Deposit Fund: Tracks the activity of all development and construction bonds held by the Village during construction projects.

Corporate Levy: The amount of money a taxing body certifies to be raised from the property tax that is not committed to fire, police, or capital programs.

Corporate Personal Property Replacement Tax: Law enacted in 1979 to replace the corporate personal property tax. It consists of a State income tax on corporations, trusts, partnerships and a tax on the invested capital of public utilities. The tax is collected by the Illinois Department of Revenue and distributed to over 6,000 local governments based on each government's share of Corporate Personal Property tax collections in a base year (1976 in Cook County or 1977 in Downstate Counties).

GLOSSARY

Debt Service: The Village's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund: Is established to account for the accumulation of resources for and the payment of, principal and interest on long-term debt.

Depreciation: That portion of the cost of a capital asset, which is charged as an expense during a particular period. This is a process of estimating and recording the cost of using up a fixed asset.

DU-COMM: Is an intergovernmental 9-1-1 Emergency Dispatch Center that provides public safety communication services to Police, Fire, and EMS agencies. DU-COMM serves over forty-five agencies in DuPage County.

Effective Tax Rate: Is a measure of the property tax burden that reflects both the aggregate tax rate and the level of assessment.

Emergency Telephone System Board (ETSB): An emergency telephone system board appointed by the corporate authorities of any county or municipality that provides for the management and operation of a 9-1-1 system.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises or where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, to measure economic performance or that the determination of revenues earned, costs incurred and/ or net income is accurate for management accountability. (Includes Water and Parking Funds)

Equalization: The application of a uniform percentage increase or decrease to assessed values of various areas or classes of property to bring assessment levels, on average, to a uniform level of market value.

Equalization Factor (multiplier): The factor that must be applied to local assessments to bring about the percentage increase or decrease that will result in an equalized assessed valuation equal to one-third of the market value of the taxable property in a jurisdiction.

Equalized Assessed Valuation (EAV): The assessed value multiplied by the State equalization factor minus adjustments for exemptions. Taxes are calculated based on this property value.

Equipment Replacement Fund: Is classified as an internal service fund. Revenue is derived from charges to Village departments, and resources are used for the purchase of equipment according to the Village's Equipment Five-Year Plan.

Equivalent Runoff Unit (ERU): one ERU is equal to 3,300 square feet of impervious area, which is the average for a single family residential property in the Village. Used to assess fees for the Stormwater Utility.

Exemption: The removal of property from the tax base. An exemption may be partial, as a homestead exemption, or complete as, for example, a church building used exclusively for religious purposes. Village properties are tax exempt.

Expenditure: This term refers to the cost incurred to acquire goods or receive services regardless of when the expense is actually paid.

Fire Pension Fund: Is designated as a trust fund for the safekeeping and operation of the local Fire Pension system. The fund is set by state statute, and is administered by a separate Fire Pension Board, comprised of two active officers, one retired officer, two trustees appointed by the Mayor, and the Village Treasurer is an ex-officio member.

Fiscal Year (FY): The time period designating the beginning and ending period for recording financial transactions. The Village uses January 1 to December 31 as its fiscal year.

Fixed Assets: Assets of a long term character which are intended to continue to be held or used, such as land, buildings, and equipment.

Fleet Services: Provides maintenance and purchasing support to all Village departmental fleet equipment. This internal service fund pays for its expense through the collection of maintenance fees from user departments.

GLOSSARY

Foreign Fire Insurance Fund: This program was created in fiscal year 1999/00 to account for the funds provided by the Illinois Municipal League for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board which is comprised of Fire Department members, per State Statute.

Full Time Equivalent: One FTE equals 40 hours in one week time frame and 2080 hours in one year.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds and fiduciary funds.

Fund Accounting: A governmental accounting system which is organized and operates on a fund basis. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

Fund Balance: The assets of any fund less liabilities, as determined at the end of each fiscal year. Any reserved portions of fund balance are deducted to result in an unreserved fund balance.

General Fund: The principal operating fund of the Village. It accounts for all revenues and expenditures of the Village not accounted for in other funds. Most governmental services are provided by the General Fund including, but not limited to Police, Fire, Public Works, and many other smaller departments. This fund is also the repository for most general tax revenue including property, sales, utility and income taxes.

General Obligation Bonds (GO Bonds): Bonds that finance public projects such as new buildings and major renovation projects. GO Bonds are backed by the full faith and credit of the issuing entity.

Government Finance Officers Association (GFOA): Organization that promotes the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

Governmental fund: A separate accounting entity with a self-balancing set of accounts used to account for substantially all of the Village's general activities, including the collection and disbursement of earmarked monies, the acquisition or construction of general capital assets, and the servicing of general long term debt.

Goals: Describe specific plans a department or agency has for upcoming and future years. Goals identify intended end results, but are often ongoing and may not be achieved in one year.

Grant: A contribution by a government or other organization to support a particular function. Typically, these contributions are made to the system from the state or federal government or from private foundations.

Gross Revenue: Gross Revenue is money generated by all of a Village's operations, before deductions for expenses.

Health Insurance Fund: Is the Village's self-insured medical, dental and vision insurance fund. Claims administration is accomplished by a combination of the internal staff and contractual support. The Village also provides coverage for the Library, Park District, EDC, and Village retirees, with these participants paying 100% of their premium costs.

Impervious area: Any surface that does not or cannot absorb water, preventing the infiltration of stormwater into the ground.

Infrastructure: Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include: roads, bridges, tunnels, drainage, systems, water and sewer systems, dams, and lighting systems.

Interest Earnings: The earnings from available funds invested during the year in U.S. Treasury Bonds, Certificates of Deposit, and other securities as approved in the Council's investment policy.

Investments: A security or other asset acquired primarily for the purpose of obtaining income or profit.

GLOSSARY

Levy: The amount of money a taxing body certifies to be raised from the property tax.

Liabilities: Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt: Debt with a maturity of more than one year from the original date of issuance.

Maintenance: All materials or contract expenditures covering repair and upkeep of buildings, machinery and equipment, systems, and land improvements.

Major Fund: Major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Major Buildings Fund: Is included in the Budget and Five-Year Plan to track planned, project-oriented maintenance activities related to the Village's facilities and future building construction for Police, Fire, and Village Hall facilities. Revenues in this fund come from transfers from the Capital Fund and General Obligation Bond issue proceeds; expenses are for maintenance projects and construction activities.

Modified Accrual Basis: Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual (i.e., when they are measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, except for interest on future debt service payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Motor Fuel Tax (MFT): This fund is a state-required funding mechanism for the receipt and use of state revenue for highway maintenance and construction purposes. MFT revenue is received in this fund, and then expended each year on the Villages roadway maintenance program.

Multiplier: [See equalization factor.](#)

Non-major Fund: A fund is considered non-major if it is less than 10% of Village assets, liabilities, revenues, and expenses.

Operating Budget: A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year).

Operating Expenses: Fund expenses which are directly related to the fund's primary service activities. The term expenses applies only to enterprise fund operations which are accounted for on an accrual basis of accounting.

Objectives: Objectives are intended to address either a new service or project, or a significant change in focus or priority in response to a special community need or Village effort to improve productivity. Objectives are generally limited to one fiscal year and linked to the Strategic Plan.

Ogden Avenue TIF: In February 2001, the Village Council established the Ogden Tax Incremental Financing (TIF) area in order to address the blighted condition of this area of the Village. The Ogden TIF Fund provides a funding mechanism for Ogden Avenue infrastructure improvements and redevelopment.

OPEB or Other Post-employment Benefits: Benefits that an employee receives after retirement that does not include pension benefits.

Parking Fund: Is classified as an enterprise fund. It derives its revenue directly from the users of the services provided through parking fees. Funds are expended for the maintenance of parking facilities.

Police Pension Fund: Is designated as a trust fund for the safekeeping and operation of the local Police Pension system. The fund is set by state statute, and is administered by a separate Police Pension Board, comprised of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer is an ex-officio member.

Program: Are group activities, operations or organizational units directed to attaining specific purposes or objectives.

GLOSSARY

Property Tax Revenue: Revenue from a tax levied on the equalized assessed value of real property.

Property Valuation: The practice of developing an opinion of the value of real property, usually its market value.

Proprietary Fund: Any fund established to account for operations that are financed and operated in a manner similar to private business enterprises.

Public Hearing: The portions of open meetings held to present evidence and provide information on both sides of an issue.

Prior Year's EAV: Equalized Assessed Valuation for the year prior to the year of the levy.

Reserve: Portion of the fund balance not appropriable for expenditure or legally segregated for a specific or future use.

Revenue: Funds that the government receives or earns. Examples of revenue sources include taxes, program fees, receipts from other governments, fines, forfeitures, grants, shared revenue and interest income.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance, typically net income derived from the operation of the project or projects they finance. The Village does not have any Revenue Bonds, although it has added specific revenues as dedicated funding sources in the GO Bond covenants. An example of this includes the local gasoline tax that provides funding for the 1998 Fairview Avenue GO Bond.

Risk Management Fund: The purpose of Risk Management is to administer the Villages workers compensation program and Village liability insurance program, handle all Village liability claims, coordinate safety training programs, and handle the legal issues of the OMNIBUS testing for all commercial drivers (CDL).

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

Special Assessments: Compulsory levies made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties. Under GASB 34, special service receipts are not recorded as taxes, even though they are collected and received with other taxes. If they are for operating expenses, they are treated as charges for services. If they are for capital items, they are treated as capital grants or contributions.

Strategic Plan: Long-range planning tool updated annually. It is used for the identifying goals and priorities of the Village Council.

Stormwater Credit: An ongoing reduction in the amount of stormwater fees assessed to a parcel in recognition of onsite systems, facilities, or other actions taken to reduce the impact of stormwater runoff.

Stormwater Fund: Is classified as an enterprise fund. This fund derives its revenues directly from stormwater fees, and expends funds directly for the maintenance and operating costs of the stormwater infrastructure. It is not a tax-supported fund. It is supported entirely by the population that benefits from the use of the system.

Stormwater Incentive: One-time reduction in the stormwater utility fee, applied to a customer's account balance.

Tax Base: The total value of all taxable real and personal property in the district as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

Tax Caps: An abbreviated way of referring to the tax increase limitations imposed by the Property Tax Extension Limitation Law (P. A. 87-17) which was effective October 1, 1991. The Village is a home rule entity and is not subject to this tax cap law.

Tax-Increment Financing (TIF): Financing secured by the anticipated incremental increase in tax revenue, resulting from the redevelopment of an area. A TIF area is designated by law. The Village has one TIF area: The Ogden Avenue District.

GLOSSARY

Tax Rate: The amount of a tax stated in terms of a percentage of the tax base.

Tax Rate Limit: The maximum tax rate that a county clerk can extend for a particular levy. Not all tax levies have a tax rate limit. Some levies are unlimited as to rate. The Village does not have a legal tax rate limit; however, the Council imposes controls on the rate of tax.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. (The term does not include charges for services rendered only to those paying such charges, for example membership charges.)

Transportation Fund: Is classified as a special revenue fund that derives its revenue directly from bus fees, and expends funds directly for the maintenance of transportation facilities and equipment and the transportation services that are provided to the community.

Trust Fund: A fund established to receive money that the local government holds on behalf of individuals or other governments; the government holding the money has little or no discretion over it. Examples include employee pension funds and taxes collected for other governments.

Water Fund: Is classified as an enterprise fund. This fund derives its revenues directly from fees for water sales and services, and expends funds directly for the maintenance of the water distribution infrastructure and services of Village Water customers. It is not a tax-supported fund. It is supported entirely by the population that benefits from the use of the products sold.



Downtown Main Street

COMMON ACRONYMS

[ACA](#) Affordable Care Act
[ADA](#) Americans With Disabilities Act
[AD&D](#) Accidental Death and Dismemberment
[AED](#) Automated External Defibrillators
[ALS](#) Advanced Life Support
[AMR](#) Automated Meter Reading
[ARC](#) Annual Required Contribution
[APWA](#) American Public Works Association
[AVL](#) Automatic Vehicle Locations
[BLS](#) Basic Life Support
[BMP](#) Best Management Practice is a physical device. It is typically designed and constructed to trap or filter pollutants from runoff, or reduce runoff velocities.
[BNSFRR](#) Burlington Northern Santa Fe Railway Company Railroad
[CAD](#) Computer Aided Dispatch, systems used to provide 911 services.
[CALEA](#) Commission on Accreditation for Law Enforcement Agencies
[CD](#) Community Development
[CDBG](#) Community Development Block Grant
[CIP](#) Community Investment Program
[CNG](#) Compressed Natural Gas, used in special vehicles that can use alternative fuel sources. The Village has a CNG station that provides this fuel to Village vehicles as well as other local governments.
[CMAQ](#) Congestion, Mitigation, and Air Quality
[CPR](#) Cardiopulmonary resuscitation
[CRC](#) Community Response Center
[CSO](#) Community Service Officer
[DCU](#) Data Collection Unit
[DGTv](#) Downers Grove Television
[DMB](#) Downtown Management Board
[DMMC](#) DuPage Mayors and Managers Conference
[DOE](#) Department of Energy
[Du-Comm](#) DuPage Public Safety Communications an intergovernmental agency that provides 911 service to the Village
[DUI](#) Driving Under the Influence
[DUJIS](#) DuPage Justice Information System for Computer Aided Dispatch and Records Management System
[DWC](#) DuPage Water Commission
[EAB](#) Emerald Ash Borer
[EAP](#) Employee Assistance Program
[EAV](#) Equalized Assessed Value
[EDC](#) Economic Development Commission
[EEOC](#) Equal Employment Opportunity Commission
[EMS](#) Emergency Medical Services, provided by Fire Department paramedic and ambulance service.
[EOC](#) Emergency Operations Center
[EPA](#) Environmental Protection Agency
[ERP](#) Enterprise Resource Planning
[ERU](#) Equivalent Runoff Unit
[ETSB](#) Emergency Telephone System Board, a board established to manage and operate a 9-1-1 Emergency System.
[FDIC](#) Federal Deposit Insurance Corporation
[FIAT](#) Felony Investigations Assistance Team
[FMLA](#) Family Medical Leave Act
[FOIA](#) Freedom of Information Act
[FD](#) Fire Department
[FPD](#) Fire Protection District
[FTE](#) Full Time Equivalent
[FY](#) Fiscal Year
[GAAP](#) Generally Accepted Accounting Principles
[GASB](#) Governmental Accounting Standards Board
[GFOA](#) Government Finance Officers Association
[GIS](#) Geographic Information System
[GO](#) General Obligation a type of bond backed by the full faith and credit of the government
[GPS](#) Global Positioning System
[HAZMAT](#) Hazardous Materials
[HR](#) Human Resources
[HVAC](#) Heating, Ventilation, and Air Conditioning
[ICC](#) International Code Council

COMMON ACRONYMS

[IDIAI](#) Illinois Division of the International Association for Identification
[IDPH](#) Illinois Department of Public Health
[IDOT](#) Illinois Department of Transportation
[IEPA](#) Illinois Environmental Protection Agency
[IGA](#) Inter-Governmental Agreement
[IMRF](#) Illinois Municipal Retirement Fund, a state mandated retirement program for employees of municipal governments, except for members of a police or fire pension.
[IRB](#) Industrial Revenue Bond(s)
[IS](#) Information Services
[ISO](#) International Organization for Standardization
[IT](#) Information Technology
[ITEP](#) Illinois Transportation Enhancement Program
[JCTAW](#) Joint Counter Terrorism Workshop
[JULIE](#) Joint Utility Locating Information for Excavators
[LAFO](#) Local Agency Functional Overlay
[LAPP](#) Locally Administered Projects Programs
[LGDF](#) Local Government Distributive Fund
[LLC](#) Limited Liability Corporation
[LP](#) Limited Partnership
[LED](#) Light-Emitting Diode
[LPDA](#) Localized Poor Drainage Area
[LRFP](#) Long Range Financial Plan
[LTD](#) Long-Term Disability
[MUTCD](#) Manual on Uniform Traffic Control Devices
[MFT](#) Motor Fuel Tax
[MFSG](#) Municipal & Financial Services Group
[MS4](#) Polluted stormwater runoff is commonly transported through Municipal Separate Storm Sewer Systems (MS4s), from which it is often discharged untreated into local water bodies
[MTU](#) Meter Transmitter Unit
[NCC](#) Network Control Computer
[NEMRT](#) Northeast Multi-Regional Training
[NIMS](#) National Incident Management System
[NFPA](#) National Fire Protection Association
[NPDES](#) National Pollutant Discharge Elimination System
[NSR](#) No Scheduled Replacement
[O&M](#) Operations and Maintenance
[OPEB](#) Other Post-Employment Benefits
[OSFM](#) Office of the State Fire Marshall
[PAS](#) Passive Alcohol Testing
[PBT](#) Portable Breath Test
[PEG](#) Public, Educational and Governmental
[PD](#) Police Department
[PROWAG](#) Public Rights of Way Accessibility Guidelines
[PSRT](#) Public Service Response Team
[PVC](#) Polyvinyl chloride
[PW](#) Public Works
[RFID](#) Radio-Frequency Identification
[QR](#) Quick Response Code
[RFP](#) Request For Proposal
[RMS](#) Records Management System
[S&P](#) Standard and Poor's
[SCADA](#) Supervisory Control and Data Acquisition
[SCBA](#) Self-Contained Breathing Apparatus
[SEASPAR](#) South East Association for Special Parks And Recreation
[SF](#) Square Foot
[SRTS](#) Safe Routes to School Program
[SSA](#) Special Service Area
[STP](#) Surface Transportation Program
[SWAT](#) Special Weapons and Tactics
[SWU](#) Stormwater Utility
[TAP](#) Transportation and Parking Commission
[TIF](#) Tax Increment Financing
[VDI](#) Virtual Desktop Infrastructure
[VEBA](#) Voluntary Employee Benefit Association
[VOC](#) Village Operations Center (Public Safety Dispatch Operations)
[WIIP](#) Watershed Infrastructure Improvement Plan